

Lichfield City Council**Minutes of a Meeting of Lichfield City Council held in Guildhall, Lichfield,
on Monday 24 January 2000**

PRESENT: The Right Worshipful the Mayor (Councillor J.R.T. Mercer), and Councillors Mrs J.A. Allsopp, Mrs M.F.E. Baker, Mrs M.K. Barratt, P.A. Barrett, M.R. Bennett, J.R. Brooks, D.A. Connolly, B.D. Diggle, Mrs V.A. Diggle, Mrs J.M. Eagland, K. Edwards, Mrs L.M.D. Edwards, Mrs D. English, T.V. Finn, C. Greatorex, N.I. Pallett, D.R.R. Prentis, B.M. Pretty, Mrs F.W. Royle, A.D. Thompson, M.A. Warfield, B.S. White, A.J. Wilkins, J.N. Wilks and R.J. Wingrove.

APOLOGIES: Councillors Mrs M.G. Boyle, G.A. Lock and Mrs A.H.R. Johnson.

103. MAYOR'S ANNOUNCEMENTS

The Mayor reported on civic events and other functions he had attended including the Christmas visits to local hospitals, and the City Council's Millennium Fireworks Display.

Long Service Awards

The Mayor presented Long Service Awards and Certificates as provided for in the Council's recently adopted 'long service and retirement awards' scheme' to Graham Nicholls (26¼ years); Graham Keatley (25¼ years); Merle Hodson (21¼ years); and Jean Hawkes (16¼ years).

104. COUNCIL MINUTES

RESOLVED: *That the Minutes of the City Council Meeting held on 6 December 1999 be confirmed and signed as a correct record.*

105. PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee Meeting held on 24 November 1999, be received.*

106. ARTS CENTRE WORKING PARTY

RESOLVED: *That the Minutes of the Meeting of the Arts Centre Working Party held on 8 December 1999, be received, and the recommendations contained therein be adopted.*

[Councillor B.M. Pretty declared a pecuniary interest in this item and left the room during the discussion and voting thereon].

107. YOUTH CONSULTATIVE GROUP

RESOLVED: *That the Minutes of the Meeting of the Youth Consultative Group held on 12 January 2000, be received, and the recommendations contained therein be adopted.*

108. LEA GOVERNORS

Consideration was given to the agenda report relating to the nomination of LEA governor representatives on various school governing bodies.

RESOLVED: *That the representatives detailed below be nominated as LEA governors on the School Governing Bodies indicated:*

Charnwood Primary School – Councillor Mrs J.M. Eagland

St Chad's CE Primary School – Councillor J.N. Wilks

Christchurch CE Primary School – Councillor M.A. Warfield

109. LOCAL COUNCIL REVIEW

Receipt of the Local Council Review, dated January 2000, was noted.

110. NALC BIENNIAL NATIONAL CONFERENCE

Consideration was given to the agenda report relating to NALC Biennial National Conference to be held in Brighton on 16 – 18 June 2000.

RESOLVED: *1. That any councillor who wishes to attend should contact the Town Clerk.*

2. That the conference fee only be paid by the City Council in respect of a councillor who wishes to attend the conference.

111. DRAFT BEST VALUE PERFORMANCE PLAN

Consideration was given to the Public Consultation Draft of the Best Value Performance Plan circulated with the agenda. It was noted that:

- a) on information presently available the City Council was not legally required to undertake a Best Value Plan for the financial year 2000/01.
- b) the Best Value legislation was likely to apply to the City Council from 1 April 2001.
- c) as the Council was already well progressed in its Best Value preparations it could implement the Best Value regime for 2000/01 financial year as a 'trial'.
- d) the 'trial' Best Value Plan would not be subject to formal audit.

A short summary of the Draft Plan would be published by the Council and widely distributed; public consultation sessions would be held in February.

RESOLVED: 1. *That the report be noted, and the Public Consultation Draft of the Council's Best Value Performance Plan, be adopted.*

2. *That councillors be urged to attend the public consultation sessions.*

112. APPLICATION FOR FINANCIAL ASSISTANCE

Consideration was given to an application from the Worshipful Company of Smiths for financial assistance in respect of the hire of Guildhall accommodation during the current financial year.

RESOLVED: 1. *That the City Council grants free use of Guildhall accommodation up to a maximum of £70.80 in respect of the Smiths' Company Church Service; Court Rehearsal; and Mayoral Court on 20 and 22 February 2000.*

2. *That the organisation be urged to make application at the appropriate time, along with other applications for financial assistance.*

[Councillor T.V. Finn declared a substantial non-pecuniary interest in this item, and left the room during the discussion and voting thereon]

113. LICHFIELD MYSTERIES

Consideration was given to a letter dated 5 January 2000 from the Lichfield Mysteries requesting permission to use the Market Square on Saturday, 8 and Sunday, 9 July 2000, for public performances of this year's Mystery plays as part of this year's Lichfield Festival.

RESOLVED: *That subject to the Market Square being cleared in time for the Tuesday Market on 11 July 2000, approval be granted for use of the Market Square by the Lichfield Mysteries on 8 – 9 July 2000 and the costs arising from the relocation be considered by Council in March as part of the consideration of the Lichfield Mysteries' grant application towards funding the event.*

114. MILLENNIUM FOUNTAIN

Consideration was given to the agenda report which indicated that the District Council was pursuing a suggestion that a millennium fountain be installed in Minster Pool. The cost of the fountain would be met by South Staffordshire Waterworks Company but the District Council's Millennium Projects Sub-Committee had resolved that the City Council be approached for a contribution towards the annual running costs of the fountain.

RESOLVED: *That consideration of this item be deferred, and further information be obtained, including full details of what is proposed, including details of the type and siting of the proposed fountain in the Pool.*

115. TWINNING OFFICER'S REPORT

Consideration was given to the Twinning Officer's Report dated 6 January 2000.

RESOLVED: *That the report be noted.*

116. RETIREMENT OF MAYOR'S SERGEANT

Consideration was given to the agenda report which indicated that Mr George Johnson, Mayor's Sergeant, 1955 – 2000, had retired due to ill health.

RESOLVED: That the Council notes the retirement of George Johnson and records its great thanks to Mr Johnson for his exemplary service and dedication to the duties of Mayor's Sergeant over the past 45 years.

117. APPOINTMENT OF TREASURER

RESOLVED: Further to Minute No.82 (25 October 1999) it was noted that Mr Stanley Seal of Burntwood had been appointed to the post of Treasurer with effect from 1 January 2000.

118. SIGNATORIES TO CITY COUNCIL ACCOUNTS

RESOLVED: That with immediate effect Financial Regulation 5.3 be amended, such that the signatories to the Council's accounts are:

General Account

First signatory - Mayor or Deputy Mayor

Second signatory - Leader or Deputy Leader

Third signatory - Town Clerk OR Treasurer OR Senior Administrative Officer

Imprest Account

Sole signatory - Town Clerk OR Treasurer OR Senior Administrative Officer

119. ROOM HIRE CHARGES AND VAT

Consideration was given to the detailed agenda report and recommendations which indicated that for VAT purposes, local authority activities, fell into three categories, namely; non-business activities, VATable business activities, and exempt business activities. It was noted:

a) that in the past three years, the City Council's exempt business activities, had varied between 7.6% and 8.2%, of the Council's total VAT input tax (which was above the de minimus percentage limit), but that as the monetary level had been below the £7,500 per annum limit, the Council had been able to reclaim all its VAT on exempt activities.

b) that with effect from 1 April 2000, VAT would apply to capital projects, including major repairs and renewals.

RESOLVED: 1. That with effect from 1 April 2000 the Council exercise its option to tax on lettings of Guildhall premises and notify HM Customs and Excise accordingly.

2. That Guildhall hire charges as contained in Agenda Appendix 4b apply from 1 April 2000.

3. That current Guildhall hirers be advised of the revised charges as soon as possible, with an explanation that VAT will be added to the charges from 1 April 2000.

[Councillor B.M. Pretty declared a non-pecuniary interest in this item]

120. MARKET RENTS

a) Friday Market

RESOLVED: That the City Council's Friday market rent remain equal to the District Council's Saturday market rent.

b) Tuesday Market

RESOLVED: That with effect from 1 April 2000 rental on the Tuesday Charter Market be £8.50 per 8 foot frontage stall x 7 foot depth (minimum charge), plus £1 per foot extra frontage, and 10 pence per square foot for additional depth of stall. This rental to apply to all stalls on the Market.

121. JOHNSON BIRTHPLACE TRUST – ANNUAL REPORT AND ACCOUNTS

Consideration was given to the Annual Report and Accounts for the Birthplace Charitable Trust, circulated with the agenda.

RESOLVED: That the Annual Report and Accounts of the Dr Johnson Birthplace Trust for the year ending 31 March 1999, be received.

122. BUDGET ESTIMATES 2000/2001 (INCLUDING FINANCIAL PROGRESS REPORT 1 APRIL TO 31 DECEMBER 1999)

Consideration was given to:

- a) The Financial Progress report for the period 1 April to 31 December 1999
- b) The budget estimates for 2000/2001 financial year

It was proposed by Councillor T.V. Finn, and duly seconded, *“that the budget estimates as circulated with the agenda be approved and a sum of £390,000 be precepted for the financial year 2000/01.”*

An amendment was proposed by Councillor J.R. Brooks, and duly seconded, *“that £25,000 be taken from the arts and cultural budget heading and allocated to the cycleway budget heading (£15,000); and the pedestrianisation budget heading (£10,000).”*

On being put to the vote the Amendment was declared **LOST**.

The original motion was then put to the vote whereupon it was:

- RESOLVED:**
1. *That the Financial Progress Report be noted.*
 2. *That Budget Estimates as circulated with the agenda be approved and a sum of £390,000 be precepted for the financial year 2000/01.*

123. PAYMENT OF ACCOUNTS

RESOLVED: *That payment be approved and confirmed for accounts as listed for the following periods:*

- a) *1 November to 30 November 1999 in the sum of £46,828.88 General Account, and in the sum of £724.66 Imprest Account.*
- b) *1 December to 31 December 1999 in the sum of £38,492.32 General Account, and in the sum of £733.40 Imprest Account.*

124. EXCLUSION OF THE PUBLIC

RESOLVED: *That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the Meeting.*

125. STAFFING MATTERS

- a) Town Clerk's Salary

RESOLVED:

1. *That a working party consisting of three members be appointed to meet with the Town Clerk to review the current duties of the post and salary grading and report back to Council with recommendations.*

2. *That the working party comprise the Council Leader (Councillor Mrs A.H.R. Johnson), the Deputy Leader (Councillor T.V. Finn) and Councillor P.A. Barrett (Minority Group Leader).*

- b) Mayor's Sergeant Post

RESOLVED:

1. *That with immediate effect the two Mace Bearers undertake the duties of Mayor's Sergeant, alternating by agreement.*

2. *That when undertaking the duties of Mayor's Sergeant, the Mace Bearers be paid on the same basis as currently applies to their Mace Bearer duties.*

3. *That the job description of Mace Bearers be amended to include the shared responsibility for the Mayor's Sergeant duties.*

4. *The retirement age for these posts be 70 years (the current retirement age agreed by Council for the Sword Bearer and Mace Bearer posts).*

126. CRUCK HOUSE MANAGEMENT

Consideration was given to the confidential agenda report and recommendations.

RESOLVED: 1. *That the Council seek the agreement of the Curborough Community Association to enter into a lease of Cruck House on terms as outlined in the agenda report.*

2. *That a draft lease be prepared.*

3. *That the two Council employees affected be informed of these matters, and of the proposed ex gratia payments to be made to them.*

4. *That a further report on this proposal be submitted to the Council Meeting on 6 March 2000.*

[Councillors Mrs J.A. Allsopp, T.V. Finn and M.A. Warfield declared a substantial non-pecuniary interest in this item and left the room during the discussion and voting thereon]

[Councillors M.R. Bennett and A.J. Wilkins declared an interest by reason of being appointed as City Council representatives on the Curborough Community Association]

127. TENDERS – CURBOROUGH COMMUNITY CENTRE EXTENSIONS

Consideration was given to the confidential report relating to tenders received for extensions to Curborough Community Centre. The report listed the five firms invited to tender and details of the tender amounts.

RESOLVED: *That a decision on this item be deferred, pending a further report to Council.*

[Councillors Mrs J.A. Allsopp, T.V. Finn and M.A. Warfield declared a substantial non-pecuniary interest in this item and left the room during the discussion and voting thereon]

[Councillors M.R. Bennett and A.J. Wilkins declared an interest by reason of being appointed as City Council representatives on the Curborough Community Association]

128. TENDERS – REPAIR WORKS

Consideration was given to the confidential report relating to tenders received for repair works arising from quinquennial inspections of Cruck House, Johnson Birthplace and the Clock Tower. The report detailed the four firms invited to tender and the amounts of the three tenders received.

RESOLVED: *That the lowest tender received from WBM Restoration for repair works to Cruck House and the Clock Tower; and for repairs/external decoration of Johnson Birthplace Museum, in the total sum of £20,635.55, be accepted.*

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 9.42 PM

Lichfield City Council
Minutes of a Meeting of Lichfield City Council held in Guildhall, Lichfield, on Monday
6 March 2000

PRESENT: The Right Worshipful the Mayor (Councillor J.R.T. Mercer), and Councillors Mrs J.A. Allsopp, Mrs M.K. Barratt, P.A. Barrett, M.R. Bennett, Mrs M.G. Boyle, J.R. Brooks, D.A. Connolly, B.D. Diggle, Mrs V.A. Diggle, Mrs J.M. Eagland, K. Edwards, Mrs D. English, K. Edwards, Mrs D. English, T.V. Finn, C. Greatorex, G.A. Lock, N.I. Pallett, D.R.R. Prentis, B.M. Pretty, Mrs F.W. Royle, A.D. Thompson, M.A. Warfield, B.S. White, A.J. Wilkins, J.N. Wilks and R.J. Wingrove.

APOLOGIES: Councillors Mrs M.F.E. Baker, Mrs L.M.D. Edwards, N.T. Guest and Mrs A.H.R. Johnson.

129. MAYOR'S ANNOUNCEMENTS

The Mayor reported on civic events and other functions he had attended including the Mayor's Poetry and Prose Event on 19 February 2000 and the Entertainment and Tea for Citizens 70 years and over on 6 March 2000.

130. COUNCIL MINUTES

RESOLVED: *That the Minutes of the City Council Meeting held on 24 January 2000 be confirmed and signed as a correct record.*

131. PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee Meeting held on 13 January 2000 and 3 February 2000, be received.*

132. GRANTS ADVISORY COMMITTEE

Consideration was given to the Minutes of the Meeting of the Grants Advisory Committee held on 23 February 2000. No discussion took place on individual applications and declarations of interest were noted.

RESOLVED: *That the Minutes of the Meeting of the Grants Advisory Committee held on 23 February 2000 be received and the recommendations contained therein be adopted.*

The following councillors declared a pecuniary interest in the applications from the undermentioned organisations:

City of Lichfield Band - J.N. Wilks
 Lichfield District Arts Association - B.M.Pretty
 The Guild of St Mary's Centre – N.I. Pallett

The following councillors declared a clear and substantial non-pecuniary interest in the applications from the undermentioned organisations:

Lichfield and District CVS – T.V. Finn
 The Guild of St Mary's Centre – J.N. Wilks
 Lichfield Transport for the Disabled – J.N. Wilks
 Lichfield Adventure Playground Association – Mrs M.K. Barratt, T.V. Finn, A.J. Wilkins
 Lichfield Live at Home – T.V. Finn
 Lichfield Greenhill Bower – Mrs M.K. Barratt, T.V. Finn, G.A. Lock, J.N. Wilks
 Lichfield and District Lions Club – B.S. White
 Lichfield Twinning Association – T.V. Finn
 Johnson Friends – J.R.T. Mercer, J.N. Wilks
 City of Lichfield Shrievalty Association – Mrs M.K. Barratt, P.A. Barrett, M.R. Bennett, T.V. Finn, J.R.T. Mercer, A.D. Thompson, J.N. Wilks
 Worshipful Company of Smiths – T.V. Finn

The following councillors declared a non-pecuniary interest in the undermentioned organisations:

International Camp Travel – C. Greatorex
 Lichfield 18+ Group – C.Greatorex

Johnson Society – B.D. Diggle, Mrs V.A. Diggle, Mrs D. English, J.R.T. Mercer, A.D. Thompson, J.N. Wilks
 Lichfield Adventure Playground Association – D.A. Connolly
 Lichfield Twinning Association – Mrs D. English, J.R.T. Mercer
 The Guild of St Mary's Centre – Mrs J.M. Eagland, Mrs D. English, A.D. Thompson
 Lichfield Greenhill Bower – Mrs V.A. Diggle
 Carers - Mrs D. English
 Lichfield U3A - Mrs D. English
 Ladies Lifeboat Guild - Mrs D. English
 Lichfield Live At Home – A.J. Wilkins
 Methodist Church – A.J. Wilkins
 Clinton House Association – B.D. Diggle
 Lichfield & District Citizens Advice Bureau – Mrs J.M. Eagland

The following councillors declared an interest by reason of being appointed a City Council representative on the undermentioned organisations:

Lichfield Adventure Playground Association – A.J. Wilkins
 Lichfield CVS – C. Greatorex, Mrs F W Royle
 Johnson Birthplace – Mrs F W Royle
 Lichfield & District Citizens Advice Bureau – Mrs M.K. Barratt
 St Giles Hospice - Mrs D. English

133. NOMINATIONS FOR CIVIC OFFICE 2000/2001

a) Mayor Elect

It was proposed by Councillor B.S. White, seconded by Councillor D.R.R. Prentis, and

RESOLVED: *That Councillor Barry Davis Diggle be nominated Mayor Elect for the year 2000/2001.*

b) Deputy Mayor Elect

It was proposed by Councillor A.D. Thompson, seconded by Councillor M.A. Warfield, and

RESOLVED: *That Councillor Mrs Janet May Eagland be nominated Deputy Mayor Elect for the year 2000/2001.*

c) Sheriff Elect

It was proposed by Councillor J.N. Wilks, seconded by Councillor N.I. Pallett, and

RESOLVED: *That Councillor Mrs Doris English be nominated Sheriff Elect for the year 2000/2001.*

134. CALENDAR OF MEETINGS

RESOLVED: *That the Calendar of Meetings for 2000/2001 be as follows:*

2000

<i>Monday, 15 May</i>	ANNUAL COUNCIL
<i>Wednesday, 17 May</i>	ANNUAL TOWN MEETING
<i>Thursday, 1 June</i>	PAC
<i>Monday, 12 June</i>	COUNCIL
<i>Thursday, 22 June</i>	PAC
<i>Thursday, 13 July</i>	PAC
<i>Monday, 24 July</i>	COUNCIL
<i>Thursday, 31 August</i>	PAC
<i>Monday, 18 September</i>	COUNCIL
<i>Thursday, 21 September</i>	PAC
<i>Thursday, 12 October</i>	PAC
<i>Monday, 30 October</i>	COUNCIL
<i>Thursday, 2 November</i>	PAC
<i>Wednesday, 22 November</i>	PAC
<i>Monday, 4 December</i>	COUNCIL
<i>Wednesday, 13 December</i>	PAC

2001

<i>Thursday, 11 January</i>	<i>PAC</i>
<i>Monday, 22 January</i>	<i>COUNCIL</i>
<i>Thursday, 1 February</i>	<i>PAC</i>
<i>Wednesday, 21 February</i>	<i>PAC</i>
<i>Monday, 12 March</i>	<i>COUNCIL</i>
<i>Thursday, 15 March</i>	<i>PAC</i>
<i>Thursday, 5 April</i>	<i>PAC</i>
<i>Monday, 23 April</i>	<i>COUNCIL</i>
<i>Thursday, 26 April</i>	<i>PAC</i>
<i>Monday, 14 May ANNUAL</i>	<i>COUNCIL</i>
<i>Thursday, 17 May</i>	<i>PAC</i>
<i>WEDNESDAY, 23 May</i>	<i>ANNUAL TOWN MEETING</i>

135. GUILDHALL STONE CLEANING

Consideration was given to the agenda report and recommendations relating to quotations received for cleaning the plaque and two busts (Queen Victoria and Prince Albert) on the front of Guildhall.

RESOLVED: *That subject to grant of Listed Building consent, the Council accepts the lowest quotation from WBM Restoration in the sum of £760 for cleaning of the plaque and busts on the front of Guildhall.*

136. BEST VALUE PERFORMANCE PLAN

Consideration was given to the agenda report relating to the Council's Best Value Performance Plan. It was noted:

That a Statutory Instrument had now been issued confirming that parishes with budgeted income above £500,000 for each of the financial years covering 1997, 1998 and 1999 were 'Best Value' authorities

This now confirmed that the City Council was not a Best Value authority from 1 April 2000 as its income was below £500,000 in 1997

The DETR had indicated it would review the situation annually

Details of the public consultation process were noted together with responses received to the Questionnaire which accompanied the draft Best Value Performance Plan.

RESOLVED: *That the report be noted and the Town Clerk and staff be thanked for the work undertaken in producing the Council's' Best Value Performance Plan.*

137. CIVIL MARRIAGES APPROVED PREMISES STATUS

Consideration was given to the report and recommendations relating to proposals to seek 'Approved Premises Status' for civil marriages to be held at Guildhall.

RESOLVED: *1. That the Council seek Approved Premises Status for civil marriages to be conducted at Guildhall.*

2. That details to be included in an 'information pack'; and charges to be made, etc. be considered further at a future Council meeting.

138. RESIGNATION OF BIRTHPLACE CURATOR

Consideration was given to the agenda report which indicated that Dr Graham Nicholls had tendered his resignation with effect from 10 March 2000. It was noted that Dr Nicholls would be taking up a Research Fellowship at Birmingham University, based on language studies and the 18th century.

RESOLVED: *That the best thanks of the Council be accorded to Dr Nicholls for his services as Curator at the Johnson Birthplace Museum over the past 26 years.*

139. "2 FOR 1" RESIDENTS ADMISSION SCHEME TO VISITOR ATTRACTIONS

Consideration was given to the agenda report outlining details of a "2 for 1" admission offer which entitled residents of Lichfield District to visit one of the various visitor attractions in Lichfield and obtain a pass which would give them entry to any of the venues included in the scheme, paying one admission for two people. The various visitor attractions included in the scheme were Erasmus Darwin House, St Mary's Centre, Johnson Birthplace Museum, and Guildhall Cells.

RESOLVED: *That the report be noted.*

140. AUDIT OF ACCOUNTS - LICHFIELD CITY COUNCIL

It was reported that the audit of the City Council's accounts for the year ended 31 March 1999 had been completed and a copy of the District Auditor's memorandum was circulated with the agenda.

RESOLVED: *That the report be noted and the Town Clerk be thanked for his work with respect to the City Council accounts.*

141. AUDIT OF ACCOUNTS – DR JOHNSON BIRTHPLACE TRUST ACCOUNTS

It was reported that the audit of accounts for the Dr Johnson Birthplace Trust for the year ended 31 March 1999 had been completed and a copy of the District Auditor's certificate was circulated with the agenda.

RESOLVED: *That the report be noted and the Town Clerk thanked for his work with respect to the Birthplace accounts.*

142. PAYMENT OF ACCOUNTS

RESOLVED: *That payment be approved and confirmed for accounts as listed for the period 1 January 2000 in the sum of £65,337.78 General Account, and in the sum of £464.88 Imprest Account.*

143. EXCLUSION OF THE PUBLIC

RESOLVED: *That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the Meeting.*

144. EXTENSIONS TO CURBOROUGH COMMUNITY CENTRE

Further to Minute No.127 (24 January 2000) consideration was given to the confidential report and recommendations relating to proposed extensions at Curborough Community Centre, the tenders for which exceeded the budget allocation for the scheme.

RESOLVED: 1. *That the Council accepts the lowest tender received from M.J. Farmer, in the sum of £51,625.*

2. *That endeavours be made to secure additional funding from external sources.*

3. *That any subsequent shortfall between actual cost and budget provision, be met by transfer of funds from capital reserves.*

145. CRUCK HOUSE LEASE

Further to Council Minute No.126 (24 January 2000) consideration was given to the confidential agenda report relating to the possible lease of Cruck House to the Curborough Community Centre Association.

RESOLVED:

1. *That a lease be prepared along the lines of the draft lease circulated with the agenda.*

2. *That gas central heating be installed in Cruck House as soon as possible; and the ladies' toilet be converted into a disabled/ladies' toilet.*

3. *That the Council make a grant to Curborough Community Centre Association, equivalent to the full cost of rates and water rates as paid by the Association for Cruck House, and (until such time as the gas central heating is installed) half the actual annual electricity charges.*

4. *That the Council indicates its intention to continue the policy in 3 above next financial year up to the end of the lease in January 2002.*

146. BIRTHPLACE STAFFING

Consideration was given to the confidential report and recommendations relating to staffing arrangements at Johnson Birthplace Museum.

RESOLVED: 1. *That the job description of the present Birthplace Curator post be amended to include promotion of arts and tourism in the city, promotion and development of the Birthplace Museum (with curatorial skills desirable), and management and administration of the Birthplace resources and volunteers (including the need for the post-holder to act as attendant on occasions).*

2. *That the post be re-titled Museums and Heritage Officer.*

3. *That the post be advertised full-time on Scale 5, points 22 – 25 (currently £14,766 to £16,191 p.a.).*

4. *That a Job Description for the post be prepared by the Town Clerk, in consultation with the Deputy Leader and Minority Group Leader.*

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 9.50 PM

Lichfield City Council

Minutes of a Special Meeting of Lichfield City Council held in Guildhall, Lichfield, on Wednesday, 12 April 2000

PRESENT: The Right Worshipful the Mayor (Councillor J.R.T. Mercer) and Councillors Mrs M.F.E. Baker, Mrs M.K. Barratt, P.A. Barrett, M.R. Bennett, Mrs L.M.D. Edwards, T.V. Finn, C. Greatorex, N.T. Guest, Mrs A.H.R. Johnson, N.I. Pallett, D.R.R. Prentis, B.M. Pretty, Mrs F.W. Royle, A.D. Thompson, B.S. White and J.N. Wilks.

APOLOGIES: Councillors J.R. Brooks, D.A. Connolly, B.D. Diggle, Mrs V.A. Diggle, K. Edwards, Mrs D. English, G.A. Lock, M.A. Warfield, A.J. Wilkins and R.J. Wingrove.

147. FREEDOM OF ENTRY INTO THE CITY OF LICHFIELD

It was proposed by Councillor T.V. Finn, seconded by Councillor P.A. Barrett and

RESOLVED UNANIMOUSLY: That we, the Mayor, Councillors and Citizens of the city of Lichfield being desirous of cementing and fostering the long and happy association which has been enjoyed between the City and the Army Training Regiment at Whittington Barracks DO HEREBY CONFER by this Resolution and Deed upon Lieutenant Colonel Paul Farrar, Commanding Officer, ARMY TRAINING REGIMENT, Whittington Barracks and the Officers, Non commissioned Officers and other ranks of the Army Training Regiment in perpetuity the right, title, privilege, honour and distinction of marching through the streets of the City on all ceremonial occasions with drums beating, bands playing and bayonets fixed.

Lieutenant Colonel P. Farrar, Commanding Officer of the Army Training Regiment, signed the Roll of Freeman.

The Mayor, Councillor J.R.T. Mercer, congratulated Lieutenant Colonel Paul Farrar, and presented him with a framed illuminated scroll conferring the Right of Entry into the City upon the Army Training Regiment.

Lieutenant Colonel Paul Farrar replied on behalf of the Army Training Regiment expressing his appreciation of the great honour which the Council had bestowed on the Regiment; this being the first Training Regiment in the country to be granted such a distinction. He looked forward to the first exercise of the Freedom, at the parade through Lichfield on 13 April 2000.

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 8.10 PM

Lichfield City Council**Minutes of a Meeting of Lichfield City Council held in Guildhall, Lichfield
on Monday 17 April 2000**

PRESENT: The Right Worshipful the Mayor (Councillor J.R.T. Mercer), and Councillors Mrs M.F.E. Baker, Mrs M.K. Barratt, P.A. Barrett, M.R. Bennett, Mrs M.G. Boyle, B.D. Diggle, Mrs V.A. Diggle, Mrs J.M. Eagland, Mrs D. English, T.V. Finn, N.T. Guest, N.I. Pallett, D.R.R. Prentis, B.M. Pretty, Mrs F.W. Royle, A.D. Thompson, M.A. Warfield, B.S. White, A.J. Wilkins, J.N. Wilks and R.J. Wingrove.

APOLOGIES: Councillors Mrs J.A. Allsopp, J.R. Brooks, D.A. Connolly, K. Edwards, Mrs L.M.D. Edwards, C. Greatorex, Mrs A.H.R. Johnson and G.A. Lock.

147. MAYOR'S ANNOUNCEMENTS

The Mayor reported on civic events and other functions he had attended including the Mayor and Sheriff's Charity Ball on 24 March 2000; the Speaking Competition on 7 April 2000; and The Freedom of Entry Parade by Lichfield ATR on 13 April 2000.

148. COUNCIL MINUTES

With respect to Minute No.144 and Minute No.145, 'Councillor A.J. Wilkins' to be included with the list of members declaring a substantial non-pecuniary interest.

RESOLVED: *That subject to the above amendment, the Minutes of the City Council Meeting held on 6 March 2000 be confirmed and signed as a correct record.*

149. PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee Meeting held on 24 February 2000 and 16 March 2000, be received.*

150. YOUTH CONSULTATIVE GROUP

RESOLVED: *That the Minutes of the Youth Consultative Group held on 15 March 2000 be received, and the recommendations contained therein be adopted.*

151. YOUTH CONSULTATIVE GROUP (PROJECTS FOR YOUTH)

RESOLVED: *That the Minutes of the Youth Consultative Group (Projects for Youth) Meeting held on 15 March 2000 be received, and the recommendations contained therein be adopted.*

[Councillor A.J. Wilkins declared a substantial non-pecuniary interest in the application from Minster Hall Youth Centre and left the room during the discussion and voting thereon].

152. ARTS CENTRE WORKING PARTY

RESOLVED: *That the Minutes of the Meeting of the Arts Centre Working Party held on 5 April 2000, and the recommendations contained therein be adopted.*

[Councillor B.M. Pretty declared a pecuniary interest in this item and left the room during the discussion and voting thereon]

153. TWINNING OFFICER'S REPORT

Consideration was given to the Twinning Officer's Report dated 27 March 2000.

RESOLVED: *That the report be noted.*

154. LICHFIELD DISTRICT TOURISM ASSOCIATION – EXECUTIVE COMMITTEE

Consideration was given to the agenda report and recommendations relating to appointments to the Lichfield District Tourism Association Executive Committee.

RESOLVED: *1. That the Museums and Heritage Officer replace the Town Clerk as the City Council representative on the LDTA Executive.*

2. That a member of Council be nominated to represent the Samuel Johnson Birthplace Museum on the LDTA Executive, and Councillor N.I. Pallett be nominated.

155. APPLICATIONS FOR FINANCIAL ASSISTANCE**a) NSPCC**

Consideration was given to an application from the NSPCC for financial assistance in respect of the hire of Guildhall accommodation during the current financial year.

RESOLVED: *That free use of Guildhall accommodation to the value of £75 be granted to the NSPCC in respect of the cost of hiring a room at Guildhall to be used as a central point for monies received during the NSPCC annual street collection on 20 May 2000.*

b) Hammerwich Football Club Twinning Trip – S137 Expenditure

Consideration was given to an application from Hammerwich Football Club for financial assistance towards the cost of the Club taking part in a Tournament being organised by the Sainte Foy Football Club in June 2000.

RESOLVED: *That a grant of £250 be made to Hammerwich Football Club in respect of the costs involved in the Club taking part in this football tournament in Lichfield's French twin town.*

[Councillors Mrs J.M. Eagland, N.I Pallett and A.D. Thompson declared a non-pecuniary interest in item a)]

156. TRUNKFIELD BROOK

Consideration was given to the agenda report and recommendations relating to Trunkfield Brook which runs through the Festival Gardens. It was noted that:

Trunkfield Brook was not classed as a "main river" and the maintenance responsibility therefore was that of the riparian landowners (i.e. Lichfield City Council for the section through Festival Gardens)

The water course had been virtually dry for over 20 years, but the major new Walsall Road development would discharge some of its surface water into the Brook and thereby increase flows

The Land Drainage Authority had requested the riparian owner to undertake a phased scheme of maintenance works to return the channel to its historic capacity but that the Town Clerk had questioned the necessity of maintenance works on the water course whilst it remained dry

Bryant Homes (Walsall Road developers) had subsequently offered to carry out the improvement works required, at their own expense, subject to the City Council accepting responsibility for future maintenance. Details of the proposed works to the Festival Gardens section of Trunkfield Brook were circulated with the agenda and it was noted that these incorporated minor amendments requested by the City Council officers.

RESOLVED: *1. That the Council accepts the offer of Bryant Homes to undertake improvements to the Trunkfields Brook through Festival Gardens, as outlined in their letter dated 9 March 2000 and to incorporate the minor amendments as requested by the Council.*

2. That the Council indicate to Bryant Homes that it accepts its legal responsibility for future maintenance of the Trunkfield Brook through the Festival Gardens.

157. MUSEUMS AND HERITAGE OFFICER

Further to Minute No.146 (6 March 2000) consideration was given to the Post Description and Person Specification for the Council's Museums and Heritage Officer.

It was noted that interviews for this post had been held earlier in the day and that Miss Annette French of Manchester had been appointed to the Post.

RESOLVED: *That the report be noted.*

158. BEST VALUE PERFORMANCE PLAN – LICHFIELD DISTRICT COUNCIL

Consideration was given to the District Council's Best Value Performance Plan, as circulated.

RESOLVED: *That receipt of the Plan be noted and the following questions be submitted to the District Council:*

i) Page 23 - Details of the environmental improvements referred to in the section relating to extended traffic management in Lichfield City Centre

ii) Page 33 – Details of the 99/2000 target Performance Indicator relating to 'number of parking spaces' shown in the Plan as "n/a"

iii) P58 – Details of what is proposed in 'preparation of the Cultural Plan'

159. SOUTH STAFFORDSHIRE HEALTH AUTHORITY – STRATEGIC SERVICES REVIEW

Consideration was given to the South Staffordshire Health Authority's Strategic Services Review, Response for Change, Modernising the NHS.

It was noted that the formal consultation document would not now be available until June as the Health Authority would need to reconsider its proposals following the availability of funding recently announced by the Government.

It was felt that representatives from the South Staffordshire Health Authority should be invited to attend a Meeting in Guildhall to discuss proposals relating to Lichfield, when the Consultation Document was available.

RESOLVED: *That the report be noted.*

[Councillors Mrs M.F.E. Baker, Mrs D. English, J.R.T. Mercer and R.J. Wingrove declared a non-pecuniary interest in this item]

160. FRIARY CORNER LANDSCAPING SCHEME COUNCIL

Further to Minute No.39 (13 July 1998) consideration was given to the agenda report relating to landscaping proposals for the Friary Corner.

RESOLVED: *That this item be referred back for further consideration at the next Meeting of Council.*

161. MILLENNIUM CYCLE ROUTE, LICHFIELD

Consideration was given to the agenda report and recommendation relating to the millennium cycle route through Lichfield.

It was noted that the Council's 1999/00 budget included funding for an extension of the Millennium cycle route from Dam Street through the City centre, across Beacon Park to Abnalls Lane but that this project had not commenced during that financial year.

It was also noted that correspondence had been received from Staffordshire County Council indicating that the remainder of the Millennium Cycle Route was now ready to proceed, and requesting confirmation of funding from the City Council towards the scheme.

RESOLVED: *That the City Council make a grant of £15,000 to Staffordshire County Council as its contribution towards the completion of the Millennium cycle Route through the City. The grant to be met from the Council's "Partnership Projects – cycleway funding" budget.*

162. PAYMENT OF ACCOUNTS

RESOLVED: *That payment be approved and confirmed for accounts as listed for the following periods:*

a) *1 February to 29 February 2000 in the sum of £27,074.01 General Account, and in the sum of £636.75 Imprest Account*

b) *1 March to 31 March 2000 in the sum of £40,206.02 General Account, and in the sum of £582.86 Imprest Account.*

163. EXCLUSION OF THE PUBLIC

RESOLVED: *That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the Meeting.*

164. FARMERS MARKETS AND CHARTER MARKET RIGHTS

Consideration was given to the confidential agenda report and enclosures (including advice from the City Council's solicitor) relating to the possible use of the Market Square for a Farmers' Market on one day per month.

RESOLVED: *That the City Council undertake its own consultation with Tuesday and Friday stall holders, and other interested parties, and consider the matter further when the results of this consultation were known.*

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 9.45 PM

Lichfield City Council
Minutes of the Annual Meeting of Lichfield City Council held in Guildhall, Lichfield,
On Monday, 15 May 2000 at 6.30 pm

PRESENT: Councillors Mrs M.K. Barratt, P.A. Barrett, M.R. Bennett, Mrs M.G. Boyle, J.R. Brooks. B.A. Connolly, B.D. Diggle, Mrs V.A. Diggle, Mrs J.M. Eagland, K. Edwards, Mrs L.M.D. Edwards, Mrs D. English, T.V. Finn, Mrs A.H.R. Johnson, J.R.T. Mercer, N.I. Pallett, D.R.R. Prentis, B.M. Pretty, Mrs F.W. Royle, A.D. Thompson, M.A. Warfield, B.S. White, A.J. Wilkins, J.N. Wilks and R.J. Wingrove

APOLOGIES: Councillors Mrs M.F.E. Baker and C. Greatorex

1. ELECTION OF MAYOR

It was proposed by Councillor B.S. White, seconded by Councillor D.R.R. Prentis and

RESOLVED: *That Councillor B.D. Diggle be elected Mayor of the City to hold office until the election of a successor at the Annual Meeting in May 2001.*

The Mayor was invested with the Mayoral Chain, and signed the Declaration of Acceptance of Office. The Mayor then took the Oath of Allegiance and occupied the Chair.

2. APPOINTMENT OF DEPUTY MAYOR

It was proposed by Councillor A.D. Thompson, seconded by Councillor M.A. Warfield and

RESOLVED: *That Councillor Mrs J.M. Eagland be appointed Deputy Mayor to hold office until the election of Mayor at the Annual Meeting in May 2001.*

The Deputy Mayor was invested with the Badge of Office and signed the Declaration of Acceptance of Office.

3. ELECTION OF SHERIFF

It was proposed by Councillor J.N. Wilks, seconded by Councillor N.I. Pallett and

RESOLVED: *That Councillor Mrs Doris English be elected Sheriff of the City until the election of a successor at the Annual Meeting of the Council in May 2001.*

The Sheriff was invested with the Chain of Office, and took the Oath of Fealty to the Crown.

4. EXPRESSION OF THANKS

The Mayor, Deputy Mayor and Sheriff returned thanks for their election.

5. APPOINTMENT OF MAYOR'S CHAPLAIN

The Mayor announced that the Prebendary John Ridyard would be his Chaplain during his term of office.

6. VOTE OF THANKS TO RETIRING MAYOR

It was proposed by Councillor T.V. Finn, seconded by Councillor M.A. Warfield and

RESOLVED: *That the best thanks of the citizens be accorded to Councillor J.R.T. Mercer for his valuable and outstanding services as Mayor during the year 1999/00.*

Councillor Mercer responded in suitable terms and paid tribute to members for their support and friendship during his term of office.

7. VOTE OF THANKS TO RETIRING SHERIFF

It was proposed by Councillor Mrs A.H.R. Johnson, seconded by Councillor K. Edwards and

RESOLVED: *That the best thanks of the citizens be accorded to Mr J.A. Haggett for his valuable and outstanding services as Sheriff during the year 1999/00.*

Mr Haggett responded in suitable terms and paid tribute to members of the Council for their support and friendship during his term of office.

8. PRESENTATION OF BADGES OF OFFICE

The Mayor presented Badges of Office to the Mayoress, Deputy Mayor's Consort, and Sheriff's Consort.

9. REPLICA BADGES OF OFFICE

The retiring Mayor and Mayoress were presented with Replica Badges of Office by the Mayor, and the retiring Sheriff and Sheriff's Lady were presented with replica Badges of Office by the Sheriff.

10. APPOINTMENT OF LEADER OF COUNCIL

It was proposed by Councillor M.A. Warfield, seconded by Councillor Mrs F. Royle, and

RESOLVED: That Councillor Mrs A.H.R. Johnson be appointed Leader of Council until the appointment of a successor at the Annual Meeting of Council in 2001.

11. APPOINTMENT OF DEPUTY LEADER OF COUNCIL

It was proposed by Councillor T.V. Finn, seconded by Councillor J.R.T. Mercer, and

RESOLVED: That Councillor A.D. Thompson be appointed Deputy Leader of Council until the appointment of a successor at the Annual Meeting of Council in 2001.

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 7.15 PM

Lichfield City Council
Minutes of a Meeting of Lichfield City Council held in Guildhall, Lichfield
on Monday 12 June 2000

PRESENT: The Right Worshipful the Mayor (Councillor B.D. Diggle), and Councillors M.F.E. Baker, P.A. Barrett, M.R. Bennett, J.R. Brooks, D.A. Connolly, Mrs V.A. Diggle, Mrs J.M. Eagland, K. Edwards, Mrs L.M.D. Edwards, Mrs D. English, T.V. Finn, C. Greatorex, J.R.T. Mercer, N.I. Pallett, D.R.R. Prentis, B.M. Pretty, A.D. Thompson, M.A. Warfield, B.S. White, A.J. Wilkins, J.N. Wilks and R.J. Wingrove.

APOLOGIES: Councillors Mrs J.A. Allsopp, Mrs M.K. Barratt, Mrs M.G. Boyle, N.T. Guest, Mrs A.H.R. Johnson, and Mrs F.W. Royle,

12. MAYOR'S ANNOUNCEMENTS

The Mayor reported on civic events and other functions he had attended including the Mayor's Sunday Service, the Bower Sunday Service, and the Court of Arraye and Bower Procession.

13. MINUTES OF SPECIAL COUNCIL MEETING

RESOLVED: *That the Minutes of the Special Meeting of Council held on 12 April 2000 (147) be confirmed and signed as a correct record.*

14. MINUTES OF COUNCIL MEETING

RESOLVED: *That the Minutes of the City Council held on 17 April 2000 (148 - 165) be confirmed and signed as a correct record.*

15. MINUTES OF ANNUAL COUNCIL MEETING

RESOLVED: *That the Minutes of the Annual Council Meeting held on 15 May 2000 (1 - 11) be confirmed and signed as a correct record.*

16. PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee Meeting held on 6 April 2000 and 4 May 2000, be received.*

17. QUESTIONS

Councillor P.A. Barrett submitted the following question under Standing Order 8(2):

"What action does the majority group propose to take following the recent presentation regarding the possible establishment of a Credit Union in Lichfield district."

Councillor A.D. Thompson, Deputy Leader, answered as follows: "An agenda report will be prepared for a future Council meeting".

18. YOUTH CONSULTATIVE GROUP

RESOLVED: *That the Minutes of the Youth Consultative Group held on 18 May 2000 be received, and the recommendations contained therein be adopted.*

19. YOUTH CONSULTATIVE GROUP (PROJECTS FOR YOUTH)

RESOLVED: *That the Minutes of the Youth Consultative Group (Projects for Youth) Meeting held on 18 May 2000 be received, and the recommendations contained therein be adopted.*

20. JOHNSON BIRTHPLACE ADVISORY COMMITTEE

With respect of Minute No.4 of the Johnson Birthplace Advisory Committee Meeting held on 26 April 2000 it was noted that the new Museums and Heritage Officer would commence duties on 19 June 2000.

RESOLVED: 1. *That the Minutes of the Meeting of the Johnson Birthplace Advisory Committee Meeting held on 26 April 2000, be received and the recommendations contained therein be adopted.*

2. *That a letter of thanks be sent to Mrs Pauline Simkins for her additional work at the Birthplace during the period since Dr Nicholls left City Council employment in March 2000.*

21. CONSTITUTION AND MEMBERSHIP OF COMMITTEES, WORKING PARTIES AND ADVISORY COMMITTEES

It was proposed by Councillor A.D. Thompson and duly seconded, "that the following Working Parties and Advisory Committees be appointed:

Arts Centre Working Party 4 Majority Group/2 Minority Group

Best Value Working Party 4 Majority Group/2 Minority Group

Grants Advisory Committee 6 Majority Group/3 Minority Group

Johnson Advisory Cttee 3 Majority Group/1 Minority Group/1 Johnson Friends/1 Johnson Society]

Planning Applications Committee All Members of Council

Youth Consultative Group 4 Majority Group/2 Minority Group"

An Amendment proposed by Councillor P.A. Barrett and duly seconded, "that there be no change in the membership of the Johnson Birthplace Advisory Committee", was declared **LOST**. The original proposition was then put to the meeting whereupon it was:

RESOLVED: 1. That the following Working Parties and Advisory Committees be appointed:

Arts Centre Working Party

4 Majority Group/2 Minority Group

[Councillors Mrs M.F.E. Baker, P.A. Barrett, D.A. Connolly, Mrs A.H.R. Johnson, M.A. Warfield and J.N. Wilks]

Best Value Working Party

4 Majority Group/2 Minority Group

[Councillors Mrs M.F.E. Baker, T.V. Finn, Mrs A.H.R. Johnson, D.R.R. Prentis, B.S. White and R.J. Wingrove]

Grants Advisory Committee

6 Majority Group/3 Minority Group

[Councillors M.R. Bennett, D.A. Connolly, T.V. Finn, N.T. Guest, Mrs A.H.R. Johnson, A.D. Thompson, B.S. White, J.N. Wilks and R.J. Wingrove]

Johnson Advisory Committee

3 Majority Group/1 Minority Group/1 Johnson Friends/1 Johnson Society]

[Councillors B.D. Diggle, K. Edwards, Mrs F.W. Royle and A.D. Thompson]

Planning Applications Committee

All Members of Council

Youth Consultative Group (City Council appointments)

4 Majority Group/2 Minority Group

[Councillors Mrs V.A. Diggle, Mrs L.M.D. Edwards, T.V. Finn, Mrs F.W. Royle, M.A. Warfield, and A.J. Wilkins]

2. That the Millennium Working Party be disbanded.

3. That the next Grants Advisory Committee be held at 7.30 pm on Thursday, 15 February 2001 to make recommendations to Council on grants to be awarded for the financial year 2001/02.

22. APPOINTMENT OF REPRESENTATIVES

a) General

RESOLVED: That the representatives detailed in appendix A be appointed as the City Council representatives on the bodies indicated.

b) School Governors

RESOLVED: That the representatives detailed in Appendix B be appointed as the City Council representatives on the Schools indicated.

c) LEA Governors

RESOLVED: *That the representatives detailed below be nominated as LEA Governors on the School Governing Bodies indicated:*

St Chad CE Primary School – Mrs Shelia Lee

St Peter and St Paul RC Primary – Councillor M.A. Warfield

23. ST CHAD'S CE (C) PRIMARY SCHOOL – PROPOSAL TO REDUCE STANDARD NUMBER OF ADMISSIONS

It was reported that Staffordshire County Council intended to apply to the School Organisation Committee for Staffordshire for a reduction in the standard number of admissions to St Chad CE (C) Primary School (from 37 to 30) for the school year commencing 1 September 2001 and any subsequent school year.

RESOLVED: *That the report be noted.*

24. GRANT APPLICATION – LICHFIELD LIONS CLUB

Consideration was given to an application for financial assistance from the Lichfield Lions Club in respect of the hire of Guildhall accommodation on 24 June 2000.

RESOLVED: *That the City Council grants free use of Guildhall accommodation to the value of £100 in respect of the Lichfield Lions Club booking on 24 June 2000.*

[Councillor B.S. White declared a substantial non-pecuniary interest in this item and left the Meeting during the discussion and voting thereon].

25. FRIARY CORNER LANDSCAPING SCHEME

Further to Minute No.161 (17 April 2000) consideration was given to the agenda report and recommendations relating to landscaping proposals for the Friary Corner.

RESOLVED: 1. *That the Council record its thanks to the Conduit Lands Trust, Lichfield District Council, and Lichfield Civic Society for their generous offers of funding towards the Friary Corner landscaping scheme.*

2. *That the Council confirms its grant of £5,000 towards the District Council's Beacon Park Millennium Garden project, this funding to be met from the City Council's "landscape improvement works" budget.*

3. *That subject to receipt of consent from Staffordshire County Council, as landowner, and any necessary planning consents, the Council proceed with the Friary Corner landscaping scheme, the net cost of which to be met from the City Council's "landscape improvement works" budget.*

26. CIVIL MARRIAGES APPROVED PREMISES STATUS

Further to Minute No.137 (6 March 2000), consideration was given to the agenda report and recommendations relating to the 'information pack' and charges to be made. It was noted that a decision on the City Council's application for approved premises status was awaited.

RESOLVED: 1. *That the Council produce an 'information pack' in respect of the facilities available for marriages at Guildhall.*

2. *That where the civil marriage ceremony itself is to be conducted on the premises, a fee of £75 + VAT be chargeable (in addition to normal room hire and other charges applicable).*

3. *That the Council consider introducing a 3-tier pricing structure for Guildhall room hire, and a special charge for 'whole building' hire, when it next reviews Guildhall hire charges.*

27. LICHFIELD DISTRICT COUNCIL – BEST VALUE PERFORMANCE PLAN

Further to Council Minute No.159 (17 April 2000) consideration was given to the reply dated 12 May 2000 received from Lichfield District Council in response to the questions raised by the City Council.

RESOLVED: *That the letter be noted.*

28. MINERS' PENSION FUND SURPLUSES

Consideration was given to a letter dated 2 May 2000 from Lichfield District Council in respect of surpluses from the Miners' Pension Funds.

RESOLVED: That Lichfield City Council:

1. **Is extremely concerned at the position with regard to Miners' Pension Fund surpluses as reported to it.**
2. **Supports the resolution of Lichfield District Council.**
3. **Agrees to convey its concern to the Secretary of State for Trade and Industry and the Chancellor of the Exchequer, the MP, Lichfield District Council, and local media.**

29. CURBOROUGH COMMUNITY CENTRE EXTENSIONS

Further to Minute No.144 (6 March 2000) consideration was given to the agenda report and recommendations advising that Lichfield District Council had approved a grant of £10,000 from the District Council's 'Parish Fund' towards the Curborough Community Centre extensions. The District Council had also indicated that in future years, Lichfield City Council and Burntwood Town Council would be excluded from this particular budget funding.

RESOLVED: 1. That the Council records its thanks to Lichfield District Council for its grant of £10,000 towards the cost of the Curborough Community Centre extensions.

2. That the Council notes with regret the decision of the District Council to exclude Lichfield City Council and Burntwood Town Council from the parish fund in future years.

[Councillor T.V. Finn and Councillor A.J. Wilkins declared a substantial non-pecuniary interest in this item and left the Meeting during the discussion and voting thereon]

30. ELECTORAL REVIEW OF LICHFIELD DISTRICT

Further to Minute No.95 (6 December 1999) consideration was given to the agenda report and recommendations relating to the proposed electoral review of Lichfield district. A copy of the Local Government Commission for England's draft recommendations was circulated with the agenda.

It was noted that the draft recommendations now proposed by the Commission for the City Council area were as advocated by the City Council in December 1999.

RESOLVED: 1. That the City Council submits comments to the Local Government Commission for England in support of the proposed electoral arrangements for:

- a. **Lichfield City Council**
- b. **Lichfield District Council, insofar as they relate to the City area**

2. That the best thanks of the Council be recorded to the Leader (Councillor Mrs A.H.R. Johnson) former Deputy Leader (Councillor T.V. Finn) and Town Clerk for their detailed work in preparing the Council's draft recommendations.

31. WALSALL ROAD HOUSING DEVELOPMENT – SECTION 106 AGREEMENT

Further to Council Minute No.94 (6 December 1999) consideration was given to the agenda report and recommendations relating to open space land, and proposed community hall as provided for in the Walsall Road Section 106 Agreement.

RESOLVED: That consideration of this item be deferred for further information.

32. PAYMENT OF ACCOUNTS

RESOLVED: That payment be approved and confirmed for accounts as listed for the following periods:

- a) **1 April to 30 April 2000 in the sum of £29,522.98 General Account, and in the sum of £606.86 Imprest Account**
- b) **1 May to 31 May 2000 in the sum of £106,863.05 General Account, and in the sum of £938.97 Imprest Account.**

33. EXCLUSION OF THE PUBLIC

RESOLVED: *That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the Meeting.*

34. TOWN CLERK'S SALARY GRADING WORKING PARTY

RESOLVED: *That the Minutes of the Town Clerk's Salary Grading Working Party Meeting held on 24 May 2000 be received, and the recommendations contained therein be adopted.*

35. STAFFING MATTERS

a) Early Retirement on Grounds of Permanent Ill-Health

It was reported that the Guildhall Caretaker had retired on the grounds of permanent ill health with effect from 21 May 2000.

RESOLVED: *That the report be noted.*

b) Maternity Leave

It was reported that the Administrative Officer would be taking maternity leave from 25 July 2000 (approx.) and that arrangements had been made for this post to be advertised on temporary contract to cover for the maternity leave.

RESOLVED: *That the report be noted.*

c) Caretaking Arrangements

RESOLVED: *1. That with effect from 19 June 2000 the post of Assistant Caretaker be removed from the staffing establishment, and the current postholder, Terry Kilbride, take the post of full-time Caretaker.*

2. That additional posts of part-time caretaking assistant be created on the same terms and conditions of service as the existing 2 posts of caretaking assistant.

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 9.00 PM

Lichfield City Council
Minutes of a Meeting of Lichfield City Council held in Guildhall, Lichfield
on Monday, 24 July 2000

PRESENT: The Right Worshipful the Mayor of Lichfield (Councillor B.D. Diggle), and Councillor Mrs J.A. Allsopp, Mrs M.F.E. Baker, Mrs M.K. Barratt, P.A. Barrett, M.R. Bennett, D.A. Connolly, Mrs V.A. Diggle, Mrs J.M. Eagland, Mrs L.M.D. Edwards, Mrs D. English, T.V. Finn, C. Greatorex, Mrs A.H.R. Johnson, J.R.T. Mercer, N.I. Pallett, D.R.R. Prentis, Mrs F.W. Royle, A.D. Thompson, M.A. Warfield, B.S. White, A.J. Wilkins, J.N. Wilks and R.J. Wingrove.

APOLOGIES: Councillors J.R. Brooks, K. Edwards, N.T. Guest and B.M. Pretty.

36. MAYOR'S ANNOUNCEMENTS

The Mayor reported on civic events and other functions he had attended including the Medieval Market, Lichfield Festival Events, a Military Reception and Band Concert at Whittington Barracks, the Annual Swinfen Broun Bowls Match and the Mayoress 'At Home'.

37. COUNCIL MINUTES

RESOLVED: *That the Minutes of the City Council Meeting held on 12 June 2000 (12 – 35) be confirmed and signed as a correct record.*

38. PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee Meeting held on 1 June 2000 and 22 June 2000 be received.*

39. ARTS CENTRE WORKING PARTY

RESOLVED: *That the Minutes of the Arts Centre Working Party Meeting held on 29 June 2000 be received, and the recommendations contained therein be adopted.*

40. YOUTH CONSULTATIVE GROUP

RESOLVED: *That the Minutes of the Youth Consultative Group held on 5 July 2000 be received, and the recommendations contained therein be adopted.*

41. STAFFORDSHIRE PARISH COUNCILS' ASSOCIATION

a) AGM and Conference – Saturday, 14 October 2000

Consideration was given to an invitation for up to three members to attend the Annual General Meeting and Conference of the Staffordshire Parish Councils' Association to be held at Stafford on Saturday, 14 October 2000.

RESOLVED: *That Councillors Mrs M.F.E. Baker, C. Greatorex and B.S. White attend the Staffordshire Parish Councils' Association Annual General Meeting and Conference, the City Council meeting the luncheon cost of the delegates attending.*

b) Motions for Debate

It was reported that member Councils were invited to submit motions for debate at the Staffordshire Parish Councils' Association AGM.

RESOLVED: *That the invitation be noted, but no motions be submitted for debate at this year's AGM.*

42. TWINNING OFFICER'S REPORT

Consideration was given to the Twinning Officer's Report dated 13 July 2000.

RESOLVED: *That the report be noted.*

43. MINERS' PENSION FUND SURPLUSES

Further to Minute No.28 (12 June 2000) copies of replies received from Inland Revenue; LDC; and the MP (enclosing replies from the Economic Secretary to the Treasury and the Department of Trade and Industry), were circulated with the agenda.

RESOLVED: *That the replies received be noted.*

44. FARMERS' MARKET

Further to Council Minute No.165 (17 April 2000) consideration was given to the agenda report and recommendations relating to the consultation exercise undertaken with Tuesday, Friday and Saturday market traders; shops/businesses in the City centre; local residents; and visitors to the City.

It was noted that 319 responses had been received before the closing date and 88% of the responses had been in favour of a Farmers' Market being held in Lichfield.

RESOLVED: 1. *That the Council indicates its agreement in principle to a Farmers' Market being held in Lichfield, the Farmers' Market to be held on the first (or last) Thursday of each month.*

2. *That enquiries be made of market operators capable of running a Farmers' Market.*

3. *That a further report be submitted to Council at a later date on the detailed proposals for running a Farmers' Market and the options of the market being either contracted out to an operator, or run 'in-house' by the Council.*

45. COMMUNITY STRATEGIES – CONSULTATION PAPER

Consideration was given to the agenda report which indicated that Part 1 of the Local Government Bill currently before Parliament placed a duty on principal local authorities to prepare a 'community strategy' for promoting the economic, environmental and social well-being of their areas and contributing to the achievement of sustainable development in the UK.

It was noted that although the legislation related to principal councils (who would be responsible for producing a community strategy), town and parish councils were expected to be involved in the process of consultation as referred to in paragraph 37 of the Consultation Paper.

RESOLVED: *That the report be noted.*

46. WALSALL ROAD SECTION 106 AGREEMENT

Further to Council Minute No.31 (12 June 2000) it was reported that clarification had now been received from Lichfield District Council advising that "the use of the Hall for private functions or for one day sales would not be precluded by the definition in the Section 106 Agreement".

RESOLVED: 1. *That the Council indicates with regret, that due to financial considerations, it does not adopt the areas of open space on the Walsall Road estate, and that these areas therefore be adopted directly by Lichfield District Council as provided in the Section 106 Agreement.*

2. *That, subject to the restrictive covenant not preventing private and commercial use as part of the usual community-based activities in the hall, the Council indicates its willingness in principle to adopt the community hall as proposed in the Walsall Road Section 106 Agreement, through the provision of a site and funding from the developer.*

3. *That the Council explore with potential user groups and funding partners the potential to establish a larger multi-use community hall.*

4. *That initial enquiries be made of likely construction costs and operating costs of halls of varying sizes (main hall of 150+ capacity)*

5. *That a further report be submitted to Council at a later date.*

47. COMMUNITY HOSPITAL PROVISION – STRATEGIC SERVICES REVIEW

Consideration was given to South Staffordshire Health Authority's "Strategic Services Review" of Community Hospital Provision in South Staffordshire. It was noted that an informal consultation period ran upto 30 September 2000 and that following the initial consultation period the Health Authority would prepare more definite proposals on which there would be a formal 3 month consultation period.

RESOLVED: 1. *That representatives of the South Staffordshire Health Authority be invited to make a presentation to City Council members, to outline the proposals and answer members' questions.*

2. *That the matter be further considered by Council at its meeting on 18 September 2000.*

[Councillors Mrs D. English, J.R.T. Mercer and R.J. Wingrove declared a non-pecuniary interest in this item]

48. CREATION OF A PRIMARY CARE TRUST

Consideration was given to a proposal by the Boards of both Burntwood/Lichfield PCG, and Tamworth PCG who wished to establish a combined Primary Care Trust from April 2001.

A consultation document entitled 'A proposal to create a Burntwood, Lichfield and Tamworth Primary Care Trust' was circulated to members.

RESOLVED: 1. *That representatives of the Burntwood/Lichfield PCG be invited to make a presentation to city members to outline the proposals and answer members' questions.*

2. *That the matter be further considered by Council at its meeting on 18 September 2000.*

[Councillors Mrs D. English, J.R.T. Mercer and R.J. Wingrove declared a non-pecuniary interest in this item]

49. CREDIT UNIONS

Consideration was given to the agenda report which indicated that representatives of Lichfield and District CVS, and Lichfield District Council had given a presentation to members on 1 June 2000 on the proposed feasibility study to be undertaken into the establishment of a Lichfield District Credit Union.

It was noted that Lichfield District Council's Land and Regeneration Sub Committee, and Benefits and Fraud Sub-Committee were together recommending a total of £2,000 funding towards the proposed feasibility study.

RESOLVED: *That the City Council provides £500 of funding towards the cost of the proposed credit union feasibility study. The funding to be allocated as a new budget item under 'Partnership Projects' with funds drawn from general balances.*

50. BIRTHPLACE DEVELOPMENT PRIORITIES

Consideration was given to the report and recommendations of the Council's Museums and Heritage Officer.

RESOLVED:

1. *That the Council endorse the priorities for action as identified in the agenda report*
2. *That approval be given to submit an application for the Registration Scheme, Phase 2. The target date for completion to be the end April 2001 to allow for submission to WMRMC prior to the final deadline in December 2001.*
3. *That a temporary documentation assistant be appointed to support the Museums and Heritage Officer in preparation for the submission of the Registration Phase 2 application. The appointment of a documentation assistant to provide support with collections documentation to a professional museum standard and primarily undertake data entry into a computerised catalogue system.*
4. *That autumn/winter season 2000/2001 opening hours are reduced at the Samuel Johnson Birthplace Museum to allow staff time to be allocated to the work required for Museum registration.*
5. *That a review of volunteering arrangements throughout this period be undertaken.*
6. *That the Council allocate £15,000 additional funding to the Samuel Johnson Birthplace Museum in the current financial year, towards the works required and additional staffing costs involved in meeting the requirements of the Phase 2 Registration Scheme. The additional funding to be taken from general balances.*
7. *That the Registration scheme application does not include the Guildhall Cells Displays.*

51. LICHFIELD CITY COUNCIL – OUT-TURN STATEMENT 1999/2000

Consideration was given to the financial out-turn statement report for the year 1 April 1999 to 31 March 2000.

RESOLVED:

1. ***That the out-turn statement and Town Clerk's report be received.***
2. ***That items from 1999/2000 budget be carried forward to 2000/01 budget as indicated in the report.***

52. FINANCIAL STATEMENT FOR YEAR ENDING 31 MARCH 2000

Consideration was given to the Financial Statement for the year ending 31 March 2000, circulated with the agenda.

RESOLVED: ***That the Financial Statement for the year ending 31 March 2000, be noted.***

53. PAYMENT OF ACCOUNTS

RESOLVED: ***That payment of accounts be approved and confirmed for accounts as listed for the period 1 June 2000 to 30 June 2000 in the sum of £67,298.48 General Account and in the sum of £565.12 Imprest Account.***

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 9.30 PM

Lichfield City Council
Minutes of a Meeting of Lichfield City Council held in Guildhall, Lichfield
on Monday, 18 September 2000

PRESENT: The Right Worshipful the Mayor of Lichfield (Councillor B.D. Diggle), and Councillors Mrs M.F.E. Baker, M.K. Barratt, P.A. Barrett, M.R. Bennett, J.R. Brooks, D.A. Connolly, Mrs V.A. Diggle, D.P.A. Dundas, Mrs J.M. Eagland, K. Edwards, Mrs L.M.D. Edwards, Mrs D. English, T.V. Finn, C. Greatorex, Mrs A.H.R. Johnson, J.R.T. Mercer, N.I. Pallett, D.R.R. Prentis, B.M. Pretty, Mrs F.W. Royle, A.D. Thompson, M.A. Warfield, A.J. Wilkins, J.N. Wilks and R.J. Wingrove.

APOLOGIES: Councillors Mrs J.A. Allsopp, Mrs M.G. Boyle and B.S. White.

54. MAYOR'S ANNOUNCEMENTS

The Mayor:

Reported on civic events and other functions he had attended including the Sheriff's Ride, St Chad's Church Well Dressing, and the St Giles' Hospice Service of Thanksgiving at Lichfield Cathedral

Advised that he had received a telemessage from Clarence House following the 100th Birthday wishes he had sent to HRH The Queen Mother on behalf of the City Council

Read a letter from Jim Parry (former Caretaker) thanking members for their gift following his early retirement due to ill-health

Read a letter of thanks from the Winterton family for the condolences sent following the death of Tom Winterton, Sheriff of Lichfield 1952/53

Welcomed Councillor Dundas to his first City Council following his election in July.

55. COUNCIL MINUTES

With respect to Minute No. 41 'C. Greatorex' be amended to read 'Mrs F.W. Royle'

RESOLVED: *That subject to the above amendment, the Minutes of the City Council Meeting held on 24 July 2000 (36 – 53) be confirmed and signed as a correct record.*

56. YOUTH CONSULTATIVE GROUP

a) Minutes

RESOLVED: *That the Minutes of the Youth Consultative Group held on 5 September 2000 be received, and the recommendations contained therein be adopted.*

b) LRAP – 26 August 2000

Consideration was given to the agenda report indicating that although the event was called off in the early evening, because of torrential rain and in the interests of safety, all the local bands had a chance to play earlier in the day.

RESOLVED: *That the report be noted and the special thanks of the City Council be recorded to Mike Newey and Kate Hoare who acted as co-ordinators, and their team of helpers.*

c) Rising Designers Fashion Show – Progress Report

Consideration was given to the agenda report relating to arrangements made for the Rising Designers Fashion Show to be held at the Civic Hall on Friday, 22 September 2000.

RESOLVED: *That the report be noted.*

57. BEST VALUE WORKING PARTY

a) Next Meeting

It was noted that the next Best Value Working Party Meeting would be held at 7.30 pm on Thursday, 19 October 2000.

b) Membership of Working Party

RESOLVED: *That Councillor D.P.A. Dundas be appointed to the Working Party in place of Councillor T.V. Finn. [Current Membership: Councillor Mrs M.F.E. Baker, D.P.A. Dundas, Mrs A.H.R. Johnson, D.R.R. Prentis, B.S. White and R.J. Wingrove]*

58. TWINNING REPORT

Consideration was given to the Twinning Officer's Report dated 4 September 2000.

RESOLVED: *That the report be noted.*

59. GRANT APPLICATION – WADE STREET CHURCH

Consideration was given to an application for financial assistance from Wade Street Church towards the travelling costs involved when members of Wade Street Church visit Lichfield's twin town of Limburg in October.

RESOLVED: *That a grant of £50 be made to Wade Street Church towards the travelling costs involved.*

60. DRUGS LINE – LICHFIELD LPU

Consideration was given to a letter dated 18 August 2000 from the Lichfield LPU Commander regarding the proposed establishment of a "Lichfield Drugs Line".

RESOLVED:

1. *That the Council welcomes the initiative of the LPU to tackle drugs problems through a combination of law enforcement and help and support.*
2. *That the Council pledges £300 funding towards the cost of the 18 month trial of the Drugs Line, this funding to be made from General Balances at the commencement of the scheme, and a new budget head "Community Safety Initiatives" to be created under "Partnership Projects" in the Council's 2000/01 budget.*
3. *That the Council indicate that it feels consideration should be given during the trial to the separation of the Drugs 'Help and Advice Line' element to an agency independent of the Police.*
4. *To suggest that an alternative name to 'Drugs Line' be adopted in order to avoid confusion with an existing national organisation of similar name.*

61. COMMUNITY HOSPITAL PROVISION – STRATEGIC SERVICES REVIEW

Further to Council Minute No.47 (24 July 2000) consideration was given to the agenda report and draft response (Agenda Appendix 4) to the Health Authority's Strategic Services Review of Community Hospital Provision in South Staffordshire.

It was noted that as a part of the informal consultation which runs upto 30 September 2000, Mr John Cox (South Staffordshire Health Authority) and Jayne Deaville (Premier Health) had given a presentation to members on 30 August 2000, and answered questions on the Review options.

It was also noted that following the initial consultation period the Health Authority would prepare more definite proposals on which there would be a formal 3-month consultation period.

RESOLVED UNANIMOUSLY: *That with the following addition, the City Council's comments be as contained in Agenda Appendix 4:*

"The City Council considers that it is essential that no old facilities are closed until new ones are built and opened. Any sale of assets in Lichfield should be held in Trust for new capital developments in Lichfield".

[Councillors Mrs M.K. Barratt, Mrs D. English and R.J. Wingrove declared a non-pecuniary interest in this item]

[Councillor Mrs A.H.R. Johnson declared a substantial non-pecuniary interest in respect of item 4 of the response (renal dialysis) and left the Meeting during the consideration and voting on this item]

62. CREATION OF PRIMARY CARE TRUST

Further to Council Minute No.48 (24 July 2000) the Town Clerk reported that Dr Bitty Muller and Kate Middlemass (Burntwood & Lichfield Primary Care Group) had given a presentation to members on 23 August 2000 on proposals to establish a combined Primary Care Trust for Burntwood, Lichfield and Tamworth.

It was noted that the closing date for receipt of views on the proposals was Friday, 6 October 2000. Comments would be considered by the Health Authority and would be sent to the Secretary of State for Health who would make the final decision.

RESOLVED: *That comments be submitted as follows:*

The City Council welcomes the opportunity provided by the Burntwood and Lichfield Primary Care Group to comment on the proposed creation of a Burntwood, Lichfield and Tamworth Primary Care Trust. The Council notes the potential advantages to be gained from the creation of a Primary Care Trust, and the general support the proposals have received to date.

The Council has some concerns that the differing local needs of Lichfield, Burntwood, the rural areas of Lichfield District, and Tamworth should continue to be met under the new joint area Trust.

The Council also notes that the new Primary Care Trusts will be working with Lichfield District Council and Tamworth Borough Council, and would suggest that the involvement of the various town and parish councils within the Trust areas would also be beneficial.

The Council particularly welcomes the intention to develop and manage a new Community Hospital and Community Services infrastructure for Burntwood and Lichfield and hopes the Secretary of State will facilitate the early financing of this facility.

Subject to the above comments, the City Council supports the proposal as set out in Option Five of the report, that "both PCG's apply to form a joint PCT at level four from April 2001, with an organisational structure that reflects locality sensitive working".

[Councillors Mrs M.K. Barratt, Mrs D. English and R.J. Wingrove declared a non-pecuniary interest in this item]

63. AUDIT COMMISSION 'THINK PIECE' ON TOWN AND PARISH COUNCIL AUDITS

Consideration was given to:

- a) A Paper prepared by the Audit Commission entitled 'Think Piece' which had been prepared in response to the concerns expressed:
 - i) by local councils about the overall cost and burden of audit
 - ii) by the Commission's audit suppliers on the economic viability of the current regime
- b) The Town Clerk's report and suggested response to the Audit Commission's 'Think Piece' Paper (Agenda Appendix 5).

RESOLVED: *That the Town Clerk's report as circulated with the agenda be the basis of the City Council's response to the Audit Commission's 'Think Piece' Paper.*

64. FINANCIAL PROGRESS REPORT – 1 APRIL 2000 TO 31 JULY 2000

Consideration was given to the Financial Progress Report, 1 April 2000 to 31 July 2000.

RESOLVED: *That the Financial Progress Report be noted.*

65. PAYMENT OF ACCOUNTS

RESOLVED: *That payment of accounts be approved and confirmed for accounts as listed for the periods:*

- a) *1 July to 31 July 2000 in the sum of £71,706.08 General Account, and in the sum of £598.09 Imprest Account.*
- b) *1 August to 31 August 2000 in the sum of £47,124.12 General Account, and in the sum of £672.78 Imprest Account*

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 9.20 PM

Lichfield City Council
Minutes of a Meeting of Lichfield City Council held in Guildhall, Lichfield, on Monday,
30 October 2000

PRESENT: The Right Worshipful the Mayor of Lichfield (Councillor B.D. Diggle), and Councillors P.A. Barrett, M.R. Bennett, Mrs M.G. Boyle, J.R. Brooks, D.A. Connolly, D.P.A. Dundas, Mrs J.M. Eagland, Mrs D. English, T.V. Finn, C. Greatorex, Mrs A.H.R. Johnson, N.I. Pallett, B.M. Pretty, A.D. Thompson, M.A. Warfield, B.S. White, A.J. Wilkins, J.N. Wilks and R.J. Wingrove.

APOLOGIES: Councillors Mrs M.F.E. Baker, Mrs M.K. Barratt, Mrs V.A. Diggle, N.T. Guest, J.R.T. Mercer, D.R.R. Prentis and Mrs F.W. Royle.

66. MAYOR'S ANNOUNCEMENTS

The Mayor reported on civic events and other functions he had attended including the Rising Designers Fashion Show; the Johnson Celebrations; and the Civic Service to commemorate the 1300th Anniversary of Lichfield Cathedral

67. COUNCIL MINUTES

RESOLVED: *That the Minutes of the City Council Meeting held on 18 September 2000 (54 – 65) be confirmed and signed as a correct record.*

68. PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee Meetings held on 31 August 2000 and 21 September 2000 be received.*

69. NOTICE OF MOTION - Cost of Establishing Fresh Democratic Arrangements

Councillor Mrs M.F.E. Baker proposed the following motion under Standing Order No.6:

"That the National Association of Local Councils be asked to open negotiations with HMG which will enable the cost of establishing fresh democratic arrangements in a particular area to be borne by the National Exchequer in the first instance". [This would mean that where there is clear public support for a parish council or town council where there has not been one before, the costs of the initial election and establishment of the new local council should not be dependent upon a grant from an existing District, Borough or County Council].

RESOLVED: *That the National Association of Local Councils be asked to open negotiations with HMG which will enable the cost of establishing fresh democratic arrangements in a particular area to be borne by the National Exchequer in the first instance.*

70. JOHNSON BIRTHPLACE ADVISORY COMMITTEE

RESOLVED: *That the Minutes of the Johnson Birthplace Advisory Committee held on 27 September 2000 be received, and the recommendations contained therein be adopted.*

71. BEST VALUE WORKING PARTY

RESOLVED: *That the Minutes of the Best Value Working Party held on 19 October 2000 be received, and the recommendations contained therein be adopted.*

72. LICHFIELD DISTRICT ARTS SUB-COMMITTEE

Consideration was given to the agenda report relating to the appointment of three city councillors (2 majority group and 1 minority group) to serve on the Lichfield District Arts Sub-Committee which was a new sub-committee of Lichfield District Council's Leisure Committee.

RESOLVED: *That Councillors Mrs M.F.E. Baker, D.A. Connolly and Mrs A.H.R. Johnson be appointed as the City Council representatives on the Lichfield District Arts Sub-Committee.*

[Councillor B.M. Pretty declared a non-pecuniary in this item]

73. TWINNING

Consideration was given to the agenda Report relating to the Lichfield Twinning Weekend, which would be held in Lichfield on 19 – 22 April 2002.

RESOLVED: *1. That a Twinning Weekend 2002 Working Group be established comprising 6 members of Council (4 from the majority group and 2 from the minority group), plus 3*

representatives from the Lichfield Twinning Association, to organise arrangements for the Twinning Weekend in 2002 within the Council's approved budget.

2. That the City Council's representatives on the Working Group be Councillors P.A. Barrett, Mrs J.M. Eagland, K. Edwards, T.V. Finn, J.R.T. Mercer, and B.S. White.

3. That the Lichfield Twinning Association be invited to appoint 3 members to the Working Group.

74. STAFFORDSHIRE PARISH COUNCILS ASSOCIATION – AGM 14 OCTOBER 2000

Consideration was given to the report by Councillor Mrs Baker on the attendance of the City Council representatives at the Staffordshire Parish Councils Association Annual General Meeting held on Saturday, 14 October 2000.

RESOLVED: *That the report be noted.*

75. NALC – 20TH ASSEMBLY FOR LARGER LOCAL COUNCILS

Consideration was given to an invitation for the Council to be represented at the 20th Assembly for Larger Local Councils, organised by NALC, to be held in London on Wednesday, 15 November 2000.

RESOLVED: *That Councillor Mrs M.F.E. Baker and the Town Clerk be appointed as the Council's representatives to attend the 20th Annual Assembly for Larger Local Councils on 15 November 2000.*

76. SPCA TRAINING DAY ON HIGHWAYS AND TRANSPORT

Consideration was given to the agenda report which indicated that Staffordshire Parish Councils Association had organised a training day for town and parish councils on Highways and Transport to be held at County Buildings, Stafford, on Tuesday, 7 November 2000.

RESOLVED: *That the Council meet the cost of up to 3 members attending the training day on 7 November 2000 at Stafford, plus the travel cost of one vehicle.*

77. YOUNG DESIGNERS FASHION SHOW

Consideration was given to the agenda report relating to the Rising Designers Fashion Show held at the Civic Hall on Friday, 22 September 2000.

RESOLVED: *That the Council express its appreciation to all those involved in the event which had proved an enormous success.*

78. STAFFORDSHIRE COUNTY COUNCIL – POLITICAL CONSTITUTION ARRANGEMENTS

Consideration was given to correspondence received from Staffordshire County Council regarding changes in the County Council constitutional arrangements. It was noted:

1. That the Government had given local authorities three alternative structures from which to choose their new constitutional arrangements, namely:
 - a) A Leader with a Cabinet of up to nine Councillors
 - b) A directly elected Mayor and Cabinet of up to nine other councillors
 - c) A directly elected Mayor and Council Manager
2. That the County Council preferred Option 1 but would wish to take into account views on this subject
3. That the County Council hoped to have the new arrangements in place by May 2001

It was proposed by Councillor A.D. Thompson and duly seconded, *“that this Council does not support any of the three options, because it believes that none of them are superior to the present system, and because it has noticed no improvement since the County Council's adoption of the first option.”*

An amendment was proposed by Councillor J.R. Brooks and duly seconded, *“that Staffordshire County Council be recommended to adopt Option 1 and appoint a Leader with a cabinet of up to nine councillors.”*

On being put to the vote the Amendment was declared **LOST**. The original motion was then put to the vote whereupon it was:

RESOLVED: *That this Council does not support any of the 3 options, because it believes that none of them are superior to the present system, and because it has noticed no improvement since the County Council's adoption of the first option.*

[Councillors P.A. Barrett and M.A. Warfield declared a non-pecuniary interest in this item].

79. LIBRARY PROVISION IN THE SOUTH AND EAST OF STAFFORDSHIRE

Consideration was given to correspondence from Staffordshire County Council relating to the future of library provision in South and East Staffordshire (including Lichfield Library).

RESOLVED: *That this Council supports in principle a tiered library service, but believes that Lichfield should have a Portal and not a Town library, and that the loan period should be 4 not 3 weeks.*

80. MODERNISING LOCAL GOVERNMENT FINANCE

Consideration was given to the Government's Green Paper 'Modernising Local Government Finance' and to the Town Clerk's report and recommendations.

RESOLVED: *That the Town Clerk's report as circulated with the agenda form the City Council's response to the Government's Green Paper on modernising local government finance, subject to recommendation 3 on page 4 being amended to read: "There is a preference for council tax demands to continue to be issued by district rather than county. However, a more appropriate concern would be to achieve more cost-effective collection arrangements through direct debit."*

81. LOCAL GOVERNMENT COMMISSION FOR ENGLAND

Consideration was given to the agenda report indicating that the Local Government Commission for England had now published its 'Final recommendations on the future electoral arrangements for Lichfield'. It was noted that:

- a) the final recommendations were in agreement with the proposals put forward by the Council
- b) the Local Government Commission for England would now submit the final recommendations to the Secretary of State who would decide whether to give effect to the recommendations by means of an Order, which if approved would take effect from the next full council elections in May 2003

RESOLVED: *That the report be welcomed.*

82. GRANT APPLICATIONS

Consideration was given to applications for financial assistance from the following organisations:

- a) Royal British Legion – towards the costs involved in providing a Band at the Remembrance Day Parade on 12 November 2000
- b) Lichfield Mentis Centre – towards the costs of a Christmas meal

RESOLVED: *That the following grants be made:*

- a) *Royal British Legion - £150*
- b) *Lichfield Mentis Centre - £50*

83. PAYMENT OF ACCOUNTS

RESOLVED: *That payment of accounts be approved and confirmed for accounts as listed for the period 1 September 2000 to 30 September 2000 in the sum of £54,539.69 General Account and in the sum of £818.27 Imprest Account.*

84. TENDER OPENING – CHRISTMAS LIGHTS

RESOLVED: *That the lowest tender received for the erection, maintenance and dismantling of the 2000 Christmas Illuminations from Derryford Electrical in the sum of £8,125 be accepted.*

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 9.20 P.M.

**Lichfield City Council
Minutes of a Meeting of Lichfield City Council held in Guildhall, Lichfield
on Monday 4 December 2000**

PRESENT: The Right Worshipful the Mayor of Lichfield (Councillor B.D. Diggle), and Councillors Mrs J.A. Allsopp, M.F.E. Baker, Mrs M.K. Barratt, P.A. Barrett, M.R. Bennett, Mrs M.G. Boyle, J.R. Brooks, D.A. Connolly, Mrs V.A. Diggle, D.P.A. Dundas, Mrs J.M. Eagland, K. Edwards, Mrs L.M.D. Edwards, Mrs D. English, T.V. Finn, C. Greatorex, Mrs A.H.R. Johnson, J.R.T. Mercer, N.I. Pallett, D.R.R. Prentis, B.M. Pretty, A.D. Thompson, M.A. Warfield, B.S. White, A.J. Wilkins, J.N. Wilks, R.J. Wingrove.

APOLOGIES: Councillor Mrs F.W. Royle.

85. MAYOR'S ANNOUNCEMENTS

The Mayor:

- a) reported on civic events and other functions he had attended including the Remembrance Day Service, the 100th birthday celebrations of Minnie Harrison of Brook Close, and the Sheriff's Heart of England China Painters Exhibition and Coffee Morning.
- b) advised members that over £400 had been raised for charity at the Mayor and Sheriff's Charity Ball.
- c) reminded members that the Mayor's Carols for Christmas Service would be held at Guildhall on Wednesday, 20 December 2000

86. COUNCIL MINUTES

RESOLVED: *That the Minutes of the City Council Meeting held on 30 October 2000 (66 – 84) be confirmed and signed as a correct record.*

87. PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning applications Committee Meetings held 12 October 2000 and 2 November 2000 be received.*

88. YOUTH CONSULTATIVE GROUP

RESOLVED: *That the Minutes of the Youth Consultative Group held on 14 November 2000, be received, and the recommendations contained therein be adopted.*

89. JOHNSON BIRTHPLACE ADVISORY COMMITTEE

RESOLVED: 1. *That the Minutes of the Johnson Birthplace Advisory Committee Meetings held on 1 November 2000 and 21 November 2000, be received, and the recommendations contained therein be adopted.*

2. *That the Birthplace Forward Plan 2000 – 2003 as circulated with the agenda be adopted, subject to the Financial Plan (pages 25-26 inclusive) being deferred for consideration at the Council's budget meeting on 22 January 2001, and subject to the following alterations:*

b) *Page 19*

Under Strategy "to preserve and conserve the collection to the highest possible standard", add:

<i>Objective</i>	<i>To monitor environmental conditions of displays</i>
<i>How Achieved</i>	<i>Installation of suitable environmental monitoring equipment</i>
<i>Time Scale</i>	<i>By March 2002</i>

c) *Page 20 - Under penultimate item in Objective:*

Delete "Foster contacts with local schools and colleges"

Insert "Foster contacts with local schools, colleges and universities"

d) *Page 26 - For 2001/2002, under 4.2:*

Delete CCTV and alarm improvements £ 10,000

Insert Security improvements £ 9,000

Install environmental monitoring equipment £ 1,000

e) *Page 26 Delete duplicated entry 2001/2002 "temporary exhibition £800", and add this to 2002/2003 year.*

90. REPORT ON NALC CONFERENCE

Consideration was given to Councillor Mrs Baker's report on the attendance of the City Council representatives at the Annual Assembly of the National Association of Local Councils on 15 November 2000.

RESOLVED: *That Councillor Mrs Baker be thanked for her Report and the report be noted.*

91. LICHFIELD DISTRICT ARTS ASSOCIATION**a) Licensee**

Consideration was given to the agenda report indicating that LDAA wished to seek a transfer of the on-licence for the Guildhall (main hall) from Mr Jim Bazeley, to the joint names of Mr David Bruton (the new Chairman) and Mr Jeffrey Fowler (a member of the LDAA Management Committee).

RESOLVED: *That the Council raises no objection to the proposed transfer of Licence from Mr Jim Bazeley to the joint names of Mr David Bruton and Mr Jeffrey Fowler.*

b) Appointment of City Council representative to serve on Management Committee of Lichfield District Arts Association

RESOLVED: *That Councillor N.I. Pallett be appointed as the City Council representative to serve on the Management Committee of the Lichfield District Arts Association*

[Councillor B.M. Pretty declared a pecuniary interest in this item and left the room during the discussion and voting thereon] [Councillor M.A. Warfield declared a substantial non-pecuniary interest in this item and left the room during the discussion and voting thereon].

92. LEA GOVERNORS

Consideration was given to the agenda report relating to the nomination of an LEA governor to serve on the Governing Body of St Michael's CE (C) School.

RESOLVED: *That Councillor J. R. T. Mercer be nominated to serve on the Governing Body of St Michael's CE (C) School.*

93. LICHFIELD ADVENTURE PLAYCARE ASSOCIATION

Consideration was given to the agenda report which indicated that the City Council's representatives on the Lichfield Adventure Playcare Association were Councillors Connolly and A.J. Wilkins. It was noted, however, that Councillor Wilkins was also an ex-officio member as Treasurer of the organisation, and had therefore indicated that he wished to resign as a City Council appointee.

RESOLVED: *That Councillor R. J. Wingrove be appointed as a City Council representative on the Lichfield Adventure Playcare Association.*

94. TWINNING REPORT

Consideration was given to the Twinning Officer's Report dated 21 November 2000.

RESOLVED: *That the report be noted.*

95. LDC POLITICAL CONSTITUTIONAL ARRANGEMENTS

Consideration was given to correspondence received from Lichfield District Council regarding changes in the District Council's constitutional arrangements. It was noted:

That the Local Government Act 2000 specified three possible forms of executive to replace the existing committee system, namely:

1) Leader and Cabinet Executive

An Executive Leader, elected by the Full Council, plus two or more Councillors appointed by the leader of the Council (a Leader and Cabinet Executive)

2) Directly Elected Mayor with Cabinet

A directly elected Mayor who appoints two or more Councillors to the Executive (Mayor and Cabinet Executive)

3) Directly Elected Mayor with Council Manager

A directly elected Mayor, with an officer of the Authority appointed by the Council as a Council Manager (a Mayor and Council Manager Executive).

Option 1 was the District Council's preferred option i.e. a Leader and Cabinet Executive (which also accorded with Staffordshire County Council's preference for its executive arrangements).

That the new arrangements must come into effect no later than May 2002 but may be introduced earlier.

It was proposed by Councillor A.D. Thompson and duly seconded, "that this Council does not support any of the three options, because it believes that none of them is superior to the existing system, and it is opposed to options 2 and 3 which could lead to confusion with the existing Mayor of Lichfield".

An amendment was proposed by Councillor J.R. Brooks and duly seconded, "that Lichfield District Council be recommended to adopt Option 1, a Leader and Cabinet Executive."

On being put to the vote the amendment was declared **LOST**. The original motion was then put to the vote whereupon it was:

RESOLVED: *That this Council does not support any of the three options, because it believes that none of them is superior to the existing system, and it is opposed to options 2 and 3 which could lead to confusion with the existing Mayor of Lichfield.*

96. **RELOCATION OF CIVIC AMENITY SITE FROM TRENT VALLEY ROAD**

Consideration was given to the agenda report and recommendations relating to the possible relocation of the District Council's Civic Amenity site from Trent Valley Road.

It was noted that the District Council's Development Committee Meeting on 11 October 2000, recommended "that the principle of relocation of the Civic Amenity Site to Christian Fields, Lichfield, be not accepted", but that the subsequent Council Meeting on 31 October 2000 amended the recommendation to enable an investigation of possible sites to be made, including Christian Fields.

RESOLVED UNANIMOUSLY:

1. *That the City Council indicates its strong objection to the possible relocation of the Trent Valley Civic Amenity site to Christian Fields.*
2. *That the Council confirms that it would not consent to any widening of the access road on its land, or access through its land at Eastern Avenue, for the purposes of a Civic Amenity site on land beyond.*
3. *That the Council supports efforts being made to identify possible alternatives to the Christian Fields site and asks that any relevant further information be brought to the next Meeting of the City Council.*

97. **FINANCIAL STANDING ORDERS**

Consideration was given to revised Financial Regulations for the City Council. It was noted that these had been produced as a result of the council's requirements for 'Full Accounts' from 1 April 2000, and the appointment of the new posts of Treasurer and Internal Auditor.

RESOLVED: *That the revised Financial Regulations as circulated with the agenda be adopted, subject to the following amendments:*

Page 2 - Replace 4.3.2. as printed by:

4.3.2. *Wherever possible arrangements shall be made to ensure that no officer carries out more than one of the following:*

The ordering of works, goods or services

The acknowledgement of their receipt, and

The examination and certification of invoices and accounts

4.3.3. *Wherever possible officers responsible for the examination and checking of records of cash transactions shall not be engaged in any of these transactions."*

Page 6 - Last line of (a).

Delete "items (i) and (v) below

Insert "items (i) to (v) below

98. AUDIT OF ACCOUNTS

Notice of Audit of the Council's accounts for the year ended 31 March 2000, was received.

RESOLVED: *That the report be noted.*

99. PAYMENT OF ACCOUNTS

RESOLVED: *That payment be approved and confirmed for accounts as listed for the period 1 October 2000 to 31 October 2000 in the sum of £57,991.80 General Account, and in the sum of £519.16 Imprest Account.*

100. EXCLUSION OF THE PUBLIC

RESOLVED: *That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted the public and press be excluded from the Meeting.*

101. BOWER FAIR AND SHROVETIDE FAIRS – RENEWAL OF LEASE

Consideration was given to the confidential report which indicated that the lease between the City Council and Pat Collins Fairs, expired this year and that a new lease would therefore be required for the Shrovetide Fair and Bower Fair next year.

It was proposed by Councillor Mrs A.H.R. Johnson and duly seconded

“that a new 7 year lease be offered to Pat Collins Fairs at a rental of:

Shrovetide Fair - £200 in year 1 increased by RPI for subsequent years;

Bower Fair - £400 in year 1 increased by RPI for subsequent years.”

An amendment was proposed by Councillor B.M. Pretty and duly seconded:

“that a new 5 year lease be offered to Pat Collins Fairs at a rental of:

Shrovetide Fair - £300 in year 1 increased by RPI for subsequent years;

Bower Fair - £600 in year 1 increased by RPI for subsequent years”.

On being put to the vote the amendment was declared **LOST**.

The original motion was then put to the vote whereupon it was:

RESOLVED: *That a new 7 year lease be offered to Pat Collins Fairs at a rental of:*

Shrovetide Fair £200 in year 1 increased by RPI for subsequent years

Bower Fair £400 in year 1 increased by RPI for subsequent years

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 9.20 PM

Lichfield City Council**Minutes of a Meeting of Lichfield City Council held in Guildhall, Lichfield on Monday, 22 January 2001**

PRESENT: The Right Worshipful the Mayor of Lichfield (Councillor B.D. Diggle), and Councillors Mrs M.F.E. Baker, Mrs M.K. Barratt, P.A. Barrett, M.R. Bennett, Mrs M.G. Boyle, J.R. Brooks, D.A. Connolly, Mrs V.A. Diggle, D.P.A. Dundas, Mrs J.M. Eagland, K. Edwards, Mrs D. English, T.V. Finn, C. Greatorex, N.I. Pallett, B.M. Pretty, Mrs R.W. Royle, A.D. Thompson, M.A. Warfield, B.S. White, A.J. Wilkins, J.N. Wilks and R.J. Wingrove.

APOLOGIES: Councillor Mrs J.A. Allsopp, L.M.D. Edwards, N.T. Guest, Mrs A.H.R. Johnson, J.R.T. Mercer and D.R.R. Prentis.

102. MAYOR'S ANNOUNCEMENTS

The Mayor reported on civic events and other functions he had attended including the Christmas visits to local hospitals, the Christmas best decorated stall competition for the Tuesday Market, and the launch of the Dr Johnson 'ale' for the forthcoming Winter Beer Festival.

Presentation of Retirement Award to Merle Hodson

The Mayor presented a Retirement Award as provided for in the Council's Long Service and Retirement Award Scheme, to Merle Hodson who retired on 31 December 2000 after 22 years' local government service.

103. COUNCIL MINUTES

RESOLVED: *That the Minutes of the City Council Meeting held on 4 December 2000 (85 – 101) be confirmed and signed as a correct record.*

104. PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee Meetings held on 22 November 2000 and 13 December 2000 be received.*

105. BEST VALUE WORKING PARTY

With reference to Minute No.20 it was noted that the next Meeting of the Best Value Working Party would be held on 13 February 2001 and not on 23 January 2001 as indicated in Minute No.20.

RESOLVED: *That subject to the above amendment the Minutes of the Best Value Working Party Meeting held on 28 November 2000 be received, and the recommendations contained therein be adopted.*

106. TWINNING 2002 WORKING GROUP

RESOLVED: *That the Minutes of the Twinning 2002 Working Group held on 11 December 2000 be received, and the recommendations contained therein be adopted.*

107. COST OF ESTABLISHING FRESH DEMOCRATIC ARRANGEMENTS

Further to Minute No.69 (30 October 2000) consideration was given to the reply received from the National Association of Local Councils relating to the cost of establishing fresh democratic arrangements.

RESOLVED: *That the report be noted.*

108. MUSEUMS AND HERITAGE OFFICER'S REPORT

Consideration was given to the Museum and Heritage Officer's Report, circulated with the agenda.

RESOLVED: *That the report be noted.*

109. MILLENNIUM STATUE REPORT

Consideration was given to Councillor Mrs Baker's report on her attendance as City Council representative at Meetings of the Sculpture 2000 General Committee.

RESOLVED: *That the report be noted.*

110. MILLENNIUM CITY STATUS

Consideration was given to the agenda report which indicated that to mark the Millennium, HM The Queen had commanded that city status be granted to Brighton and Hove, Inverness, and Wolverhampton.

RESOLVED: *That the Council sends its congratulations and best wishes to Brighton and Hove, Inverness, and Wolverhampton on their successful application for city status.*

111. QUEEN'S GOLDEN JUBILEE 2002

Consideration was given to a letter dated 18 December 2000 from Lichfield District Council regarding the Queen's Golden Jubilee in 2002, for which the Spring Bank Holiday was to be re-scheduled for 3 June 2002 with an additional Bank Holiday on Tuesday, 4 June 2002. It was also noted:

a) that the Lichfield Bower Committee had decided that the Bower would therefore be held on Monday 3 June 2002

b) that the Court of Array would need to move to that date accordingly.

RESOLVED: *That the report be noted.*

112. SUMMER PLAYScheme AND A.C.E. PROGRAMMES

Consideration was given to correspondence received from Lichfield District Council on the success of the Summer Playschemes and A.C.E. Programmes held in 2000.

It was noted that the City Council makes an annual funding contribution to the Summer Playschemes; and that in addition the Youth Consultative Group had made a separate grant of £750 in 2000 to help fund two workers to support young people with special needs

RESOLVED: *That the report be received.*

113. RURAL WHITE PAPER

Consideration was given to the agenda report which indicated that the Government's Rural White Paper Our countryside: the future, a fair deal for rural England, was published on 28 November 2000.

A copy of Chapter 12 of the White Paper Local power for country towns and villages, which was of major importance to town and parish councils, was circulated to members together with a Summary of the White Paper. It was noted:

that Chapter 12 envisaged a greater role for town and parish councils, but these would be linked to councils performing to monitored standards

that, in November, the Government had also published an Urban White Paper The future, delivering an urban renaissance

that although it appeared that Lichfield came more under the Rural White Paper than the Urban White Paper, the DETR's definition of a market town as referred to in the Rural White Paper was one with a population of between 2,000 and 20,000

that in correspondence dated 30 November 2000 which accompanied the Rural White Paper it was stated that the Government would be consulting on the proposals in Chapter 12 of the Rural White Paper in the New Year

RESOLVED: *That the report be noted.*

114. GRANT AWARDS TO LICHFIELD CITY COUNCIL

Consideration was given to the agenda report which indicated that the Council had been awarded the following grants:

a) £690 from Staffordshire County Council Community Paths Initiative for improvements to Darwin Walk

b) £3,500 from Staffordshire Environmental Fund towards the wildlife conservation project in St Michael's churchyard.

RESOLVED: *That the report be noted.*

115. FARMERS' MARKET

Further to Minute No.44 (24 July 2000) consideration was given to the detailed agenda report relating to the operation of a monthly Farmers' Market on the Market Square.

RESOLVED:

1. ***That the Council operates 'in-house' a Farmers' Market on the first Thursday of each month to commence spring 2001 and continue throughout the winter period if demand exists.***
2. ***That the Council adopts as closely as practical the Farmers' Market criteria as published by the National Association of Farmers' Markets.***
3. ***That the Council apply for membership of the National Association of Farmers' Markets.***

116. STAFFORDSHIRE COUNTY COUNCIL – NEW POLITICAL ARRANGEMENTS

Further to Minute No.78 (30 October 2000) consideration was given to correspondence received from Staffordshire County Council regarding the constitution for its new political arrangements.

It was noted that the County Council had decided to introduce the 'Cabinet with a Leader' model for its executive arrangements and that it was now required to consult on the adoption of a new constitution for the County Council. A copy of the consultation document was circulated with the agenda.

RESOLVED: ***That those options which were most democratic and most open should be selected.***

117. LICHFIELD DISTRICT COMMUNITY TRANSPORT SCHEME PROJECT

Consideration was given to the agenda report which indicated that in 1999, following a request from Lichfield District Council, the City Council had contributed £3,000 towards the cost of employing a Development Worker for a 12 month period, to research and develop community transport facilities

It was noted that in October 2000 the District Council had requested the City Council's continuing financial support for the scheme over a three year operational period from 1 April 2001, and that following receipt of this request, clarification was sought from the District Council on various items regarding the operation of the scheme. The subsequent reply dated 8 December 2000 from Lichfield District Council, was circulated with the agenda.

RESOLVED: ***That £1,000 be paid towards the Scheme for the first year, and the City Council's continuing financial support be reviewed for future years.***

118. CHURCHYARDS AND BURIAL SPACE

Consideration was given to the agenda report and recommendations relating to burial grounds. The report covered:

The legal powers to provide burial space

The situation with regard to the maintenance of closed churchyards in Lichfield

The level of grants made to three PCC's in Lichfield to assist in the maintenance of open churchyards

The increased demand for burial spaces in Lichfield in recent years as the population of the City had grown and the extra demand that would be needed in future years to take into account the Walsall Road development

A table showing the average rate of burials per annum in the three Lichfield churchyards and the approximate time before they were full for burials and cremated remains

The fact that although St Chad's churchyard had been extended 15 years ago (from the Netherstowe allotment land) this additional land had almost been filled

The cost of burials, etc. to Lichfield residents at nearby public cemeteries

The possible extension of Christ Church churchyard by using District Council owned land adjoining the churchyard

The possibility of the extended Christ Church churchyard being used for burials for the parishes of St Chads and St Michaels

The District Council's Land and Regeneration Sub-Committee decision of 20 September 2000 relating to the sale of land at Christ Church to the Church Authorities

The District Council's policy as contained in minutes of Policy and Resources Committee in 1997 and Environmental Services Committee in 1992.

RESOLVED: 1. *That the Council agree in principle to proceed on the basis of the land immediately adjoining Christ Church churchyard being made available for burials, with half the land acquisition costs and layout costs being met by the City Council, subject to the remaining half of these costs being met by Lichfield District Council in accordance with its policy.*

2. *That negotiations take place with the Incumbent of Christ Church to reach agreement on the terms for management and maintenance of this additional burial land, such that it is available for the burial of the dead of the parishes of St Chads and St Michaels when these churchyards are 'full'.*

3. *That the City Council pursue with District Council Planning Officers the allocation of suitably long-term land availability for Lichfield burials in the new District Local Plan.*

4. *That a further report be submitted to the Council at a later date.*

119. MARKET RENTS

a) Friday Market

RESOLVED: *That the Friday Charter Market stall rental increase to £16.50 per 8' stall with effect from 1 April 2001 in order to maintain parity of rents between the Friday and Saturday markets.*

b) Tuesday Market

RESOLVED: *That with effect from 1 April 2001 rental on the Tuesday Charter Market be £8.70 per 8 foot depth (minimum charge), plus £1 per foot extra frontage, and 10p per square foot for additional depth of stall.*

120. GUILDHALL ROOM HIRE CHARGES

Consideration was given to the agenda report and recommendations relating to proposed hire charges for Guildhall accommodation, which included separate charges for voluntary/charitable organisations; private hirers; business and commercial hirers; and whole building hire rate.

RESOLVED: *That the room hire charges for the period commencing 1 April 2001 be as contained in Agenda Appendix 9.*

121. BUDGET ESTIMATES 2001/2002 (INCLUDING FINANCIAL PROGRESS REPORT 1 APRIL TO 31 DECEMBER 2000)

Consideration was given to:

- a) Financial Progress Report for the period 1 April to 31 December 2000
- b) The budget estimates for 2001/02 financial year in the sum of £411,000.

RESOLVED:

1. *That the Financial Progress Report be noted.*
2. *That Budget Estimates as circulated with the agenda be approved and a sum of £411,000 be precepted for the financial year 2001/02.*

122. PAYMENT OF ACCOUNTS

RESOLVED: *That payment be approved and confirmed for accounts as listed for the periods:*

- a) *1 November to 30 November 2000 in the sum of £52,628.88 General Account, and in the sum of £1,041.59 Imprest Account.*
- b) *1 December to 31 December 2000 in the sum of £49,658.51 General Account, and in the sum of £519.09 Imprest Account.*

123. EXCLUSION OF THE PUBLIC

RESOLVED: *That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the Meeting.*

124. STAFFING MATTERS

a) Administrative Officer

It was reported that the Administrative Officer, Ann Pearsall, has resigned with effect from 31 January 2001 following the birth of her son; and that arrangements had been made for the permanent post to be filled.

RESOLVED: *That the report be noted.*

b) Farmers' Market Officer

RESOLVED: *That the Council's Outside Services Officer be employed an additional 4 hours per month on duties when the Farmers' Market operates, undertaking the duties of Market Manager of the Farmers' Market. That reasonable additional hours be allocated to the Outside Services Officer to undertake administrative duties in establishing the Farmers' market.*

c) Youth Consultative Group Designated Officer

RESOLVED: *That the Council approve an additional £3,000 to provide a specialist Youth Leader for the Youth Consultative Group.*

125. RELOCATION OF CIVIC AMENITY SITE

RESOLVED: *That the confidential verbal report of the Town Clerk regarding the District Council's investigations into a suitable alternative site for Civic Amenity Site, be noted.*

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 9.55 PM

Lichfield City Council**Minutes of a Meeting of Lichfield City Council held in Guildhall, Lichfield, on Monday, 12 March 2001**

PRESENT: The Right Worshipful the Mayor of Lichfield (Councillor B.D. Diggle), and Councillors Mrs J.A. Allsopp, Mrs M.F.E. Baker, Mrs M.K. Barratt, P.A. Barrett, M.R. Bennett, Mrs M.G. Boyle, D.A. Connolly, Mrs V.A. Diggle, D.P.A. Dundas, Mrs J.M. Eagland, K. Edwards, Mrs D. English, T.V. Finn, C. Greatorex, Mrs A.H.R. Johnson, N.I. Pallett, D.R.R. Prentis, B.M. Pretty, Mrs R.W. Royle, A.D. Thompson, M.A. Warfield, B.S. White, A.J. Wilkins, J.N. Wilks and R.J. Wingrove.

APOLOGIES: Councillors J.R. Brooks, Mrs L.M.D. Edwards, N.T. Guest, and J.R.T. Mercer.

126. MAYOR'S ANNOUNCEMENTS

The Mayor reported on civic events and other functions he had attended including the Opening of the Winter Beer Festival; the Schools Speaking Competition; the Opening of Shrovetide Fair; and the Entertainment and Tea for Citizens 70 years and over.

127. COUNCIL MINUTES

RESOLVED: *That the Minutes of the City Council Meeting held on 22 January 2001 (102 – 125) be confirmed and signed as a correct record.*

128. PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee Meetings held on 11 January 2001 and 1 February 2001 be received.*

129. NOMINATIONS FOR CIVIC OFFICE 2001/2002**a) Mayor Elect**

It was proposed by Councillor A.D. Thompson, seconded by Councillor B.D. Diggle, and

RESOLVED: *That Councillor Mrs Janet May Eagland be nominated Mayor Elect for the year 2001/2002.*

b) Deputy Mayor Elect

It was proposed by Councillor Mrs M.G. Boyle, seconded by Councillor J.N. Wilks and

RESOLVED: *That Councillor Mrs Doris English be nominated Deputy Mayor Elect for the year 2001/2002.*

c) Sheriff Elect

It was proposed by Councillor J.N. Wilks, seconded by Councillor D.A. Connolly and

RESOLVED: *That Councillor Mark Andrew Warfield be nominated Sheriff Elect for the year 2001/2002*

130. BEST VALUE WORKING PARTY

RESOLVED:

1. *That the Minutes of the Best Value Working Party Meetings held on 13 February 2001 and 28 February 2001 be received, and the recommendations contained therein be adopted.*

2. *That the Best Value Performance Plan 2001, as circulated with the agenda, be confirmed.*

3. *That the Town Clerk and staff be thanked for the work undertaken in producing the Council's Best Value Performance Plan 2001.*

131. GRANTS ADVISORY COMMITTEE**RESOLVED:**

1. ***That a grant of £800 be made to the Lichfield Adventure Playground Association.***
2. ***That the Council consents that Lichfield District Arts Association grant be applied to the 'Lichfield Free Festival in the Park' instead of the 'Lichfield Fringe Festival'.***
3. ***That subject to the above amendments, the Minutes of the Grants Advisory Committee held on 15 February 2001 be received, and the recommendations contained therein be adopted.***

The following councillors declared a pecuniary interest as shown below:

Lichfield District Arts Association – B.M. Pretty (and left the room during the discussion and voting on 2 above)

Voluntary Transport for the Disabled – J.N. Wilks

NSPCC – Mrs J.M. Eagland

City of Lichfield Concert Band – J.N. Wilks

Johnson Society – A.D. Thompson, J.N. Wilks

Friends of Samuel Johnson Birthplace – J.N. Wilks

Lichfield Adventure Playground Association - Mrs M.K. Barratt, T.V. Finn, A.J. Wilkins (and left the room during the discussion and voting on 1 above)

The following councillors declared a clear and substantial non-pecuniary interest as shown below:

Guild of St Mary's Centre – J.N. Wilks

Lichfield Citizens Advice Bureau - Mrs M.K. Barratt

Lichfield and District CVS – T.V. Finn

Lichfield & Tamworth Victim Support Scheme – K. Edwards

Lichfield & District Live At Home Scheme – T.V. Finn

Lichfield Greenhill Bower – Mrs M.F.E. Baker, Mrs M.K. Barratt, T.V. Finn, A.J. Wilkins, J.N. Wilks

1st Lichfield Scout Group – C. Greatorex

North Lichfield Initiative – T.V. Finn

St Peter's & St Paul's Parent Teacher & Friends - T.V. Finn

Lichfield Twinning Association – T.V. Finn

City of Lichfield Shrievally Association – P.A. Barrett, M.R. Bennett, T.V. Finn, A.D. Thompson J.N. Wilks

Worshipful Company of Smiths – T.V. Finn

The following councillors declared a non-pecuniary interest as shown below:

The Guild of St Mary's Centre – N I Pallett, A.D. Thompson

Lichfield & District Live At Home Scheme – A.J. Wilkins

Lichfield Methodist Church – A.J. Wilkins

The Clinton House Association – B.D. Diggle

The Erasmus Darwin Foundation – A.D. Thompson

North Lichfield Initiative - Mrs M.K. Barratt

Lichfield Area Lifeboats Branch – Mrs D. English

NSPCC – A.D. Thompson

The Johnson Society – B.D. Diggle

Lichfield Twinning Association – A.D. Thompson

The following councillors declared an interest by reason of being appointed a City Council representative as shown below:

Lichfield District Arts Association – N.I. Pallett

Lichfield and District CVS – Mrs F.W. Royle

Lichfield Adventure Playground Association – D.A. Connolly, R.J. Wingrove

North Lichfield Initiative – C. Greatorex

132. ARTS CENTRE WORKING PARTY

RESOLVED: ***That the Minutes of the Arts Centre Working Party held on 6 March 2001 be received, and the recommendations contained therein be adopted.***

[Councillor B.M. Pretty declared a pecuniary interest in this item, but by the dispensation granted by DETR under Sections 94-98 and 105 of the Local Government Act 1972, was entitled to remain in the room and speak on matters relating to the redevelopment of Lichfield Civic Hall, but not entitled to vote].

[Councillor Mrs M.G. Boyle declared a substantial non-pecuniary interest in this item, but by the dispensation granted by DETR under Sections 94-98 and 105 of the Local Government Act 1972, was entitled to remain in the room and speak on matters relating to the redevelopment of Lichfield Civic Hall, but not entitled to vote].

133. TWINNING 2002 WORKING PARTY

RESOLVED: *That the Minutes of the Twinning 2002 Working Party held on 5 March 2001 be received, and the recommendations contained therein be adopted.*

134. REPORT OF TWINNING OFFICER

Consideration was given to the Twinning Officer's Report, circulated with the agenda.

RESOLVED: *That the report be noted.*

135. CALENDAR OF MEETINGS

RESOLVED: *That the Calendar of Meetings for 2001/2002 be as contained in Agenda Appendix 4.*

136. NEW OPPORTUNITIES FOR PARISH, TOWN AND COMMUNITY COUNCILS; PARTNERS IN A MODERNISED LOCAL DEMOCRACY – ONE DAY SEMINAR

Consideration was given to the agenda report which indicated that the Institute of Local Government Studies had arranged a one-day Seminar on Tuesday, 13 March 2001 on New Opportunities for Parish, Town and Community Councils; Partners in a Modernised Local Democracy.

It was noted:

a) that Councillor Mrs Baker, the City Council's representative on the Parish Councils Association had indicated an interest in attending this Seminar and that the Town Clerk, in consultation with the Leader of Council, had arranged for Councillor Mrs Baker's attendance.

b) that the Seminar had subsequently been postponed from 13 March 2001, and a new date would be arranged.

RESOLVED: *That the actions taken be endorsed, and the Council meets the costs of Councillor Mrs Baker's attendance at the Seminar.*

137. COMMUNITY TRANSPORT PARTNERSHIP

Consideration was given to the agenda report.

RESOLVED: *That Councillor A.D. Thompson be appointed as the City Council representative to attend future Community Transport Partnership Meetings, and to become the City Council's representative on the Community Transport Management Committee once this was established.*

138. JOHNSON BIRTHPLACE MUSEUM – ACQUISITIONS AND DISPOSALS POLICY

Consideration was given to the agenda report which indicated that the Johnson Birthplace Museum Acquisitions and Disposals Policy had been agreed in 1990 with minor modifications made in 1997. It was noted that the Museum's Phase II Registration required that an Acquisitions and Disposals Policy be formally adopted by the Museum's Governing Body, and also required various mandatory sections and paragraphs to be included. A copy of the revised Acquisitions and Disposals Policy was circulated with the agenda.

RESOLVED: *That the Council adopt the revised Acquisitions and Disposals Policy for the Samuel Johnson Birthplace Museum as circulated with the agenda.*

139. NORTH LICHFIELD INITIATIVE – PROGRESS REPORT

Consideration was given to the agenda report which set out the current situation with regard to the North Lichfield Initiative. The following documents, circulated with the agenda, were noted:

- a) Action Plan of the North Lichfield Initiative which set out in more detail the background to the scheme, and proposals for the future.
- b) Draft Memorandum of Agreement of the North Lichfield Initiative Board. After some delays, the Board was about to come into operation, with The Dean of Lichfield agreeing to act as Chairman.

RESOLVED: *That the report be received.*

140. MODEL CODE OF CONDUCT CONSULTATION PAPER – FINAL PROPOSALS

Consideration was given to correspondence received from DETR regarding The Local Government Act 2000 – Draft Model Code of Conduct Consultation Paper, Final Proposals on General Principles of Conduct. It was noted that this related to Part III of the Local Government Act 2000 which introduced a new ethical framework for local government.

RESOLVED: *That the Draft Model Code of Conduct be welcomed.*

141. AUDIT OF ACCOUNTS – COUNCIL

It was reported that the audit of the City Council accounts for the year ended 31 March 2000 had been completed and a copy of the District Auditor's memorandum was circulated with the agenda.

RESOLVED: *That the report be noted and the Town Clerk and staff be thanked for their work in obtaining an 'unqualified audit opinion'.*

142. AUDIT OF ACCOUNTS – JOHNSON BIRTHPLACE TRUST

It was reported that the audit of accounts for the Dr Johnson Birthplace Trust for the year ended 31 March 2000 had been completed and a copy of the District Auditor's certificate was circulated with the agenda.

RESOLVED: *That the report be noted and the Town Clerk and staff be thanked for their work in obtaining an 'unqualified audit opinion'.*

143. PAYMENT OF ACCOUNTS

RESOLVED: *That payment be approved and confirmed for accounts as listed for the periods:*

- a) *1 January 2001 to 31 January 2001 in the sum of £41,336.98 General Account, and in the sum of £442.79 Imprest Account.*
- b) *1 February 2001 to 28 February 2001 in the sum of £36,984.22 General Account, and in the sum of £138.16 Imprest Account.*

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 9.00 P.M.

Lichfield City Council
Minutes of a Meeting of Lichfield City Council held in Guildhall, Lichfield
on Monday, 23 April 2001

PRESENT: The Right Worshipful the Mayor (Councillor B.D. Diggle), and Councillors Mrs J.A. Allsopp, Mrs M.F.E. Baker, P.A. Barrett, M.R. Bennett, J.R. Brooks, D.A. Connolly, Mrs V.A. Diggle, D.P.A. Dundas, Mrs J.M. Eagland, Mrs L.M.D. Edwards, Mrs D. English, T.V. Finn, C. Greatorex, Mrs A.H.R. Johnson, J.R.T. Mercer, N.I. Pallett, D.R.R. Prentis, B.M. Pretty, Mrs F.W. Royle, A.D. Thompson, M.A. Warfield, B.S. White, A.J. Wilkins, J.N. Wilks and R.J. Wingrove.

APOLOGIES: Councillors Mrs M.K. Barratt, Mrs M.G. Boyle, K. Edwards and N.T. Guest.

144. MAYOR'S ANNOUNCEMENTS

The Mayor reported on civic events and other functions he had attended including the selection of the Bower Queen, the Easter Sunday Service and St George's Day Court.

145. COUNCIL MINUTES

RESOLVED: *That the Minutes of the City Council Meeting held on 12 March 2001 (126 – 143) be confirmed and signed as a correct record.*

146. PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee Meetings held on 21 February 2001, and 15 March 2001, be received.*

147. YOUTH CONSULTATIVE GROUP

RESOLVED: *That the Minutes of the Youth Consultative Group held on 20 March 2001 be received, and the recommendations contained therein be adopted.*

148. LEA GOVERNORS

Consideration was given to the agenda report relating to the nomination of LEA Governors to serve on the Governing Bodies of Chadsmead Primary School; King Edward VI School; and Nether Stowe High School.

RESOLVED *that the undermentioned nominations be made to the Governing Bodies indicated:*

Chadsmead Primary School – Councillor K. Edwards

King Edward VI School – Councillor J.N. Wilks

Nether Stowe High School – Councillor A.D. Thompson

149. ERASMUS DARWIN FOUNDATION

Consideration was given to correspondence received from Canon Barnard inviting the City Council to appoint an ex-officio representative on the Council of the Erasmus Darwin Foundation.

RESOLVED: *That Councillor Mrs M.G. Boyle be appointed to the Council of the Erasmus Darwin Foundation until June 2002. The appointment to be made annually thereafter.*

150. MUSEUMS AND HERITAGE OFFICER'S REPORT

Consideration was given to the Museums and Heritage Officer's Report, circulated with the agenda.

RESOLVED: *That the report be noted.*

151. RESTORATION OF FORMER WYRLEY AND ESSINGTON CANAL

Consideration was given to the agenda report which indicated that the Lichfield and Hatherton Canals Restoration Trust had requested that their existing licence to excavate locks 25 and 26 on land owned by the City Council south of Tamworth Road be extended to include land westwards to lock 24 and eastwards to the A38.

RESOLVED

1. ***That the Licence dated 15 July 1998 be amended to incorporate the areas of land A and E as shown on Appendix 2a.***
2. ***That the Town Clerk be authorised to make all necessary arrangements to amend the licence as set out above, subject to the same conditions as the existing licence, but subject to any additional conditions as advised by the Council's solicitor.***

152. FOOTWAY LIGHTING

Consideration was given to the agenda report which indicated that in 1996 all City Council paths were surveyed to produce a comprehensive list of lighting equipment together with recommendations for improvements where needed.

Work had now been completed on all the Priority 1 areas identified in 1996. Consideration should therefore be given to the remaining priority 2 and 3 areas, together with requests received from local residents.

RESOLVED: That footway lighting capital schemes proceed on a rolling programme in the following order of priority, subject to available funds in budget

1. ***Bishop's Walk***
2. ***Furnival Crescent to Eastern Avenue***
3. ***Beech Gardens to Kingshill Road (1 column initially)***
4. ***Festival Gardens (subway to Clock Tower)***
5. ***Beech Gardens to Kingshill Road (remainder)***
6. ***Ivanhoe Road to Wiltell Road***

153. PAYMENT OF ACCOUNTS

RESOLVED: That payment of accounts be approved and confirmed for accounts as listed for the period 1 March 2001 to 31 March 2001 in the sum of £77,313.13 General Account and in the sum of £132.15 Imprest Account.

154. EXCLUSION OF THE PUBLIC

RESOLVED: That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the Meeting.

155. STAFF APPLICATIONS FOR MEMBERSHIP OF PROFESSIONAL BODIES

RESOLVED: That the City Council meet the annual subscription cost of membership of the following organisations for the employees listed. Fees payable for the current year shown below.

<i>Position Held</i>	<i>Organisation</i>	<i>Fee payable for current year</i>
<i>Treasurer</i>	<i>Chartered Institute of Management Accountants</i>	<i>£74</i>
<i>Town Clerk</i>	<i>Society of Local Council Clerks</i>	<i>£77</i>

156. MUSEUM DOCUMENTATION ASSISTANT – TEMPORARY CONTRACT

Consideration was given to the confidential report circulated with the agenda relating to the temporary post of Museums Assistant.

RESOLVED: That the temporary post of Museum Assistant be extended to 31 December 2001.

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 8.30 P.M.

Lichfield City Council**Minutes of the Annual Meeting of Lichfield City Council held in Guildhall, Lichfield,
On Monday, 14 May 2001 at 6.30 pm**

PRESENT: Councillors Mrs M K Barratt, P A Barrett, J R Brooks, D A Connolly, B D Diggle, Mrs V A Diggle, D P A Dundas, Mrs J M Eagland, K Edwards, Mrs L M D Edwards, Mrs D English, T V Finn, C Creatorex, N T Guest, Mrs A H R Johnson, J R T Mercer, N I Pallett, B M Pretty, Mrs F W Royle, A D Thompson, M A Warfield, B S White, A J Wilkins, J N Wilks and R J Wingrove

APOLOGIES: Councillors Mrs J A Allsopp, M R Bennett, Mrs M G Boyle and D R R Prentis

1. ELECTION OF MAYOR

It was proposed by Councillor A D Thompson, seconded by Councillor B D Diggle and

RESOLVED: *That Councillor Mrs J M Eagland be elected Mayor of the City to hold office until the election of a successor at the Annual Meeting in May 2002.*

The Mayor was invested with the Mayoral Chain, and signed the Declaration of Acceptance of Office. The Mayor then took the Oath of Allegiance and occupied the Chair.

2. APPOINTMENT OF DEPUTY MAYOR

It was proposed by Councillor J R T Mercer, seconded by Councillor Mrs F W Royle and

RESOLVED: *That Councillor Mrs D English be appointed Deputy Mayor to hold office until the election of Mayor at the Annual Meeting in May 2002.*

The Deputy Mayor was invested with the Badge of Office and signed the Declaration of Acceptance of Office.

3. ELECTION OF SHERIFF

It was proposed by Councillor J N Wilks, seconded by Councillor D A Connolly and

RESOLVED: *That Councillor M A Warfield be elected Sheriff of the City until the election of a successor at the Annual Meeting of the Council in May 2002.*

The Sheriff was invested with the Chain of Office, and took the Oath of Fealty to the Crown.

4. EXPRESSION OF THANKS

The Mayor, Deputy Mayor and Sheriff returned thanks for their election.

5. APPOINTMENT OF MAYOR'S CHAPLAIN

The Mayor announced that Prebendary John Ridyard would be her Chaplain during her term of office.

6. VOTE OF THANKS TO RETIRING MAYOR

It was proposed by Councillor B S White, seconded by Councillor D P A Dundas and

RESOLVED: *That the best thanks of the citizens be accorded to Councillor D B Diggle for his valuable and outstanding services as Mayor during the year 2000/01.*

Councillor Diggle responded in suitable terms and paid tribute to members for their support and friendship during his term of office.

7. VOTE OF THANKS TO RETIRING SHERIFF

It was proposed by Councillor J N Wilks, seconded by Councillor N I Pallett and

RESOLVED: *That the best thanks of the citizens be accorded to Councillor Mrs D English for her valuable and outstanding services as Sheriff during the year 2000/01.*

Councillor Mrs English responded in suitable terms and paid tribute to members of the Council for their support and friendship during her term of office.

8. PRESENTATION OF BADGES OF OFFICE

The Mayor presented Badges of Office to the Mayor's Consort, Deputy Mayor's Consort, and Sheriff's Lady.

9. REPLICA BADGES OF OFFICE

The retiring Mayor and Mayoress were presented with Replica Badges of Office by the Mayor, and the retiring Sheriff and Sheriff's Consort were presented with replica Badges of Office by the Sheriff.

10. APPOINTMENT OF LEADER OF COUNCIL

It was proposed by Councillor C Greatorex, seconded by Councillor Mrs V A Diggle, and

RESOLVED: That Councillor Mrs A H R Johnson be appointed Leader of Council until the appointment of a successor at the Annual Meeting of Council in 2002.

11. APPOINTMENT OF DEPUTY LEADER OF COUNCIL

It was proposed by Councillor B S White, seconded by Councillor D B Diggle, and

RESOLVED: That Councillor A D Thompson be appointed Deputy Leader of Council until the appointment of a successor at the Annual Meeting of Council in 2002.

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 7.15 PM

**Lichfield City Council
Minutes of a Meeting of Lichfield City Council held in Guildhall, Lichfield
on Monday, 11 June 2001**

PRESENT: The Right Worshipful the Mayor (Councillor Mrs J M Eagland), and Councillors Mrs M F E Baker, Mrs M K Barratt, M R Bennett, Mrs M G Boyle, D A Connolly, B D Diggle, Mrs V A Diggle, D P A Dundas, Mrs L M D Edwards, Mrs D English, T V Finn, C Greatorex, Mrs A H R Johnson, J R T Mercer, N I Pallett, D R R Prentis, B M Pretty, Mrs F W Royle A D Thompson, M A Warfield, B S White, A J Wilkins and R. J Wingrove

APOLOGIES: Councillors P A Barrett, J R Brooks, K Edwards and J N Wilks

12 MAYOR'S ANNOUNCEMENTS

The Mayor reported on civic events and other functions she had attended including the Court of Arraye and Bower Procession; and the Opening of the Farmers' Market.

13 COUNCIL MINUTES

RESOLVED: *That the Minutes of the City Council Meeting held on 23 April 2001 (144 - 156) be confirmed and signed as a correct record.*

14 ANNUAL COUNCIL MINUTES

RESOLVED: *That the Minutes of the City Council Meeting held on 14 May 2001 (1 - 11) be confirmed and signed as a correct record.*

15 PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee Meetings held on 5 April 2001, 26 April 2001 and 17 May 2001, be received.*

16 YOUTH CONSULTATIVE GROUP

RESOLVED: *That the Minutes of the Youth Consultative Group held on 8 May 2001 be received, and the recommendations contained therein be adopted.*

17 CONSTITUTION AND MEMBERSHIP OF COMMITTEES, WORKING PARTIES AND ADVISORY COMMITTEES

Consideration was given to the agenda report relating to the constitution and membership of Committees, Working Parties and Advisory Committees.

RESOLVED: *That the following Working Parties and Advisory Committees be appointed:*

Arts Centre Working Party

4 majority group (Councillors Connolly, Mrs Johnson, Warfield and Wilks)

2 minority group (Councillors Mrs Baker and Barrett)

Best Value Working Party

4 majority group (Councillors Mrs Johnson, Dundas, Prentis and White)

2 minority group (Councillors Mrs Baker and Wingrove)

Grants Advisory Committee

6 majority group (Councillors Connolly, Finn, Mrs Johnson, Thompson, White and Wilks)

3 minority group (Councillors Bennett, Guest and Wingrove)

Johnson Birthplace Advisory Committee

3 majority group (Councillors B.D. Diggle, Royle and Thompson)

1 minority group (Councillors K Edwards)

1 Johnson Friends (appointed by Friends)

1 Johnson Society (appointed by Society)

Planning Applications Committee

All members of Council

Youth Consultative Group (City Council appointments)**4 majority group (Councillors Mrs Royle, Mrs V A Diggle, Finn and Warfield)****2 minority group (Councillors Mrs L M D Edwards and Wilkins)****Twinning Weekend 2002 Working Group****4 majority group (Councillors Mrs Eagland, Finn, Mercer and White)****2 minority group (Councillors Barrett and K Edwards)****3 representatives of Lichfield Twinning Association****18 APPOINTMENT OF REPRESENTATIVES****a) General****RESOLVED:** *That the representatives detailed in Appendix A be appointed as the City Council representatives on the bodies indicated.***b) School Governors****RESOLVED:** *That the representatives detailed in Appendix B be appointed as the City Council representatives on the Schools indicated.***c) Attendance by City Council Representatives****RESOLVED:** *That when the appointment of representatives on outside bodies is considered at the Council Meeting in June 2002, information be available regarding the attendance of City Council representatives at Meetings of the various Bodies.***19 REVISED CALENDAR OF MEETINGS**

Further to Minute No.135 (12 March 2001) consideration was given to the agenda report which indicated that Lichfield District Council had now finalised its Meeting dates for 2001-2002 and that to avoid conflicts certain City Council dates needed to be revised.

RESOLVED: *That the revised City Council Calendar of Meetings be as follows:*

Thursday, 21 June	PAC
Monday, 23 July	COUNCIL
Thursday, 30 August	PAC
Monday, 17 September	COUNCIL
Thursday, 20 September	PAC
Thursday, 11 October	PAC
Monday, 29 October	COUNCIL
Thursday, 1 November	PAC
Thursday, 22 November	PAC
Monday, 3 December	COUNCIL
Wednesday 12 December	PAC
Thursday, 10 January	PAC
Monday, 21 January	COUNCIL
Thursday, 31 January	PAC
Thursday, 14 February	Grants Advisory Committee
Wednesday, 20 February	PAC
Monday, 11 March	COUNCIL
Thursday, 14 March	PAC
Thursday, 4 April	PAC
Monday, 15 April	COUNCIL
Thursday, 25 April	PAC
Monday, 13 May	COUNCIL

20 ANNUAL TOWN MEETING, 2 MAY 2001 - RESOLUTIONS**a) Encouragement of Public to attend Council Meetings as Observers**

Members considered the following resolution from the Annual Town Meeting:

"That positive consideration be given to ways in which members of the general public – particularly those at the upper end of school-age (i.e. 14 years and upwards) can be encouraged and persuaded to participate in this Annual Town Meeting and to attend, as observers, meetings of the City Council and its various Committees".

RESOLVED: *That ways in which this aim could be achieved, be investigated and considered at a future meeting of Council.*

b) Skateboard Park

Members considered the following resolution from the Annual Town Meeting:

"That this meeting proposes that this City should build a Skateboard Park".

RESOLVED: *That ways in which this aim could be achieved, be investigated and considered at a future meeting of Council.*

21 REPORT OF TWINNING OFFICER

Consideration was given to the Twinning Officer's Report dated 25 May 2001.

RESOLVED: *That the report be noted.*

22 BEST VALUE PERFORMANCE PLAN 2001 - QUESTIONNAIRE RESPONSES

Consideration was given to the agenda report and various appendices relating to the responses received to the City Council's Best Value Performance Plan 2001.

RESOLVED: *That the report be noted.*

23 GROUNDS MAINTENANCE CONTRACT – EXTENSION

Consideration was given to the agenda report and recommendations which indicated that one of the findings of the Best Value Review was that the existing grounds maintenance contract arrangements offered good 'value for money'.

RESOLVED: *That the Council extend the existing Grounds Maintenance Contract with Lichfield District Services for a further period of one year from March 2002, subject to the same conditions as the existing contract including the appropriate RPI increase March on March.*

24 AGENCIES FOR GRASS CUTTING AND/OR MINOR HIGHWAY WORKS – THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)(MODIFICATION OF ENACTMENTS AND FURTHER PROVISIONS)(ENGLAND) ORDER 2001

Consideration was given to correspondence dated 15 May 2001 from Staffordshire County Council which indicated that under these Regulations the current Highway Agency Agreement (verge cutting) would cease on 26 June 2001 unless the current arrangements were renewed.

RESOLVED: *That the Council indicates to Staffordshire County Council that it would wish the current arrangements to be renewed.*

25 HERITAGE PARKS RESTORATION – POOL WALK AND REMEMBRANCE GARDENS

Consideration was given to the report produced by Derek Clarke of Architects S T Walker and Duckham, and Howard Price of Ashmead Price, Landscape Consultants.

It was noted that:

a) the report had been commissioned by the City Council for restoration proposals for Pool Walk and the Remembrance Gardens

b) a presentation had been given to Members on 26 April 2001, on the proposals contained in the report.

RESOLVED:

1. ***That the Council endorse the recommendations contained in the Report as the basis for its restoration proposals for the historic landscape areas of Pool Walk and Remembrance Gardens.***
2. ***That the Council instruct the Town Clerk to seek funding from external sources to complement City Council funds, with a view to implementing the landscape proposals in stages over the next 3 – 4 years.***

26 NALC CONFERENCES

Consideration was given to the agenda report and recommendations relating to the Local Councils Assembly in London on 14 November, and the NALC Biennial Conference in Preston 14–16 June 2001.

RESOLVED:

1. ***That Councillor Mrs M F E Baker together with the Town Clerk attend as Council representatives, the Larger Local Councils Assembly in London on 14 November 2001.***
2. ***That Councillor Mrs M F E Baker be nominated to serve on the Larger Local Councils Executive Committee.***
3. ***That Councillor Mrs M F E Baker be appointed the Council's representative to attend the NALC Biennial Conference in Preston on 14 - 16 June 2002***

27 QUEEN'S GOLDEN JUBILEE – STREET CLOSURES

Consideration was given to the agenda report which indicated that Lichfield District Council has consulted the City Council on arrangements for street closures/street party celebrations for the Queen's Golden Jubilee 3/4 June 2002.

The District Council was seeking the co-operation of the City Council and city councillors in:

- a) distributing the 'pro-forma' application for street closures, to event organisers
- b) making event organisers aware of the street closure requirements, and the need for organisers to give advance notice to the District Council of any events planned

RESOLVED: 1. ***That the contents of the report be noted, and Lichfield City Council assist Lichfield District Council in helping to co-ordinate information to organisers of Jubilee events and proposed street closures.***

2. ***That the loyal and ancient City of Lichfield prepares and provides Her Majesty the Queen with a loyal address to commemorate her Golden Jubilee***

28 PAYMENT OF ACCOUNTS

RESOLVED: ***That payment of accounts be approved and confirmed for accounts as listed for the following periods:***

- a) ***1 April 2001 to 30 April 2001 in the sum of £51,528.12 General Account, and £197.68 Imprest Account***
- b) ***1 May 2001 to 31 May 2001 in the sum of £81,695.39 General Account, and £185.72 Imprest Account***

29 EXCLUSION OF THE PUBLIC

RESOLVED: ***That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the Meeting.***

30 LAND AT HAZEL GROVE

Consideration was given to the Town Clerk's confidential report relating to land at Hazel Grove.

RESOLVED: ***That the request to dispose of part of the public open space land at Hazel Grove be refused.***

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 8.40 P.M.

Lichfield City Council

Minutes of a Meeting of Lichfield City Council held in Guildhall, Lichfield on Monday, 23 July 2001

PRESENT: The Right Worshipful the Mayor (Councillor Mrs J M Eagland), and Councillors Mrs M F E Baker, Mrs M K Barratt, P A Barrett, M R Bennett, D A Connolly, Mrs D English, C Greatorex, Mrs A H R Johnson, J R T Mercer, N I Pallett, D R R Prentis, Mrs F W Royle A D Thompson, M A Warfield, B S White and R. J Wingrove

APOLOGIES: Councillors Mrs J A Allsopp, J R Brooks, B D Diggle, Mrs V A Diggle, D P A Dundas, T V Finn, N T Guest, B M Pretty, and A J Wilkins.

31 MAYOR'S ANNOUNCEMENTS

The Mayor reported on civic events and other functions she had attended including the Celebrations to commemorate the 100th Anniversary of the opening of the Johnson Museum on 7 July 2001, and the opening of the Friary Corner Fountain on 14 July 2001.

32 COUNCIL MINUTES

RESOLVED: *That the Minutes of the City Council Meeting held on 11 June 2001 (12 - 30) be confirmed and signed as a correct record.*

33 PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee Meetings held on 21 June 2001 and 3 July 2001, be received.*

34 YOUTH CONSULTATIVE GROUP

RESOLVED: *That the Minutes of the Youth Consultative Group held on 26 June 2001 be received, and the recommendations contained therein be adopted.*

35 STAFFORDSHIRE PARISH COUNCILS' ASSOCIATION – AGM AND CONFERENCE

Consideration was given to an invitation for up to three members to attend the Annual General Meeting and Conference of the Staffordshire Parish Councils' Association to be held at Stafford on Saturday, 13 October 2001.

RESOLVED: *That Councillors Mrs M F E Baker, D P A Dundas and B S White attend the Staffordshire Parish Councils' Association Annual General Meeting and Conference, the City Council meeting the luncheon cost of the delegates attending, plus the mileage cost of one delegate on condition that this delegate offers transport to the other delegates attending from the Council.*

36 LARGER LOCAL COUNCILS ASSEMBLY – MOTIONS FOR DEBATE

It was reported that the City Council at its meeting on 11 June 2001 had been invited to submit motions for debate at the Larger Local Councils Assembly of the National Association of Local Councils to be held in London on 14 November 2001.

RESOLVED: *That the following motion be submitted by Lichfield City Council for debate at the NALC Larger Local Councils Assembly:*

“That district councils (or unitary authorities where this applies) should be given the statutory duty of providing burial spaces. This function to be discharged by the district/unitary authority, or by the district/unitary authority making arrangements for the function to be discharged by the parish council, parochial church council or other body”.

37 LEA GOVERNORS

Consideration was given to the agenda report relating to the nomination of LEA Governors to serve on the Governing Bodies of St Michael's CE Primary School; St Joseph's RC Primary School; and Christ Church CE (C) Primary School.

RESOLVED: *That the undermentioned nominations be made to the Governing Bodies indicated:*

St Michaels CE Primary School – Councillor Mrs M F E Baker

St Joseph's RC Primary School – Councillor D A Connolly

Christ Church CE (C) Primary School – Councillor T V Finn

38 REPORT OF MUSEUMS AND HERITAGE OFFICER

Consideration was given to the report of the Museums and Heritage Officer, dated July 2001 and to the revisions to the Museum's Acquisitions and Disposals Policy as contained in the Report.

RESOLVED: 1. *That the Report be noted.*

2. *That the revisions to the Museums Acquisitions and Disposals Policy as contained in the Report be adopted.*

39 TREE NURSERY, CHRISTCHURCH ALLOTMENTS – RENEWAL OF LICENCE

Consideration was given to the agenda report and recommendations, which indicated:

That in January 1998 the Council had agreed a licence to Lichfield District Council to use the northern part of the Christchurch allotments as a tree nursery for the period to 31 March 2001

The District Council had subsequently requested an extension to the licence to July 2003

That there was a possibility that this former allotment land could be developed as part of the North Lichfield Initiative's 'Food Co-op' scheme

RESOLVED: *That the Council extend the Christchurch nursery licence to Lichfield District Council up to July 2003, on the same terms and conditions as at present, but subject to an additional condition that the licence may be terminated earlier by Lichfield City Council on three months' notice.*

40 RAILTRACK – CANCELLATION OF GUILDHALL BOOKING

Consideration was given to the agenda report which indicated that Railtrack had cancelled its booking of Guildhall for the West Coast Route Modernisation Public Inquiry which was to have run from 24 September 2001 to 2 November 2001. It was noted that this would have been a major block booking of Guildhall rooms for which the Council would have received over £20,000 income.

RESOLVED: *That the report be noted.*

41 NEIGHBOURHOOD WATCH

Consideration was given to correspondence received from Staffordshire Police requesting support for its Neighbourhood Watch schemes in the area.

RESOLVED: *That the City Council support the neighbourhood watch scheme by providing Guildhall accommodation, free of charge, for use by the organisation.*

[Councillors Mrs M K Barratt, N I Pallett and Mrs F W Royle declared a substantial non-pecuniary interest in this item and left the room during the discussion and voting thereon].

42 OUT-TURN STATEMENT – 2000/2001

Consideration was given to the financial out-turn statement report for the year 1 April 2000 to 31 March 2001.

RESOLVED:

1. *That the out-turn statement and Town Clerk's report be received.*

2. *That items from 2000/2001 budget be carried forward to 2001/2002 budget as indicated in the report.*

43 PAYMENT OF ACCOUNTS

RESOLVED: *That payment of accounts be approved and confirmed for accounts as listed for the period 1 June 2001 to 30 June 2001 in the sum of £49,850.32 General Account, and £169.71 Imprest Account.*

44 EXCLUSION OF THE PUBLIC

RESOLVED: *That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the Meeting.*

45 LAND AT STAFFORD ROAD

Consideration was given to the confidential agenda report relating to land at Stafford Road. It was noted that further information had been received regarding the Green Belt status of this land.

RESOLVED: *That the outline planning application referred to in the confidential report be withdrawn.*

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 8.30 P.M.

Lichfield City Council
Minutes of a Meeting of Lichfield City Council held in Guildhall, Lichfield
on Monday, 17 September 2001

PRESENT: The Right Worshipful the Mayor (Councillor Mrs J M Eagland), and Councillors Mrs M F E Baker, P A Barrett, M R Bennett, Mrs M G Boyle, J R Brooks, B D Diggle, Mrs V A Diggle, D P A Dundas, K Edwards, Mrs L M D Edwards, Mrs D English, T V Finn, C Greatorex, Mrs A H R Johnson, N I Pallett, D R R Prentis, M A Warfield, B S White, A J Wilkins, J N Wilks and R. J Wingrove

APOLOGIES: Councillors Mrs J A Allsopp, Mrs M K Barratt, D A Connolly, J R T Mercer, B M Pretty, Mrs F W Royle and A D Thompson.

46 MAYOR'S ANNOUNCEMENTS

The Mayor reported on civic events and other functions she had attended including the Mayor's 'At Home' on 28 July 2001, the Swinfen Broun Bowls March on 24 August 2001, and the Special Service of Remembrance in Lichfield Cathedral on 16 September 2001 for the Terrorist Attacks in America.

47 COUNCIL MINUTES

RESOLVED: *That the Minutes of the City Council Meeting held on 23 July 2001 (31 - 45) be confirmed and signed as a correct record.*

48 PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee Meeting held on 12 July 2001, be received.*

49 QUESTIONS UNDER STANDING ORDER 8(2)

a) North Lichfield Initiative

Councillor P A Barrett submitted the following question under Standing Order 8(2):

"When will the Lichfield City Council receive an Officer's Report on the progress already made and planned for the future by the North Lichfield Initiative, similar to the reports regularly submitted by the Twinning and the Museums and Heritage Officers?"

Councillor Mrs A H R Johnson, Leader of Council, answered as follows:

"I am investigating obtaining quarterly 'progress' reports for future City Council meetings from the North Lichfield Initiative.

The City Council is represented on the NLI board and its working groups and provides a third of the funding for the Community Development Worker who is employed by the District Council. Copies of the agenda reports and minutes of the NLI meetings are available at the Council Offices and copies will be sent to any member on request"

b) Curborough Community Centre

Councillor P A Barrett submitted the following question under Standing Order 8(2):

"In view of the continuing concern at the level of damage caused by vandalism to the Curborough Community Centre, and at general policing issues, will the Leader of the Council seek to arrange a meeting between City Councillors and the local Police?"

Answer by Councillor Mrs A H R Johnson, Leader of Council:

"I will seek to arrange a meeting with representatives of the local Police on these issues. This would be attended by a small group of city councillors representing both the majority and minority groups".

50 REPORT OF TWINNING OFFICER

Consideration was given to the Twinning Officer's Report dated 4 September 2001.

RESOLVED: *That the report be noted.*

51 HEALTH SERVICE REVIEW

Consideration was given to the South Staffordshire Health Authority's Consultation Report on proposals for the future of Community Hospitals in South Staffordshire. It was noted that representatives from the Health Authority had given a presentation to city councillors on 26 July 2001, and answered members' questions.

It was proposed by Councillor C Greatorex and duly seconded:

"That the Council submit responses to the Health Authority proposals on the future of community hospitals in South Staffordshire, as follows:

Proposal 1

The Council welcomes the retention of dialysis facilities at Lichfield. The Lichfield unit has an excellent reputation and provides a vital service for an increasing number of local residents, who would otherwise have to make frequent journeys to less suitable facilities further afield.

Proposal 2

The Council opposes the loss of day surgery facilities from Lichfield. It accepts that day surgery, by its nature, is a 'one-off' infrequent event for most patients. However, the Lichfield unit meets a local need, and the Council believes that retention of day surgery at Cannock, Lichfield and Tamworth would provide the most suitable geographic spread of this service within the South Staffordshire area.

Proposal 3

The Council believes that respite care could be provided successfully within a specialist nursing home environment. However the Council has concerns that 'fragmentation' of the service into various different nursing homes could lead to poorer care for individual patients. There are also needs to be a clear funding agreement in place between the Health Authority and Social Services, so that individual patients are not 'off loaded' from one authority to another for financial, rather than medical, reasons.

Proposal 4

(No comment as no direct impact on Lichfield city area)

Proposal 5

The Council supports the proposed creation of a new hospital in Lichfield with a minimum of 52 inpatient beds. The new hospital must be operational prior to closure of the existing Victoria Hospital so that facilities can transfer directly from the old to the new with no gap in provision.

The Council is concerned at the potential future loss of maternity facilities. It notes that these are subject to subsequent review, but as an existing service, maternity facilities should be included in the design of the new Lichfield Hospital.

Proposal 6

The Council supports the building of a new hospital in Lichfield, on either the Victoria or St Michael's sites. The creation of a new hospital on the St Michael's site provides the greater opportunity for a 'hassle free' transfer from old to new. If the St Michael's Hospital site is used as the site of a new hospital the Council would suggest the naming of the new hospital "The New Victoria Hospital"

Whichever site is selected will need considerable improvements in access by public transport, and on site parking facilities, together with suitable safe pedestrian access.

Provision of space for future expansion due to population changes should be allowed.

Proposal 7

Hammerwich Hospital should remain open until the new Lichfield Hospital is built. This would prevent any unnecessary disruption of a double transfer of facilities first from Hammerwich to the Victoria, and then onto the new Lichfield Hospital.

Proposal 8

Hammerwich Hospital should remain open until the new Lichfield Hospital is built. This would prevent any unnecessary disruption of a double transfer of facilities first from Hammerwich to the Victoria, and then onto the new Lichfield Hospital.

The eventual closure of the Hammerwich Hospital will result in longer journeys for patients/visitors from the Burntwood area. In the interim the Health Authority should be willing to provide additional transport facilities for patients affected, particularly the elderly and disabled, and seek to ensure improved on-site parking and public transport links to the Victoria Hospital site, and future new Lichfield hospital site."

An amendment proposed by Councillor P A Barrett and duly seconded, "that the first paragraph of Proposal 6 be amended to read that the Victoria site be used for the new community hospital," was declared **LOST**.

The original motion was then put to the vote whereupon it was:

RESOLVED: *That the Council submit responses to the Health Authority proposals on the future of community hospitals in South Staffordshire, as follows:*

Proposal 1

The Council welcomes the retention of dialysis facilities at Lichfield. The Lichfield unit has an excellent reputation and provides a vital service for an increasing number of local residents, who would otherwise have to make frequent journeys to less suitable facilities further afield.

Proposal 2

The Council opposes the loss of day surgery facilities from Lichfield. It accepts that day surgery, by its nature, is a 'one-off' infrequent event for most patients. However, the Lichfield unit meets a local need, and the Council believes that retention of day surgery at Cannock, Lichfield and Tamworth would provide the most suitable geographic spread of this service within the South Staffordshire area.

Proposal 3

The Council believes that respite care could be provided successfully within a specialist nursing home environment. However the Council has concerns that 'fragmentation' of the service into various different nursing homes could lead to poorer care for individual patients. There are also needs to be a clear funding agreement in place between the Health Authority and Social Services, so that individual patients are not 'off loaded' from one authority to another for financial, rather than medical, reasons.

Proposal 4

(No comment as no direct impact on Lichfield city area)

Proposal 5

The Council supports the proposed creation of a new hospital in Lichfield with a minimum of 52 inpatient beds. The new hospital must be operational prior to closure of the existing Victoria Hospital so that facilities can transfer directly from the old to the new with no gap in provision.

The Council is concerned at the potential future loss of maternity facilities. It notes that these are subject to subsequent review, but as an existing service, maternity facilities should be included in the design of the new Lichfield Hospital.

Proposal 6

The Council supports the building of a new hospital in Lichfield, on either the Victoria or St Michael's sites. The creation of a new hospital on the St Michael's site provides the greater opportunity for a 'hassle free' transfer from old to new. If the St Michael's Hospital site is used as the site of a new hospital the Council would suggest the naming of the new hospital "The New Victoria Hospital"

Whichever site is selected will need considerable improvements in access by public transport, and on site parking facilities, together with suitable safe pedestrian access.

Provision of space for future expansion due to population changes should be allowed.

Proposal 7

Hammerwich Hospital should remain open until the new Lichfield Hospital is built. This would prevent any unnecessary disruption of a double transfer of facilities first from Hammerwich to the Victoria, and then onto the new Lichfield Hospital.

Proposal 8

Hammerwich Hospital should remain open until the new Lichfield Hospital is built. This would prevent any unnecessary disruption of a double transfer of facilities first from Hammerwich to the Victoria, and then onto the new Lichfield Hospital.

The eventual closure of the Hammerwich Hospital will result in longer journeys for patients/visitors from the Burntwood area. In the interim the Health Authority should be willing to provide additional transport facilities for patients affected, particularly the elderly and disabled, and seek to ensure improved on-site parking and public transport links to the Victoria Hospital site, and future new Lichfield hospital site.

[Councillors Mrs M F E Baker and R J Wingrove declared a non pecuniary interest in this item].

52 MEMBERSHIP OF ST GILES' HOSPICE

Consideration was given to a letter dated September 2001 from St Giles' Hospice inviting the City Council to become a corporate member of St Giles' Hospice.

RESOLVED: *That the Council become a corporate member of St Giles' Hospice.*

53 RESOLUTIONS FROM ANNUAL TOWN MEETING**a) Public Attendance at Council Meetings and Annual Town Meetings**

Further to Council Minute No.20 (11 June 2001) consideration was given to the Town Clerk's report and recommendations on ways in which the Council could achieve the following resolution from the Annual Town Meeting:

"That positive consideration be given to ways in which members of the general public – particularly those at the upper end of school-age (i.e. 14 years and upwards) can be encouraged and persuaded to participate in this Annual Town Meeting and to attend, as observers, meetings of the City Council and its various Committees".

RESOLVED: *That the Council take the following measures:*

1. *Wider advance publicity for the Annual Town Meeting and adoption of a similar format for the meeting itself as that which operated at the 2001 Annual Town Meeting.*
2. *Public advertisement in the local press of the next full City Council meeting*
3. *Display of 'short agenda' on the Council noticeboard and (time permitting) Council website.*
4. *Investigation of the practicality of publishing City Council minutes on the Council website, and a potential redesign of the website to make information on Council services more accessible.*
5. *Agendas for full City Council Meetings to be sent to the three City secondary schools.*
6. *Active encouragement and incentives for young people to join the Youth Consultative Group.*
7. *Facilitate 'face to face' liaison with secondary schools.*
8. *Facilitate liaison with other councils.*

b) Skateboard Park

Further to Council Minute No.20 (11 June 2001) consideration was given to the Town Clerk's report and recommendations on ways in which the Council could achieve the following resolution from the Annual Town Meeting: "That this meeting proposes that this City should build a Skateboard Park".

RESOLVED: *That the Council write to Lichfield District Council Leisure Services asking that a meeting be held with city councillors and young people to discuss progress on development of skatepark facilities in the city.*

54 GOLDEN JUBILEE LORD MAYORALTY COMPETITION

Consideration was given to the agenda report and recommendations which indicated that in June 2002 there would be a competition for the grant of a Lord Mayoralty to an existing City to mark the 50th anniversary of Her Majesty's accession to the throne.

Details of the status of the 61 UK cities were listed in the agenda, from which it was noted that 26 cities were 'eligible' to make bids for a Lord Mayoralty.

RESOLVED: *That the report be noted, but that the City Council does not submit a bid for a Lord Mayoralty.*

55 FINANCIAL PROGRESS REPORT

Consideration was given to the Financial Progress Report for the period 1 April 2001 to 31 July 2001.

RESOLVED: *That the Financial Progress Report be noted.*

56 STATEMENT OF ACCOUNTS

Consideration was given to the Statement of Accounts for the year ended 31 March 2001.

It was noted that:

this was the first statement produced on the 'full accounts' basis and was subject to audit.

the Council was required to include the value of its fixed assets

negotiations were underway with the District Valuer to value the Council's assets

guidance was being sought from District Audit as to the asset categories and valuation methods to be used

individual assets below a certain agreed value could be excluded as not material (and this could apply for assets up to £50,000)

asset valuation for accounting purposes was separate from the valuation for insurance purposes

RESOLVED:

1. ***That the Council set a limit of £5,000 below which individual assets are not included in the Council's assets valuation for accounting purposes.***
2. ***That the Statement of Accounts for the year ending 31 March 2001 be received subject to the inclusion of an asset valuation in consultation with the District Valuer and District Auditor.***

57 PAYMENT OF ACCOUNTS

RESOLVED: ***That payment of accounts be approved and confirmed for accounts as listed for the following periods:***

- a) ***1 July 2001 to 31 July 2001 in the sum of £60,053.92 General Account, and £433.74 Imprest Account.***
- b) ***1 August 2001 to 31 August 2001 in the sum of £46,998.56 General Account and £67.42 Imprest Account.***

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 9.00 P.M.

Lichfield City Council
Minutes of a Meeting of Lichfield City Council held in Guildhall, Lichfield
on Monday, 29 October 2001

PRESENT: The Right Worshipful the Mayor (Councillor Mrs J M Eagland), and Councillors Mrs J A Allsopp, M F E Baker, Mrs M K Barratt, P A Barrett, M R Bennett, Mrs M G Boyle, J R Brooks, D A Connolly, B D Diggle, D P A Dundas, Mrs L M D Edwards, Mrs D English, C Greatorex, Mrs A H R Johnson, J R T Mercer, N I Pallett, B M Pretty, Mrs F W Royle, A D Thompson, M A Warfield, A J Wilkins and R. J Wingrove

APOLOGIES: Councillors Mrs V A Diggle, K Edwards, T V Finn and N T Guest.

58 MAYOR'S ANNOUNCEMENTS

The Mayor reported on civic events and other functions she had attended including the Johnson Celebrations, the Twinning Weekend in Limburg, and the Harvest Festival Service at St Chad's Church.

59 COUNCIL MINUTES

RESOLVED: *That the Minutes of the City Council Meeting held on 17 September 2001 (46 - 57) be confirmed and signed as a correct record.*

60 PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee Meetings held on 30 August 2001 and 20 September 2001, be received.*

61 YOUTH CONSULTATIVE GROUP

RESOLVED: *That the Minutes of the Youth Consultative Group held on 11 September 2001 be received, and the recommendations contained therein be adopted.*

62 JOHNSON BIRTHPLACE ADVISORY COMMITTEE

RESOLVED: *That the Minutes of the Johnson Birthplace Advisory Committee held on 26 September 2001 be received, and the recommendations contained therein be adopted.*

63 JOHNSON BIRTHPLACE TRUST – ANNUAL REPORT AND ACCOUNTS 2000 – 2001

RESOLVED: *That the Annual Report and Accounts 2000 – 2001 of the Johnson Birthplace Trust be received.*

64 REPORT ON TWINNING WEEKEND

Consideration was given to the Twinning Officer's Report on the Twinning weekend held in Limburg, 28 September 2001 – 1 October 2001.

RESOLVED: *That the report be noted.*

65 STAFFORDSHIRE PARISH COUNCILS ASSOCIATION – AGM – 13 OCTOBER 2001

Consideration was given to the report by Councillor Mrs Baker on the attendance of the City Council representatives at the Staffordshire Parish Councils' Association Annual General Meeting held on Saturday, 13 October 2001

RESOLVED: *That Councillor Mrs Baker be thanked for the report, and the report be noted.*

66 PROPOSAL TO ESTABLISH A NEW HEALTH AUTHORITY FOR THE WEST MIDLANDS NORTH

Consideration was given to a Department of Health consultation document on proposals to establish a new Health Authority for the West Midlands North. It was noted that the closing date for receipt of responses was 30 November 2001.

RESOLVED: *That delegated authority be given to the Leader, and Deputy Leader in consultation with a Minority Group representative, to submit an appropriate response before the closing date.*

67 ETHICAL FRAMEWORK

Further to Minute No.140 (12 March 2001) consideration was given to the agenda report and recommendations relating to Part III of the Local Government Act 2000 which introduced a new ethical framework for local government.

RESOLVED: *That the report be noted, and that the Council endorse the nomination of Councillor Mrs Ann Johnson as the parish representative for the Lichfield District Council's Standards Committee.*

68 ALLOWANCES FOR PARISH COUNCILLORS

Consideration was given to the agenda report which indicated that on 12 September 2001 the Department of Transport, Local Government and the Regions (DLTR) issued a Consultation Paper on proposed changes to the law on payment of travel, subsistence and certain other allowances for members of local authorities in England. The closing date for receipt of responses was 26 October 2001 and the Town Clerk had therefore (in consultation with the Leader and Deputy Leader) submitted a response before the closing date. A copy of the response was circulated with the agenda.

RESOLVED: *That the Council endorses the response submitted to the DLTR on proposals for parish councillors' allowances.*

69 AUDIT OF ACCOUNTS

Notice of Audit of the Council's accounts for the year ended 31 March 2001, was received.

RESOLVED: *That the report be noted.*

70 PAYMENT OF ACCOUNTS

RESOLVED: *That payment of accounts be approved and confirmed for accounts as listed for the period 1 September 2001 to 30 September 2001 in the sum of £47,825.89 General Account and in the sum of £645.32 Imprest Account.*

71 TENDER OPENING – CHRISTMAS LIGHTING

It was noted that tenders were opened on 19 October 2001 and in accordance with Standing Orders as to contracts the lowest tender received from Derryford Electrical in the sum of £8,375 had been accepted.

RESOLVED: *That the report be noted.*

72. EXCLUSION OF THE PUBLIC

RESOLVED: *That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the Meeting.*

73. DONEGAL HOUSE – LEASE**a) Office Accommodation**

Consideration was given to the confidential report on proposals to lease office accommodation at Donegal House.

RESOLVED: 1. *That the basis of the proposed lease of rooms at Donegal House as outlined in the report be agreed.*

2. *That the Town Clerk, in consultation with the Leader and Deputy Leader be authorised to agree rent and lease terms with Lichfield District Council.*

3. *That the Council indicates to the Rural Community Council of Staffordshire that it could accommodate a placement of a Community Transport Worker subject to receipt of funding to cover the full costs involved, and dependent on the City Council completing successful negotiations with Lichfield District Council for lease of office accommodation at Donegal House.*

[Councillor B M Pretty declared a pecuniary interest in this item and left the room during the discussion and voting thereon].

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 8.37 P.M.

Lichfield City Council
Minutes of a Meeting of Lichfield City Council held in Guildhall, Lichfield
on Monday, 3 December 2001

PRESENT: The Right Worshipful the Mayor (Councillor Mrs J M Eagland), and Councillors Mrs J A Allsopp, M F E Baker, Mrs M K Barratt, P A Barrett, M R Bennett, Mrs M G Boyle, J R Brooks, D A Connolly, B D Diggle, K Edwards, Mrs D English, T V Finn, C Greatorex, Mrs A H R Johnson, N I Pallett, D P P Prentis, B M Pretty, Mrs F W Royle, A D Thompson, M A Warfield, B S White, A J Wilkins, J N Wilks and R. J Wingrove

APOLOGIES: Councillors Mrs V A Diggle, D P A Dundas, Mrs L M D Edwards and J R T Mercer.

74 MAYOR'S ANNOUNCEMENTS

The Mayor reported on civic events and other functions she had attended including the Mayor and Sheriff's Charity Ball, Remembrance Day Service and the Switch-on of the Christmas Illuminations.

75 COUNCIL MINUTES

RESOLVED: *That the Minutes of the City Council Meeting held on 29 October 2001 (58 - 73) be confirmed and signed as a correct record.*

76 PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee Meetings held on 11 October 2001 and 1 November 2001, be received.*

77 YOUTH CONSULTATIVE GROUP

RESOLVED: *That the Minutes of the Youth Consultative Group held on 30 October 2001 be received, and the recommendations contained therein be adopted.*

78 TWINNING WEEKEND 2002 WORKING GROUP

RESOLVED: *That the Minutes of the Twinning Weekend 2002 Working Group held on 6 November 2001 be received, and the recommendations contained therein be adopted.*

79 REPORT OF MUSEUMS AND HERITAGE OFFICER

Consideration was given to the Museum & Heritage Officer's Report, circulated with the agenda.

RESOLVED: *That the report be noted.*

80 REPORT ON LARGER LOCAL COUNCILS' ASSEMBLY

Consideration was given to Councillor Mrs Baker's report on the attendance of the City Council representatives at the Annual Assembly of the National Association of Local Councils held in London on 14 November 2001.

RESOLVED: *That Councillor Mrs Baker be thanked for her report and the report be noted.*

81 APPOINTMENT OF LEA GOVERNORS

Consideration was given to the agenda report relating to the nomination of an LEA Governor to serve on the Governing Body of each of the following Schools:

RESOLVED: *That the undermentioned nominations be made to the Governing Bodies indicated:*

Chadsmead Primary – Councillor J N Wilks

Scotch Orchard Primary – Councillor B S White

Willows Primary – Councillor M A Warfield

82 QUALITY TOWN AND PARISH COUNCILS

Consideration was given to the agenda report and recommendations, which indicated that the Government's Rural White Paper, produced in November 2000, introduced the concept of a greater role for town and parish councils, through 'quality' status.

It was noted that a detailed consultation paper had now been produced on proposals for putting the 'quality' concept into practice and a copy had been circulated to members with the agenda.

RESOLVED: *That the Report be noted and that the Council submits the response as contained in Agenda Appendix 3.*

83 NORTH LICHFIELD INITIATIVE

Consideration was given to the agenda report on the current situation with regard to the establishment of the NLI Board.

Consideration was also given to a report circulated with the agenda which had been produced by Officers of Lichfield District Council, Lichfield City Council and HomeZone. It was noted that the two key issues to be discussed by the Board were the Action Plan priorities and the NLI Structure.

RESOLVED: *That the report be received.*

84 CIVIL WEDDINGS – PROGRESS REPORT

Consideration was given to a progress report on the use of Guildhall for civil weddings. It was noted that 7 civil weddings had taken place in Guildhall since July.

RESOLVED: *That the report be received.*

85 MARKETS – PROGRESS REPORT

a) Tuesday Market

Consideration was given to the agenda report relating to the weekly Tuesday Market. Details of income received from the Tuesday Market since 1997 were noted.

b) Farmers' Market

Consideration was given to the agenda report relating to the monthly Farmers' Market. Details of income received from the Farmers' Market since it began in June 2001 were noted.

c) Friday Market

Consideration was given to the agenda report relating to the weekly Friday Market. It was noted that management arrangements for this Market were undertaken by Lichfield District Council, and that the District Council Officers were currently undertaking a Best Value Review of its market operation.

d) Antiques Market

Consideration was given to the agenda report relating to an enquiry from a firm who wished to run a monthly Antiques market on the Market Square on the third Thursday of the month.

RESOLVED

- 1. That the report on the Tuesday Market, Farmers' Market and Friday Market be noted.**
- 2. That the Council pursues the proposal of a monthly Antiques Market, and undertakes further investigation and public consultation on this proposal.**

86 ST MARY'S CENTRE REFURBISHMENT

Consideration was given to a letter dated 14 November 2001 from The Guild of St Mary's Centre, requesting a grant towards the cost of creating a Gallery at St Mary's Centre to enable the Staffordshire Millennium Tapestries to be permanently displayed.

RESOLVED: *That the Council supports in principle a substantial grant from its Arts/Tourism budget 2002/03 to St Mary's Centre, the amount to be determined at the January Council budget meeting.*

[Councillors D A Connolly, Mrs A H R Johnson and N I Pallett declared a substantial non pecuniary interest in this item and left the room during the discussion and voting thereon)

