



Lichfield City Council

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Town Clerk: Peter Young, B.A.

PY/JH

30 October 2007

To: Members of Lichfield City Council

Dear Councillor

You are hereby summoned to attend a Special Meeting of **Lichfield City Council** to be held in the Guildhall, Lichfield, on **TUESDAY, 6 November 2007 at 6.30 pm** at which the following business will be transacted.

Yours sincerely

Peter Young
Town Clerk

THE MEETING TO OPEN WITH PRAYERS

Apologies for absence

AGENDA

1 ELECTION OF MAYOR TO SERVE UNTIL ANNUAL MEETING OF COUNCIL IN MAY 2008

To be proposed and seconded:

"That Councillor Mark Andrew Warfield be elected Mayor of the City to hold Office until the election of a successor at the Annual Meeting of the Council in 2008".

2 DECLARATION OF ACCEPTANCE OF OFFICE

3 COUNCIL MINUTES

To confirm as a correct record the Minutes of the City Council Meeting held on 22 October 2007 **(copy attached)**.

[NB: This item is for the accuracy of the Minutes only. These minutes will be re-circulated with the agenda for the Council Meeting on 3 December 2007, and any 'Matters Arising' on the Minutes will be taken at that time].

4 APPOINTMENT OF DEPUTY MAYOR

To be proposed and seconded:

"That Councillor Mrs Norma Bacon be appointed Deputy Mayor to hold Office until the election of the Mayor at the Annual Meeting of the Council in 2008".

5 DECLARATION OF ACCEPTANCE OF OFFICE OF DEPUTY MAYOR

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Lichfield City Council

Minutes of a Meeting of Lichfield City Council held in Guildhall on Monday, 22 October 2007 at 6.30 pm

PRESENT: Councillor M A Warfield, (Deputy Mayor, in the chair), and Councillors Mrs J A Allsopp, R J Awty, B F Bacon, Mrs N Bacon, J R Bayliss, Mrs M P Bland, G Boyle, Mrs M G Boyle, D P A Dundas, Mrs J M Eagland, Mrs D English, C Greatorex, P L Hitchman, Mrs E C Roe, D Smedley, J A Smith, J Spruce, T J Thomas, A D Thompson, J C Walker, B S White and J N Wilks.

Apologies: Councillors B D Diggle, T V Finn, I A Jackson, D R R Prentis and M J Fryers (Mayor).

50 DECLARATIONS OF INTEREST

Councillor Greatorex declared a prejudicial interest in respect of Minute No.58 Parks for People – Heritage Lottery Fund Bid, and Minute No.60 Darwin Hall (insofar as it related to LDC funding) as he was a member of Lichfield District Council's Executive Committee, and left the meeting during the consideration of these items.

51 COUNCIL MINUTES

RESOLVED: *That the Minutes of the City Council Meeting held on 17 September 2007 (38-49) be confirmed and signed as a correct record.*

52 CORRECTION TO MINUTES OF ANNUAL MEETING OF COUNCIL, 14 MAY 2007

RESOLVED: *That the Minutes of the Annual Meeting of Council held on 14 May 2007 be corrected by the addition of a Minute No.13A as follows:*

MODEL CODE OF CONDUCT FOR PARISH AND TOWN COUNCILS

RESOLVED: *That the City Council adopt the Model Code of Conduct for Parish and Town Councils, as contained in Appendix 2 to the agenda.*

53 PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee Meetings held on 30 August 2007 and 20 September 2007 be received.*

54 TWINNING WORKING GROUP

Consideration was given to the Minutes and Recommendations of the Twinning Working Group held on 1 October 2007.

RESOLVED: *That the Minutes of the Twinning Working Group held on 1 October 2007 be received and the recommendations contained therein be adopted, subject to the draft programme being amended to refer to a "discussion on the Eurozone" rather than the "benefits of the Eurozone" and that the programme title be 'People of Europe, Cultural Harmony' not 'Citizens of Europe, Cultural Harmony'.*

55 JOHNSON BIRTHPLACE ADVISORY COMMITTEE

Consideration was given to the Minutes and Recommendations of the Johnson Birthplace Advisory Committee held on 11 October 2007.

RESOLVED: *That the Minutes of the Johnson Birthplace Advisory Committee held on 11 October 2007 be received and the recommendations contained therein be adopted.*

56 REPORT OF THE YOUTH CONSULTATIVE GROUP YOUTH WORKER

Consideration was given to the report of the Youth Consultative Group Youth Worker.

RESOLVED: *That the Youth Consultative Group Youth Worker be thanked for her report and the report be received.*

57 NALC CONFERENCE

Consideration was given to the NALC Chief Executive's report to the Annual Conference held on 5-7 October 2007, a copy of which was circulated with the agenda.

It was noted that this provided a good overview of the work currently undertaken by NALC and other issues of significance to the town and parish council sector.

RESOLVED: *That a Working Group be appointed consisting of Councillors J R Bayliss, G Boyle, P L Hitchman, D Smedley and J A Smith to examine the report in detail, and report back to Council.*

58 PARKS FOR PEOPLE – HERITAGE LOTTERY FUND BID

Further to Minute No.113 (5 March 2007) consideration was given to the agenda report which indicated that the Heritage Lottery Fund had announced that the Stage 1 bid had been successful and that a development grant of £215,000 awarded to progress the development stage of a bid which if successful would result in a £3.9 million regeneration of the City centre parks (Beacon Park, Remembrance Gardens, Minster Pool, and Pool Walk).

RESOLVED: *That the success of the Stage 1 HLF bid be welcomed, and the City Council continue to work in partnership with Lichfield District Council for the Stage 2 bid for major refurbishment of the city centre parks, including the City Council owned Remembrance Gardens and Pool Walk.*

59 RENEWAL OF LEASE FOR MARKET SQUARE FAIRS

Consideration was given to the agenda report and recommendation which indicated that the City Council currently granted a lease to Pat Collins Fairs for use of the Market Square for the old Fair (held at Shrovetide) and the Bower Fair in May.

It was noted:

- a) That the current lease was for a period of 7 years at an initial rental of £600 amended each subsequent year by the percentage change in the published retail price index
- b) The Council incurs costs involved with the relocation of the Saturday Market to Market Street and Bore Street
- c) The Council may in future be liable for policing charges in connection with the Fairs

RESOLVED: *That delegated authority be given to the Town Clerk, in consultation with the Leader and Deputy Leader, to agree a new 7 year lease to Pat Collins Fairs for the use of the Market Square for the Old Fair (Shrovetide) and Bower Fair (May) subject to the rental payable covering the full cost to the Council of making the Square available to the Fair, including the full cost of any policing charges which may apply in the future.*

60 DARWIN HALL

Consideration was given to the Town Clerk's report and recommendations which indicated that the planning application submitted in May had subsequently attracted strong opposition from residents surrounding the proposed site of the Hall at the southern end of Cathedral Avenue. A meeting with local residents had been held on 4 October 2007 and a summary of the views expressed at that meeting was circulated with the agenda.

RESOLVED: *That the City Council withdraw the current planning application and a Report be submitted to Council at a future date to consider the alternative options available.*

61 DR JOHNSON'S BIRTHPLACE TRUST – ANNUAL REPORT AND ACCOUNTS 2004-2005

Consideration was given to the Agenda report from which it was noted that although the Dr Johnson Birthplace Trust Annual Report and Accounts for 2004/05 were adopted by Council at its meeting on 24 October 2005, there had been various delays with the accounts being independently examined and that the format of the Annual Report had subsequently been amended.

RESOLVED: *That the Annual Report and Accounts of the Dr Johnson Birthplace Trust for the year ending 31 March 2005, as circulated with the agenda, be adopted.*

62 CONTRACT FOR THE ERECTION OF CHRISTMAS LIGHTS 2007

It was reported that tenders were opened on 15 October 2007 and in accordance with Standing Orders as to Contracts the lowest tender received from Derryford Electrical in the sum of £11,550 had been accepted.

RESOLVED: *That the Report be noted.*

63 PAYMENT OF ACCOUNTS

RESOLVED: *That payment of accounts be approved and confirmed as listed for the period 1 September 2007 to 30 September 2007 in the sum of £62,706.18 General Account, and £590.25 Imprest Account.*

64 EXCLUSION OF THE PUBLIC

RESOLVED: *That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the Meeting.*

65 GROUNDS MAINTENANCE CONTRACT – EXTENSION

Consideration was given to the Town Clerk's confidential report and recommendations relating to an extension of the present Grounds Maintenance Contract.

RESOLVED: *That the existing Grounds Maintenance Contract with Lichfield District Services be extended for a period of one year only from 1 April 2008 on existing terms, conditions and specification, but subject to an amendment in the Contract Value in line with RPI increases in the 12 month period preceding 1 April 2008.*

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 7.35 PM