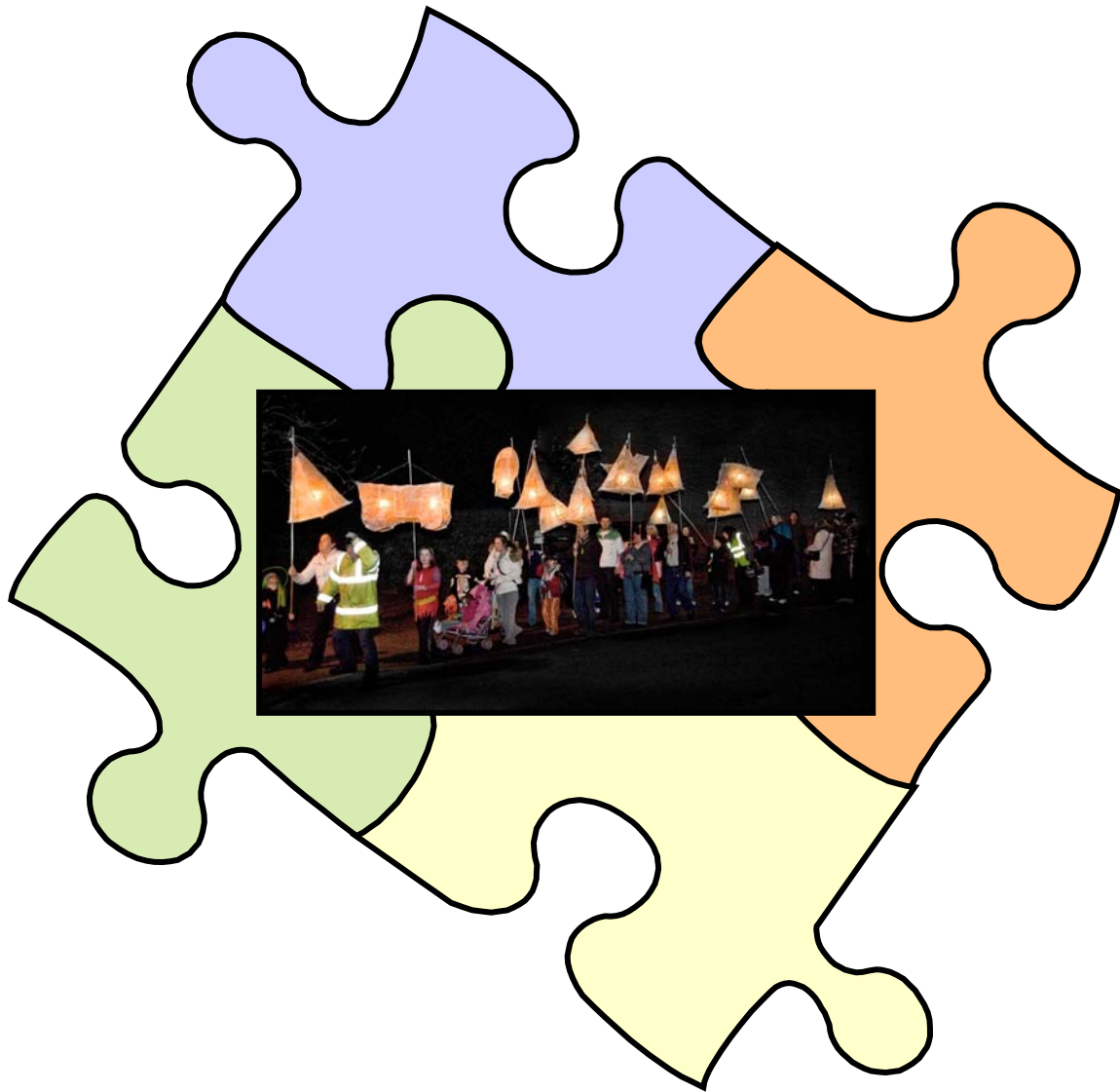


North Lichfield

I N I T I A T I V E

Communities Working Together



**Action Plan Review
2008/09**

FOREWORD

Regeneration has a broad remit: it seeks improvements to housing, health, employment, community safety, transport, education, environment and almost every social, economic or environmental issue. The role of the North Lichfield Initiative (NLI) is to work in, and with, the community to help stimulate and facilitate community-based regeneration - that is regeneration activity initiated by the community in order to improve its own economic, environmental or social lot.

This document offers a review of the work the Initiative has undertaken through 2008/09 to support making North Lichfield an even better place to live by encouraging a greater sense of community.

The Initiative would like to take this opportunity to thank all those people and organisations, too numerous to mention individually, who have helped to make last year a success and who will continue to help make 2009/2010 even better.

The Initiative's work is carried out in "Partnership" by community members, Voluntary and Statutory Organisations/Groups, and local Councillors who participate in the North Lichfield Initiative – without whom the diverse range of activities and work would not take place.

North Lichfield Initiative Action Plan 2008/2009 - Review and Update

Project Aim & Brief Description	Milestone/Timescale	Responsibility	Links to other NLI Topic Groups	Status
<p>“Jigsaw” – Community Shop</p> <p>Aim: To continue to develop the community Shop.</p>	<p>Identify services and community users of the facility - on-going with continuous development</p> <p>Renewal of Lease from Midland Heart - current lease ends Sept 08</p> <p>Front of House Volunteers – Recruit and Train volunteers – Aug – Sept 08</p>	<p>Community TG & Steve Lightfoot LDC to produce Business Plan</p> <p>Community TG & Steve Lightfoot LDC to produce Business Plan</p> <p>Community - Jennie Crosby LDC, Phillip Manton L & D CVS, Michael Pritchard HomeZone and NLI Volunteers to identify training and capacity building needs.</p>	<p align="center">All</p> <p align="center">All</p>	<p>Increase in organisation and service hire and accessing the venue. Refer to Jigsaw Calendar.</p> <p>Midland Heart has offered a further 2 year lease on a peppercorn rent which will take the lease up to Sept 2011...</p> <p>Recruitment of 8 Volunteers. An Induction course was developed and delivered. NLI worked in partnership with L & D CVS.</p> <p>Further 4 local residents are interested in becoming Front of House Volunteers – Induction Course to be delivered in Spring 09</p> <p>Front of House Volunteer Training took place through Sept – Oct 2008. Further development training delivered in Spring 09 for the volunteers.</p> <p>NLI worked with South Staffordshire College to provide training: Level 2 Award in Food Safety, City & Guilds Level 1 Introductory Certificate in Customer Service and a 10 week course in Office Skills.</p>
<p>Volunteer Training & Development Opportunities</p>	<p>Curborough Community Development Workers’ Office – To increase community involvement within the facility to enable volunteers to utilise to undertake NLI Tasks as Identified – Wednesday & Fridays</p>	<p>Community TG</p>	<p align="center">All</p>	<p>Curborough Office has been set up for volunteers to use the facility on Wednesday and Fridays. Also accessible for project working groups.</p>

North Lichfield Initiative Action Plan 2008/2009 - Review and Update

Project Aim & Brief Description	Milestone/Timescale	Responsibility	Links to other NLI Topic Groups	Status
<p>Volunteer Training & Development Opportunities (cont.)</p>	<p>Skills Audit – Develop and undertake a volunteer’s skills audit. May – Oct 08</p> <p>Induction Pack – Develop an Induction Pack for new volunteers and contacts. Utilising knowledge and skills gained through the ASDAN Course</p> <p>Skills Development of Board Members: Leadership Skills, Chair Meetings & Managing Conflict within Meetings</p> <p>Front of House Volunteers:</p>	<p>NLI Volunteers in partnership with L & DCVS – working out of Jigsaw</p> <p>As above</p>		<p>Skills Audit has been developed by NLI Volunteers Julie Nicholas and Marie Adams with support from L & D CVS. The audit is still ongoing and to be carried forward into 09 Action Plan.</p> <p>Outstanding – to be referred to 09 Action Plan</p> <p>A “You could be involved...” Leaflet produced by NLI Volunteer to raise awareness of the NLI and encourage more local residents to become involved...</p> <p>Still Outstanding – to be developed and promoted to Topic Group members 09</p> <p>Refer to Jigsaw</p>
<p>Recruitment of NLI Board Members</p>	<p>To increase resident representation on the NLI Board</p> <p>Promote opportunities at topic group meetings</p>	<p align="center">All</p>	<p align="center">All</p>	<p>Ongoing Promotion at topic group meetings.</p> <p>NLI Governance Working group has revised NLI’s Community Board Member Policy and application form.</p> <p>3 new Community Board Members have been recruited – Refer to March Board meeting.</p>
<p><u>Leyfields Open Space</u> Aim: To develop the open space to incorporate casual and equipped play, recreational and environmental areas.</p> <p>Leyfields has been identified as the next priority site to be developed as part of NLI’s “Community Greens Programme”</p>	<p>Michael Pritchard (HomeZone) leads a working group involving key stakeholders and local residents to develop plans for the site.</p> <p>Plans for site to be drawn up following consultation event – Spring 08 Work on site to start – Spring 08</p>	<p>Lead Topic Group: Environment & Transport A working group has been set made up of representatives from the topic group and local residents who have identified the need to develop the area</p>	<p>Community TG</p>	<p>Working Group met regularly throughout 08 and is ongoing into 09.</p> <p>Throughout 08 Partnership working with residents and wide range of voluntary organisations and groups has created and established Leyfields Secret Garden.</p> <p>An Open event was held in June 08</p>

North Lichfield Initiative Action Plan 2008/2009 - Review and Update

Project Aim & Brief Description	Milestone/Timescale	Responsibility	Links to other NLI Topic Groups	Status
<p><u>Leyfields Open Space (cont.)</u></p>	<p>Breathing Places funding to be spent by May 08</p> <p>Friends of Leyfields Group to be established</p> <p>Maintenance of Site</p> <p>To provide structured play opportunities</p> <p>Publicity/Promotion</p>	<p>Tracy Potts NLI /Michael Pritchard lead on Working Group/Friends of Leyfields</p> <p>Jennie Crosby/John Smith LDC</p> <p>Jennie Crosby & Tracy Potts to work with LDC's Play Development Team</p>		<p>£16,026 funding was secured from Big Lottery Breathing Spaces, Cllr Wilkins Staffs C.C. Local Member Initiative Scheme, LDC Community Pride Prize, Staffordshire Aggregates Levy Grant Scheme Defra.</p> <p>Friends of Leyfields Group formed. Low uptake - continuing to try and promote and engage local residents.</p> <p>Issue in regards of agreement of ongoing maintenance costs with LDC</p> <p>LDC Play Rangers Service providing Play sessions on Leyfields as part of their 09 programme.</p> <p>Awards:</p> <p>Won - TPAS Connection People Awards 2008/2009 Midlands Regional Green Project/Initiative in the Community Award category.</p> <p>Short-listed for Southern Staffordshire Regeneration Awards 2008 Transformation of the Environment category</p>
<p><u>Curborough Community Garden</u></p> <p>Aim: To continue to transform the open spaces into an attractive community area for all ages to use. Local community members have been and still are pivotal in creating and sustaining the garden.</p>	<p>The garden is an on-going project with an overall aim to link the three open spaces around Curborough Community Centre through planting; and themed environmental areas.</p>	<p>Lead Topic Group: Environment & Transport</p> <p>Joint project between NLI and Lichfield City Council</p> <p>Lead workers –Tracy Potts (NLI) & Jane Clements (LCC)</p>	<p>Community</p>	<p>The three small open spaces have been linked. This has been undertaken through planting and the paths. Through the Community Champion project Environmental Community Art Sculptures have been installed.</p>

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<u>Curborough Community Garden (Cont.)</u>	Finalise work on the wildlife area which has been established through Community Champions Grant secured in 07 by NLI Volunteers	Community Champion Anne Pitman working with the NLI Garden Group/Jane Clements LCC/Jennie Crosby NLI		An active NLI Volunteer has secured a Community Champions Grant for £850 which has established a wildlife area. Garden group continue to meet regularly.
<u>Christian Fields</u> <u>Aim:</u> To support Christian Fields open space to become Lichfield District's first Local Nature Reserve	In partnership with LDC's Biodiversity Team to develop the work.	LDC and NLI's Environment & Transport Group		A series of community environmental days took place through 08. Small working group set up who are working with LDC to take this forward. To be included in 09/10 Action Plan
Provision of Development Learning for Community Members.	A.S.D.A.N (Award Scheme Development & Accreditation Network) – Community Volunteering Accreditation.	Community Topic Group – Delivered in Partnership with L & D CVS, NLI, HomeZone Living, CASES, South Staffordshire College.		Delivered ASDAN Project through Spring – Summer 08. 7 people passed. Certificates presented at L & D CVS's Voluntary Voice. To date: 22 people have gained an award.
Intergenerational/ Family Learning/ Young Peoples'/ Older Peoples' Activities/Projects	International Women's Day 08 <i>"Inspiring Women of All Ages"</i> <i>Think Globally Act Locally</i> Fuse Outreach & Fuse Event in a Tent Batwalk 2008	Lead Topic Group: Community & IWD Working Group Delivered in Partnership with Staffs. Youth Service, Tamworth & Lichfield College, LDC, Lichfield & District CVs, NLI & Youth Service Volunteers Community Topic Group Lead Topic Group: Environment & Topic Group		March 08 IWD Afternoon Tea Event took place at Jigsaw Main IWD Event held at Netherstowe Youth Centre 60 Women of all ages took part in various workshops and activities. Successful Outreach Project over June/July – 60 people of all ages Performed at Fuse Event. Due to bad weather small turn out

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<p>Intergenerational/ Family Learning/ Young Peoples'/ Older Peoples' Activities/Projects (cont.)</p>	<p>X Press Music Project</p> <p>Knit & Natter Group</p> <p>Family Learning Month – “ A Goodbye to Summer” Lantern Parade</p> <p>Tinsel & Tunes Christmas Event</p> <p>Graffiti & Music Workshops</p>	<p>Lead Topic Group; Community TG</p> <p>Lead Topic Group: Community Supported by NLI's Assistant Community Development Worker Tracy Potts.</p> <p>Community Topic Group working in partnership with north Lichfield C & LP</p> <p>Community Topic Group working partnership with north Lichfield C & LP</p> <p>Delivered by Staffs Youth Service out of Jigsaw</p>		<p>Creative Music workshop was delivered over a 4 week period during the Summer Holiday – 12 young people took part.</p> <p>The Group is ongoing and meets fortnightly at Jigsaw. The group is growing in number and has taken part in a wide range of Community Events in 08 i.e. Held stalls at Fuse Event, Wellbeing & Safety Event, IWD. Held Coffee Mornings They have met up regular with the two other Knit & Natter groups in Lichfield District for trips and activities.</p> <p>Series of training, Family Learning session took place during October Half-term. With the Parade taking place on 31st with over 300 people taking part. Refer to evaluation. A Lantern Parade Video was produced for promotion and share good practice. The video was shown at the Children's' Trust Conference.</p> <p>Funded by C & LP and delivered in partnership with a wide range of agencies, community groups and volunteers. Approx 280 people attended. 3 New volunteers requited from event. Refer to evaluation.</p> <p>The Youth Service has worked with young people and delivered a range of activities throughout the year.</p>

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<p><u>Neighbourhood Crime Safety & Prevention Campaigns in north Lichfield</u></p> <p>Aim: To encourage and enable local residents to become actively involved in local crime prevention organisations and groups.</p> <p>To promote community safety and address the fear of crime by undertaking local neighbourhood crime safety campaigns in north Lichfield</p>	<p>Liaise and work in partnership with statutory and voluntary groups such as Neighbourhood Watch and Trading Standards, in order to promote their work in the community and explore feasibility of setting up groups in areas of the community not already involved in local initiatives</p> <p><u>Undertake various events within the 3 wards:</u></p> <ul style="list-style-type: none"> ▪ Operation Together – Community Safety and Environmental Enhancements ▪ Clean Up and Community Event – 29th/30th May 08 ▪ Develop a multi-agency “Market stall” approach to provide community safety information and resources in Jigsaw– Summer/ Winter 2008 ▪ Link in with Flu Clinics in the area - Attend Langton Group Health Centre’s 2 clinics at Curborough Community Centre -Winter 08 ▪ Link in with Lichfield Fire Service’s Annual Electric Blanket campaign ▪ Hold small themed safety awareness sessions at “Jigsaw” and other community events ▪ ASB issues at Dimbles Shops 	<p>Lead Topic Environment & Transport Group which includes Community Safety</p>	<p>Community</p> <p>Lichfield District Safer Community Partnership’s Joint Operation Group</p>	<p>Weekly “Cuppa with a Copper” Community Safety drop-ins are Held at Jigsaw and other community venues in north Lichfield. These are run by Staffordshire Police.</p> <p>Operation Together - Through partnership working over 40 local people and were involved in various clean up activities including housing, commercial businesses and community safety issues were addressed.</p> <p>Linked into District wide Wellbeing and Safety Events incorporating Sloppy Slippers campaign. An Event was held at Curborough Community Centre on 12th December. Jigsaw NLI Volunteers and Jigsaw Front of House Volunteers were involved.</p> <p>Linked in with ASB Partnership working group lead by Police – Action Plan feedback into Board</p> <p>NLI supported and were involved in the Reassurance and Community Drop –in work carried out following the tragic incident in January</p>

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<p><u>Street –Based Alcohol Awareness Project</u></p> <p>Aim: Continuation of awareness raising and working with young people</p>	<p>Throughout 08/09</p> <p>Partnership project between NLI and Staffs Youth Service</p>	<p>Environment & Transport</p>		<p>From previous work</p> <p>An Alcohol Awareness Video has been produced and used by Staffs Youth Service and "DITCH" as part of their peer education when working in schools.</p> <p>Funding secured from Lichfield District Safer Community Partnership to produce Videos.</p> <p>Staffs Youth Service and DITCH – a young person group have produced a Drug Awareness information resource which includes the video to be given out to Yr 9's in schools in north Lichfield.</p> <p>Video Promoted at Lichfield District's Children's Trust Conference.</p>
<p><u>Transport in North Lichfield</u></p> <p>Aim: To monitor Public Transport Services</p>	<p>Ongoing - To respond to the changing needs of residents and changes to timetables/bus routes. Where appropriate include to and from Lichfield City services</p> <p>To respond to consultations when required.</p> <p>Bus Route Survey Project - undertake survey to ascertain bus routes/needs in locality</p>	<p>Environment & Transport</p> <p>Small Task Group has been established to look into issues – group feeds back into NLI Environment & Transport Group</p>	<p>Community</p>	

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<p><u>North Lichfield Back to Work Project</u></p> <p>Aim: To work in partnership with Lichfield District Strategic Partnership to develop a partnership approach to Tackling Worklessness</p> <p>Area of Focus: Primarily on the Curborough and Chadsmead wards of north Lichfield, which are LAA focus areas.</p>	<p>Link with and participate in The North Lichfield Back to Work Group established in October 2008</p>	<p>Lesley Bovington – Strategic Lead Jennie Crosby – Field Lead For the project group</p>		<p>£10K secured from the Learn to Deliver (L2D) RIEP funding programme</p> <p>A Programme of work has been developed which includes:</p> <p>Delivery of Childcare Training – 18 local people taking part.</p> <p>Community Engagement work - Connexions commissioned to undertake the work which is being carried out through a 3 phased approach. Phase 1 – Research & Mapping Phase 2 – local community needs and opinions analysis. Phase 3 – engagement, co-ordination and facilitation of professional awareness sessions.</p> <p>Resource for Jigsaw: Laptop and software purchased to support learning opportunities and workshops.</p>
<p><u>Celebrate achievements</u></p> <p>Aim: sharing, as broadly as possible, the achievements and impact of the initiative's work.</p>	<p>Sharing good practice with others. Celebrating the work of individuals and volunteers. Accrediting the work of individuals, groups and agencies. Entering award programmes. Undertaking evaluations of all projects – within six months of activity ending.</p>	<p>Lead: Partnership Team</p>	<p>All – through Partnership team</p>	<p>NLI was short-listed and a finalist in two categories (Effective Partnership working and Transformation of the Environment), of the Southern Staffordshire Regeneration Awards 2008.</p> <p>ASDAN Award Lichfield Partnership were finalists in the UK HA (Housing Associations) 2008 Awards for "Developing Skills and Capacity" Category & TPAS Connecting People Awards 08/09 Best Practice in the Community Award.</p> <p>An evaluation of the NLI was undertaken by Mind –the-Gap Research & Training Consultancy. The Evaluation Report highlighted positive Partnership and Regeneration work that NLI has carried out in north Lichfield and identified "Ways Forward" The Evaluation was distributed to a wide range of Stakeholders and interested parties.</p>

North Lichfield Initiative Action Plan 2008/2009 - Review and Update

Project Aim & Brief Description	Milestone/Timescale	Responsibility	Links to other NLI Topic Groups	Status
<p><u>Funding</u></p> <p>Identify, access and secure funding for projects/activities</p>	<p>Ongoing –</p> <p>Where appropriate</p>		<p>All –through Partnership team</p>	<p>Leyfields – £16,026 funding secured – consisting of: Breathing Places, Big Lottery -£10,000 Lichfield District Council Community Pride - £1,900 Staffordshire Aggregates Levy Grant Scheme - £3,281 Cllr T Wilkins – Staffs. C.C. Local Members’ Initiative Scheme - £845</p> <p>Jigsaw - £2,600.07 Consisting of: Staffs. C.C. Neighbourhood Learning in Deprived Community (NLDC) - £1,600.07 Lichfield City Council - £500 Lichfield District Safer Community Partnership - £500</p> <p>Alcohol DVD - £1,000 Lichfield District Safer Community Partnership</p> <p>Lantern Parade - £6,000 Cllr T Wilkins, Staffs. C.C. Local Members Initiative Scheme - £500 North Lichfield Community & Learning Partnership for £5,500</p> <p>Tinsel & Tunes - £2,000 North Lichfield Community & Learning Partnership</p> <p>The majority of the work on the Action Plan has been carried out in “Partnership” with community members, local Councillors, Voluntary and Statutory Organisations/Groups through match funding with their time and resources</p>

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<p><u>Governance</u></p> <p><u>Aim:</u> To establish clear framework for governance and accountability for the Initiative. To begin the process of transferring ownership of the Initiative to the community; and to open up new opportunities for funding and activities to the Initiative.</p>	<p>Review of the Initiatives governance arrangements to take place – considering banking issues/financial policies and accountability procedures</p>	<p>A Governance Working Group established October</p>	<p>NLI Board, Partnership</p>	<p>Ongoing</p> <p>Review of Resident Board Member Application form and process has been completed</p> <p>Three new resident board members recruited</p> <p>Focus groups to be run in April/May to ascertain level of Interest in establishing a resident organisation</p>
<p><u>Publicity:</u></p> <p><u>Aim:</u> To continue to increase awareness of the North Lichfield Initiative and to ensure that all agencies, stakeholders and residents are aware of the Initiative.</p>	<p>Issue press releases for every NLI event</p> <p>Issue regular press releases to raise awareness of the work of the NLI and successes.</p> <p>Produce posters/leaflets and other publicity material for all events and activities.</p> <p>Ensure publicity protocol is adhered to across the Initiative.</p>	<p>Partnership/ working groups of topic groups</p>		<p>NLI has received a wide range of publicity from local media through press releases.</p> <p>Though not all projects and events have received a high profile as would have liked. i.e. Lantern Parade</p> <p>The NLI Promotional Stand has been to all events and activities</p>

ACKNOWLEDGEMENTS

We wish to acknowledge workers and volunteers from the wide range of organisations and groups, local councillors and importantly local community residents for their continued support, time and effort to the North Lichfield Initiative throughout the year to make a difference in north Lichfield.

Especially a big thanks to:

Adult & Community Learning	Lichfield Live at Home
South Staffordshire Primary Care Trust	Lichfield & Shenstone Hedgehog Sanctuary
Chad Links	Local Primary & Secondary Schools in north Lichfield
Church of the Latter Day Saints - Lichfield	Macmillan Cancer Support - Lichfield
Citizens Advice Bureau - Lichfield	Midland Heart
Connexions	Neighbourhood Watch
Curborough Community Association	North Lichfield Community & Learning Partnership
Curborough Garden Group	Oxfam - Lichfield
Emmanuel Christian Centre	Pathways
Forest of Mercia	Relate
Fusion Credit Union	St Chad's Church
Friends of Leyfields	St Giles Hospice
Home Start	St John Ambulance – Lichfield Division
HomeZone Living	South East Staffordshire Bat Group
Jigsaw Front of House Volunteers	South Staffs Age Concern
Knit & Natter	South Staffs College
LAPA	Staffordshire County Council
5 th & 7 th Lichfield Brownies	Staffordshire Police
7 th Lichfield Scouts	Staffordshire Fire & Rescue
Lichfield Arts	Staffordshire Wildlife Trust
Lichfield City Council	Staffordshire Youth Service
Lichfield District Council	Toy Library
Lichfield and District Community & Voluntary Sector Support	Staffs C. C. Trading Standards
Lichfield District Community Safety Partnership	Victim Support
Lichfield Fairtrade	Walk and Talk
	Whitsend

&

Local community residents and volunteers (too numerous to mention – they know who they are)
Also the many more that may have been missed.