

Lichfield City Council

Minutes of the Meeting of Lichfield City Council held in the Guildhall, Lichfield, on Monday 6 March 2017 at 6.30 pm

PRESENT: Councillors Mrs S James (Mayor), Mrs J Allsopp, R Awty, B Bacon, Mrs N Bacon, Mrs D Baker, Mrs G Boyle, J Brooks, B Cocksey, D Dundas, C Greatorex, Mrs J Greaves, P Hitchman, Miss J Marks, T Matthews, B McMullan, P Ray, D Smedley, A Smith, A Thompson, M Warfield and R Yardley.

APOLOGIES: Councillors I Eadie, D Leytham, C Spruce and Mrs L Warfield.

98 MAYOR'S ANNOUNCEMENTS

The Mayor reported on a number of recent civic and other engagements attended; including the Worshipful Company of Smiths Sunday Service and Annual Feast, held on 19 February and 23 February respectively, the official hand over of the keys to Sandfields Pumping Station on 26 February, the Samuel Johnson Annual Lecture on 2 March, the Showman's Guild Lunch on 3 March and the Michael Fabricant Schools Speaking Competition, also on 3 March.

99 DECLARATIONS OF INTEREST

Councillors Mrs D Baker, Mrs G Boyle, Mrs J Greaves, P Hitchman, Mrs S James, Miss J Marks, A Thompson, M Warfield and R Yardley declared an interest under Appendix B of the City Council Code of Conduct with respect to Minute 103 (Grants Advisory Committee).

100 COUNCIL MINUTES

RESOLVED: *That the Minutes of the Council Meeting held on 31 January 2017 (Nos 87-97) be confirmed and signed as a correct record.*

101 PLANNING COMMITTEE

RESOLVED: *That the Minutes of the Planning Committee meetings held on 12 January 2017 and 2 February 2017 be received.*

102 NEIGHBOURHOOD PLAN COMMITTEE

Councillor A Thompson proposed that minute 1 of the Neighbourhood Plan Committee meeting of 2 February 2017 be amended from '...the substitution of the word 'Chair' for 'Chairman'...' to '...the substitution of the word 'Chairman' for 'Chair'...'. Councillor A Thompson also reported that the draft Neighbourhood Plan and associated documentation had now been submitted to Lichfield District Council for informal consultation. Councillor D Smedley requested that formal thanks from the City Council to the Neighbourhood Plan Committee and City Council officers for their continued efforts in this regard be recorded.

RESOLVED: *That the Minutes of the Neighbourhood Plan Committee meeting held on 2 February 2017 as amended be adopted.*

103 GRANTS ADVISORY COMMITTEE

Consideration was given to the minutes and recommendations of the Grants Advisory Committee held on 13 February 2017.

RESOLVED: *That the Minutes of the Grants Advisory Committee meeting held on 13 February 2017 be received, and that the recommendations therein be adopted.*

104 NOMINATIONS FOR CIVIC OFFICE

a) Mayor Elect

It was proposed by Councillor Mrs G Boyle, seconded by Councillor Mrs J Allsopp and
RESOLVED: That Councillor Mrs Janice Greaves be nominated Mayor Elect for the year 2017/18.

b) Deputy Mayor Elect

It was proposed by Councillor B Bacon, seconded by Councillor Mrs D Baker and
RESOLVED: That Councillor Peter Hitchman be nominated Deputy Mayor Elect for 2017/18.

c) Sheriff Elect

It was proposed by Councillor R Awty, seconded by Councillor Mrs N Bacon and
RESOLVED: That Councillor Andrew Smith be nominated Sheriff Elect for the year 2017/18.

105 CALENDAR OF MEETINGS 2017/18

RESOLVED: That the calendar of meetings for 2017/18 be as follows;

DATE	TIME	MEETING
2017		
Monday, 15 May	6.30pm	ANNUAL COUNCIL
WEDNESDAY, 24 May	7.30pm	ANNUAL TOWN MEETING
Thursday, 25 May	6.30pm	Planning Committee
<i>Friday, 9 June</i>	<i>6.30pm</i>	<i>Audit Committee</i>
Monday, 19 June	6.30pm	COUNCIL (Year end accounts)
Thursday, 22 June	6.30pm	Planning Committee
Thursday, 20 July	6.30pm	Planning Committee
TUESDAY, 25 July	6.30pm	COUNCIL
Thursday, 17 August	6.30 pm	Planning Committee
Monday, 11 September	6.30pm	COUNCIL
Thursday, 14 September	6.30pm	Planning Committee
<i>Tuesday, 3 October</i>	<i>10.30am</i>	<i>Johnson Birthplace Advisory Committee</i>
Wednesday, 11 October	6.30pm	Planning Committee
Monday, 23 October	6.30pm	COUNCIL
<i>Thursday, 2 November</i>	<i>6.30pm</i>	<i>Staffing Committee</i>
Thursday, 9 November	6.30pm	Planning Committee
Monday, 4 December	6.30pm	COUNCIL
Thursday, 7 December	6.30pm	Planning Committee
2018		
Thursday, 11 January	6.30pm	Planning Committee
Monday, 29 January	6.30pm	COUNCIL
<i>Monday, 5 February</i>	<i>6.30pm</i>	<i>Grants Advisory Committee</i>

Thursday, 8 February	6.30pm	Planning Committee
Monday, 5 March	6.30pm	COUNCIL
Thursday, 8 March	6.30pm	Planning Committee
<i>Thursday, 15 March</i>	<i>6.30pm</i>	<i>Audit Committee</i>
<i>Thursday, 22 March</i>	<i>10.30am</i>	<i>Johnson Birthplace Advisory Committee</i>
Thursday, 5 April	6.30pm	Planning Committee
Monday, 23 April	6.30pm	COUNCIL
Thursday, 3 May	6.30pm	Planning Committee
Monday, 14 May	6.30pm	ANNUAL COUNCIL
Wednesday, 23 May	7.30pm	ANNUAL TOWN MEETING
Thursday, 31 May	6.30pm	Planning Committee

106 OFFICERS' REPORT

Councillor A Thompson noted in particular the very successful Mayor and Sheriff's Church Service and Traditional Sunday Lunch on 5 February; the planned celebrations to mark the tercentenary of the birth of David Garrick; and the Ring Twinning Anniversary event to be held in October in Sainte Foy. Councillor C Greatorex also commended the Mayor and Sheriff's Sunday Lunch event and extended a welcome on behalf of the City to students from Keele University following the award of Arts and Humanities Research Council funding to hold research seminars in Lichfield. Councillor P Hitchman commended the Markets Officers for the dedicated Lichfield Markets Facebook page.

RESOLVED: That the Report as contained in Agenda Appendix 1 be received, and that officers be commended for their thorough and informative report.

107 MARKET SQUARE COMMERCIAL HIRE

Councillor D Smedley outlined issues that have arisen on occasions when the Market Square has been hired as part of a wider festival or similar event. These issues include litter removal and tidying being carried out by the City Council despite the clause in the hire agreement that places responsibility for such cleaning/tidying on the hirer. The City Council has then had to reclaim costs incurred from such hirers.

A new hire category of 'Large Commercial Event' was proposed that incorporated a hire charge and deposit sufficiently high as to deter any wanton disregard for the highly visible public facility in the centre of the City, and to allow the City Council to retain an appropriate sum to engage appropriate services to clean and tidy the area as necessary.

RESOLVED:

- a) That a new charging category of hire for the Market Square be introduced for large commercial use such as festivals.***
- b) That the daily hire charge for this category be set at £300 with a £500 cleansing deposit per day, payable in advance***

108 PAYMENT OF ACCOUNTS

RESOLVED: That payment of accounts be approved and confirmed for 1 January 2017 to 31 January 2017 in the sum of £100,953.49 General Account and £853.98 Imprest Account.

**THERE BEING NO FURTHER BUSINESS
THE MAYOR DECLARED THE MEETING CLOSED AT 7.04 PM**

MAYOR