

Lichfield City Council

Minutes of the Meeting of Lichfield City Council held in the Guildhall, Lichfield, on Monday 19 June 2017 at 6.30 pm

PRESENT: Councillors Mrs J Greaves (Mayor), Mrs J Allsopp, R Awty, B Bacon, Mrs N Bacon, Mrs G Boyle, J Brooks, B Cocksey, D Dundas, I Eadie, P Hitchman, D Leytham, J McGrath, D Smedley, C Spruce, A Thompson, Mrs L Warfield, M Warfield and R Yardley.

APOLOGIES: Councillors Mrs D Baker, C Greator, Mrs S James, Miss J Marks, T Matthews, B McMullan, P Ray and A Smith.

A MINUTE'S SILENCE WAS HELD IN MEMORY OF THE VICTIMS OF THE RECENT TERRORIST ATTACKS IN MANCHESTER AND LONDON; THE FIRE AT GRENELL TOWER IN LONDON; AND FOR MIKE FRYERS, FORMER MAYOR OF THE CITY IN 2007; AND KIM WILKINS, MANAGER OF CURBOROUGH COMMUNITY CENTRE.

15 MAYOR'S ANNOUNCEMENTS

The Mayor formally welcomed Councillor J McGrath to the City Council and reported on a number of recent civic and other engagements attended; including the Mayoral Service; Annual Town Meeting and the Lichfield Bower festivities.

16 DECLARATIONS OF INTEREST

None

17 COUNCIL MINUTES

RESOLVED: *That the Minutes of the Annual Council Meeting held on 15 May 2017 (Nos 1-14) be confirmed and signed as a correct record.*

18 PLANNING COMMITTEE

RESOLVED: *That the Minutes of the Planning Committee meetings held on 5 April, 4 May and 25 May 2017 be received.*

19 AUDIT COMMITTEE

Consideration was given to the Minutes and recommendations of the Audit Committee held on 9 June 2017.

RESOLVED: *That the Minutes of the Audit Committee meeting held on 9 June 2017 be adopted and that:*

- 1** *The Out-Turn Statement 2016/17 be received.*
- 2** *The Council as Trustee of the Johnson Birthplace Charitable Trust make a payment of £11,006 from the Trust Funds to the City Council as the contribution to the expenditure incurred by the City Council in operating the Museum during the 2016/17 financial year.*
- 3** *In respect of the External Auditor Annual Return for the year ending 31 March 2017:*
 - a.** *The Council approve the Annual Governance Statement (Section 1 of the Annual Return) and that this be signed by the Mayor and Town Clerk on behalf of the Council.*

- b. The Council approve the Accounting Statements (Section 2 of the Annual Return) and this be signed by the Mayor on behalf of the Council.**
- c. The Council note the Annual Internal Audit Report section of the Annual Return.**

20 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

RESOLVED: That the representatives as detailed in Agenda Appendix 2 (as reproduced below) be appointed as representatives of the City Council on the bodies indicated.

Outside Body	No of Reps	Period of Office	Current Appt Ends	2017/2018
BID Steering Group/Board	1	1 Year	Jun-18	Cllr C Spruce
Boley Park Community Hall Management Committee	3	1 Year	Jun-18	Cllr Mrs J Allsopp
			Jun-18	Cllr Mrs S James
			Jun-18	Cllr R Yardley
Boley Park Community Hall Trustees	4	Until retire or replaced	Until retire or replaced	Cllr Mrs J Allsopp
				Cllr D Smedley
				Cllr C Spruce
				Cllr M Warfield
Bower Committee	1	1 Year	Jun-18	Cllr Mrs J Greaves
Curborough Community Association	3	1 Year	Jun-18	Cllr Mrs J Allsopp
			Jun-18	Cllr Mrs N Bacon
			Jun-18	Cllr D Dundas
Darwin Hall Community Association Trustees [and Company Directors]	4	Until retire or replaced	Until retire or replaced	Cllr Mrs D Baker
				Cllr I Eadie
				Cllr Colin Greaforex
				Cllr A Smith
Dr Milley's Hospital	1	4 Years	Mar-21	Cllr Miss J Marks
Erasmus Darwin Foundation	1	1 Year	Jun-18	Cllr Mrs M Boyle
Friends of Samuel Johnson Community Hosp.	1	1 Year	Jun-18	Cllr Mrs L Warfield
Friends of Lichfield Historic Parks Group	1	1 Year	Jun-18	Cllr Mrs J Greaves
Guild of St Mary's Centre Lichfield (Ltd)	1	1 Year	-	Mayor in Office
Hinton's Charity	3	1 Year	-	Mayor in Office
		4 Years	Jun-19	Cllr Mrs J Eagland
			Jun-19	Cllr R Awty
Johnson Council (non-voting observers)	2	1 Year	-	Mayor in Office
			-	Sheriff in Office
Lichfield District Arts Executive Committee [non-voting observer]	1	1 Year	Jun-18	Cllr J McGrath
LDC – Parish Forum	2	1 Year	Jun-18	Cllr Mrs L Warfield

Outside Body	No of Reps	Period of Office	Current Appt Ends	2017/2018
			Jun-18	<i>Cllr Miss J Marks</i>
Lichfield Camera Club	1	1 Year	Jun-18	<i>Mayor in Office</i>
Lichfield City Forum	1	1 Year	Jun-18	<i>Cllr D Dundas</i>
South East Staffs C.A.B.	1	1 Year	Jun-18	<i>Cllr B Cocksey</i>
Lichfield Conduit Lands Trust	2	1 Year	-	<i>Mayor in Office</i>
		4 Years	Jun-21	<i>Cllr Mrs M Boyle</i>
Lichfield District Tourism Association Executive	2	1 Year	Jun-18	<i>Museums & Heritage Officer</i>
			Jun-18	<i>Cllr Mrs S James</i>
Lichfield Rail Alliance, West Coast Rail 250, and all other rail related matters	1	1 Year	Jun-18	<i>Cllr A Thompson</i>
Mary Slater's Charity	2	1 Year	-	<i>Mayor in Office</i>
			-	<i>Sheriff in Office</i>
Michael Lowe's and Associated Charities	5	4 years	15 July 20	<i>Mr T Finn</i>
			15 Dec 21	<i>Cllr T Matthews</i>
			3 April 18	<i>Cllr P Hitchman</i>
			5 July 19	<i>Cllr Mrs N Bacon</i>
			5 July 19	<i>Cllr Mrs J Eagland</i>
Municipal Charities	4	1 Year	-	<i>Mayor in Office</i>
		4 Years	Oct-19	<i>Cllr Mrs J Allsopp</i>
			Nov-20	<i>Cllr Mrs J Greaves</i>
			Nov-20	<i>Mrs D English</i>
North Lichfield Initiative -Board	1	1 Year	Jun-18	<i>Cllr B McMullan</i>
Speakers Corner Committee	1	1 Year	Jun-18	<i>Cllr Mrs D Baker</i>
SPCA - Executive Cttee (nomination only – subject to election by SPCA)	1	2 Years	Nov-19	<i>Cllr C Greateorex</i>
St Giles Hospice Local Government Friends'	1	4 Years	Jun-19	<i>Cllr B Bacon</i>
St John's Lichfield	2	2 Years	Jun-18	<i>Cllr C Spruce</i> <i>Cllr A Thompson</i>
Support Staffordshire (formerly Lichfield and District CVS)	1	1 Year	Jun-18	<i>Cllr Mrs D Baker</i>
Twinning Association	3	1 Year	-	<i>Mayor in Office</i>
			Jun-18	<i>Cllr Mrs S James</i>
			Jun-18	<i>Cllr D Dundas</i>

21 ANNUAL TOWN MEETING

RESOLVED: That the Minutes of the Annual Town Meeting held on 24 May 2017 be noted.

22 OFFICERS' REPORT

Councillor M Warfield noted the success of the 2016/17 civic team in raising in excess of £7,000 for their chosen charities; He also commented on the success of the traditional St George's Court; the progress being made towards completion of the Neighbourhood Plan; the continued popularity of the Guildhall as a venue for a wide range of events; and the variety of Twinning activities ongoing. Councillor D Dundas echoed Councillor Warfield's remarks and also thanked the City Council's Open Spaces Officer, Nick Burton for his dedication and efficiency in resolving issues around Bishops Walk.

RESOLVED: That the Report as contained in Agenda Appendix 4 be received, and that officers be commended for their informative report.

23 PAYMENT OF ACCOUNTS

RESOLVED: That payment of accounts be approved and confirmed as listed in Agenda Appendix 5;

- 1. For the period 1 March 2017 to 31 March 2017 in the sum of £127,516.25 General Account, and £1,237.96 Imprest Account.***
- 2. For the period 1 April 2017 to 30 April 2017 in the sum of £165,037.14 General Account, and £1,928.41 Imprest Account.***

24 EXCLUSION OF THE PRESS AND PUBLIC

To Resolve: that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the Meeting.

25 ELECTRONIC BANKING PHASE 3

The Council considered the Town Clerk's confidential report (Agenda Appendix 6 for Members). Councillor D Smedley formally thanked those involved in preparing the report including Councillor C Spruce, the Town Clerk, and the City Council's Internal Auditor.

RESOLVED: That the proposals contained in the Town Clerk's confidential report (Appendix 6) be agreed.

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 6.41 PM

MAYOR