



Lichfield City Council

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Town Clerk: Peter Young, B.A.

PY/CF
7 March 2009

To: Members of Lichfield City Council

Dear Councillor

You are hereby summoned to attend a **Special Meeting** of **Lichfield City Council** to be held in the Guildhall, Lichfield, on **Friday 13 March 2009** at **6.30 pm** at which the following business will be transacted.

Yours sincerely

Peter Young
Town Clerk

Apologies for absence

AGENDA

1 APPROVAL FOR EXTENSION OF ABSENCE – CLLR D R R PRENTIS

Councillor Prentis last attended a meeting of the Council on 15 September 2008 (full Council). If a member fails throughout six consecutive months to attend any meetings of the authority ^{*1} the member ceases automatically to be a member of the authority, unless the failure to attend is due to a reason approved by the Council before the expiry of that period.

Cllr Prentis has work commitments that make it difficult for him to attend meetings starting at 6.30 pm. Cllr Prentis has on occasions arrived at Council meetings after the meeting has closed, and as such his 'attendance' is not recorded. Cllr Prentis was travelling to a work commitment in France at the time of the last full Council meeting on 3 March 2009.

RECOMMENDED: *That the Council approve the absence of Cllr Prentis from the Council Meeting on 3 March 2009 due to his work commitments, and in the event of Cllr Prentis being unable to attend forthcoming meetings, approves further absences up until Tuesday 12 May 2009.*

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^{*1} Attendance as a member at a meeting of any committee or sub-committee of the authority, or at a meeting of any joint committee, joint board or other body by whom for the time being any of the functions of the authority are being discharged, or who were appointed to advise the authority on any matter relating to the discharge of their functions, and attendance as representative of the authority at a meeting of any body of persons, is deemed to be attendance at a meeting of the authority.