

**LICHFIELD CITY COUNCIL**  
**Minutes of a Meeting of Lichfield City Council held in the Guildhall, Lichfield,**  
**on Monday, 15 January 1996**

**PRESENT:** The Right Worshipful the Mayor (Councillor D.L. Bailey), and Councillors H. Andrews, Mrs M.F.E. Baker, Mrs M.K. Barratt, P.A. Barrett, M.R. Bennett, Mrs M.G. Boyle, J.R. Brooks, D.E. Burns, D.B. Diggle, Mrs J.M. Eagland, K. Edwards, T.V. Finn, Mrs K.P. Fontaine, I.G. Griffiths. Mrs A.H.R. Johnson, Mrs A. Knight, Mrs E.J. Knowles, J. Knowles, D.R.A. Love, J.R.T. Mercer, A. O'Donnell, B.M. Pretty, J.A. Smith, S. Smitton, P. Wareing, A.J. Wilkins and R.J. Wingrove.

**110. MAYOR'S ANNOUNCEMENTS**

1. The Mayor reported upon various civic functions he had attended and thanked members for their support at the Mayor's Carols for Christmas.
2. The Mayor reported that he had represented the Council at the funeral service in December of Sir David Lightbown, Member of Parliament for South East Staffordshire.
3. The Mayor reported that he was grateful to the Lichfield Mercury for indicating that they would be organising the pancake races on Shrove Tuesday following the announcement that the previous organisers would not be able to organise these races this year.

**111. MINUTES OF COUNCIL MEETING**

**RESOLVED:** *That the Minutes of the Council Meeting held on 27 November 1995 (88 - 108), and the Special Council Meeting held on 7 December 1995 (109), be confirmed and signed as a correct record.*

**112. MINUTES OF PLANNING APPLICATIONS COMMITTEE MEETING**

**RESOLVED:** *That the Minutes of the Planning Applications Committee Meetings held on 9 November 1995 and 7 December 1995 be received.*

**113. JOHNSON BIRTHPLACE ADVISORY COMMITTEE**

**RESOLVED:** *That the Minutes of the Johnson Birthplace Advisory Committee held on 6 December 1995 be received and adopted.*

**114. ARTS CENTRE WORKING PARTY**

**RESOLVED:** *That the Minutes of the Arts Centre Working Party held on 6 December 1995 be received and adopted.*

**115. LICHFIELD DISTRICT COUNCIL - PARISH FORUM**

Consideration was given to an invitation from Lichfield District Council for the City Council to send two representatives to a newly instigated Parish Forum which would consider areas of common interest and enhance relationships between the respective authorities.

**RESOLVED:** *That the City Council appoint Councillor K. Edwards and Councillor P. Wareing (or their nominated substitutes) to attend meetings of the District Council's Parish Forum. The appointments to run for the term of the Council (i.e. first appointments would be up to May 1999).*

**116. YOUTH PARISH COUNCILS - TRAINING DAY**

Consideration was given to correspondence from Staffordshire Parish Councils' Association regarding a Youth Parish Council Training Day.

**RESOLVED:** *That Councillor I.G. Griffiths be appointed to attend the Training Day together with one representative nominated by each of the two Youth Clubs in Lichfield. Expenditure incurred in the attendance of the three representatives to be met by the City Council.*

**117. ASSOCIATION OF LARGER LOCAL COUNCILS - ANNUAL CONFERENCE 1995**

Consideration was given to the agenda report relating to Councillor Mrs M.F.E. Baker's attendance at the Annual Conference of the Association of Larger Local Councils on 17 November 1995.

**RESOLVED:** *That the report be noted.*

**118. STAFFORDSHIRE COUNTY COUNCIL HIGHWAYS DEPARTMENT ANNUAL REPORT**

It was reported that a copy of Staffordshire County Council Highways' Department Annual Report 1994/95 had been received.

**RESOLVED:** *That the report be noted.*

**119. THE TAME CATCHMENT MANAGEMENT PLAN**

Consideration was given to the agenda report indicating that comments were invited on the Tame Catchment Management Plan and that following public consultation the National Rivers Association would draw up a five year Action Plan.

**RESOLVED:** *That the report be noted.*

**120. RIGHTS OF WAY MILESTONES STATEMENT**

Consideration was given to the agenda report indicating that comments were invited on Staffordshire County Council's Rights of Way Milestones Statement which had been produced to assist the County Council to achieve the national targets for public rights of way by assessing current performance, progress towards national targets and what had still to be achieved.

**RESOLVED:** *(a) That the City Council welcomes the consultation document and that the Town Clerk writes to the County Council congratulating them on producing such a comprehensive and detailed draft paper.*

*(b) That the Town Clerk write to the County Rights of Way officer for a meeting to discuss rights of way in the Lichfield City area, with a view to improving these where necessary. This meeting to involve officers of the District Council.*

**121. CRUCK HOUSE - APPROVAL FOR EVENING BOOKING HOURS**

Consideration was given to the agenda report and recommendations relating to the current policy for hirers of Cruck House.

**RESOLVED:** *That bookings for meetings etc. at Cruck House be permitted up to 11.00 p.m. but events liable to create noise/disturbance (parties etc.) not be permitted after 10.00 p.m.*

**122. CYCLEWAYS**

Consideration was given to the agenda report and recommendations relating to the creation of a cycleway network for the City. It was noted that Staffordshire County Council had invited tenders for the first stage of the cycleway network along the south side of Eastern Avenue (Netherstowe to Brownsfield Road). The second stage of the City network could be split into six sections as detailed in the agenda report.

**RESOLVED:** *That the City Council indicates its approval in principle to the route as indicated in Agenda Appendix 4 and instructs the Town Clerk to undertake the required negotiations to facilitate implementation of this route, and report back to Council at a subsequent date.*

**123. FOOTWAY LIGHTS**

Consideration was given to the agenda report concerning provision of footway lighting on the path Oakhurst to Hillside. Details were also reported relating to the responsibility for the lighting of adjoining paths.

**RESOLVED:** *1. That the Council provides footway lighting on the City Council length of the path Oakhurst to Manor Rise during the current financial year.*

*2. That the City Council requests Lichfield District Council to consider introduction of lighting on the District Council length of this path adjoining Oakhurst.*

*3. That the City Council requests Staffordshire County Council to consider introduction of footway lighting on the 'Kingshill' path.*

*4. That the City Council consider footway lighting on the remainder of the Footpath Manor Rise to Hillside at a subsequent date.*

**124. APPLICATION FOR FINANCIAL ASSISTANCE**

Consideration was given to an application from the Lichfield and District Arts Association for free use of Guildhall accommodation for the remainder of the current financial year.

**RESOLVED:** *That the Council grants free use of Guildhall premises to the Lichfield District Arts Association up to 31 March 1996 (estimated value of £850); expenditure to be met from the Arts/Cultural activities budget.*

(Councillor B.M. Pretty declared a pecuniary interest in this item and left the room during the discussion and voting thereon).

**125. MARKET RENTS****a) Friday Market**

**RESOLVED:** *That the City Council's Friday market rent remain equal to the District Council's Saturday market rent.*

**b) Tuesday Art and Craft Market/Pool Walk Artists**

**RESOLVED:** *That the Tuesday Art and Craft Market rental/Pool Walk Artists rental be not increased at present.*

**126. MARKET SQUARE GREENGROCERY STALL**

**RESOLVED:** *That the greengrocery stall rental be increased with effect from 1 April 1996 to £15 per day.*

**127. SPONSORSHIP OF PRIZES, ALLOTMENT SOCIETY FLOWER AND VEGETABLE SHOW**

Consideration was given to the agenda report and recommendations relating to a request from the Allotments Society for an annual sponsorship of its Flower and Vegetable Show.

**RESOLVED:** *That the Council approves annual expenditure of up to £150 p.a. from its "allotments maintenance" budget head for sponsorship of prizes at the Allotment Society Annual Show, or similar event.*

**128. ROOM HIRE CHARGES**

**RESOLVED:** *That room hire charges for the period commencing 1 April 1996 be as contained in Agenda Appendix 7b.*

**129. BUDGET ESTIMATES**

Consideration was given to the agenda report and budget estimates and precept for 1996/97, circulated with the agenda.

**RESOLVED:** *That the budget estimates as circulated with the agenda be approved, and a sum of £345,000 be precepted for the financial year 1996/97.*

**130. EMPLOYEES' SUPERANNUATION - ADMISSION TO SCHEME**

Further to Minutes No. 107 (27 November 1995) it was:

**RESOLVED:** *That all employees of the City Council, including variable time Caretaking Assistants, be admitted to the Staffordshire County Council Superannuation Fund, unless such employees exercise opt out rights where available, or are otherwise ineligible to join the Superannuation Scheme.*

**131. APPOINTMENT OF MACE BEARER AND RELIEF MACE BEARER**

Further to Minute No. 74 (18 Sept 1995) it was reported that Mr G.D. Woodhall of had been appointed Mace Bearer and Mr M.E. Williamson had been appointed Relief Mace Bearer.

**RESOLVED:** *That the appointments be noted.*

**132. PAYMENT OF ACCOUNTS**

***RESOLVED: That payment be approved and confirmed for accounts as listed for the period 1 November 1995 to 31 December 1995 in the sum of £42,970.48 General Account and £4,350.50 Imprest Account.***

**133. EXCLUSION OF THE PUBLIC**

***RESOLVED: That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the Meeting.***

**134. LAND AT TAMWORTH ROAD (FORMER WYRLEY AND ESSINGTON CANAL)**

Consideration was given to the confidential report and recommendation relating to City Council owned land at Tamworth Road.

***RESOLVED: That the Town Clerk in consultation with the Mayor and Leader, be authorised to take such actions as are deemed necessary to protect the City Council's land ownership.***

**THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 8.40 PM**

**LICHFIELD CITY COUNCIL**  
**Minutes of a Meeting of Lichfield City Council held in the Guildhall, Lichfield,**  
**on Monday, 26 February 1996**

**PRESENT:** The Right Worshipful the Mayor (Councillor D.L.. Bailey), and Councillors H. Andrews, Mrs M.F.E. Baker, Mrs M.K. Barratt, P.A. Barrett, M.R. Bennett, Mrs M.G. Boyle, J.R. Brooks, D.E. Burns, D.B. Diggle, Mrs J.M. Eagland, K. Edwards, T.V. Finn, Mrs K.P. Fontaine, I.G. Griffiths. Mrs A.H.R. Johnson, Mrs E.J. Knowles, J. Knowles, D.R.A. Love, J.R.T. Mercer, A. O'Donnell, B.M. Pretty, J.A. Smith, S. Smitton, P. Wareing, A.J. Wilkins, W.J. Wilson and R.J. Wingrove.

**APOLOGIES:** Councillor Mrs A. Knight

**135. MAYOR'S ANNOUNCEMENTS**

The Mayor reported upon various civic functions he had attended including the 'Old Lie' Exhibition at Lichfield Cathedral, The Sheriff's Walk, the Smiths Company Annual Feast, and a visit to the House of Commons at the invitation of Mr Michael Fabricant, MP.

**136. MINUTES OF COUNCIL MEETING**

**RESOLVED:** *That the Minutes of the Council Meeting held on 15 January 1996 (110 - 134) be confirmed and signed as a correct record.*

**137. MINUTES OF PLANNING APPLICATIONS COMMITTEE MEETING**

**RESOLVED:** *That the Minutes of the Planning Applications Committee Meetings held on 4 January 1996 and 25 January 1996 be received.*

**138. RURAL COMMUNITY COUNCIL**

It was reported that correspondence had been received from the Community Council of Staffordshire inviting representatives to attend a seminar for town and larger parish councils to be held at Penkridge on Thursday, 25 April 1996.

**RESOLVED:** *That the Council appoints the Town Clerk and Councillors Mrs M.F.E. Baker, B.M. Pretty and Mrs J.M. Eagland to attend the Town and Larger Parish Councils' Seminar to be held at Penkridge on 25 April 1996; and meet the delegates' fees payable.*

**139. GRANTS TO OUTSIDE BODIES 1996/97**

**a) General Grants**

Consideration was given to applications received for financial assistance from the 1996/97 budget.

**RESOLVED:** *1. That the Council make grants as indicated to the following organisations.*

*2. That grants to organisations marked \* be made in accordance with its powers under Section 137 of the Local Government Act 1972, being in the opinion of the Council, in the interests of the area or the inhabitants and which will benefit them in a manner commensurate with the expenditure:*

*3. That the grant to the Lichfield District Arts Association be made by the City Council making direct payment on invoices for Arts Association items to the value of £1,200.*

*	<i>Lichfield &amp; District CAB</i>	<i>2,000</i>
	<i>Lichfield Festival</i>	<i>1,200</i>
*	<i>St Giles Hospice</i>	<i>1,000</i>
	<i>Lichfield &amp; District Arts Association</i>	<i>1,200</i>
*	<i>Arthritis Care - Lichfield Branch</i>	<i>200</i>
*	<i>Carers National Association - Lichfield Branch</i>	<i>300</i>
*	<i>Chads (Combined Handicapped and Disabled Society)</i>	<i>200</i>
*	<i>Cruse Bereavement Care</i>	<i>300</i>
*	<i>DISC Family Care - Disc Saturday Course</i>	<i>100</i>
	<i>Erasmus Darwin Walk Trust</i>	<i>100</i>
*	<i>Guild of St Mary's Centre</i>	<i>1,000</i>
	<i>Lichfield Adventure Playground Association</i>	<i>600</i>
*	<i>Lichfield &amp; Area Social Club for the Disabled</i>	<i>150</i>

*	<i>Lichfield &amp; Burntwood Solo Club</i>	100
	<i>Lichfield Competitive Music Festival</i>	200
*	<i>Lichfield Counselling Service</i>	200
*	<i>Lichfield &amp; District Council for Voluntary Service</i>	1,200
*	<i>Lichfield &amp; District Over 60's Club</i>	250
	<i>Lichfield Folk Festival</i>	200
	<i>Lichfield Jazz Festival</i>	100
*	<i>Lichfield Self Help Group</i>	100
	<i>Lichfield Sinfonia</i>	200
*	<i>Lichfield &amp; Tamworth Victim Support Scheme</i>	200
	<i>Lichfield Youth Theatre</i>	600
	<i>Martin Heath Memorial Hall</i>	250
*	<i>National Schizophrenic Fellowship</i>	100
*	<i>Relate</i>	400
	<i>Ryknild Rabble</i>	100
*	<i>South Staffs Downs Syndrome Association</i>	100
*	<i>South Staffordshire Family Mediation Service</i>	100
*	<i>Staffordshire Phobics Action</i>	100
*	<i>Visually Handicapped Burntwood &amp; Lichfield Branch</i>	200
*	<i>Voluntary Transport for the Disabled</i>	700
*	<i>WRVS Darby and Joan</i>	100

2. That no grants be made in respect of applications submitted from the remaining organisations detailed in the agenda

b) Room Hire Grants

That the Council grants free use of Guildhall premises to the following organisations in respect of their normal meetings, but not for events which involve the organisation charging admission/selling tickets, etc:

	Estimated value	
	<i>Lichfield District Arts Association</i>	1,890
*	<i>City of Lichfield Shrievally Association</i>	9
	<i>City of Lichfield Youth Band</i>	619
	<i>Friends of Johnson Birthplace Museum</i>	36
*	<i>Johnson Society</i>	207
*	<i>Lichfield and District Over 60's Club</i>	260
	<i>Lichfield Festival</i>	88
	<i>Lichfield Greenhill Bower Committee</i>	215
*	<i>Lichfield Ladies' Lifeboat Guild</i>	55
	<i>Lichfield Twinning Association</i>	54
*	<i>St Mary's Centre</i>	40
*	<i>WRVS Luncheon Club</i>	520
*	<i>NSPCC Lichfield Committee</i>	66
*	<i>Royal British Legion Poppy Appeal</i>	81

Councillor B.M. Pretty declared a pecuniary interest in the applications from the Lichfield District Arts Association and left the meeting during the discussion and voting thereon.

The following councillors declared a clear and substantial non-pecuniary interest in the applications from the undermentioned organisations and left the meeting during the discussion and voting thereon:

Shrievally Association - D.L. Bailey, Mrs M.K. Barratt, T.V. Finn, J.R.T. Mercer,  
 Guild of St Mary's Centre - Mrs J.M. Eagland, Mrs A.H.R. Johnson, W.J. Wilson  
 Lichfield Adventure Playground Association - T.V. Finn, R.J. Wingrove  
 Lichfield Folk Festival - J.A. Smith  
 Relate - D.E. Burns

Ryknild Rabble - P. Wareing

Twining Association - Mrs M.K. Barratt, Mrs M.G. Boyle, T.V. Finn, J.R.T. Mercer, J.A. Smith

Councillor B.M. Pretty in the Chair during consideration of the application from the Lichfield Shrievally Association.

The following councillors declared a non-pecuniary interest in the undermentioned organisations:

Citizens Advice Bureau - D.L. Bailey

Friends of Johnson Birthplace - Mrs M.G. Boyle

Johnson Society - Mrs M.K. Barratt

Lichfield Adventure Playground Association - D.R.A. Love  
 Lichfield District Arts Association - Mrs M.K. Barratt, P.A. Barrett, I.G. Griffiths, Mrs E.J. Knowles, J. Knowles, S. Smitten  
 Lichfield Jazz Festival - B.M. Pretty  
 Lichfield Twinning Association - B.M. Pretty  
 Lichfield Youth Theatre - B.M. Pretty

The following councillors declared an interest by reason of being appointed a City Council representative on the undermentioned organisations:

Lichfield and District Citizens Advice Bureau - Mrs M.K. Barratt  
 Lichfield Adventure Playground Association - K. Edwards  
 Lichfield CVS - Mrs .E.J. Knowles  
 Lichfield Greenhill Bower Committee - Mrs M.F.E. Baker  
 St Giles Hospice - D.R.A. Love

#### 140. PROPOSALS TO CLOSE LICHFIELD PROBATE OFFICE

Consideration was given to a letter dated 23 January 1996 from the Court Service inviting comments on a proposal to close the Lichfield Probate Office.

**RESOLVED:** *That the City Council opposes the closure of the Lichfield Probate Office and instead recommends that the opening hours be increased from the present 2 days each month.*

#### 141. FRIARY SCHOOL LICHFIELD - PROPOSAL TO REDUCE STANDARD NUMBER OF ADMISSIONS

It was reported that Staffordshire County Council intended to apply to the Secretary of State for Education and Employment for a reduction in the standard number of admissions to the Friary School (from 234 to 210) for the school year commencing 1 September 1996 and any subsequent school year.

**RESOLVED:** *That the report be noted.*

#### 142. TWINNING OFFICER'S REPORT

Consideration was given to the Twinning Officer's report dated 2 February 1996 circulated with the agenda.

**RESOLVED:** *That the report be noted.*

#### 143. CALENDAR OF MEETINGS 1996/97

**RESOLVED:** *That the Calendar of Meetings 1996/97 be:*

<b>Monday</b>	<b>13.05.96</b>	<b>Annual Council</b>
<b>Thursday</b>	<b>16.05.96</b>	<b>Planning Applications Committee</b>
<b>Monday</b>	<b>20.05.96</b>	<b>Annual Town Meeting</b>
<b>Thursday</b>	<b>06.06.96</b>	<b>Planning Applications Committee</b>
<b>Monday</b>	<b>17.06.96</b>	<b>Council</b>
<b>Thursday</b>	<b>27.06.96</b>	<b>Planning Applications Committee</b>
<b>Thursday</b>	<b>18.07.96</b>	<b>Planning Applications Committee</b>
<b>Monday</b>	<b>29.07.96</b>	<b>Council</b>
<b>Thursday</b>	<b>29.08.96</b>	<b>Planning Applications Committee</b>
<b>Monday</b>	<b>16.09.96</b>	<b>Council</b>
<b>Thursday</b>	<b>19.09.96</b>	<b>Planning Applications Committee</b>
<b>Thursday</b>	<b>10.10.96</b>	<b>Planning Applications Committee</b>
<b>Monday</b>	<b>21.10.96</b>	<b>Council</b>
<b>Thursday</b>	<b>31.10.96</b>	<b>Planning Applications Committee</b>
<b>Monday</b>	<b>18.11.96</b>	<b>Council</b>
<b>Thursday</b>	<b>21.11.96</b>	<b>Planning Applications Committee</b>
<b>Thursday</b>	<b>12.12.96</b>	<b>Planning Applications Committee</b>
<b>Thursday</b>	<b>09.01.97</b>	<b>Planning Applications Committee</b>
<b>Monday</b>	<b>20.01.97</b>	<b>Council</b>
<b>Thursday</b>	<b>30.01.97</b>	<b>Planning Applications Committee</b>
<b>Monday</b>	<b>17.02.97</b>	<b>Council</b>
<b>Thursday</b>	<b>20.02.97</b>	<b>Planning Applications Committee</b>
<b>Thursday</b>	<b>13.03.97</b>	<b>Planning Applications Committee</b>
<b>Monday</b>	<b>24.03.97</b>	<b>Council</b>
<b>Thursday</b>	<b>10.04.97</b>	<b>Planning Applications Committee</b>
<b>Monday</b>	<b>28.04.97</b>	<b>Council</b>

<i>Thursday</i>	<i>08.05.97</i>	<i>Planning Applications Committee</i>
<i>WEDNESDAY</i>	<i>14.05.97</i>	<i>Annual Council</i>
<i>Monday</i>	<i>19.05.97</i>	<i>Annual Town Meeting</i>
<i>Thursday</i>	<i>29.05.97</i>	<i>Planning Applications Committee</i>

**144. GUILDHALL HIRE INCOME**

Consideration was given to the agenda report outlining the current policy with regard to the use of Guildhall accommodation by commercial hirers; and detailing the current restrictions imposed.

**RESOLVED:** *1. That the Policy contained in Finance and General Purposes Committee Minute No.131 (28 September 1987) be rescinded.*

*2. That there be a maximum of 100 days of commercial sales per year, with no more than 12 sales in any particular line per year.*

**145. ARTS CENTRE NOTICEBOARD**

Consideration was given to the agenda report outlining a request from the Lichfield District Arts Association for permission to site a noticeboard on the front of Guildhall.

**RESOLVED:** *That consent be given to the Lichfield District Arts Association to erect a noticeboard on the Guildhall subject to the following conditions:*

*a) That the Lichfield District Arts Association obtain any necessary planning/listed building consents.*

*b) That the noticeboard be used by the Lichfield District Arts Association as an alternative to, not in addition to, the existing Guildhall noticeboard.*

*c) That the noticeboard be removed by Lichfield District Arts Association on one month's notice by the Council, with the Lichfield District Arts Association making good any damage.*

[Councillor B.M. Pretty declared a pecuniary interest in this item and left the room during the discussion and voting thereon].

**146. PAYMENT OF ACCOUNTS**

**RESOLVED:** *That payment be approved and confirmed for accounts as listed for the period 1 January 1996 to 31 January 1996 in the sum of £44,663.97 General Account and £1,841.38 Imprest Account.*

**147. EXCLUSION OF THE PUBLIC**

**RESOLVED:** *That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the Meeting.*

**148. STAFFING ESTABLISHMENT - ADMINISTRATIVE ASSISTANT 2**

Consideration was given to the confidential report and recommendations relating to City Council staffing establishment.

**RESOLVED:** *1. That with effect from 1 March 1996 the post of Administrative Assistant 2 be retitled "Administrative Assistant" and regraded to Scale 3.*

*2. That with effect from 1 March 1996 the existing post of Administrative Assistant 1 be retitled "Senior Administrative Assistant", and remain on Scale 4.*

*3. That job descriptions be amended as detailed in the report.*

**THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 9.00 PM**

**LICHFIELD CITY COUNCIL**  
**Minutes of a Meeting of Lichfield City Council held in the Guildhall, Lichfield,**  
**on Monday, 25 March 1996**

**PRESENT:** The Right Worshipful the Mayor (Councillor D.L.. Bailey), and Councillors H. Andrews, Mrs M.F.E. Baker, Mrs M.K. Barratt, P.A. Barrett, M.R. Bennett, Mrs M.G. Boyle, J.R. Brooks, D.E. Burns, D.B. Diggle, Mrs J.M. Eagland, K. Edwards, T.V. Finn, Mrs A.H.R. Johnson, Mrs E.J. Knowles, J. Knowles, J.R.T. Mercer, A. O'Donnell, B.M. Pretty, J.A. Smith, S. Smitton, P. Wareing, A.J. Wilkins, W.J. Wilson and R.J. Wingrove.

**APOLOGIES:** Councillor Mrs K.P. Fontaine, I.G. Griffiths, Mrs A. Knight and D.R.A. Love.

**149. MAYOR'S ANNOUNCEMENTS**

The Mayor reported upon various civic functions he had attended and forthcoming civic engagements, and reported that he had today attended the Memorial Service in Lichfield Cathedral for Sir David Lightbown.

**150. MINUTES OF COUNCIL MEETING**

**RESOLVED:** *That the Minutes of the Council Meeting held on 26 February 1996 (135 - 148) be confirmed and signed as a correct record, subject to the correct spelling of 'S. Smitton' in Minute No.139*

**151. MINUTES OF PLANNING APPLICATIONS COMMITTEE MEETING**

**RESOLVED:** *That the Minutes of the Planning Applications Committee Meetings held on 15 February 1996 be received.*

**152. NOMINATIONS FOR MAYOR ELECT 1996/97**

It was proposed by Councillor J.R. Brooks seconded by Councillor M.R. Bennett and

**RESOLVED:** *That Councillor Brian Michael Pretty be nominated Mayor Elect for the year 1996/97*

**153. NOMINATIONS FOR DEPUTY MAYOR ELECT 1996/97**

It was proposed by Councillor R.J. Wingrove seconded by Councillor Mrs M. Baker and

**RESOLVED:** *That Councillor Mrs Margaret Kathleen Barratt be nominated Deputy Mayor Elect for the year 1996/97.*

**154. NOMINATIONS FOR SHERIFF ELECT 1996/97**

It was proposed by Councillor Mrs M.K. Barratt seconded by Councillor D. Burns and

**RESOLVED:** *That Councillor Peter Alfred Barrett be nominated Sheriff Elect for the year 1996/97.*

**155. JOHNSON BIRTHPLACE ADVISORY COMMITTEE**

Consideration was given to the Minutes of the Johnson Birthplace Advisory Committee Meeting held on 14 February 1996, resumed on 26 February 1996, and resumed on 4 March 1996, and Meeting held on 14 March 1996 together with the policy and recommendations contained in the Johnson Birthplace Business Plan, copy circulated with the agenda.

**RESOLVED:** *1. That the Minutes of the Johnson Birthplace Advisory Committee Meeting held on 14 February 1996, resumed on 26 February 1996, and resumed on 4 March 1996, and Meeting held on 14 March 1996 be received and adopted.*

*2. That the Samuel Johnson Business Plan as amended and attached to the signed Minutes as Appendix A be approved and confirmed.*

*3. That arrangements be made for a guided tour of the Samuel Johnson Birthplace Museum for members of the City Council and their partners.*

**156. ENHANCED STATUS QUO - LEISURE, LIBRARIES AND YOUTH AND COMMUNITY SERVICES JOINT WORKING PARTY**

Consideration was given to an invitation from Lichfield District Council for the City Council to nominate a representative to serve on the Leisure, Libraries and Youth and Community Service Joint Working Party which comprised representatives from Staffordshire County Council and Lichfield District Council.

**RESOLVED: That Councillor K. Edwards be appointed as the City Council representative to serve on this Joint Working Party.**

**157. GIFT TO COUNCIL OF GOSS CRESTED CHINA**

Consideration was given to the agenda report and recommendations which indicated that Major Maurice Beedle had, in accordance with the wishes of the late Mrs 'Jake' Beedle, donated to the City Council a collection of Goss china, bearing the City Crest/Seal and/or Cathedral Crest.

**RESOLVED: That the Council acknowledges with grateful thanks the gift by Major M.K. Beedle of 17 items of Goss Crested China, in accordance with the wishes of the late Jake Beedle, Sheriff of the City 1986-87.**

**158. RURAL WHITE PAPER**

Consideration was given to the agenda report relating to the White Paper produced by the Government entitled "Rural England: A Nation Committed to a Living Countryside.

**RESOLVED: That the Council writes to the Department of the Environment supporting proposals in the Rural White Paper for increased powers and involvement of parish councils in crime prevention and community transport initiatives.**

**159. STAFFORDSHIRE COUNTY COUNCIL - REVIEW OF DAY CARE**

Receipt of the following documents from Staffordshire County Council, was noted:

- a) Review of Day Care and Related Services for Children 1995
- b) Parents and Carers Guide to the Review of Day Care and Related Services for Children 1995

**160. MAYOR'S BANQUET**

Further to Minute No.47 (24 July 1995) consideration was given to the agenda report relating to invitations to the Mayor's Banquet.

**RESOLVED: That in addition to the policy determined in Minute No.47 (24 July 1995) an open invitation, by public advertisement, be extended to any person to attend the Mayor's Banquet on a paying basis.**

**161. HERITAGE DAY**

Consideration was given to the agenda report indicating that the Civic Trust would be co-ordinating nation wide Heritage Open Days on Saturday, 14 and Sunday 15 September 1996; and that various buildings in Lichfield (including Guildhall) would be open, free of charge.

**RESOLVED: That proposals to participate in the Heritage Day events planned for 14 September 1996 be welcomed and supported.**

**162. TWINNING OFFICER'S REPORT**

Consideration was given to the Twinning Officer's report dated 12 March 1996 circulated with the agenda.

**RESOLVED: That the report be noted.**

**163. CHRISTCHURCH ALLOTMENTS RENTS**

Consideration was given to the agenda report indicating that a rent review was due on 25 March 1996 in respect of the Christchurch Allotments, and also outlining previous Council policy in respect of these allotments.

**RESOLVED:** *That the Christchurch allotment rental for the period commencing 25 March 1996 be £640 p.a. this rental to be reduced by 50% in accordance with previous Council policy in view of the fact that 50% of the site is uncultivated.*

**164. POOL WALK ICE-CREAM TRADER'S PERMIT**

Further to Minute No.57 (24 July 1995) consideration was given to the agenda report which outlined the terms and conditions under which Staffordshire Trikes had been granted permission to sell ice-cream in Pool Walk.

**RESOLVED:** *1. That the charge to Staffordshire Trikes in Minute No.57b be increased to £140 per calendar month and the charge in Minute No.57b be increased to £7.00 per day, with effect from 1 April 1996.*

*2. That the operation of the Licence be reviewed in February 1997.*

**165. STAFFORDSHIRE PARISH COUNCILS' ASSOCIATION**

In accordance with Minute No.120 (27 February 1995) further consideration was given to whether the City Council should remain a member of the Association of Larger Local Councils or rejoin the Staffordshire Parish Councils' Association. Details of the membership subscriptions for both organisations was reported.

**RESOLVED:** *That the Council does not join either the SPCA or the ALLC for 1996/97 but that the situation be reviewed after 12 months.*

**166. GUILDHALL QUINQUENNIAL**

Consideration was given to the agenda report and recommendations relating to the quinquennial inspection which had been undertaken on Guildhall by the Duval Brownhill Partnership.

**RESOLVED:** *That competitive quotations be obtained from architects and that the successful firm of architects be instructed to prepare a specification for remedial works as identified in the Quinquennial inspection, excluding items A1, C2, C5, and D1 and D2.*

**167. PAYMENT OF ACCOUNTS**

**RESOLVED:** *That payment be approved and confirmed for accounts as listed for the period 1 February 1996 to 29 February 1996 in the sum of £19,155.01 General Account and £2,284.04 Imprest Account.*

**THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 8.40 PM**

**LICHFIELD CITY COUNCIL**  
**Minutes of a Meeting of Lichfield City Council held in the Guildhall, Lichfield,**  
**on Monday, 29 April 1996**

**PRESENT:** The Right Worshipful the Mayor (Councillor D.L. Bailey), and Councillors H. Andrews, Mrs M.F.E. Baker, Mrs M.K. Barratt, P.A. Barrett, M.R. Bennett, J.R. Brooks, D.E. Burns, D.B. Diggle, Mrs J.M. Eagland, K. Edwards, T.V. Finn, Mrs K.P. Fontaine, I.G. Griffiths, Mrs A.H.R. Johnson, Mrs E.J. Knowles, J. Knowles, Mrs A. Knight, D.R.A. Love, J.R.T. Mercer, B.M. Pretty, J.A. Smith, S. Smitton, P. Wareing, A.J. Wilkins, W.J. Wilson and R.J. Wingrove.

**APOLOGIES:** Councillor Mrs M.G. Boyle and A. O'Donnell.

**168. MAYOR'S ANNOUNCEMENTS**

The Mayor reported upon various civic functions he had attended, including the Sheriff's Barn Dance, the Mayor and Sheriff's Cycle Ride, the opening of the first section of Lichfield cycle path, St George's Court, the Mayor and Sheriff's Ball, and the hanging of the Fox Painting in St Mary's Centre.

The Mayor expressed his gratitude to volunteers of the Johnson Birthplace Museum for their assistance in the running of the Birthplace Museum over the winter months.

The Mayor reported with sadness the death of Mrs Sybil Dodds, who had been involved with the early days of the Lichfield School of Art and who had painted the pictures of famous Lichfieldians on the panelling above the Recorder's Bench in Guildhall.

The Mayor informed members that the Annual Meeting of Council would commence at 6.30 pm, on Monday, 13 May 1996, to be followed by the Mayor's Banquet at 7.30 pm.

**169. MINUTES OF COUNCIL MEETING**

**RESOLVED:** *That the Minutes of the Council Meeting held on 25 March 1996 (149 - 167) be confirmed and signed as a correct record*

**170. MINUTES OF PLANNING APPLICATIONS COMMITTEE MEETING**

**RESOLVED:** *That the Minutes of the Planning Applications Committee Meetings held on 7 March 1996 and 28 March 1996 be received.*

**171. NOTICE OF MOTION - Railway Services**

It was proposed by Councillor B.M. Pretty, duly seconded and

**RESOLVED:** *That Lichfield City Council expresses its grave concern at the further reduction in Inter City services from Lichfield Trent Valley station and the consequent effect on travellers to and from the City.*

*It therefore resolves:*

- 1. To write to the Minister of Transport expressing our concerns*
- 2. To request as a matter of urgency a meeting with appropriate railway companies*
- 3. To write to Lichfield District Council, Staffordshire County Council, and Alrewas and Fradley Parish Council requesting their support.*

**172. YOUTH CONSULTATION MEETINGS**

Consideration was given to the agenda report relating to meetings held with young people and youth organisation to discuss youth facilities in the City, together with reports of the 3 working groups established to look at specific areas.

**RESOLVED:** *1. That a Youth Consultative Group be formally established, comprising four City Councillors with power to co-opt additional members to the Group from young people, representatives of youth organisations, and other parties with a particular interest in youth issues. The Group to meet as required and submit recommendations to the Council.*

*2. That Councillors H. Andrews, D.L. Bailey, I.G. Griffiths and Mrs A.H.R. Johnson be appointed as the City Council representatives on the Youth Consultative Group.*

*3. To receive the reports of the Youth Working Groups to date.*

4. ***That free use of the Guildhall be granted for the purposes of a 'Youth Fair' as identified in Appendix 1c item 3.***
5. ***That the Youth Consultative Group be informed that the Council will allocate up to £10,000 for Youth initiatives from its £13,000 Community Audit budget, and the Youth Consultative Group be asked to prepare detailed schemes to recommend to Council to be met from the £10,000 available 1996/97.***

#### 173. BUS SHELTER PROVISION

Consideration was given to the agenda report and recommendations which detailed suggested locations for two new shelters.

***RESOLVED: That subject to obtaining necessary consents a new bus shelter be erected in Oakenfield from the Council's 1996/97 'new bus shelters' budget, and a new bus shelter be erected on the south side of Tamworth Road with funds allocated from the Council's 'Community Audit' budget.***

#### 174. CYCLEWAY - DAM STREET TO NETHERSTOWE (MILLENNIUM ROUTE)

Consideration was given to the agenda report and recommendations relating to the official opening of the first section of cycleway on 20 April 1996 and indicating progress on consultation and legal requirements in respect of the section Dam Street to Netherstowe (Millennium Route).

***RESOLVED: 1. That the City Council confirms its agreement for the path Reeve Lane to St. Chad's Road to become a cycleway/footpath, to be dedicated to Staffordshire County Council as public highway, if so required.***

***2. That subject to no objections being received the City Council dispose of strips of public open space land at Stowe Croft and Samuel Close for creation of a cycleway, by means of a highway dedication agreement to Staffordshire County Council.***

#### 175. CVS RELOCATION FROM ST MICHAEL'S HOSPITAL

Consideration was given to the agenda report and recommendation relating to the relocation of the Lichfield District Council for Voluntary Service and other voluntary organisations from St Michael's Hospital.

***RESOLVED: That the organisations be advised that the Council is sympathetic to their problems, but regrets that it has no suitable accommodation available.***

#### 176. APPLICATIONS FOR FINANCIAL ASSISTANCE

Consideration was given to the agenda report relating to applications from the organisations listed for financial assistance from the City Council's 1996/97 budget.

***RESOLVED: 1. That a grant of £100 be made to the Lichfield and District Table Tennis League in respect of the cost of running a table tennis tournament between Lichfield and the twin town, Ste Foy lès Lyon.***

***2. That the application from Alzheimer's Disease Society Lichfield Support Group in respect of the free use of the Ashmole Room on a monthly basis be refused, but the Council indicate deferred until next year.***

***3. That free use of Guildhall accommodation be given to the Lichfield Chamber of Trade and Commerce in respect of the Chamber's daytime booking of Guildhall on Saturday, 19 October 1996.***

***4. That sponsorship of £500 be made to the Lichfield District Arts Association towards the Lichfield Festival Fringe, the sponsorship to be paid after the event and to be made from the Arts and Cultural Activities budget heading***

[Councillor B.M. Pretty declared a pecuniary interest in respect of the item 4 above and left the room during the discussion and voting thereon]

#### 177. MARKET SQUARE FRUIT STALL - APPLICATION TO VARY LICENCE CONDITIONS

Consideration was given to an application to vary the licence conditions in respect of the Market Square fruit stall.

***RESOLVED: That the application be refused.***

**178. PAINTINGS BY THE POOL**

Consideration was given to the agenda report and recommendations detailing a request from Mr V. Bowcott requesting a variation in the terms of his licence which stipulated which part of Pool Walk he was allowed to use.

***RESOLVED: That the Council consent to remove the condition requiring the artist to trade from the Bird Street end of Pool Walk.***

**179. PAYMENT OF ACCOUNTS**

***RESOLVED: That payment be approved and confirmed for accounts as listed for the period 1 March 1996 to 31 March 1996 in the sum of £60,808.47 General Account and £2,369.27 Imprest Account.***

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 8.35 P.M.**

**LICHFIELD CITY COUNCIL**  
**Minutes of the Annual Meeting of the Lichfield City Council held in Guildhall, Lichfield,**  
**on Monday, 13 May 1996 at 6.45 p.m.**

**PRESENT:** Councillors - H Andrews, D L Bailey, Mrs M F E Baker, Mrs M K Barratt, P A Barrett, M R Bennett, J R Brooks, D E Burns, B D Diggle, Mrs J M Eagland, K Edwards, T V Finn, I G Griffiths, Mrs A H R Johnson, Mrs A Knight, Mrs E J Knowles, D R A Love, J R T Mercer, A O'Donnell, B M Pretty, J A Smith, S Smitton, P Wareing, W J Wilson, R J Wingrove.

**APOLOGIES:** Councillors - Mrs M G Boyle, J Knowles.

**1. ELECTION OF MAYOR**

It was proposed by Councillor J R Brooks, seconded by Councillor M R Bennett and

**RESOLVED: That Councillor B M Pretty be elected Mayor of the City to hold office until the election of a successor at the Annual Meeting of Council in May 1997.**

The Mayor was invested with the Mayoral Chain, and signed the Statutory Declaration of Acceptance of Office. The Mayor then took the Oath of Allegiance and occupied the Chair.

**2. APPOINTMENT OF DEPUTY MAYOR**

It was proposed by Councillor R J Wingrove, seconded by Councillor Mrs M F E Baker and

**RESOLVED: That Councillor Mrs M K Barratt be appointed Deputy Mayor to hold office until the election of the Mayor at the Annual Meeting of Council in May 1997.**

The Deputy Mayor was invested with the Badge of Office and signed the Declaration of Acceptance of Office.

**3. ELECTION OF SHERIFF**

It was proposed by Councillor Mrs M K Barratt, seconded by Councillor D E Burns and

**RESOLVED: That Councillor P A Barrett be elected Sheriff of the City until the election of a successor at the Annual Meeting of Council in 1997.**

The Sheriff was invested with the Chain of Office, and took the Oath of Fealty to the Crown.

**4. EXPRESSION OF THANKS**

The Mayor, Deputy Mayor and Sheriff returned thanks for their election.

**5. APPOINTMENT OF MAYOR'S CHAPLAIN**

The Mayor announced that the Reverend Ian Hayter would be his Chaplain during his term of Office.

**6. VOTE OF THANKS TO RETIRING MAYOR**

It was proposed by Councillor J R Brooks, seconded by Councillor W J Wilson and

**RESOLVED: That the best thanks of the Citizens be accorded to Councillor D L Bailey for his valuable and outstanding services as Mayor during the year 1995/96.**

Councillor Bailey responded in suitable terms and paid tribute to members for their support and friendship during his term of office.

**7. VOTE OF THANKS TO RETIRING SHERIFF**

It was proposed by Councillor A O'Donnell, seconded by Councillor P Wareing and

**RESOLVED: That the best thanks of the Citizens be accorded to Councillor Mrs M K Barratt for her valuable and outstanding services as Sheriff during the year 1995/96.**

Councillor Mrs Barratt responded in suitable terms and paid tribute to members for their support and friendship during her term of office.

**8. PRESENTATION OF BADGES OF OFFICE**

The Mayor presented Badges of Office to the Mayoress, Deputy Mayor's Consort and the Sheriff's Lady.

**9. REPLICA BADGES OF OFFICE**

The retiring Mayor and Mayoress were presented with Replica Badges of Office by the Mayor, and the retiring Sheriff and Consort were presented with replica Badges of Office by the Sheriff.

**10. APPOINTMENT OF LEADER OF COUNCIL AND DEPUTY LEADER OF COUNCIL**

It was proposed by Councillor S Smitton, seconded by Councillor K Edwards and

***RESOLVED: That Councillor J R Brooks be appointed Leader of the Council until the Annual Meeting of Council in 1997.***

It was proposed by Councillor R J Wingrove, seconded by Councillor Mrs E J Knowles and

***RESOLVED: That Councillor P Wareing be appointed Deputy Leader of the Council until the Annual Meeting of Council in 1997.***

**THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 7.25 P.M.**

**LICHFIELD CITY COUNCIL**  
**Minutes of a Meeting of Lichfield City Council held in the Guildhall, Lichfield,**  
**on Monday, 17 June 1996**

**PRESENT:** The Right Worshipful the Mayor (Councillor B.M. Pretty), and Councillors D.L. Bailey, Mrs M.F.E. Baker, Mrs M.K. Barratt, P.A. Barrett, M.R. Bennett, J.R. Brooks, D.E. Burns, D.B. Diggle, Mrs J.M. Eagland, K. Edwards, T.V. Finn, Mrs K.P. Fontaine, I.G. Griffiths, Mrs A.H.R. Johnson, Mrs A. Knight, Mrs E.J. Knowles, J. Knowles, D.R.A. Love, J.R.T. Mercer, A. O'Donnell, J.A. Smith, S. Smitton, P. Wareing and A.J. Wilkins.

**APOLOGIES:** Councillors H. Andrews, Mrs M.G. Boyle, W.J. Wilson and R.J. Wingrove.

**11. MAYOR'S ANNOUNCEMENTS**

1. The Mayor reported on various Civic functions he had attended and reported upon the success of the Mayoral Banquet.
2. The Mayor passed on the Council's best wishes to Councillor Mrs Ann Knight and hoped that she had now made a full recovery following her illness.

**12. MINUTES OF COUNCIL MEETING**

**RESOLVED:** *That the Minutes of the Council Meeting held on 29 April 1996 (168 - 179) be confirmed and signed as a correct record.*

**13. MINUTES OF ANNUAL COUNCIL MEETING**

**RESOLVED:** *That the Minutes of the Annual Council Meeting held on 13 May 1996 (1 - 10) be confirmed and signed as a correct record.*

**14. MINUTES OF PLANNING APPLICATIONS COMMITTEE MEETING**

**RESOLVED:** *That the Minutes of the Planning Applications Committee Meetings held on 18 April 1996 and 16 May 1996 be received.*

**15. CITY COUNCIL APPOINTMENTS**

**(a) Outside Bodies**

**RESOLVED:** *That representatives detailed in Appendix A be appointed as the City Council's representatives on the bodies indicated.*

**(b) Youth Consultative Group**

**RESOLVED:** *That Councillor J. Knowles be appointed to serve on the Youth Consultative Group to replace Councillor Andrews.*

**16. ANNUAL TOWN MEETING**

Members considered a resolution from the Annual Town Meeting "that the Lichfield City Council ask the Lichfield District Council to consider at the earliest opportunity the provision of a permanent floating island for wildlife on Stowe Pool".

**RESOLVED:** *That the Lichfield City Council ask the Lichfield District Council to consider at the earliest opportunity the provision of a permanent floating island for wildlife on Stowe Pool.*

**17. REPORT OF SOUTH EAST STAFFORDSHIRE COMMUNITY HEALTH COUNCIL**

Receipt of a copy of the Report of the South East Staffordshire Community Health Council for 1995, was noted.

**18. TWINNING REPORT**

Consideration was given to the Twinning Officer's Report dated May 1996, circulated with the agenda.

**RESOLVED:** *That the report be noted.*

**19. NEW FOOTWAY LIGHTING**

Consideration was given to the agenda report and recommendations relating to a survey which had recently been undertaken and which detailed the present lighting equipment on City Council footpaths and recommendations for improvements where needed.

**RESOLVED:** *That the Council proceed with works to provide new lighting on schemes within priority 1 (agenda Appendix 3b) during the current financial year, commencing with the path Manor Rise to Hillside, and that those schemes not completed this year be carried forward to 1997/98 financial year.*

## 20. TUESDAY ART AND CRAFT MARKET

Consideration was given to the agenda report relating to the present operation of the Tuesday Art and Craft Market, together with recommendations for its possible future operation.

It was proposed by Councillor J.R. Brooks and duly seconded that:

- "1. That the restriction of the Tuesday Market to Art and Craft items be removed, but that all other requirements (including traders' providing and erecting their own stalls and removing all litter) remain.*
- 2. That no fruit/vegetable stall be permitted on the Tuesday market, nor any other stall likely to create undue litter or trade waste.*
- 3. That the maximum number of stalls on the Tuesday Market be restricted to 30."*

*An amendment was proposed by Councillor T.V. Finn and duly seconded that the following words be added "but controlled by Lichfield City Council as per layout and ensuring that lowered kerbs are not blocked and that the Market Square is securely locked when the Market Traders have vacated the Square."*

On being put to the vote the amendment was declared **LOST**. Whereupon it was:

- RESOLVED:**
- 1. That the restriction of the Tuesday Market to Art and Craft items be removed, but that all other requirements (including traders' providing and erecting their own stalls and removing all litter) remain.*
  - 2. That no fruit/vegetable stall be permitted on the Tuesday market, nor any other stall likely to create undue litter or trade waste.*
  - 3. That the maximum number of stalls on the Tuesday Market be restricted to 30.*

## 21. FORMER CANAL LAND - TAMWORTH ROAD

Further to Minute No.134 (15 January 1996) consideration was given to the agenda report and recommendations relating to the former canal land which was fenced off on 2 June 1996.

**RESOLVED:** *That the Council express its thanks to the Lichfield and Hatherton Canal Restoration Trust for their kind assistance in fencing the City Council land, part of the former Wyrley and Essington canal south of Tamworth Road.*

## 22. APPLICATIONS FOR FINANCIAL ASSISTANCE

Consideration was given to the agenda report relating to applications from the organisations listed for financial assistance from the City Council's 1996/97 budget.

- RESOLVED:**
- 1. That a grant of £300 be made to the Friends of Lichfield and Rugeley Music Centre in respect of the Music Centre's involvement in the forthcoming Twinning celebrations in Ste Foy.*
  - 2. That a grant of £100 be made to the Lichfield Embroiderers towards the costs incurred in starting an Affiliated branch of The Embroiderers' Guild in Lichfield.*

## 23. PAYMENT OF ACCOUNTS

**RESOLVED;** *That payment be approved and confirmed for accounts as listed for the period 1 April 1996 to 31 May 1996 in the sum of £80,381.62 General Account and £4,881.21 Imprest Account.*

**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 7.25 P.M.**

**LICHFIELD CITY COUNCIL**  
**Minutes of a Meeting of Lichfield City Council held in the Guildhall, Lichfield,**  
**on Monday, 29 July 1996**

**PRESENT:** The Right Worshipful the Mayor (Councillor B.M. Pretty), and Councillors H. Andrews, D.L. Bailey, Mrs M.F.E. Baker, Mrs M.K. Barratt, P.A. Barrett, J.R. Brooks, Mrs J.M. Eagland, T.V. Finn, I.G. Griffiths, Mrs A.H.R. Johnson, Mrs A. Knight, D.R.A. Love, J.R.T. Mercer, J.A. Smith, S. Smitton, A.J. Wilkins and R.J. Wingrove.

**APOLOGIES:** Councillors M.R. Bennett, Mrs M.G. Boyle, D.E. Burns, D.B. Diggle, Mrs E.J. Knowles, J. Knowles, A. O'Donnell, P. Wareing and W.J. Wilson.

**24. MAYOR'S ANNOUNCEMENTS**

1. The Mayor reported on various Civic functions he had attended including the Licensing of the new Master of St John's Hospital and the Annual Bowls Match.
2. The Mayor passed on the Council's best wishes to Councillors M.R. Bennett, following his recent knee operation, and W.J. Wilson following his recent stay in hospital.

**25. MINUTES OF COUNCIL MEETING**

With respect to Appendix A (Minute No.15) - Boley Park Community Hall Management Committee - 'Cllr Mrs J.M. Eagland' be deleted and 'Cllr H. Andrews' be inserted.

**RESOLVED:** *That subject to the above amendment the Minutes of the Council Meeting held on 17 June 1996 (11 - 23) be confirmed and signed as a correct record.*

**26. MINUTES OF PLANNING APPLICATIONS COMMITTEE MEETING**

**RESOLVED:** *That the Minutes of the Planning Applications Committee Meetings held on 6 June 1996 and 27 June 1996 be received.*

**27. ARTS CENTRE WORKING PARTY**

Consideration was given to the Minutes of the Arts Centre Working Party held on 26 June 1996.

**RESOLVED:** *That the Minutes of the Arts Centre Working Party held on 26 June 1996 be received and the recommendations contained therein be adopted.*

The Mayor (Councillor B.M. Pretty) declared a pecuniary interest in this item and left the room during the discussion and voting thereon

The Deputy Mayor (Councillor Mrs M.K. Barratt) in the Chair for this item

**28. YOUTH CONSULTATIVE GROUP**

Consideration was given to the Minutes of the Youth Consultative Group held on 4 July 1996.

**RESOLVED:** *That the Minutes of the Youth Consultative Group held on 4 July 1996 be received and the recommendations contained therein be adopted.*

**29. LICHFIELD CITIZENS ADVICE BUREAU**

Receipt of a copy of the Citizens Advice Bureau Annual Report 1995 - 1996, was noted.

**30. STAFFORDSHIRE POLICE AUTHORITY - POLICING PLAN 1996/97**

Receipt of a copy of the Staffordshire Police Authority, Policing Plan 1996/97, was noted.

**31. GRANT APPLICATIONS**

Consideration was given to the agenda report relating to applications from the organisations listed for financial assistance from the City Council's 1996/97 budget.

**RESOLVED:** *1. That free use of Guildhall accommodation be given to the Friends of the Staffordshire Regiment in respect of hiring Guildhall accommodation on Saturday, 23 November 1996 for a Band Concert.*

2. ***That a grant of £354 be made to the Lichfield Subbuteo Table Football Club towards the expenses involved in competing as part of England's Team in the World Championships to be held in Denmark in September.***

[Councillors H. Andrews, Mrs J.M. Eagland and Mrs A. Knight declared a non-pecuniary interest in respect of the application from the Friends of the Staffordshire Regiment]

**32. MARKET SQUARE CAR PARKING**

Further to Minute No.43 (24 July 1995) and Minute No.68 (18 September 1995) consideration was given to the agenda report indicating that a review was required of the temporary permission granted in July 1995, and the additional requests received for evening parking on the Market Square.

***RESOLVED: That the existing temporary permission to park on the Market Square granted to the Evening Townswomen's Guild and Women's Institute be extended until such time as the City Council reviews the matter in the light of Lichfield District Council's City centre pedestrianisation proposals.***

**33. HERITAGE OPEN DAY - 14 SEPTEMBER 1996**

Further to Minute No.161 (25 March 1996) consideration was given to the agenda report outlining arrangements for the Heritage Open Day on 14 September 1996. It was noted that a training session for councillors would be held on Tuesday, 10 September 1996, commencing in the Mayor's Parlour at 8.15 p.m.

***RESOLVED: That the Council welcomes and supports the arrangements for the Heritage Open Day 14 September 1996, and requests members to volunteer to act as Guides for the Guildhall tours.***

**34. AGENDA 21**

Consideration was given to the agenda report indicating the action taken and proposed by Staffordshire County Council as the co-ordinating authority for the Staffordshire Local Agenda 21.

***RESOLVED: That the report be welcomed.***

**35. LIGHTING KINGSHILL ROAD PATH**

Further to Minute No.19 (17 June 1996) consideration was given to the agenda report which indicated that Staffordshire County Council Education Department would provide capital funding for installation of the lights on the section of path Kingshill Road to Manor Rise, but would be unable to finance the annual maintenance costs involved.

***RESOLVED: That if the Staffordshire County Council Education Department provides the capital cost of erecting lights on the Kingshill Road path, the City Council agree to adopt the lights for maintenance thereafter.***

**36. CAR PARKING - CURBOROUGH COMMUNITY CENTRE**

Consideration was given to correspondence from the Curborough Community Centre Management Committee requesting modifications to the present parking arrangements at Curborough Community Centre.

***RESOLVED: 1. That the Council notes the concerns of the Curborough Community Centre Management Committee and local residents.***

2. ***That the Town Clerk discuss with Lichfield District Council means of ameliorating the parking problems at the Centre.***

[Councillors H. Andrews, T.V. Finn and D.R.A. Love declared a substantial non-pecuniary interest in this item and left the room during the discussion and voting thereon]

**37. CHRISTMAS ILLUMINATIONS 1996**

Consideration was given to the agenda report relating to usual arrangements with regard to Christmas illuminations and possible improvements for the 1996 illuminations.

***RESOLVED: That the Council***

- a) *purchase new lighting features within the existing budget levels*
- b) *asks the Chamber of Trade whether it would be willing to increase its contribution to provide further lighting improvements*
- c) *seeks funding contributions from other City businesses*

**38. EASEMENT FOR CABLES CAPPERS LANE EMBANKMENT**

Consideration was given to a request from Stafford Communications Limited, the prospective purchasers of Unit 58 Britannia Way, for an easement to lay cables through the Cappers Lane embankment.

**RESOLVED:** *That the request be agreed in principle, and that delegated authority be given to the Town Clerk to grant an easement to Stafford Communications Limited as requested at a price not less than that advised by the District Valuer, and with Stafford Communications Limited meeting the City Council's legal and administrative costs involved in granting of the easement.*

**39. OUT-TURN REPORT 1995/96**

Members considered the agenda report on the Council's out-turn for the year 1995/96.

**RESOLVED:** *1. That the unspent balance of £5,000 "Administration Election Expenses" be transferred to general balances.*

*2. That the unspent capital balance of £5,880 on Curborough Community Centre, be transferred to capital fund balances, pending investigation of car parking improvements at the Centre.*

*3. That the budgeted opening balances on all funds be revised to reflect the actual opening balance at 1 April 1996 (= closing balance 31 March 1996).*

**40. FINANCIAL PROGRESS REPORT - 1ST QUARTER 1996/97**

Members considered the Financial Progress Report 1 April 1996 to 30 June 1996 as circulated with the agenda.

**RESOLVED:** *That the Report be noted.*

**41. PAYMENT OF ACCOUNTS**

**RESOLVED:** *That payment be approved and confirmed for accounts as listed for the period 1 June 1996 to 30 June 1996 in the sum of £13,384.52 General Account and £2,512.38 Imprest Account.*

**THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 8.40 PM**

**LICHFIELD CITY COUNCIL**  
**Minutes of a Meeting of Lichfield City Council held in the Guildhall, Lichfield,**  
**on Monday, 16 September 1996**

**PRESENT:** The Right Worshipful the Mayor (Councillor B.M. Pretty), and Councillors H. Andrews, Mrs M.F.E. Baker, Mrs M.K. Barratt, P.A. Barrett, M.R. Bennett, Mrs M.G. Boyle, J.R. Brooks, D.E. Burns, B.D. Diggle, Mrs J.M. Eagland, K. Edwards, T.V. Finn, Mrs K.P. Fontaine, I.G. Griffiths, Mrs A.H.R. Johnson, Mrs E.J. Knowles, J. Knowles, D.R.A. Love, J.R.T. Mercer, A. O'Donnell, J.A. Smith, S. Smitton, M.N. Taylor, P. Wareing, J. Wilkins and W.J. Wilson.

**APOLOGIES:** Councillors D.L. Bailey and R.J. Wingrove.

**42. MAYOR'S ANNOUNCEMENTS**

The Mayor reported on the various events he had attended including the Heritage Open Day of Guildhall on 14 September. At the Mayor's request, the Sheriff also reported on the Sheriff's Ride on 7 September, and thanked all those responsible for making the day such a resounding success.

**43. MINUTES OF COUNCIL MEETING**

With respect to Minute No. 31, the words ' young person' to be added before "competing" in the second part of the resolution.

**RESOLVED:** *That subject to the above amendment the Minutes of the Council Meeting held on 29 July 1996 (24 - 41) be confirmed and signed as a correct record.*

**44. MINUTES OF PLANNING APPLICATIONS COMMITTEE MEETING**

**RESOLVED:** *That the Minutes of the Planning Applications Committee Meeting held on 18 July 1996 be received.*

**45. RAILWAY SERVICES**

Further to Minute No.171 (29 April 1996) consideration was given to:

- a) the reply dated 26 July 1996 from OPRAF
- b) a verbal report of the meeting held on 9 September 1996 with representatives of Inter City West Coast, Central Trains, Staffordshire County Council, Lichfield District Council and Fradley Parish Council

**RESOLVED:** 1. *That the letter and report be noted.*

2. *That Lichfield City Council welcomes the discussions on railway services and wishes to progress discussions with other interested councils and agencies to maintain and improve existing passenger services and re-open closed lines.*

**46. LICHFIELD DISTRICT COUNCIL'S HOUSING STRATEGY REPORT**

Receipt of a copy of Lichfield District Council's Housing Strategy Report, was noted and welcomed.

**47. STAFFORDSHIRE POLICE AUTHORITY ANNUAL REPORT 1995/96**

Receipt of a copy of the Staffordshire Police Authority Annual Report 1995/96, was noted.

**48. LOCAL POLICING OBJECTIVES 1997/98**

Consideration was given to correspondence and a questionnaire from the Staffordshire Police Authority seeking the Council's views on the local policing objectives 1997/98.

**RESOLVED:** *That the Policing Objectives be supported and that the Town Clerk submit a detailed response to the questionnaire, in consultation with the Council Leader.*

**49. ENVIRONMENT AGENCY CUSTOMER CHARTER**

Receipt of a copy of the Environment Agency Customer Charter, was noted.

**50. PARISH COUNCIL TRANSPORT POWERS**

Consideration was given to the agenda report and recommendations relating to the Department of the Transport's consultation paper on proposed increases in the powers of parish councils to support community transport initiatives. It was noted that as comments were required by 6 September 1996 the Town Clerk had, following consultation with the Mayor, Deputy Mayor, Leader and Deputy leader, written to the Department of Transport supporting the proposed increases.

**RESOLVED:** *That the report be noted and the actions taken be endorsed.*

**51. TWINNING REPORT**

Consideration was given to the Twinning Officer's Report dated September 1996, circulated with the agenda.

**RESOLVED:** *That the report be noted.*

**52. JOHNSON BIRTHPLACE ANNUAL REPORT AND BUSINESS PLAN PROGRESS REPORT**

Consideration was given to the Johnson Birthplace Annual Report; the first of the six-monthly Business Plan Progress Reports; and a report on options for the Birthplace Bookshop.

**RESOLVED:** 1. *That the reports be noted and a further interim progress report be submitted to Council in November.*

2. *That the Council endorses in principle the grant of a commercial lease for the Birthplace Bookshop in accordance with the details outlined in the agenda report, and that the Council pursue its search for a suitable tenant to take on the proposed lease.*

**53. PAYMENT OF ACCOUNTS**

**RESOLVED:** *That payment be approved and confirmed for accounts as listed for the period 1 July 1996 to 31 August 1996 in the sum of £86,180.57 General Account and £4,925.36 Imprest Account, those payments marked \* being made in accordance with the Council's powers under Section 137 of the Local Government Act 1972 (The Free Resource).*

**54. EXCLUSION OF THE PUBLIC**

**RESOLVED:** *That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the Meeting.*

**55. LEASES OF LAND AT SHORTBUTTS LANE**

Consideration was given to the Town Clerk's confidential report together with a letter dated 12 September 1996 from the owner of 27 Shortbutts Lane.

**RESOLVED:** *That the Council serves notice to terminate the leases of the land at:*

*i. 21 Shortbutts Lane*

*ii. 25 Shortbutts Lane*

*iii. 27 Shortbutts Lane*

*The leases to terminate on 31 March 1998.*

**56. STAFFING GRADES**

**RESOLVED:** *To adopt the recommendations contained in the confidential agenda report (Appendix 12).*

**THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 8.50 PM**

## LICHFIELD CITY COUNCIL

**Minutes of a Meeting of Lichfield City Council held in the Guildhall, Lichfield,  
on Monday, 21 October 1996**

**PRESENT:** The Right Worshipful the Mayor (Councillor B.M. Pretty), and Councillors D.L. Bailey, Mrs M.F.E. Baker, Mrs M.K. Barratt, P.A. Barrett, M.R. Bennett, Mrs M.G. Boyle, J.R. Brooks, B.D. Diggle, Mrs J.M. Eagland, T.V. Finn, I.G. Griffiths, Mrs A.H.R. Johnson, Mrs A. Knight, Mrs E.J. Knowles, J. Knowles, D.R.A. Love, A. O'Donnell, J.A. Smith, S. Smitton, P. Wareing, J. Wilkins, W.J. Wilson and R.J. Wingrove.

**APOLOGIES:** Councillors H. Andrews, D.E. Burns, K. Edwards, Mrs K.P. Fontaine, J.R.T. Mercer and M.N. Taylor.

**57. MAYOR'S ANNOUNCEMENTS**

The Mayor reported on various events he had attended including the Johnson Celebrations, Tamworth Castle by Candlelight and the Chamber of Trade Centenary Dinner. He also reported that the Youth Fair would be held on 26 October 1996.

**58. MINUTES OF COUNCIL MEETING**

**RESOLVED:** *That the Minutes of the Council Meeting held on 16 September 1996 (42 - 56) be confirmed and signed as a correct record.*

**59. MINUTES OF PLANNING APPLICATIONS COMMITTEE MEETINGS**

**RESOLVED:** *That the Minutes of the Planning Applications Committee Meetings held on 29 August 1996 and 19 September 1996 be received.*

**60. YOUTH CONSULTATIVE GROUP**

**RESOLVED:** *That the Minutes of the Youth Consultative Group held on 3 October 1996 be received.*

**61. MENTAL HEALTH AND GENERAL MEDICAL SERVICES IN SOUTH EAST STAFFS**

A letter dated 25 September 1996 from South Staffordshire Health relating to changes in the pattern of Mental Health and General Medical Services, was noted and welcomed.

**62. MENTAL HEALTH SERVICES IN SOUTH STAFFORDSHIRE**

Consideration was given to a letter and consultation document entitled 'Everyone's Concern' relating to the future of mental health services in South Staffordshire. Comments on the document were required by 17 January 1997.

**RESOLVED:** *That individual Councillors be requested to submit comments to the Town Clerk for inclusion as part of the City Council's response to the Consultation Document*

**63. TWINNING REPORTS**

Consideration was given to the Twinning Officer's Reports relating to:

- a) the Twinning Weekend celebrations in Sainte Foy lès Lyon, 27 - 30 September 1996
- b) the Business Meeting held in Sainte Foy on 28 September 1996.

**RESOLVED:** *That the reports be noted and the Twinning Officer be thanked for her work in connection with the weekend's activities.*

**64. CONSULTATION ON PASSENGER RAIL FRANCHISING****a) Intercity West Coast Limited**

Consideration was given to the agenda report relating to:

- i) the Consultation Draft issued by the Office of Passenger Rail Franchising on 'Passenger Service Requirements'

- ii) Agenda Enclosure 1 : Information for Local Authorities and Rail Users Consultative Committees, and Agenda Enclosure 2 : Passenger Service Requirements - Consultation Draft
- iii) details of the current service to and from Lichfield Trent Valley, compared to the proposed PSR minimum service.

**RESOLVED:** 1. *That the Council makes the strongest possible representations to OPRAF that the PSR should set a service standard to/from Lichfield Trent Valley not less than the service level currently provided.*

2. *That the Council seeks the support of Lichfield District Council, Staffordshire County Council, the Member of Parliament, adjoining Parish Councils and the Rail Users' Consultative Committee in making representations to OPRAF to preserve existing service levels to/from Lichfield Trent Valley.*

**b) Central Trains Limited**

**RESOLVED:** *That the Town Clerk liaise with officers of Lichfield District Council and Staffordshire County Council to submit appropriate representations to OPRAF on the Central Trains' PSR, with particular reference to preserving existing service levels for Lichfield stations, and ensuring compatibility between the services to be operated by Central Trains and InterCity West Coast.*

**65. GRANTS TO OUTSIDE BODIES - CLOSING DATE FOR APPLICATIONS**

It was reported that the closing date for receipt of grant applications from outside bodies for grants from the Council's 1997/98 budget would be Friday, 13 December 1996.

**RESOLVED:** *That the report be noted.*

**66. FINANCIAL PROGRESS REPORT 1996/97 (6 MONTHS)**

Members considered the financial progress report for the 6 month period to 30 September 1996 as circulated with the agenda.

**RESOLVED:** *That the report be noted.*

**67. PAYMENT OF ACCOUNTS**

**RESOLVED:** *That payment be approved and confirmed for accounts as listed for the period 1 September 1996 to 30 September 1996 in the sum of £30,377.00 General Account and £2,398.66 Imprest Account, those payments marked \* being made in accordance with the Council's powers under Section 137 of the Local Government Act 1972 (The Free Resource).*

**THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 8.40 PM**

## LICHFIELD CITY COUNCIL

**Minutes of a Meeting of Lichfield City Council held in the Guildhall, Lichfield,  
on Monday, 18 November 1996**

**PRESENT:** The Right Worshipful the Mayor (Councillor B.M. Pretty), and Councillors D.L. Bailey, Mrs M.F.E. Baker, Mrs M.K. Barratt, P.A. Barrett, M.R. Bennett, Mrs M.G. Boyle, J.R. Brooks, D.E. Burns, B.D. Diggle, K. Edwards, T.V. Finn, Mrs K.P. Fontaine, I.G. Griffiths, Mrs A.H.R. Johnson, Mrs A. Knight, Mrs E.J. Knowles, J. Knowles, D.R.A. Love, J.R.T. Mercer, J.A. Smith, S. Smitton, M. Taylor, P. Wareing, J. Wilkins and W.J. Wilson.

**APOLOGIES:** Councillors H. Andrews, A. O'Donnell and R.J. Wingrove.

**68. MAYOR'S ANNOUNCEMENTS**

The Mayor reported on various events he had attended including the Cathedral Visit on 26 October and the Remembrance Sunday Service on 10 November. He reminded members that the Switch-on of the Christmas Illuminations would take place on 27 November; the Carols for Christmas on 18 December; and the Mayor's Charity Rock and Blues Night on 20 December.

**69. MINUTES OF COUNCIL MEETING**

**RESOLVED:** *That the Minutes of the Council Meeting held on 21 October 1996 (57 - 67) be confirmed and signed as a correct record.*

**70. MINUTES OF PLANNING APPLICATIONS COMMITTEE MEETINGS**

**RESOLVED:** *That the Minutes of the Planning Applications Committee Meetings held on 10 October 1996 be received.*

**71. CELLS OPENING**

Consideration was given to the agenda report relating to the success of the opening of the Guildhall Cells on summer Saturdays, and the possibility of additional opening on four Saturdays in November and December, and the date of the Christmas Fayre.

**RESOLVED:** *That the report of the cells summer opening be welcomed and the cells be opened additionally on 4 Saturdays prior to Christmas and for the Lichfield Christmas Fayre on 19 December 1996.*

**72. JOHNSON BIRTHPLACE MUSEUM - BUSINESS PLAN PROGRESS REPORT**

Further to Minute No. 52 (16 September 1996) consideration was given to the Business Plan Progress Report (March to October 1996). It was noted that the Johnson Birthplace Advisory Committee would convene in the new year to review the Business Plan and that this would form the basis of recommendations for the first annual review to be submitted to Council in March 1997.

**RESOLVED:** *That the Progress Report March to October 1996 be received.*

(Councillor J.R.T. Mercer declared a non-pecuniary interest in this item)

**73. JOHNSON BIRTHPLACE CONSERVATION PROGRAMME - LOTTERY APPLICATION**

Consideration was given to the agenda report and recommendations relating to an application to the National Heritage Memorial Fund for money to carry out a major programme of conservation on the Birthplace collection.

**RESOLVED:** *That the Council, together with the Friends of the Samuel Johnson Birthplace Museum, submit a joint application to the National Heritage Memorial Fund for conservation of the museum's oil paintings, manuscripts and book bindings.*

(Councillor J.R.T. Mercer declared a non-pecuniary interest in this item)

**74. LICHFIELD BOWER**

Consideration was given to the agenda report submitted by Councillor Mrs Baker, the Council's representative on the Bower Committee.

**RESOLVED: That the Bower organisers be invited to meet with councillors and the Town Clerk to discuss ways in which the City Council could assist in attracting more public participation in the Bower Procession and entertainments, and that the Lichfield District Council be invited to take part in these discussions at officer and/or member level.**

(Councillor J.R.T. Mercer declared a non-pecuniary interest in this item)

**75. CHRISTMAS LIGHTS**

Further to Council Minute No. 37 (29 July 1996) consideration was given to the agenda report relating to funding contributions towards the Christmas Lights.

**RESOLVED: That the contributions from the Chamber of Trade and local businesses be welcomed, and the report be noted.**

**76. CURBOROUGH COMMUNITY CENTRE - CAR PARKING ARRANGEMENTS**

Further to Minute No. 36 (29 July 1996) consideration was given to the report and recommendations detailing two alternative options (produced by the Community Centre Architects) for improvements to parking arrangements at Centre,

**RESOLVED: That £14,000 be made available from capital fund balances to provide additional car parking at the Curborough Community Centre as per Option 2 in agenda Appendix 1, the scheme to include increased disabled parking provision and cycle parking provision.**

(Councillor T.V. Finn declared a substantial non-pecuniary interest in this item and left the room during the discussion and voting thereon).

**77. NOTICE OF AUDIT OF ACCOUNTS**

It was reported that in accordance with the Local Government Finance Act 1982 the Council's accounts for the year ending 31 March 1996 would be on public deposit between 11 November 1996 and 29 November 1996 (inclusive); and the audit of accounts would take place on 19 December 1996.

**RESOLVED: That the report be noted.**

**78. PAYMENT OF ACCOUNTS**

**RESOLVED: That payment be approved and confirmed for accounts as listed for the period 1 October 1996 to 31 October in the sum of £31,433.71 General Account and £2,748.49 Imprest Account.**

**THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 8.35 PM**

**LICHFIELD CITY COUNCIL**  
**Minutes of a Meeting of Lichfield City Council held in the Guildhall, Lichfield,**  
**on Monday, 20 January 1997**

**PRESENT:** The Right Worshipful the Mayor (Councillor B.M. Pretty), and Councillors H. Andrews, Mrs M.F.E. Baker, Mrs M.K. Barratt, P.A. Barrett, M.R. Bennett, J.R. Brooks, D.E. Burns, B.D. Diggle, Mrs J.M. Eagland, K. Edwards, T.V. Finn, I.G. Griffiths, Mrs A.H.R. Johnson, Mrs A. Knight, Mrs E.J. Knowles, J. Knowles, D.R.A. Love, J.R.T. Mercer, A. O'Donnell, J.A. Smith, S. Smitton, M. Taylor, P. Wareing, J. Wilkins and W.J. Wilson.

**APOLOGIES:** Councillors D.L. Bailey, Mrs M.G. Boyle. Mrs K.P. Fontaine and R.J. Wingrove.

**79. MAYOR'S ANNOUNCEMENTS**

The Mayor:

reported on recent events he had attended.

reminded members that the Roman Catholic Service would be held on 2 February and the Shrovetide Fair on 11 February.

thanked members for their best wishes following his recent accident and reported that Mr John Silverthorne had now returned home following his recent stay in hospital.

**80. MINUTES OF COUNCIL MEETING**

**RESOLVED:** *That the Minutes of the Council Meeting held on 18 November 1996 (68 - 78) be confirmed and signed as a correct record.*

**81. MINUTES OF PLANNING APPLICATIONS COMMITTEE MEETINGS**

**RESOLVED:** *That the Minutes of the Planning Applications Committee Meetings held on 31 October 1996, 21 November 1996 and 12 December 1996 be received.*

**82. ARTS CENTRE WORKING PARTY**

With respect to the minute heading the commencement time of the meeting be amended to read '6.30 p.m.'

**RESOLVED:** *That subject to the above amendment the Minutes of the Arts Centre Working Party held on 9 January 1997 be received.*

**83. YOUTH CONSULTATIVE GROUP**

**RESOLVED:** *That the Minutes of the Youth Consultative Group held on 28 November 1996 be received, and the recommendations contained therein be adopted.*

**84. TWINNING REPORT**

Consideration was given to the Twinning Officer's Report dated 9 January 1997, circulated with the agenda.

**RESOLVED:** *1. That the report be noted.*

*2. That arrangements be made, if possible, for the Limburg Chamber Choir to visit Guildhall during their stay in Lichfield in April.*

*3. That a report be submitted to the next meeting of Council with regard to the meeting of councillors in Sainte Foy in October 1997.*

**85. GUILDHALL CELLS**

Further to Council Minute No.71 (18 November 1996) it was reported that during the five additional days' opening of the cells before Christmas there had been 537 admissions of whom 114 had purchased a discount ticket to the Birthplace Museum.

**RESOLVED:** *That the report be noted and additional Christmas opening be organised for Christmas 1997.*

**86. MARKET RENTS****a) Friday Market**

**RESOLVED:** *That the City Council's Friday market rent be increased to £15.50 with effect from 1 April 1997 and the District Council be informed accordingly.*

**b) Tuesday Market and Pool Walk Artists**

**RESOLVED:** *That the Tuesday Market rental/Pool Walk Artists rental be increased to £8.00 with effect from 1 April 1997.*

**c) Market Square Greengrocery Stall**

**RESOLVED:** *That the greengrocery stall rental be increased to £15.50 per day with effect from 1 April 1997.*

**87. ROOM HIRE CHARGES**

**RESOLVED:** *That the charges for the period commencing 1 April 1997 be as contained in Agenda Appendix 2b.*

**88. COMPLETION OF AUDIT**

It was reported that the audit of accounts for the year ended 31 March 1996 had been satisfactorily completed and a copy of the District Auditor's memorandum was circulated with the agenda.

**RESOLVED:** *That the report be noted.*

**89. BUDGET ESTIMATES 1997/98 (INCLUDING 3RD QUARTER PROGRESS REPORT 1996/97)**

Consideration was given to the agenda report and budget estimates and precept for 1997/98, including the 3rd quarter Financial Progress Report for 1996/97.

**RESOLVED:** *1. That the 3rd quarter Financial Progress Report for 1996/97 be noted.*

*2. That the budget estimates as circulated with the agenda be approved, and a sum of £355,000 be precepted for the financial year 1997/98*

**90. PAYMENT OF ACCOUNTS**

**RESOLVED:** *That payment be approved and confirmed for accounts as listed for the period 1 November 1996 to 31 December 1996 in the sum of £68,013.32 General Account and £3,712.96 Imprest Account, those payments marked \* being in accordance with the Council's powers under Section 137 of the Local Government Act 1972 (The Free Resource).*

**THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 8.40 PM**

**LICHFIELD CITY COUNCIL**  
**Minutes of a Meeting of Lichfield City Council held in the Guildhall, Lichfield,**  
**on Monday, 17 February 1997**

**PRESENT:** The Right Worshipful the Mayor (Councillor B.M. Pretty), and Councillors H. Andrews, D.L. Bailey, Mrs M.F.E. Baker, Mrs M.K. Barratt, P.A. Barrett, M.R. Bennett, Mrs M.G. Boyle, D.E. Burns, Mrs J.M. Eagland, K. Edwards, T.V. Finn, I.G. Griffiths, Mrs A.H.R. Johnson, Mrs E.J. Knowles, J. Knowles, D.R.A. Love, A. O'Donnell, J.A. Smith, M. Taylor, P. Wareing, J. Wilkins, W.J. Wilson and R.J. Wingrove.

**APOLOGIES:** Councillors J.R. Brooks, B.D. Diggle and S. Smitton.

**91. MAYOR'S ANNOUNCEMENTS**

The Mayor:

reported on recent events he had attended.

reminded members that the Mayor's Charity Jazz Night would be held on 23 February, the Methodist Church Civic Service on 9 March, and the Easter Sunday Service on 30 March 1997.

**92. MINUTES OF COUNCIL MEETING**

**RESOLVED:** *That the Minutes of the Council Meeting held on 20 January 1997 (79 - 90) be confirmed and signed as a correct record.*

**93. MINUTES OF PLANNING APPLICATIONS COMMITTEE MEETINGS**

**RESOLVED:** *That the Minutes of the Planning Applications Committee Meetings held on 9 January 1997 be received.*

**94. ARTS CENTRE WORKING PARTY**

**RESOLVED:** *That the Minutes of the Arts Centre Working Party held on 29 January 1997 be received and the recommendations contained therein be adopted.*

**95. CYCLEWAY - PROGRESS REPORT**

Consideration was given to the agenda report indicating that work on the cycleway between Eastern Avenue and St Chad's Road was anticipated to be completed by mid March.

**RESOLVED:** *That the report be noted.*

**96. STAFFORDSHIRE ARCHIVE EXHIBITION**

Consideration was given to the agenda report indicating that the Staffordshire Archive Service of Staffordshire County Council would be displaying an exhibition entitled 'A Panorama in Paper and Parchment' in the ground floor corridor of Guildhall between 30 June 1997 and 11 July 1997.

**RESOLVED:** *That the report be noted.*

**97. PUBLIC PASSENGER TRANSPORT POLICY STATEMENT NO.4 1997: CONSULTATION**

Consideration was given to the agenda report, and letter dated 23 January 1997 from Staffordshire County Council requesting comments (by 21 February 1997) on the Passenger Transport Policy Statement (Staffordshire Towards 2000 - A Passenger Transport Policy Statement for the County).

**RESOLVED:** *1. That the report be noted and Staffordshire County Council be informed that Lichfield City Council supports plans for wider public transport provision, but that a more detailed response would be submitted in due course.*

*2. That a small group of councillors be appointed to consider Public Transport issues, including the possible re-opening of the Lichfield - Walsall railway line, and make recommendations to Council.*

**98. FOOTPATH LIGHTING**

Further to Minute No.35 (29 July 1996) consideration was given to the agenda report relating to:

- a) commencement of work on the installation of footway lighting on the paths Kingshill Road to Manor Rise, and Manor Rise to Hillside; together with details of funding contributions and future maintenance.
- b) details of remaining 'priority 1' areas as identified by Council on 17 June 1996.

**RESOLVED: 1. That the report be noted.**

**2. That detailed costings be obtained for all 'Priority 1' schemes listed in the agenda report and a further report be submitted to Council.**

**99. TWINNING REPORT: COUNCILLORS MEETING IN SAINTE FOY, 18 - 19 OCTOBER 1997**

Further to Minute No.84 (20 January 1997) consideration was given to the agenda report indicating that an official invitation had been received for members to attend a meeting of councillors of the three twin towns to be held in Sainte Foy on 18 - 19 October 1997.

**RESOLVED: 1. That the Council welcomes the invitation received from Sainte Foy and the opportunity this provides to extend the twinning links**

**2. That the Council meet the cost of the attendance of the Council Leader and Town Clerk at the Business Meeting in Sainte Foy 18 - 19 October 1997. All other members to be invited to attend, but meeting their own travel costs.**

**100. POOL WALK - ICE-CREAM TRADER'S PERMIT**

Further to Minute No.57 (24 July 1995) and Minute No.164 (25 March 1996) consideration was given to a review of the terms of the agreement under which Staffordshire Trikes had been granted permission to sell ice-cream from Pool Walk.

**RESOLVED: 1. That the agreement be continued on an ongoing basis, subject to the terms as stated in Minute 57, 24 July 1995, but at an increased rental of £144 per calendar month (May to September inclusive) and £7.20 per day (or part day) (October to April).**

**2. That hereafter the rental be reviewed with other trading rentals at the Council's annual budget meeting.**

**101. GRANTS TO OUTSIDE BODIES 1997/98**

**a) General Grants**

Consideration was given to applications received for financial assistance from the 1997/98 budget.

**RESOLVED: 1. That the Council makes grants to the following organisations as indicated:**

£

* Lichfield Citizens' Advice Bureau	2,000
Lichfield District Arts Association	2,000
LDAA - Community Arts Fringe	1,000
LDAA - Real Ale Jazz and Blues	500
Lichfield Festival	1,000
* Lichfield and District CVS	1,200
* The Guild of St Mary's Centre	1,000
* St Giles Hospice	1,000
* Lichfield Transport for the Disabled	700
Lichfield Youth Theatre	600
Lichfield Adventure Playground Assoc.	600
* Relate	400
Lichfield Table Football Club	500
* Cruse Bereavement Care	300
* Lichfield Over 60's Club	250
* Lichfield Counselling Service	200
Lichfield Folk Festival	200
* Lichfield Victim Support	200
* Lichfield Arthritis Care	200
Lichfield Competitive Music Festival	200
* Burntwood & Lichfield Visually Handicapped Club	200

* CHADS	160
Lichfield Sinfonia	200
* South Staffs Family Mediation Service	300
* Phobics Action	150
Lichfield Table Tennis	200
* National Schizophrenia	100
Lichfield Jazz Festival	200
* WRVS	100
* Lichfield Self Help Group	100
Darwin Trust	400
* DISC Family Care	100
* Lichfield and Burntwood Solo Club	150
Lichfield Embroiderers	150
Lichfield 18 Plus Group	100
* Lichfield Live at Home	400
Duke of York Bowling Club	100
* Friends of Hawthorn House	250
* Holy Cross Over 60's Club	100
* Methodist Church	500
Lichfield Mysteries	1,500
* Lichfield Red Cross	200
* Lichfield Riding for Disabled	300
Lichfield Safe and Sound Playcare Assoc	1,250
* National Association of Widows	250
* St John Ambulance	100
* Alzheimer's Disease Society	100
* Churches together in Lichfield	100

2. That grants to organisations marked \* be made in accordance with its powers under Section 137 of the Local Government Act 1972, being in the opinion of the Council, in the interests of the area or the inhabitants and which will benefit them in a manner commensurate with the expenditure.

3. That the grant to the Lichfield District Arts Association be made by the City Council making direct payment on invoices for Arts Association items to the value of the grant.

4. That in respect of items marked expenditure being made from the Arts/Cultural activities budget.

5. That in respect of the applications from the Guild of St Mary's Centre and the Methodist Church, the figures listed be promised at the present time and not paid until the remainder of the finance required for these schemes has been raised or promised.

6. That in respect of the grant to the Lichfield Table Football Club, £150 be paid at the beginning of the financial year and the remainder be paid towards travel costs if club members qualify for the European Championships, or the European Cup.

7. That no grants be made to the remaining organisations detailed in the agenda.

b) Room Hire Grants

RESOLVED: That the Council grants free use of Guildhall premises to the following organisations:

Estimated Value	£
Lichfield District Arts Association	2,000
Junior Band	650
WRVS	550
Lichfield Over 60's Club	250
Greenhill Bower	220
Johnson Society	135
* Royal British Legion	70
Lichfield Twinning Association	110

<b>Lichfield Festival</b>	<b>200</b>
* <b>NSPCC</b>	<b>70</b>
* <b>The Guild of St Mary's Centre</b>	<b>40</b>
* <b>Ladies Lifeboat Guild</b>	<b>60</b>
<b>Johnson Friends</b>	<b>40</b>
* <b>Lichfield Shrievalty Association</b>	<b>10</b>
<b>Lichfield Mysteries</b>	<b>980</b>
<b>Lichfield Youth Theatre</b>	<b>400</b>

Councillor B.M. Pretty declared a pecuniary interest in the applications from the Lichfield District Arts Association and left the meeting during the discussion and voting thereon. (Councillor Mrs M.K. Barratt, Deputy Mayor, in the Chair for this item).

The following councillors declared a clear and substantial non-pecuniary interest in the applications from the under mentioned organisations and left the meeting during the discussion and voting thereon:

Guild of St Mary's Centre - Mrs J.M. Eagland and Mrs A.H.R. Johnson

LAPA - T.V. Finn, D.R.A. Love

LDAA - Community Arts Fringe - Mrs M.F.E. Baker

Lichfield Live at Home Scheme - T.V. Finn

Lichfield Mysteries - P. Wareing

Lichfield Shrievalty - D.L. Bailey, Mrs M.K. Barratt, P.A. Barrett and T.V. Finn

NSPCC - Mrs J.M. Eagland

Twinning Association - Mrs M.G. Boyle and Mrs M.K. Barratt

The following councillors declared a non-pecuniary interest in the under mentioned organisations:

Churches Together in Lichfield - J.A. Smith

Duke of York Bowling Club - A. O'Donnell

LDAA - Mrs M.K. Barratt, P.A. Barrett, I. Griffiths, Mrs E.J. Knowles, J.K. Knowles and J.A. Smith

Ladies Lifeboat Guild - Mrs M.K. Barratt

Lichfield Live at Home Scheme - A.J. Wilkins

Methodist Church - A.J. Wilkins

Twinning Association - J.A. Smith

The following councillors declared an interest by reason of being appointed a City Council representative on the undermentioned organisations:

Bower Committee - Mrs M.F.E. Baker

Citizens Advice Bureau - Mrs M.K. Barratt

LAPA - K. Edwards and R.J. Wingrove

Lichfield CVS - Mrs E.J. Knowles

Twinning Association - K. Edwards

## 102. PAYMENT OF ACCOUNTS

**RESOLVED:** *That payment be approved and confirmed for accounts as listed for the period 1 January 1997 to 31 January 1997 in the sum of £35,263.79 General Account and £2,225.76 Imprest Account, those payments marked \* being in accordance with the Council's powers under Section 137 of the Local Government Act 1972 (The Free Resource).*

**THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 8.40 PM**

**LICHFIELD CITY COUNCIL**  
**Minutes of a Meeting of Lichfield City Council held in the Guildhall, Lichfield,**  
**on Monday, 24 March 1997**

**PRESENT:** The Right Worshipful the Mayor (Councillor B.M. Pretty), and Councillors Mrs M.F.E. Baker, Mrs M.K. Barratt, P.A. Barrett, M.R. Bennett, J.R. Brooks, D.E. Burns, B.D. Diggie, Mrs J.M. Eagland, K. Edwards, T.V. Finn, Mrs K.P. Fontaine, I.G. Griffiths, Mrs A.H.R. Johnson, Mrs A. Knight, J. Knowles, D.R.A. Love, J.R.T. Mercer, J.A. Smith, S. Smitton, P. Wareing, A.J. Wilkins, W.J. Wilson and R.J. Wingrove.

**APOLOGIES:** Councillors Mrs M.G. Boyle, Mrs E.J. Knowles, A. O'Donnell and M.N. Taylor.

**103. MAYOR'S ANNOUNCEMENTS**

The Mayor reported on recent events he had attended including the Mayor and Sheriff's Charity 'Do' and the 'Morality Debate' and reminded members that the Easter Sunday Service would be held on 30 March 1997 and the Wade Street Church Civic Service on 20 April 1997.

**104. MINUTES OF COUNCIL MEETING**

**RESOLVED:** *That the Minutes of the Council Meeting held on 17 February 1997 (91 - 102) be confirmed and signed as a correct record.*

**105. MINUTES OF PLANNING APPLICATIONS COMMITTEE MEETINGS**

**RESOLVED:** *That the Minutes of the Planning Applications Committee Meetings held on 30 January 1997 and 20 February 1997 be received.*

**106. QUESTIONS UNDER STANDING ORDER 8(2)**

**Stowe Pool Floating Islands**

Councillor D.R.A. Love submitted the following question under Standing Order 8(2):

Stowe Pool Floating Islands - in view of the public reaction to the design of the floating islands on Stowe Pool, would you please inform me as to whether it would be possible to re-convene the working group in order to meet the representatives of the District Council and if so, how soon could we expect such a working group to be reconvened?

Councillor J.R. Brooks, Leader of Council, answered as follows:

The Stowe Pool Wildlife Islands were erected by the District Council following representations made by the City Council and members of the public.

The public reaction to the new islands is noted, but the success of the islands will depend on the reaction of the birds. The District Council will review the success of the islands at the end of the breeding season, at which time it may be appropriate for the working group to meet again with representatives of the District Council

**107. NOMINATIONS FOR CIVIC OFFICE 1997/98**

**a) Mayor Elect**

It was proposed by Councillor Mrs M.F.E. Baker, seconded by Councillor J. Knowles, and

**RESOLVED:** *That Councillor Margaret Kathleen Barratt be nominated Mayor Elect for the year 1997/98*

**b) Deputy Mayor Elect**

It was proposed by Councillor P. Wareing, seconded by Councillor M.R. Bennett, and

**RESOLVED:** *That Councillor Peter Alfred Barrett be nominated Deputy Mayor Elect for the year 1997/98.*

**c) Sheriff Elect**

It was proposed by Councillor J.R. Brooks, seconded by Councillor A.J. Wilkins, and

**RESOLVED:** *That Councillor Kenneth Edwards be nominated Sheriff Elect for the year 1997/98.*

**108. YOUTH CONSULTATIVE GROUP****a) Minutes**

**RESOLVED:** *That the Minutes of the Youth Consultative Group Meeting held on 11 February 1997 be received and the recommendations contained therein be adopted.*

**b) Detached Youth Workers**

Consideration was given to the agenda report and recommendations relating to the trial scheme which had operated during the 1996/97 financial year whereby Staffordshire County Council and Lichfield City Council had jointly funded the employment of two detached youth workers in the city.

**RESOLVED:** *That the City Council agrees to provide match funding to Staffordshire County Council of up to £1,300 p.a. to provide one detached youth worker, one 3 hour session per week x 44 sessions per annum in Lichfield, provided that the County Council provides equivalent funding for a second worker and that regular reports are provided by the Youth Service to the City Council on progress of the scheme. The funding to be met from the Council's Youth Initiatives budget, and continue on an annual basis until further notice*

**c) Projects for Youth Fund**

Consideration was given to the agenda report relating to the "Projects for Youth" scheme proposed by the Youth Consultative Group. It was noted that the scheme would be funded from within the existing Youth Initiatives budget of the Youth Consultative Group, with an initial sum of £5,000 being allocated for this purposes.

**RESOLVED:** *That the Council adopts the recommendations of the Youth Consultative Group for its Projects for Youth fund.*

**d) Roller Disco**

It was noted that the Youth Consultative Group had organised a Roller Disco Night at King Edward VI Leisure Centre which would be held between 8 pm and 10 pm on Saturday, 12 April 1997.

**109. JOHNSON BIRTHPLACE ADVISORY COMMITTEE**

Consideration was given to the Minutes of the Johnson Birthplace Advisory Committee Meetings held on 19 February 1997 and 11 March 1997 together with the Progress Report on the Birthplace Business Plan March 1996 - February 1997, and the Birthplace Action Plan, March 1997 to February 1998.

**RESOLVED:** *1. That the Minutes of the Johnson Birthplace Advisory Committee Meetings held on 19 February 1997 and 11 March 1997, be received and where necessary adopted.*

*2. That the Progress Report on the Birthplace Business Plan, March 1996 - February 1997, and the Birthplace Action Plan, March 1997 to February 1998, as circulated with the agenda, be approved and confirmed.*

**110. MEETING WITH BOWER REPRESENTATIVES**

Further to Minute 74 (18 November 1996) consideration was given to the agenda report and recommendations, and the report of items discussed at a meeting held on 26 February 1997 with representatives of the Bower Committee.

**RESOLVED:** *That the Council provide 'match funding' to the Bower Committee prizes for winning floats in the non-commercial section of the Bower Procession to double current prizes. Funding for 1997 would be £225, to make new prizes of 1st - £200, 2nd - £150, and 3rd - £100.*

*2. That the City Council provide up to £25 of funding to each non-commercial organisation entering a float, as a contribution towards their expenses in taking part in the Bower Procession, up to a maximum total of £375 per annum. Funds to be paid by the Bower Committee, and reimbursed by the Council.*

*3. That the above expenditure be met from the Council's 'Arts/Cultural Activities/Tourism/Promotion of the City' budget and continue annually until further notice.*

*4. That the Bower Committee acknowledge the support of the City Council in its Bower publicity.*

(Councillor J.R.T. Mercer declared a non-pecuniary interest in this items and took no part in the discussion and voting thereon)

**111. FLORAL DISPLAYS**

Consideration was given to the agenda report and recommendations relating to improvements to floral displays around the city.

**RESOLVED:** *That the Council provides floral displays in the city as indicated in items a - c of the agenda report, and the Council make a grant of £500 to St Mary's Centre towards the cost of their*

**floral displays on the Centre fronting Market Square. These arrangements for floral displays to be reviewed at the end of this season.**

(Councillors Mrs J.M. Eagland, Mrs A.H.R. Johnson and W.J. Wilson declared a substantial non-pecuniary interest in this item and left the room during the discussion and voting thereon)

#### 112. PROMOTION OF CITY TOURISM

Consideration was given to the agenda report and recommendations relating to the development of tourism in the District and the establishment of the Lichfield District Tourism Association.

**RESOLVED: That the City Council contribute £500 p.a. to the cost of production of the Tourism Talk newsletter. This to be funded from the Council's 'Arts/Cultural Activities/Tourism/Promotion of the City' budget.**

#### 113. TWINNING OFFICER'S REPORT

Consideration was given to the Twinning Officer's Report dated February 1997.

**RESOLVED: That the report be noted.**

#### 114. CALENDAR OF MEETINGS 1997/98

**RESOLVED: That the following dates for meetings in May and June be confirmed and the District Council's calendar of meetings for 1997/98 be awaited:**

<b>WEDNESDAY</b>	<b>14 May 1997</b>	<b>Annual Council</b>	<b>6.30 pm</b>
<b>Thursday</b>	<b>29 May 1997</b>	<b>Planning Applications</b>	<b>7.30 pm</b>
<b>Monday</b>	<b>9 June 1997</b>	<b>Council</b>	<b>7.30 pm</b>
<b>Thursday</b>	<b>19 June 1997</b>	<b>Planning Applications</b>	<b>7.30 pm</b>

#### 115. GRANTS TO OUTSIDE BODIES 1997/98

Consideration was given to the agenda report relating to applications received for financial assistance from the City Council's 1997/98 budget.

**RESOLVED: 1. That a grant of £2,000 be made to Lichfield Cathedral towards its major fund raising campaign in respect of Lichfield Cathedral music, this grant to be met from the Arts/Cultural activities budget.**

**2. That a grant of £250 be made to the Lichfield Cathedral Ringers who ring St Mary's Heritage Centre bells in respect of repairs needed to St Mary's Church bells.**

**3. That free use of Guildhall accommodation be given to the Worshipful Company of Smiths in respect of the hire of Guildhall rooms in February 1997 and February 1998.**

**4. That no grant be made to St Joseph's Roman Catholic School in respect of the School's building extension project.**

#### 116. TRANSPORT MEETING

**RESOLVED: That Councillors Mrs M.G. Boyle, J.R. Brooks, B.M. Pretty, P. Wareing and A.J. Wilkins be appointed to this Working Group on Public Transport issues appointed under Minute No.97 (17 February 1997)**

#### 117. CHANGES TO LICHFIELD BUS SERVICES

Consideration was given to the agenda report outlining the revisions to Lichfield bus services by Stevensons with effect from 24 March 1997.

**RESOLVED: That the report be noted.**

#### 118. PAYMENT OF ACCOUNTS

**RESOLVED: That payment be approved and confirmed for accounts as listed for the period 1 February 1997 to 28 February 1997 in the sum of £22,194.43 General Account and £2,043.53 Imprest Account, those payments marked \* being in accordance with the Council's powers under Section 137 of the Local Government Act 1972 (The Free Resource).**

**THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 8.40 PM**

**LICHFIELD CITY COUNCIL****Minutes of a Meeting of Lichfield City Council held in the Guildhall, Lichfield,  
on Monday, 28 April 1997**

**PRESENT:** The Right Worshipful the Mayor (Councillor B.M. Pretty), and Councillors D.L. Bailey, Mrs M.K. Barratt, P.A. Barrett, M.R. Bennett, Mrs M.G. Boyle, J.R. Brooks, D.E. Burns, B.D. Diggle, Mrs J.M. Eagland, K. Edwards, T.V. Finn, I.G. Griffiths, Mrs A.H.R. Johnson, Mrs E.J. Knowles, J. Knowles, D.R.A. Love, A. O'Donnell, J.R.T. Mercer, J.A. Smith, M.N. Taylor, P. Wareing, A.J. Wilkins, and R.J. Wingrove.

**APOLOGIES:** Councillors Mrs M.F.E. Baker, Mrs K.P. Fontaine and S. Smitton.

**119. MAYOR'S ANNOUNCEMENTS**

The Mayor reported on the success of recent civic events he had attended including the Mayor's Charity Folk Night on 19 April 1997, the United Reformed Church Service on 20 April 1997, and St George's Court on 23 April 1997.

**120. MINUTES OF COUNCIL MEETING**

**RESOLVED:** *That the Minutes of the Council Meeting held on 24 March 1997 (103 - 118) be confirmed and signed as a correct record.*

**121. MINUTES OF PLANNING APPLICATIONS COMMITTEE MEETINGS**

**RESOLVED:** *That the Minutes of the Planning Applications Committee Meeting held on 13 March 1997 be received.*

**122. YOUTH CONSULTATIVE GROUP**

**RESOLVED:** *That the Minutes of the Youth Consultative Group Meeting held on 9 April 1997 be received and the recommendations contained therein be adopted.*

**123. STAFFORDSHIRE POLICE AUTHORITY - POLICING PLAN 1997/98**

Receipt of a copy of the Staffordshire Police Authority Policing Plan 1997/98, was noted.

**124. STAFFORDSHIRE'S CHILDREN'S SERVICES PLAN 1997 - 2000**

Receipt of a Summary Report entitled "Staffordshire's Children's Services Plan (April 1997) produced through the joint work of a number of agencies including Social Services, Housing, Police, Probation, Health, Education and the voluntary sector, was noted.

**125. DUDLEY EXPRESS RAIL SCHEME**

Consideration was given to the agenda report and proposals received from the Railway Development Society entitled 'A New "Dudley Express" Rail Route Proposal' outlining the Society's suggestions for re-opening the line from Lichfield to Stourbridge.

**RESOLVED:** *That the City Council welcomes the proposal in principle and refers the matter to its Working Party on Public Transport Issues for more detailed consideration.*

**126. AGENDA 21 - UK LOCAL GOVERNMENT DECLARATION ON SUSTAINABLE DEVELOPMENT**

Consideration was given to the agenda report and recommendations together with the Appendix entitled 'UK Local Government Declaration on Sustainable Development' relating to local authority policy making.

**RESOLVED:** *That the City Council formally endorses the "UK Local Government Declaration on Sustainable Development".*

**127. TREE WARDEN SCHEME FOR LICHFIELD DISTRICT**

Consideration was given to a request from Lichfield District Council for representatives to attend a meeting to be held on Wednesday, 30 April 1997 relating to the Tree Warden Scheme.

**RESOLVED:** *That Councillors Mrs M.K. Barratt and T.V. Finn be appointed as the City Council representatives to attend the meeting.*

**128. BOLEY PARK HALL AND CURBOROUGH COMMUNITY CENTRE - RESPONSIBILITY FOR INSURANCE/REPAIRS**

Consideration was given to the agenda report relating to the present insurance arrangements for Boley Park Community Hall and Curborough Community Centre, together with a schedule showing a comparison of the main terms of the relevant leases.

**RESOLVED:** *That no alteration be made to the Council's present insurance arrangements for Boley Park Community Hall and Curborough Community Centre.*

(Councillors T.V. Finn and D.R.A. Love declared a clear and substantial non-pecuniary interest in this item and left the room during the discussion and voting thereon).

**129. APPLICATION FOR FINANCIAL ASSISTANCE**

Consideration was given to the agenda report relating to an application received from Three Spires Badminton Club for financial assistance from the City Council's 1997/98 budget.

**RESOLVED:** *That a grant of £100 be made to Three Spires Badminton Club towards the costs involved in hosting a badminton tournament between representatives of Limburg and Lichfield.*

**130. PAYMENT OF ACCOUNTS**

**RESOLVED:** *That payment be approved and confirmed for accounts as listed for the period 1 March 1997 to 31 March 1997 in the sum of £64,265.28 General Account and £2,708.82 Imprest Account, those payments marked \* being in accordance with the Council's powers under Section 137 of the Local Government Act 1972 (The Free Resource).*

**131. EXCLUSION OF THE PUBLIC**

**RESOLVED:** *That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the Meeting.*

**132. GUILDHALL REPAIRS CONTRACT**

Consideration was given to the confidential agenda report and recommendations relating to tenders received for various items of repair identified in the Quinquennial Inspection report.

**1. That the Council accepts the lowest tender submitted from W.B.M. Restoration in the sum of £31,809.**

**2. That the Council transfers the sum of £15,000 from general reserves to the Guildhall repairs and renewals fund to allow works to proceed.**

**THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 8.35 PM**

**LICHFIELD CITY COUNCIL**  
**Minutes of the Annual Meeting of the Lichfield City Council held in Guildhall, Lichfield,**  
**on Wednesday 14 May 1997 at 6.35 p.m.**

**PRESENT:** Councillors - D L Bailey, Mrs M F E Baker, Mrs M K Barratt, P A Barrett, M R Bennett, Mrs M G Boyle, J R Brooks, B D Diggle, Mrs J M Eagland, K Edwards, T V Finn, Mrs K P Fontaine, I G Griffiths, Mrs A.H.R.Johnson, Mrs A Knight, D R A Love, A O'Donnell, B M Pretty, J A Smith, S Smitton, M N Taylor, P.Wareing, A J Wilkins, W J Wilson, R J Wingrove.

**APOLOGIES:** Councillors - D E Burns, Mrs E J Knowles, J Knowles J R T Mercer

**1. ELECTION OF MAYOR**

It was proposed by Councillor Mrs M F E Baker, seconded by Councillor J R Brooks and

**RESOLVED: That Councillor Mrs M K Barratt be elected Mayor of the City to hold office until the election of a successor at the Annual Meeting of Council in May 1998.**

The Mayor was invested with the Mayoral Chain, and signed the Statutory Declaration of Acceptance of Office. The Mayor then took the Oath of Allegiance and occupied the Chair.

**2. APPOINTMENT OF DEPUTY MAYOR**

It was proposed by Councillor P Wareing, seconded by Councillor M R Bennett and

**RESOLVED: That Councillor P A Barrett be appointed Deputy Mayor to hold office until the election of the Mayor at the Annual Meeting of Council in May 1998.**

The Deputy Mayor was invested with the Badge of Office and signed the Declaration of Acceptance of Office.

**3. ELECTION OF SHERIFF**

It was proposed by Councillor B M Pretty, seconded by Councillor A J Wilkins and

**RESOLVED: That Councillor K Edwards be elected Sheriff of the City until the election of a successor at the Annual Meeting of Council in 1998.**

The Sheriff was invested with the Chain of Office, and took the Oath of Fealty to the Crown.

**4. EXPRESSION OF THANKS**

The Mayor, Deputy Mayor and Sheriff returned thanks for their election.

**5. APPOINTMENT OF MAYOR'S CHAPLAIN**

The Mayor announced that the Reverend Derek Smith would be her Chaplain during her term of Office.

**6. VOTE OF THANKS TO RETIRING MAYOR**

It was proposed by Councillor J R Brooks, seconded by Councillor M R Bennett and

**RESOLVED: That the best thanks of the Citizens be accorded to Councillor B M Pretty for his valuable and outstanding services as Mayor during the year 1996/97.**

Councillor Pretty responded in suitable terms and paid tribute to members for their support and friendship during his term of office.

**7. VOTE OF THANKS TO RETIRING SHERIFF**

It was proposed by Councillor R Wingrove, seconded by Councillor J R Brooks and

**RESOLVED: That the best thanks of the Citizens be accorded to Councillor P A Barrett for his valuable and outstanding services as Sheriff during the year 1996/97.**

Councillor Barrett responded in suitable terms and paid tribute to members for their support and friendship during his term of office.

**8. PRESENTATION OF BADGES OF OFFICE**

The Mayor presented Badges of Office to the Mayor's Consort, Deputy Mayor's Lady and the Sheriff's Lady.

**9. REPLICA BADGES OF OFFICE**

The retiring Mayor and Mayoress were presented with Replica Badges of Office by the Mayor, and the retiring Sheriff and Sheriff's Lady were presented with replica Badges of Office by the Sheriff.

**10. APPOINTMENT OF LEADER OF COUNCIL AND DEPUTY LEADER OF COUNCIL**

It was proposed by Councillor J R Brooks, seconded by Councillor Mrs M K E Baker and

***RESOLVED: That Councillor P Wareing be appointed Leader of the Council until the Annual Meeting of Council in 1998.***

It was proposed by Councillor P Wareing, seconded by Councillor J R Brooks and

***RESOLVED: That Councillor Mrs M F E Baker be appointed Deputy Leader of the Council until the Annual Meeting of Council in 1998.***

**THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 7.15 P.M.**

## LICHFIELD CITY COUNCIL

Minutes of a Meeting of Lichfield City Council held in the Guildhall, Lichfield,  
on Monday, 9 June 1997

**PRESENT:** The Right Worshipful the Mayor (Councillor Mrs M.K. Barratt), and Councillors H. Andrews, D.L. Bailey, Mrs M.F.E. Baker, P.A. Barrett, M.R. Bennett, D.E. Burns, B.D. Diggle, Mrs J.M. Eagland, K. Edwards, Mrs K.P. Fontaine, I.G. Griffiths, Mrs A.H.R. Johnson, Mrs E.J. Knowles, J. Knowles, D.R.A. Love, J.R.T. Mercer, A. O'Donnell, B.M. Pretty, J.A. Smith, S. Smitton, M.N. Taylor, P. Wareing, A.J. Wilkins and W.J. Wilson.

**APOLOGIES:** Councillors Mrs M.G. Boyle, J.R. Brooks, T.V. Finn and R.J. Wingrove.

**11. MAYOR'S ANNOUNCEMENTS**

The Mayor reported on various civic events and other functions she had attended since she was elected Mayor on 14 May, including the Court of Arroye and Bower celebrations. The Mayor conveyed the Bower Committee's gratitude to the City Council for providing additional finance to attract more entries in this year's Bower procession.

**12. MINUTES OF COUNCIL MEETING**

**RESOLVED:** *That the Minutes of the Council Meeting held on 28 April 1997 (119 - 132) be confirmed and signed as a correct record.*

**13. MINUTES OF ANNUAL COUNCIL MEETING**

**RESOLVED:** *That the Minutes of the Annual Council Meeting held on 14 May 1997 (1 - 10) be confirmed and signed as a correct record.*

**14. MINUTES OF PLANNING APPLICATIONS COMMITTEE MEETINGS**

**RESOLVED:** *That the Minutes of the Planning Applications Committee Meeting held on 10 April 1997 and 8 May 1997 be received.*

**15. YOUTH CONSULTATIVE GROUP**

**RESOLVED:** *That the Minutes of the Youth Consultative Group Meeting held on 13 May 1997 be received and the recommendations contained therein be adopted.*

**16. YOUTH CONSULTATIVE GROUP GRANTS SUB-COMMITTEE**

Consideration was given to the Minutes of the Youth Consultative Group Grants Sub-Committee held on 28 May 1997 and the recommendations contained therein.

**RESOLVED:** *1. That the Minutes of the Youth Consultative Group Grants Sub-Committee held on 28 May 1997 be approved and the recommendation contained therein be adopted subject to the recommendation contained in Minute 1 (Lichfield Saracens Skater Hockey Club) being amended to read as follows:*

*"That the Council purchase equipment up to the value of £1,000, to be donated to the Saracens Skater Hockey Club, subject to the Club agreeing that the equipment be available for general free loan to players and that the Club agree to acknowledge the support of the Lichfield City Council Youth Consultative Group in its publicity and promotion for a period of 12 months"*

*2. That the Council makes the following grants from the Youth initiatives budget heading, subject to the conditions recommended by the Youth Consultative Group Grants Sub-Committee, as amended:*

<i>Lichfield Saracens Skater Hockey Club</i>	<i>£1,000</i>
<i>7th Lichfield Scout Group</i>	<i>£300</i>
<i>The Swan 'Teen' Discos</i>	<i>£400</i>

(Councillor A.J. Wilkins declared a substantial non-pecuniary interest in the application from the 7th Lichfield Scout Group and left the room during the discussion and voting thereon).

## 17. CITY COUNCIL APPOINTMENTS - OUTSIDE BODIES/SCHOOL GOVERNORS

**RESOLVED:** That representatives detailed in Appendix A be appointed as the City Council's representatives on the bodies indicated.

## 18. ANNUAL TOWN MEETING - 19 MAY 1997

## a) Stowe Pool

Members considered a resolution from the Annual Town Meeting "That the Lichfield City Council ask the Lichfield District Council to ensure that the two new bird islands on Stowe Pool, are not removed at the end of the current breeding season, apart from the possible need to carry out any necessary modifications, and that consideration be given to enlarging them, or providing additional bird islands in time for the next breeding season".

**RESOLVED:** That the Lichfield City Council ask the Lichfield District Council to ensure that the two new bird islands on Stowe Pool, are not removed at the end of the current breeding season, apart from the possible need to carry out any necessary modifications, and that consideration be given to enlarging them, or providing additional bird islands in time for the next breeding season.

## b) Use of Market Square for Parking during Military Whist Drives

Members considered a resolution from the Annual Town Meeting "That in addition to the Council's standard permission for vehicles using St Mary's Centre to load and unload on the Market Square, and for vehicles displaying disabled badges to park on the Square, permission be granted for one car to park on the Market Square on 7 evening occasions per year, for those participating in military whist drives."

Consideration was also given to the Town Clerk's detailed report on the present situation relating to evening parking on the Market Square.

**RESOLVED:** That the existing Council policy continue at present, but that all users of St Mary's Centre facilities be invited to submit representations to the City Council which the Council will consider 'en bloc' following the outcome of the Public Inquiry on City centre Pedestrianisation.

(Councillors Mrs J.M. Eagland, Mrs A.H.R. Johnson and J.R.T. Mercer declared a substantial non-pecuniary interest in this item and left the room during the discussion and voting thereon).

## 19. CALENDAR OF MEETINGS

**RESOLVED:** That the Calendar of Meetings 1996/97 be:

Wednesday	14.05.97	6.30pm Annual Council
Thursday	29.05.97	7.30pm Planning Applications
Monday	09.06.97	7.30pm COUNCIL
Thursday	19.06.97	8.00pm Planning Applications
Monday	14.07.97	7.30pm COUNCIL
Thursday	17.07.97	7.30pm Planning Applications
Thursday	04.09.97	7.30pm Planning Applications
Monday	22.09.97	7.30pm COUNCIL
Thursday	25.09.97	7.30pm Planning Applications
Thursday	23.10.97	7.30pm Planning Applications
Monday	10.11.97	7.30pm COUNCIL
Thursday	13.11.97	7.30pm Planning Applications
Thursday	04.12.97	7.30pm Planning Applications
Thursday	08.01.98	7.30pm Planning Applications
Monday	19.01.98	7.30pm COUNCIL
Thursday	29.01.98	7.30pm Planning Applications
Monday	16.02.98	7.30pm COUNCIL
Thursday	19.02.98	7.30pm Planning Applications
Thursday	12.03.98	7.30pm Planning Applications
Monday	23.03.98	7.30pm COUNCIL
Thursday	02.04.98	7.30pm Planning Applications
Monday	20.04.98	7.30pm COUNCIL
Thursday	23.04.98	7.30pm Planning Applications
Monday	11.05.98	6.30pm ANNUAL COUNCIL
Thursday	14.05.98	7.30pm Planning Applications
Wednesday	20.05.98	7.30pm ANNUAL TOWN MEETING

**20. LICHFIELD DISTRICT ARTS STRATEGY - CONSULTATION DRAFT**

Consideration was given to the verbal report by the Chairman of the Arts Centre Working Party Meeting on the meeting held on 6 June 1997 which considered the Arts Strategy produced by Lichfield District Council.

**RESOLVED:** *That the report be noted and form the basis of the City Council's comments to Lichfield District Council.*

**21. TOURISM TALK**

Receipt of Issue 2 of 'Tourism Talk' (part funded by Lichfield City Council) was noted.

**22. TWINNING REPORT**

Consideration was given to the Twinning Officer's Report dated May 1997 to the Twinning Association Annual General Meeting.

**RESOLVED:** *That the report be noted and the Twinning Officer and Lichfield Twinning Association be thanked for their contribution to the success of twinning.*

**23. SUBSTANCE MISUSE STRATEGY AND DRUG ACTION TEAM - ANNUAL REPORT**

Receipt of the Staffordshire Drug Action Team Annual Report, Summary Report, and Staffordshire Substance Misuse Strategy, was noted.

**24. BIRTHPLACE - GRANT FROM LOTTERY FOR MANUSCRIPT CONSERVATION**

Further to Council Minute No.73 (18 November 1996) it was reported that the Heritage Lottery Fund had confirmed a grant of £44,600 for the treatment of various manuscripts, oil paintings and book bindings at the Samuel Johnson Birthplace Museum, as detailed in the agenda.

**RESOLVED:** *1. That the report be noted and the grant be welcomed.*

*2. That a letter be sent to Mr R. White, the outgoing Chairman of the Friends, thanking the Friends for all their efforts in connection with the application to the Lottery Board.*

(Councillor J.R.T. Mercer declared a non-pecuniary interest in this item).

**25. HERITAGE OPEN DAYS**

Consideration was given to the agenda report indicating that the National Heritage Open Days would be held on 13 - 14 September and that various buildings in Lichfield (including Guildhall cells, Johnson Birthplace Museum, and Cruck House, Stowe Street) would be open, free of charge on 13 September 1997.

**RESOLVED:** *That the report be noted and proposals to participate in the Heritage Day events planned for Saturday, 13 September 1997 be welcomed and supported.*

**26. MILLENNIUM SCULPTURE PROJECT**

Consideration was given to the agenda report and recommendation relating to the Millennium Sculpture Project initiated by Lichfield Scouts to celebrate the millennium with a public work of art on the subject 'Vision and Youth'.

**RESOLVED:** *1. That the Council indicates its support for the project in principle.*

*2. That the Town Clerk write to Lichfield District Council to ascertain the present situation with regard to the restoration of City plaques.*

**27. HERITAGE LOTTERY FUND - URBAN PARKS**

Consideration was given to the agenda report relating to District Council's proposals to seek funding to enhance the historic parks in Lichfield (including Pool Walk and Remembrance Gardens owned by Lichfield City Council).

**RESOLVED:** *That the City Council welcomes the opportunity to co-operate with Lichfield District Council in seeking to secure grants from the Heritage Lottery Fund for the Urban Parks Programme.*

**28. PAYMENT OF ACCOUNTS**

***RESOLVED:*** That payment be approved and confirmed for accounts as listed for the period 1 April 1997 to 30 April 1997 in the sum of £46,171.30 General Account and £2,093.42 Imprest Account, those payments marked \* being in accordance with the Council's powers under Section 137 of the Local Government Act 1972 (The Free Resource).

**29. EXCLUSION OF THE PUBLIC**

***RESOLVED:*** That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the Meeting.

**30. REMEMBRANCE GARDENS TENDERS**

Consideration was given to the confidential agenda report and recommendation relating to Remembrance Gardens Tenders.

***RESOLVED:*** That approval to proceed with the works be placed 'on hold' pending further information of the outcome of the lottery Urban Parks grants bid referred to in Minute No.26 above.

**31. ENGINEERING ASSISTANCE**

***RESOLVED:*** That this item be deferred for consideration at the next meeting.

**THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 9.20 PM**

**LICHFIELD CITY COUNCIL**  
**Minutes of a Meeting of Lichfield City Council held in the Guildhall, Lichfield,**  
**on Monday, 14 July 1997**

**PRESENT:** The Right Worshipful the Mayor (Councillor Mrs M.K. Barratt), and Councillors D.L Bailey, Mrs M.F.E. Baker, P.A. Barrett, M.R. Bennett, D.E. Burns, B.D. Diggle, K. Edwards, T.V. Finn, I.G. Griffiths, Mrs A.H.R. Johnson, Mrs E.J. Knowles, J. Knowles, D.R.A. Love, J.R.T. Mercer, A. O'Donnell, B.M. Pretty, J.A. Smith, S. Smitton, M.N. Taylor, P. Wareing, A.J. Wilkins and R.J. Wingrove.

**APOLOGIES:** Councillors J.R. Brooks, Mrs J.M. Eagland, Mrs K.P. Fontaine and W.J. Wilson

**32. MAYORS ANNOUNCEMENTS**

The Mayor reported on various civic events and other functions she had attended including the Twinning Visit to Limburg over the weekend 27 to 30 June 1997, the Medieval Market on 5 July 1997, and the Annual Bowls Match on 9 July 1997; and reminded members that the Mayor's 'At Home' would be held on Thursday, 17 July 1997.

**33. MINUTES OF COUNCIL MEETING**

**RESOLVED:** *That the Minutes of the Council Meeting held on 9 June 1997 (11 - 31) be confirmed and signed as a correct record.*

**34. MINUTES OF PLANNING APPLICATIONS COMMITTEE**

**RESOLVED:** *That the Minutes of the Planning Applications Committee Meeting held on 29 May 1997 be received.*

**35. CORRECTION TO COUNCIL MINUTES - GRANTS TO OUTSIDE BODIES 1997/98**

With respect to Minute No.101 (17 February 1997) grants were agreed to two organisations as follows:

National Association of Widows	-	£200
St John Ambulance	-	£250

Minute No.101 had recorded these grants incorrectly as National Association of Widows, £250, and St John Ambulance, £100.

**RESOLVED:** *That Minute No.101 of Council 17 February 1997 be corrected to read 'National Association of Widows - £200' and 'St John Ambulance - £250'.*

**36. YOUTH CONSULTATIVE GROUP**

**RESOLVED:** *That the Minutes of the Youth Consultative Group Meeting held on 24 June 1997 be received and the recommendations contained therein be accepted*

**37. PUBLIC TRANSPORT WORKING PARTY**

**RESOLVED:** *That the Minutes of the Public Transport Working Party held on 4 June 1997 be received and the recommendations contained therein be adopted.*

**38. BIG ISSUES IN HEALTH - THE LOCAL AGENDA**

Consideration was given to the consultation document entitled 'Big Issues in Health - the Local Agenda' issued by the South Staffordshire Health Authority.

**RESOLVED:** *That the document be welcomed and noted.*

**39. TWINNING REPORT**

Consideration was given to the Twinning Officer's Report on the Twinning weekend held in Limburg, 27 - 30 June 1997.

**RESOLVED:** *That the report be noted.*

**40. MUSEUM OF THE WORD - FEASIBILITY STUDY**

Consideration was given to the agenda report outlining proposals to develop an educationally based visitor attraction in Lichfield. The 'Museum of the Word' project would be a large scale attraction designed to celebrate, entertain and educate the public in all aspects of the English language.

**RESOLVED:** *1. That the City Council welcomes in principle the proposal to establish a Museum of the Word in Lichfield.*

*2. That the City Council agrees to support the funding of the feasibility study in the sum of £4,000, subject to the Council being represented, pro rata to its funding contribution, on the working group managing implementation of the feasibility study.*

*3. That in addition £1,000 funding be made available for contingencies, to be expended only with the prior approval of the Leader and Deputy Leader.*

*4. That the funds be made available from the Council's budget for "Arts and Cultural Activities, Promotion of the City and Tourism", by transfer of funds from general balances.*

**41. MILLENNIUM SCULPTURE PROJECT**

Further to Minute No.25 (9 June 1997) consideration was given to an invitation from the Chairman of 'Lichfield 2000 Sculpture' for the City Council to be represented on its Steering Committee.

**RESOLVED:** *That Councillor Mrs M.F.E. Baker be appointed the City Council representative on this Steering Committee.*

**42. PAYMENT OF ACCOUNTS**

**RESOLVED:** *That payment be approved and confirmed as listed for the period 1 May 1997 to 31 May 1997 in the sum of £62,020.88 General Account and £2,760.99 Imprest Account, those payments marked \* being in accordance with the Council's powers under Section 137 of the Local Government Act 1972 (The Free Resource).*

**43. EXCLUSION OF THE PUBLIC**

**RESOLVED:** *That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the Meeting.*

**44. ENGINEERING ASSISTANT**

Further to Minute No.31 (9 June 1997) it was:

**RESOLVED:** *That the contents of the Town Clerk's report outlining the terms of employment of Mr W.K. Miller on a casual basis to provide engineering assistance to the Council, formerly undertaken by Lichfield District Council on a fee basis, be received.*

**THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 8.35 P.M.**

**LICHFIELD CITY COUNCIL**  
**Minutes of a Meeting of Lichfield City Council held in the Guildhall, Lichfield,**  
**on Monday, 22 September 1997**

**PRESENT:** The Right Worshipful the Mayor (Councillor Mrs M.K. Barratt), and Councillors Mrs M.F.E. Baker, P.A. Barrett, M.R. Bennett, Mrs M.G. Boyle, J.R. Brooks, D.E. Burns, K. Edwards, T.V. Finn, I.G. Griffiths, Mrs A.H.R. Johnson, Mrs E.J. Knowles, J. Knowles, D.R.A. Love, J.R.T. Mercer, A. O'Donnell, B.M. Pretty, J.A. Smith, S. Smitton, M.N. Taylor, P. Wareing, A.J. Wilkins and R.J. Wingrove.

**APOLOGIES:** Councillors H. Andrews, D.L. Bailey, B.D. Diggle, Mrs J.M. Eagland and Mrs K.P. Fontaine.

**45. MAYOR'S ANNOUNCEMENTS**

1. The Mayor reported that following the death of Diana, Princess of Wales, she had written to the Prince of Wales and his sons conveying the deepest sorrow of the citizens of Lichfield; and she had attended a Remembrance Service in Lichfield Cathedral on the evening of 6 September 1997. The Mayor expressed to the Town Clerk and staff the thanks of the Sheriff for the arrangements made at short notice to reschedule the Sheriff's Ride from Saturday, 6 September to Sunday, 7 September.

2. The Mayor reported on various civic events and other functions she had attended including the Chase Wakes on 2 August; the Lichfield Allotment and Home Gardens' Society Annual Show on 30 August; Beating Retreat at Whittington Barracks on 18 September and a ceremony to commemorate the 150th anniversary of railway services to Lichfield.

3. The Mayor reminded members of forthcoming civic events including: Mayor's Cancer Macmillan Coffee Morning on 3 October; Sheriff's Cycle Ride on 5 October; and Mayor's Charity Flower Demonstration on 22 October.

**46. MINUTES OF COUNCIL MEETING**

**RESOLVED:** *That the Minutes of the City Council Meeting held on 14 July 1997 (32 - 44) be confirmed and signed as a correct record*

**47. MINUTES OF PLANNING APPLICATIONS COMMITTEE**

**RESOLVED:** *That the Minutes of the Planning Applications Committee Meetings held on 19 June 1997 and 17 July 1997 be received.*

**48. ARTS CENTRE WORKING PARTY**

**RESOLVED:** *That the Minutes of the Arts Centre Working Party held on 10 September 1997 be received and the recommendation contained therein be adopted.*

[Councillor B.M. Pretty declared a pecuniary interest in this item and left the room during the discussion and voting thereon]

**49. YOUTH CONSULTATIVE GROUP**

**RESOLVED:** *That the Minutes of the Youth Consultative Group Meeting held on 10 September 1997 be received and the recommendations contained therein be adopted.*

**50. YOUTH CONSULTATIVE GROUP GRANTS SUB-COMMITTEE**

**RESOLVED:** *1. That the Minutes of the Youth Consultative Group Grants Sub-Committee held on 10 September 1997 be approved and the recommendations contained therein be adopted.*

*2. That the City Council make the following grants from the Youth initiatives budget heading, subject to the conditions recommended by the Youth Consultative Group Grants Sub-Committee:*

*Student Performers Association - £300*

*Darwin Venture Scouts - £400*

**51. TWINNING REPORT**

Consideration was given to the Twinning Officer's Report dated 9 September 1997, circulated with the agenda, and to the agenda report relating to the Twinning weekend which would take place in Lichfield on 26 - 29 June 1998.

**RESOLVED:** 1. *That the report be noted.*

2. *That a 'Twinning Weekend 1998 Working Group' be established comprising the Mayor in office, plus 5 members of Council, plus 3 representatives from the Lichfield Twinning Association to plan and organise arrangements for the Twinning Weekend in 1998 within the Council's approved budget.*

3. *That the City Council representatives on the Working Group be the Mayor in office, and councillors P.A. Barrett, K. Edwards, T.V. Finn, Mrs K.P. Fontaine and J.A. Smith.*

4. *That the Twinning Association be invited to appoint 3 members to the Working Group.*

**52. LOCAL ENVIRONMENT AGENCY PLAN - STAFFORD TRENT VALLEY**

Consideration was given to the agenda report, and Appendix report prepared by Councillor R.J. Wingrove, on the consultation document produced by the Environment Agency Local Environment Agency Plan, Staffordshire Trent Valley, June 1997.

**RESOLVED:** 1. *That the consultative document be welcomed.*

2. *That the priority issues be supported.*

3. *That the Agency be informed of the Council's concerns at the possible development of a landfill site at Fradley.*

4. *That the Agency be asked to consider with interested parties ways in which the floating water plantain on the Cannock Extension Canal might be preserved in the area without hindering the proposals to open up local canals.*

5. *That the Council welcomes discussions between the Agency and Lichfield District Council to extend the air quality monitoring in the District.*

6. *That the Council shares the concern expressed by Lichfield District Council at the possibility of pollution to local watercourses that might arise if pumping from disused mine workings upstream should cease.*

**53. NORTH LICHFIELD INITIATIVE**

Consideration was given to the agenda report and Discussion Paper entitled North Lichfield Initiative, Issues for Action produced by Lichfield District Council for consideration by the newly established Steering Group which comprised of representatives of various local organisations, including City councillors Mrs M.F.E. Baker, Mrs M.K. Barratt, M.R. Bennett, P. Wareing and R.J. Wingrove.

**RESOLVED:** *That the report and discussion paper be noted.*

**54. BUS SHELTER - OAKENFIELD**

Further to Minute No.173 (29 April 1996) consideration was given to the agenda report relating to the provision of a bus shelter at Oakenfield, together with a summary of the replies received to the questionnaire circulated to 160 homes in the Oakenfield/All Saints area. It was noted that of the 51 valid replies received, 25% did not want a shelter, but that 74% wanted a shelter, of which 47% wanted a fully enclosed type of shelter.

**RESOLVED:** *That a fully enclosed shelter be provided on the site originally suggested in Oakenfield.*

**55. STAFFORDSHIRE ARCHIVE SERVICE ANNUAL REPORT 1996**

Receipt of the Staffordshire Archive Service Annual Report 1996, was noted.

**56. TOURISM TALK**

Receipt of Issue 3 of 'Tourism Talk' (part funded by Lichfield City Council) was noted.

**57. SUPPORT FOR ERDF TOURISM BIDS**

Consideration was given to the agenda report and recommendation relating to the European Regional Development Fund Objective 2 Programme.

**RESOLVED:** *That the City Council confirm its support for the various projects listed in the agenda report and for the ongoing development of tourism related projects in the Lichfield area.*

**58. REMEMBRANCE GARDENS WORKS AND HERITAGE PARKS LOTTERY BID**

Further to Minute Nos.27 and 30 (9 June 1997):

a) consideration was given to the agenda report indicating that the District Council had engaged Landscape Design Associates of Peterborough who had completed a brief for the preparation of a feasibility study for the linear park system and the Close.

b) it was reported that works to the Remembrance Gardens had been placed 'on hold' pending further information on the outcome of the heritage parks lottery bid, and it was noted that a decision on the bid would not be available until approximately January 1999.

**RESOLVED:** *1. That the City Council authorise expenditure of up to £2,000 as its contribution towards the cost of the Heritage Lottery Fund Feasibility Study Consultants' report.*

*2. That repairs to the vandalised section of the Remembrance Gardens wall take place as soon as possible, and in advance of the outcome of the Heritage Lottery Fund bid.*

*3. That expenditure in items 1 and 2 above be met from the Repairs and Renewals Fund 'Remembrance Gardens' budget head.*

**59. MILLENNIUM CYCLE ROUTE No.504**

Consideration was given to the agenda report and National Cycle Network Millennium Route 504, Lichfield - Brownhills, Draft Route Feasibility Study produced by Staffordshire County Council in respect of the section of national cycle route heading south from Lichfield.

**RESOLVED:** *That the Council indicate that its preferred route for the Millennium Cycleway south from Lichfield would be via the Close and Abnalls Lane to Burntwood.*

**60. NETHERSTOWE SCHOOL FENCE**

Consideration was given to the agenda report and recommendation relating to vandalism problems being experienced by Netherstowe School as a result of the opening of the public cycleway along the school's eastern boundary.

**RESOLVED:** *That the Council confirm that it would be willing to contribute a maximum of £2,000 towards the cost of erecting a steel palisade, or other substantial new fence, on the boundary between the Netherstowe Brook and Netherstowe School. This offer be held open until 31 March 1998 to enable the School to seek the balance of funding required. The expenditure to be met from Section 137 of the Local Government Act 1972 (The Free Resource) this being expenditure which is, in the opinion of the Council, in the interests of the whole or part of its area or some or all of the inhabitants thereof, and which will also bring direct benefit to the area or inhabitants commensurate with such expenditure.*

[Councillors D.E. Burns, S. Smitton and R.J. Wingrove declared a substantial non-pecuniary interest in this item and left the room during the discussion and voting thereon]

**61. BIRTHPLACE PROGRESS REPORT**

Consideration was given to the Johnson Birthplace Museum, Action Plan Progress Report March 1997 to August 1997, circulated with the agenda

**RESOLVED:** *That the Progress Report be noted.*

**62. GUILDHALL WORKS**

Consideration was given to the agenda report and recommendations outlining the action taken by the Leader, Deputy Leader, Mayor and Deputy Mayor, with regard to the authorisation of additional urgent work during the August recess arising from beetle attack in the main beams of the Guildhall roof, together with the bringing forward of works to re-tile the north side of the Guildhall main hall roof.

**RESOLVED:** *That the action taken be endorsed and that an additional £13,000 be transferred from general revenue reserves to the Guildhall Repairs and Renewals fund to accommodate the additional works to the Guildhall roof.*

**63. FINANCIAL PROGRESS REPORT - 31 AUGUST 1997**

Consideration was given to the financial progress report for the period 1 April 1997 to 31 August 1997.

**RESOLVED:** *That the report be noted*

**64. OUT-TURN REPORT 1996/97**

Consideration was given to the financial out-turn report for the year 1 April 1996 to 31 March 1997.

**RESOLVED:** *That the report be received.*

**65. PAYMENT OF ACCOUNTS**

**RESOLVED:** *That payment be approved and confirmed as listed for the period 1 June 1997 to 31 August 1997 in the sum of £105,743.42 General Account and £7,529.75 Imprest Account, those payments marked \* being in accordance with the Council's powers under Section 137 of the Local Government Act 1972 (The Free Resource).*

**66. EXCLUSION OF THE PUBLIC**

**RESOLVED:** *That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the Meeting.*

**67. TUESDAY MARKET OFFICER**

Consideration was given to the confidential agenda report relating to the retirement of the Council's Tuesday Market Officer, Mr Donald Joyce at the end of October 1997.

**RESOLVED:** *1. That Mr Joyce be thanked for his work as the City Council's Tuesday Market Officer over the past nine years.*

*2. That following the retirement of the Market Office at the end of October 1997 the post be not filled but the duties be undertaken by the Council's Caretaker, and Clerical Assistants.*

*3. That job descriptions be amended accordingly to include the new duties subject to agreement of the employees concerned.*

*4. That the hours of employment of each of the two Clerical Assistants be increased from 18½, to 20 hours per week.*

*5. That the cost of the additional Clerical Assistant hours be charged to the 'Markets Employees' budget head.*

**THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 9.40 PM**

## LICHFIELD CITY COUNCIL

Minutes of a Meeting of Lichfield City Council held in the Guildhall, Lichfield  
on Monday, 10 November 1997

**PRESENT:** The Right Worshipful the Mayor (Councillor Mrs M.K. Barratt), and Councillors H. Andrews, D.L. Bailey, Mrs M.F.E. Baker, P.A. Barrett, M.R. Bennett, Mrs M.G. Boyle, D.E. Burns, D.B. Diggie, Mrs J.M. Eagland, K. Edwards, T.V. Finn, Mrs K.P. Fontaine, I.G. Griffiths, Mrs A.H.R. Johnson, Mrs A. Knight, Mrs E.J. Knowles, J. Knowles, D.R.A. Love, J.R.T. Mercer, A. O'Donnell, B.M. Pretty, J.A. Smith, S. Smitton, M.N. Taylor, P. Wareing, A.J. Wilkins, W.J. Wilson and R.J. Wingrove.

**APOLOGIES:** Councillor J.R. Brooks.

**68. MAYOR'S ANNOUNCEMENTS**

The Mayor reported on various civic events and other functions she had attended including the Launch of the 100th Tree Warden Scheme on 9 October 1997; Lichfield Players' Murder in The Cathedral on 24 October 1997; and Legends and Legacies on 4 November 1997; and reminded members of forthcoming events including: Switch-On of Christmas Illuminations on 26 November; and Mayor's Carols for Christmas on 17 December 1997.

**69. MINUTES OF COUNCIL MEETING**

**RESOLVED:** *That the Minutes of the City Council Meeting held on 22 September 1997 (45 - 67) be confirmed and signed as a correct record.*

**70. MINUTES OF PLANNING APPLICATIONS COMMITTEE**

**RESOLVED:** *That the Minutes of the Planning Applications Committee Meetings held on 4 September 1997 and 25 September 1997 be received.*

**71. TWINNING WEEKEND 1998 WORKING PARTY**

**RESOLVED:** *That the Minutes of the Twinning Weekend 1998 Working Party held on 6 October 1997 be received and the recommendations contained therein be adopted.*

**72. YOUTH CONSULTATIVE GROUP**

**RESOLVED:** *That the Minutes of the Youth Consultative Group Meeting held on 22 October 1997 be received and the recommendations contained therein be adopted.*

**73. JOHNSON BIRTHPLACE ADVISORY COMMITTEE**

Consideration was given to the Minutes of the Johnson Birthplace Advisory Committee Meeting held on 29 October 1997.

With respect to Minute No.20 - Appointment of Consultants, an amendment was proposed by Councillor Wilson and duly seconded that the recommendation be amended to read:

*"that the Council instruct Scott Wilson to produce an independent overview of the operation of the Birthplace Museum, and that the terms of reference be determined by the Chairman and Vice Chairman in consultation with the Town Clerk".*

On being put to the vote the amendment was declared **CARRIED**.

**RESOLVED:** *1. That subject to the recommendation in Minute No. 20 being amended to that in item 2 below the Minutes of the Johnson Birthplace Advisory Committee Meeting held on 29 October 1997 be received and the recommendations contained therein adopted.*

*2. That the Council instruct Scott Wilson to produce an independent overview of the Birthplace Museum and that the terms and recommendations be determined by the Chairman and Vice-Chairman in consultation with the Town Clerk.*

*3. That the City Council's congratulations be conveyed to Dr Nicholls (Curator) on being elected president of the Johnson Society.*

**74. ARTS CENTRE WORKING PARTY**

**RESOLVED:** *That the Minutes of the Arts Centre Working Party held on 29 October 1997 be received and the recommendations contained therein be adopted.*

[Councillor B.M. Pretty declared a pecuniary interest in this item and left the room during the discussion and voting thereon]

**75. STAFFORDSHIRE POLICE AUTHORITY - ANNUAL REPORT 1996/97**

Receipt of a copy of the Staffordshire Police Authority Annual Report 1996/97, was noted. It was also noted that the Mayor; and Town Clerk had written to Superintendent Bob Langley conveying the Council's best wishes on his retirement as Divisional Commander.

**76. STAFFORDSHIRE FIRE AND RESCUE SERVICE - ANNUAL REPORT 1996/97**

Receipt of a copy of the Staffordshire Fire and Rescue Service Annual Report 1996/97, was noted.

**77. LICHFIELD DISTRICT ECONOMIC DEVELOPMENT HANDBOOK**

Receipt of the Lichfield District Economic Development Handbook from Lichfield District Council, was noted.

**RESOLVED: That the Town Clerk write to Lichfield District Council welcoming the publication of the Lichfield District Economic Development Handbook.**

**78. TWINNING REPORT**

Consideration was given to the report relating to the councillors' visit to Sainte Foy lès Lyon, 17 - 19 October 1997.

**RESOLVED: That the report be received.**

**79. GUILDHALL CELLS**

Consideration was given to the agenda report relating to the success of the opening of the Guildhall Cells on Saturdays during the summer of 1997, together with arrangements for opening on 3 Saturdays prior to Christmas and the evening of the Lichfield Christmas Fayre, 18 December 1997. Extra open days were also planned for next year in addition to the usual summer opening.

**RESOLVED: That the report be noted.**

**80. MILLENNIUM PROJECT WORKING GROUP**

**RESOLVED:** 1. *That a working group be established to examine possible millennium projects and report back with recommendations to the City Council meeting on 23 March 1998.*

2. *That the 7 member working group comprise 4 representatives from the majority group, 2 representatives from the principal minority group, and 1 representative from the minority group.*

3. *That Councillors Mrs M.K. Barratt, D.E. Burns, D.B. Diggle, Mrs J.M. Eagland, K. Edwards, I.G. Griffiths and J.A. Smith be appointed to the working group.*

**81. RESTORATION OF LICHFIELD CANAL**

Consideration was given to correspondence received from the Lichfield and Hatherton Canals Restoration Trust requesting permission to excavate locks numbered 25 and 26 on land owned by the City Council south of Tamworth Road.

**RESOLVED: That a licence be granted to the Lichfield and Hatherton Canal Restoration Trust to occupy land comprising the former locks 25 and 26 on the former Wyrley and Essington canal for the purpose of excavating the locks.**

2. *That the licence be for a period of 7 years initially, but may be determined earlier by either party on 6 months' notice.*

3. *That the Lichfield and Hatherton Canal Restoration Trust indemnify the Council against claims arising from their works on, or occupation of, the land.*

4. *That the works be securely and permanently fenced at all times during the term of the licence to the satisfaction of the Council.*

5. *That on termination of the licence by whatever means, the Lichfield and Hatherton Canal Trust be responsible at their own expense for reinstating the land to its present condition to the satisfaction of the Council.*

6. *That the Town Clerk be authorised to make all necessary arrangements for the grant of a licence to the Trust as set out above, incorporating any additional terms and conditions as advised by the Council's solicitor.*

**82. OPEN SPACE LAND ADJOINING 49 CORNFIELD DRIVE**

Consideration was given to the agenda report and recommendations relating to a request from the owners of 49 Cornfield Drive for permission to purchase a strip of land adjoining their property.

It was proposed and duly seconded, *“that the Council agree to dispose of the land shown hatched on the plan to Appendix 3, subject to the following conditions:*

- a) *That a restrictive covenant be placed on the land precluding any building on the land, including erection of walls/fences/driveways, without the consent of the Council.*
- b) *That the sale be at a price not less than that advised by the District Valuer*
- c) *That the prospective purchasers agree to meet the cost of the District Valuer's valuation, the cost of required public advertisement, and the Council's reasonable legal and administrative costs involved in the disposal of the land”.*

An amendment was proposed by Councillor J.A. Smith and duly seconded, *“that the words 'without the consent of the Council' be deleted from condition a).”*

On being put to the vote the amendment was declared **CARRIED**. It was then:

**RESOLVED:** *That the Council agree to dispose of the land shown hatched on the plan to Appendix 3, subject to the following conditions:*

- a) *That a restrictive covenant be placed on the land precluding any building on the land, including erection of walls/fences/driveways.*
- b) *That the sale be at a price not less than that advised by the District Valuer*
- c) *That the prospective purchasers agree to meet the cost of the District Valuer's valuation, the cost of required public advertisement, and the Council's reasonable legal and administrative costs involved in the disposal of the land.*

**83. LAND AT CAPPERS LANE**

Further to Council Minute No.30 (5 June 1995) consideration was given to the agenda report and recommendations relating to the possibility of an additional area of land being combined with the land at Cappers Lane in respect of which the Council had previously RESOLVED that outline planning permission be sought.

**RESOLVED:** *That this item be deferred to the next meeting of the City Council for further consideration.*

[Councillor Mrs A.H.R. Johnson declared a substantial non-pecuniary interest in this item and left the room during the discussion and voting thereon]

**84. GIFTS TO BIRTHPLACE BY FRIENDS OF THE BIRTHPLACE MUSEUM**

Consideration was given to the agenda report from which it was noted that the Friends of the Johnson Birthplace Museum had agreed to purchase, at a total cost of £660, a CD Player for use in the Birthplace Bookshop/reception area; and an enlarged reproduction of the Prospect View of the City of Lichfield to be used as a backdrop to the two large showcases in the Birthroom.

**RESOLVED:** *That the Friends be thanked for their generous donation of these items to the Birthplace and the ongoing support for the Museum.*

**85. CYCLEWAY EXTENSION - EASTERN AVENUE**

Consideration was given to the agenda report relating to the possible extension of the Eastern Avenue cycleway from Brownsfield Road to the Trent Valley roundabout.

**RESOLVED:** *That the City Council allocate the sum of £25,000 from the capital fund balance, for provision of an extension of the Eastern Avenue cycleway from Brownsfield Road to Trent Valley roundabout. The cycleway to be constructed by Staffordshire County Council and adopted by the County Council as public highway.*

**86. GROUNDS MAINTENANCE CONTRACTS AND APPOINTMENT OF OUTSIDE SERVICES OFFICER**

It was noted that the current contracts for operation and supervision of maintenance of the City Council's public open spaces and footpaths, ended on 19 March 1998, and consideration was given to possible improvements to the current system.

**RESOLVED:** 1. *That the present grounds maintenance and litter collection contracts be combined into one contract, to run for a 4 year period commencing 20 March 1998. The contract to be let by competitive tender.*

2. *That the Council employ a part-time Outside Services Officer to oversee the operation of the Contract and any additional works required for the successful operation of the Council's responsibilities for footpaths and open spaces.*

**87. DOG FOULING**

Consideration was given to a letter dated 13 October 1997 from Lichfield District Council relating to the Dogs (Fouling of Land) Act 1996, outlining new legislation under which a District Council could make an Order designating en bloc all type of land (including all public open spaces) in its District over which the Act would apply. The District Council requested comments, suggestions or observations on this new legislation.

**RESOLVED:** *That the report be received and welcomed.*

**88. CHRISTMAS LIGHTS ON ST MARY'S CHURCH SCAFFOLDING**

It was reported that the spire of St Mary's Church was presently undergoing renovation work and was surrounded by scaffolding and green sheeting, and consideration was given to the agenda report relating to a possible scheme to decorate the spire with Christmas lights.

**RESOLVED:** 1. *That arrangements be made for the spire of St Mary's Church to be decorated with Christmas lights.*

2. *That in view of the interest and extra trade this would generate, a further appeal be made to traders/businesses:*

a) *seeking further donations towards the Christmas lights*

b) *asking if they would be prepared to open on the evening of the switch on of the Christmas lights, 26 November 1997.*

3. *That the involvement of the City Council in the provision of Christmas lights in future years be the subject of a full report to a future Council meeting; the report to include the financial costs incurred by the Council, and the benefits to local traders.*

[Councillors Mrs J.M. Eagland and Mrs A.H .R. Johnson declared a substantial non-pecuniary interest in this item and left the room during the discussion and voting thereon]

**89. NOTICE OF AUDIT OF ACCOUNTS**

It was noted that in accordance with the Local Government Finance Act 1982 the Council's accounts for the year ended 31 March 1997 would be on public deposit between 10 November 1997 and 28 November 1997 (inclusive).

**RESOLVED:** *That the report be noted.*

**90. PAYMENT OF ACCOUNTS**

**RESOLVED:** *That payment be approved and confirmed for accounts as listed for the period 1 September 1997 to 30 September 1997 in the sum of £68,727.77 General Account, and £2,384.79 Imprest Account.*

**THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 9.30 PM**