

## Lichfield City Council

### Minutes of the Meeting of Lichfield City Council held in the Guildhall, Lichfield, on Tuesday, 26 January 2010 at 6.30 pm

**PRESENT:** Councillor T J Thomas (Mayor), and Councillors Mrs J A Allsopp, R J Awty, B F Bacon, Mrs N Bacon, Mrs M P Bland, G Boyle, Mrs M G Boyle, B D Diggle, D P A Dundas, Mrs J M Eagland, Mrs D English, T V Finn, M J Fryers, P L Hitchman, I A Jackson, Mrs E C Roe, D Smedley, J A Smith, C J Spruce, A D Thompson, M A Warfield and J N Wilks.

**APOLOGIES:** Councillors C Greatorex and D R R Prentis.

#### 72 MAYOR'S ANNOUNCEMENTS

The Mayor reported on recent civic and other engagements he had attended, including the Staffordshire Federation of Women's Institutes Christmas Carol Service at the Cathedral on 12 December; the Mayor's Carols for Christmas at the Guildhall on 16 December which had been very well attended; the Holocaust Memorial Day Service at the National Arboretum on 24 January to commemorate the 65<sup>th</sup> anniversary of the liberation of Auchwitz-Birkenau; and today, the Lichfield Cathedral School Founders Day breakfast and service.

The Mayor also reported that February was National Heart Month and as part of the campaign to increase awareness the Clock Tower would be lit in red on the evening of 1 February. He also requested the co-operation of the Council later in the month on the 26 February for National Wear Red Day in support of the work of the British Heart Foundation.

#### 73 DECLARATIONS OF INTEREST

None.

#### 74 COUNCIL MINUTES

**RESOLVED:** *That the Minutes of the Meeting of the City Council held on 7 December 2009 (60 - 71) be confirmed and signed as a correct record.*

#### 75 PLANNING APPLICATIONS COMMITTEE

**RESOLVED:** *That the Minutes of the Planning Applications Committee meetings held on 19 November 2009 and 9 December 2009 be received.*

#### 76 DARWIN HALL COMMITTEE

**RESOLVED:** *That the Minutes of the Darwin Hall Committee meeting held on 3 December 2009 be received.*

#### 77 REPORT OF THE OPEN SPACES OFFICER

Consideration was given to the report of the Open Spaces Officer.

**RESOLVED:** *That the Open Spaces Officer be thanked for her report and the report be received.*

#### 78 REPORT ON THE SPCA AGM

Consideration was given to Councillor J A Smith's report on the SPCS Annual General Meeting held on 7 November 2009.

**RESOLVED:** *That Councillor J A Smith be thanked for his report and the report be received.*

**79 REPORT ON THE NALC “EMPOWERED COMMUNITIES” CONFERENCE**

Consideration was given to Councillor A D Thompson’s report on the NALC “Empowered Communities” Conference for larger councils held on 2 December 2009.

**RESOLVED:** *That Councillor A D Thompson be thanked for his report and the report be received.*

**80 RAIL TRANSPORT ISSUES**

The Council noted that Councillor A D Thompson was its representative on “West Coast Rail 250”, and that from time to time various other meetings arose in relation to rail services affecting the City where the City Council should be represented.

**RESOLVED:** *That the person appointed as City Council representative on West Coast Rail 250 (currently Councillor A D Thompson) also act as representative of the City Council at other meetings associated with rail issues affecting the City, unless some other representative was specifically appointed.*

**81 COUNCIL MEMBERSHIP OF SESCAB**

The Council noted that the former Lichfield Citizens Advice Bureau was now part of a new charitable company, South East Staffordshire Citizens Advice Bureau (SESCAB), and considered an invitation for the Council to become company members of SESCAB.

**RESOLVED:** *That the City Council become company members of South East Staffordshire Citizens Advice Bureau.*

**82 POWER TO GRANT FREEDOMS**

The Council noted the content of the agenda report concerning Section 5 of the Local Democracy, Economic Development and Construction Act 2009 which introduced a new power enabling all councils to create honorary freemen (and freewomen). Previously only cities, boroughs and royal towns had this right.

**RESOLVED:** *That the report be noted.*

**83 SERVICE LEVEL AGREEMENT – GROUNDS MAINTENANCE**

The Council considered the report of the Town Clerk which detailed the existing Grounds Maintenance Contract with Lichfield District Council Operational Services (LDCOS); and proposals for entering into a Service Level Agreement with LDCOS to provide ongoing grounds maintenance services to the Council based on the criteria contained in the report.

**RESOLVED:** *That the Town Clerk prepare the terms of a Service Agreement between the City Council and Lichfield District Council Operational Services, for adoption at the March Council meeting, and that in the event that an Agreement is not reached by that date the terms of the existing Contract to continue for a further 12 months, or until such time as agreement is reached if earlier.*

**84 FEES AND CHARGES 2010/2011**

The Council considered the level of fees and charges to be levied for Markets, the Guildhall and photocopying for 2010/2011.

**RESOLVED:**

**a)** *That in view of the Economic Recession, and to assist in promoting the continuing viability of the Market, for one year only (2010/2011) there be no increase in Market Stall rents and service charges to Traders.*

- b) *That the Guildhall hire charges with effect from 1 April 2010 be as detailed in Appendix 5 to the agenda.*
- c) *That with immediate effect the charges for photocopies be:  
Monochrome - 5 pence per copy (side), inclusive of VAT  
Colour - 10 pence per copy (side), inclusive of VAT*

**85 BUDGET ESTIMATES 2010/2011  
(INCLUDING FINANCIAL PROGRESS REPORT 1 APRIL TO 31 DECEMBER 2009)**

Consideration was given to:

- a) Financial Progress Report for the period 1 April to 31 December 2009.
- b) Budget estimates for 2010/2011 financial year.

It was proposed,

- 1 *“that the Financial Progress Report for the period 1 April to 31 December 2009 be noted.*
- 2 *That the Council approve:*
  - i) *The Budget Estimates and Report for the 2010/2011 financial year*
  - ii) *A precept for 2010/2011 financial year in the sum of £628,700”*

An amendment was proposed by Councillor I A Jackson; *“that a precept of £597,265 be levied; a reduction of 5%.”*

On being put to the vote the amendment was declared lost, whereupon it was

**RESOLVED:**

- 1. *That the Financial Progress Report for the period 1 April to 31 December 2009 be noted.*
- 2. *That the Council approve:*
  - i) *The Budget Estimates and Report for 2010/2011 financial year.*
  - ii) *A precept for 2010/2011 financial year in the sum of £628,700*

**86 PAYMENT OF ACCOUNTS**

**RESOLVED:** *That payment of accounts be approved and confirmed as listed:*

- a) *1 November 2009 to 30 November 2009 in the sum of £108,579.64 General Account, and £996.45 Imprest Account.*
- b) *1 December 2009 to 31 December 2009 in the sum of £152,235.56 General Account, and £1,018.23 Imprest Account.*

**THERE BEING NO FURTHER BUSINESS  
THE MAYOR DECLARED THE MEETING CLOSED AT 7.03 PM**

## Lichfield City Council

### Minutes of the Meeting of Lichfield City Council held in the Guildhall, Lichfield, on Monday, 15 March 2010 at 6.30 pm

**PRESENT:** Councillor T J Thomas (Mayor), and Councillors Mrs J A Allsopp, R J Awty, B F Bacon, Mrs N Bacon, J R Bayliss, Mrs M P Bland, G Boyle, Mrs M G Boyle, B D Diggle, D P A Dundas, Mrs J M Eagland, Mrs D English, T V Finn, M J Fryers, C Greatorex, P L Hitchman, I A Jackson, D R R Prentis, Mrs E C Roe, D Smedley, J A Smith, C J Spruce, A D Thompson, J C Walker, M A Warfield, B S White and J N Wilks.

**APOLOGIES:** None (all members present).

### **MEMBERS STOOD IN SILENCE TO PAY TRIBUTE TO MICHAEL BENNETT (FORMER SHERIFF AND COUNCILLOR) WHO DIED ON 7 MARCH 2010.**

#### **87 MAYOR'S ANNOUNCEMENTS**

The Mayor reported on recent civic and other engagements he had attended, including his visit to the City's twin town of Limburg an der Lahn from 10 to 14 February to mark its 1100<sup>th</sup> anniversary; the opening of the Shrovetide Fair on 16 February; an RAF civic reception at Drayton Manor on 25 February; the Young Enterprise Fair at the Garrick Theatre on 27 February; and a very enjoyable District Council Chairman's Dinner Dance at Drayton Manor on 5 March.

#### **88 DECLARATIONS OF INTEREST**

The Town Clerk reported that the District Council's Standards Committee had granted a Dispensation to all City councillors who were also District councillors permitting them to speak and vote at City Council meetings on the Service Agreement for Grounds Maintenance, and Guildhall Complex. These councillors would otherwise be deemed to have a prejudicial interest at City Council meetings by reason of their membership of Lichfield District Council. The Dispensation applied to councillors Mrs J A Allsopp, B F Bacon, Mrs N Bacon, Mrs M P Bland, Mrs M G Boyle, B D Diggle, Mrs J M Eagland, Mrs D English, T V Finn, M J Fryers, C Greatorex, I A Jackson, D Smedley, J C Walker and J N Wilks.

Councillor J A Smith declared a personal interest in Minute 103 (Guildhall Complex) as he was the City Council's representative on the Lichfield & District Arts Association.

Those Councillors who declared interests under Minute 93 (Grants Advisory Committee) are listed under that Minute.

#### **89 COUNCIL MINUTES**

**RESOLVED:** *That the Minutes of the Meeting of the City Council held on 26 January 2010 (72 - 86) be confirmed and signed as a correct record.*

#### **90 PLANNING APPLICATIONS COMMITTEE**

**RESOLVED:** *That the Minutes of the Planning Applications Committee meetings held on 7 January 2010, 21 January 2010 and 10 February 2010 be received.*

**91 QUESTION UNDER STANDING ORDER 8(2)**

Councillor A D Thompson submitted the following question under Standing Order 8(2)

**High Speed 2 (HS2)**

*"The proposed new HS2 rail line would slice through Green Belt at Hints and Freeford before rising on a huge embankment to cross over the A38 at Cappers Lane, over the top of Enterprise Park Industrial Estate, and then over the road and two existing rail lines by Trent Valley station before joining up with the existing West Coast main line at Elmhurst. No facilities whatsoever are to be provided for Lichfield on the new line and indeed it is possible that Lichfield could lose existing services because they would be diverted on to the new line.*

*I support high speed rail in principle, but that the new line would not deliver what it was set up to do. Instead of the much needed high speed link between London and Birmingham what we would have is a line from London to Elmhurst, with a little branch line into a terminus at Birmingham which is not in the city centre but at Curzon Street - Birmingham's original station which closed in 1854 when a better location was found at New Street.*

*Will the Leader and the City Council use their best endeavours, in conjunction with others, to oppose this damaging scheme in so far as it affects Lichfield?"*

Councillor David Smedley responded that he shared these concerns and would arrange for the matter to be placed on the agenda for the Council's next Planning Committee Meeting.

**92 DARWIN HALL**

The Council considered the agenda report detailing proposals for the establishment of a Darwin Hall Community Association, the legal status of which would be a Company limited by guarantee, together with the Articles of Association, and terms of the Lease of the building to the Association.

In addition the minutes of the recent Darwin Hall Committee meetings held on 4 February 2010 and 4 March 2010 were considered.

**RESOLVED:**

- 1. That the Minutes of the Darwin Hall Committee meeting held on 4 February 2010 be received.**
- 2. That the Minutes and recommendations of the Darwin Hall Committee meeting held on 4 March 2010 be received and adopted.**
- 3. That the Council agree the Articles of Association [as circulated with the agenda] for the establishment of a Darwin Hall Community Association as a Company and gives delegated authority to the Town Clerk to finalise the establishment of the Company.**
- 4. That the Council agree the terms of the Lease of the Darwin Hall [as circulated with the agenda] from the Council to the Darwin Hall Community Association and gives delegated authority to the Town Clerk to finalise arrangements for the lease.**
- 5. That the Darwin Hall Community Association be granted an interest free loan of £1,000 from the Council for a period of up to 12 months.**
- 6. That the following four councillors be appointed as the first directors of the Darwin Hall Community Association (Company): Councillors R J Awty, T V Finn, I A Jackson and J A Smith.**
- 7. That the following three councillors be appointed as members of the Darwin Hall Committee to replace the councillors who appointed as a directors of the Darwin Hall Community Association in item 6 above, and who would therefore unable to participate in future Council business related to the Darwin Hall by reason of a Prejudicial Interest: councillors Mrs J A Allsopp, B F Bacon and J R Bayliss.**

### 93 GRANTS ADVISORY COMMITTEE

Consideration was given to the recommendations of the Grants Advisory Committee held on 11 February 2010.

**RESOLVED:** *That the Minutes of the Grants Advisory Committee Meeting held on 11 February 2010 be received, and the recommendations contained therein be adopted.*

The following councillors declared a prejudicial interest in the applications from the undermentioned organisations:

<i>Curborough Community Association</i>	Mrs N Bacon, T V Finn
<i>Erasmus Darwin House</i>	Mrs M G Boyle
<i>Fairtrade Lichfield</i>	I A Jackson
<i>Friends of Johnson Birthplace</i>	B D Diggle
<i>Jack &amp; Jill's Pre School</i>	T V Finn
<i>Lichfield Adventure Playground Association</i>	B F Bacon, J R Bayliss, T V Finn
<i>Lichfield &amp; District Live at Home Scheme</i>	T V Finn
<i>Lichfield District Arts Association</i>	Mrs N Bacon
<i>Lichfield Greenhill Bower</i>	T V Finn
<i>Lichfield Rail Promotion Group</i>	I A Jackson
<i>Lichfield Shrievally Association</i>	Mrs D English, Mrs M G Boyle, J N Wilks
<i>Lichfield Twinning Association</i>	T V Finn
<i>Worshipful Company of Smiths</i>	T V Finn

The following councillors declared a personal interest in the applications from the undermentioned organisations:

<i>Beacon Street Area Residents Association</i>	M P Bland, Mrs E C Roe, T J Thomas
<i>City of Lichfield Concert Band</i>	J N Wilks
<i>Johnson Society</i>	Mrs D English, C Greatorex, T J Thomas, J N Wilks
<i>Lichfield and District Anglo-German Club</i>	B S White
<i>Lichfield District Arts Association</i>	J A Smith
<i>Lichfield District Scout Council</i>	T J Thomas
<i>Lichfield Festival Association</i>	Mrs D English, J A Smith
<i>Lichfield Mysteries</i>	I A Jackson
<i>Lichfield Proms in the Park</i>	T V Finn
<i>Lichfield Twinning Association</i>	Mrs M G Boyle, Mrs D English, C Greatorex, Mrs E C Roe, J A Smith, T J Thomas, B S White
<i>St Michael's Church</i>	J N Wilks
<i>The Guild of St Mary's Centre</i>	J N Wilks
<i>Voluntary Transport for the Disabled</i>	J N Wilks

### 94 NOMINATIONS FOR CIVIC OFFICE 2010/11

#### a) Mayor Elect

It was proposed by Councillor A D Thompson, seconded by Councillor T J Thomas and

**RESOLVED:** *That Councillor Christopher Spruce be nominated Mayor Elect for the year 2010/11.*

#### b) Deputy Mayor Elect

It was proposed by Councillor T J Thomas, seconded by Councillor M A Warfield and

**RESOLVED:** *That Councillor Brian Bacon be nominated Deputy Mayor Elect for the year 2010/11.*

#### c) Sheriff Elect

It was proposed by Councillor J N Wilks, seconded by Councillor Mrs D English and

**RESOLVED:** *That Councillor Colin Greatorex be nominated Sheriff Elect for the year 2010/11.*

**95 REPORT OF THE MARKETS OFFICER**

Consideration was given to the report of the Markets Officer and the Council was pleased to note the excellent conclusion of the recent 'Market Health Check' report carried out by the National Association of British Market Authorities.

**RESOLVED:**

1. ***That the Markets Officer be thanked for her report and the report be received.***
2. ***That a letter of appreciation be sent to the Markets Officer for her continuing excellent work in managing the Markets***

**96 CALENDAR OF MEETINGS 2010/2011**

**RESOLVED:** *That the Calendar of Meetings for 2010/2011 be as follows:*

<b>Date</b>	<b>Time</b>	<b>Meeting</b>
<b>2010</b>		
Wednesday, 5 May	6.30pm	Planning Applications Committee
<b>Monday, 17 May</b>	<b>6.30pm</b>	<b>ANNUAL COUNCIL</b>
<b>Wednesday, 26 May</b>	<b>7.30pm</b>	<b>ANNUAL TOWN MEETING</b>
Thursday, 27 May	6.30pm	Planning Applications Committee
<i>Tuesday, 15 June</i>	<i>6.30pm</i>	<i>Internal Control Working Party</i>
Thursday, 17 June	6.30pm	Planning Applications Committee
<b>Monday, 28 June</b>	<b>6.30pm</b>	<b>COUNCIL</b>
<b>Tuesday, 6 July</b>	6.30pm	Planning Applications Committee
<b>Monday, 26 July</b>	<b>6.30pm</b>	<b>COUNCIL</b>
Thursday, 29 July	6.30pm	Planning Applications Committee
Thursday, 26 August	6.30pm	Planning Applications Committee
<b>Monday, 13 September</b>	<b>6.30pm</b>	<b>COUNCIL</b>
Wednesday, 15 Sept	6.30pm	Planning Applications Committee
Tuesday, 5 October	<i>2.30pm</i>	Johnson Birthplace Advisory Committee
Tuesday, 5 October	6.30pm	<i>Planning Applications Committee</i>
<b>Monday, 25 October</b>	<b>6.30pm</b>	<b>COUNCIL</b>
<i>Thursday, 28 October</i>	6.30pm	<i>Planning Applications Committee</i>
Wednesday, 10 November	<i>6.30pm</i>	Staffing Establishment Working Party
Thursday 11 November	<i>6.30pm</i>	Internal Control Working Party
<i>Thursday, 18 November</i>	6.30pm	<i>Planning Applications Committee</i>
<b>Monday, 6 December</b>	<b>6.30pm</b>	<b>COUNCIL</b>
<i>Wednesday, 8 December</i>	6.30pm	<i>Planning Applications Committee</i>
<b>2011</b>		

<i>Thursday, 6 January</i>	6.30pm	<i>Planning Applications Committee</i>
<b>Tuesday, 25 January</b>	<b>6.30pm</b>	<b>COUNCIL</b>
<i>Thursday, 27 January</i>	6.30pm	<i>Planning Applications Committee</i>
<i>Thursday, 10 February</i>	<i>6.30pm</i>	<i>Grants Advisory Committee</i>
<i>Tuesday 15 February</i>	6.30pm	<i>Planning Applications Committee</i>
<b>Mon 28 February</b>	<b>6.30pm</b>	<b>COUNCIL</b>
<i>Thursday, 10 March</i>	6.30pm	<i>Planning Applications Committee</i>
<i>Wednesday 23 March</i>	<i>6.30pm</i>	<i>Internal Control Working Party</i>
<i>Thursday, 31 March</i>	<i>2.30pm</i>	<i>Johnson Birthplace Advisory Committee</i>
<i>Thursday, 31 March</i>	6.30pm	<i>Planning Applications Committee</i>
<b>Monday, 11 April</b>	<b>6.30pm</b>	<b>COUNCIL</b>
<i>Thursday, 21 April</i>	6.30pm	<i>Planning Applications Committee</i>
<b>Wednesday, 11 May</b>	<b>6.30pm</b>	<b>ANNUAL COUNCIL</b>
<i>Thursday, 12 May</i>	6.30pm	<i>Planning Applications Committee</i>
<b>Wednesday, 18 May</b>	<b>7.30pm</b>	<b>ANNUAL TOWN MEETING</b>

#### 97 HIGHWAY DEDICATION – LAND AT FESTIVAL GARDENS, QUEEN STREET

Consideration was given to the agenda report which detailed a request from Staffordshire County Council to use a strip of City Council owned land at Festival Gardens on which to construct a widened footpath for a cycleway along the south side of Queen Street. The Council noted that the proposed route had already been considered by the Planning Applications Committee at its meeting on 7 January 2010 when it was supported by members.

##### **RESOLVED:**

- 1. That the City Council freely dedicate as public highway some 224 sq m of land within the Festival Gardens on the south side of Queen Street as shown on the agenda plan CDC5251/R00/05, with the County Council meeting the City Council's legal costs involved.**
- 2. That the Council consent to Staffordshire County Council entering the Council land to construct the length of footway ahead of completion of the formal Highway Dedication Agreement.**
- 3. That the County Council be asked to address the poor provision for cycle parking within the City Centre.**

#### 98 YOUTH CONSULTATIVE GROUP

The Council considered the agenda report on a review of the role and operation of the Youth Consultative Group and proposals for its future operation and development.

**RESOLVED: That the report be noted.**

#### 99 GUILDHALL WORKS – PROGRESS REPORT

The Council considered the agenda report on progress of works to install a new lift and CCTV system at the Guildhall.

**RESOLVED: That the report be noted.**

**100 SERVICE AGREEMENT FOR GROUNDS MAINTENANCE**

The Council considered the agenda report detailing proposed terms for a Service Agreement with Lichfield District Council Operational Services for ongoing grounds maintenance of the Council's open space and footpaths with effect from 1 April 2010.

***RESOLVED: That Standing Orders as to Contracts No 2 be waived in relation to the special circumstances applying, and that the Council enter into an ongoing Service Agreement with Lichfield District Council Operational Service for grounds maintenance services as contained in the draft Service Agreement.***

**101 PAYMENT OF ACCOUNTS**

***RESOLVED: That payment of accounts be approved and confirmed as listed:***

- a) 1 January to 31 January 2010 in the sum of £123,343.04 General Account, and £420.34 Imprest Account.***
- b) 1 February to 28 February 2010 in the sum of £71,786.95 General Account, and £518.60 Imprest Account.***

**102 EXCLUSION OF THE PRESS AND PUBLIC**

***RESOLVED: That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the meeting.***

**103 GUILDHALL COMPLEX**

Further to Minute 46 of the meeting of the Council on 14 September 2009 the Council considered the confidential agenda report which detailed progress since that date.

***RESOLVED:***

- i. That the report be noted and the recommendations contained therein adopted.***
- ii. That a Working Party be established to oversee and progress this matter and report back to the Council.***
- iii. That the following six Councillors be appointed to serve on the Guildhall Complex Working Party: Councillors J R Bayliss, M J Fryers, D Smedley, J A Smith, M A Warfield and J N Wilks.***

**104 GUILDHALL LIFT AND CCTV**

The Council considered the confidential report of the Town Clerk on the tenders received for the two schemes.

***RESOLVED: That the report be noted.***

**THERE BEING NO FURTHER BUSINESS  
THE MAYOR DECLARED THE MEETING CLOSED AT 7.25 PM**

## Lichfield City Council

### Minutes of the Meeting of Lichfield City Council held in the Guildhall, Lichfield, on Monday, 26 April 2010 at 6.30 pm

**PRESENT:** Councillor T J Thomas (Mayor), and Councillors Mrs J A Allsopp, B F Bacon, Mrs N Bacon, Mrs M P Bland, G Boyle, Mrs M G Boyle, D P A Dundas, Mrs J M Eagland, Mrs D English, T V Finn, M J Fryers, C Greatorex, P L Hitchman, I A Jackson, Mrs E C Roe, D Smedley, J A Smith, C J Spruce, M A Warfield, B S White and J N Wilks.

**APOLOGIES:** Councillors R J Awty, B D Diggle, A D Thompson and J C Walker.

#### 105 MAYOR'S ANNOUNCEMENTS

The Mayor reported on recent civic and other engagements he had attended, including the Sheriff's Show held at the Friary School on 19 March; the Over 70's Entertainment and Tea on 24 March; the Worshipful Company of Smiths Annual Service and Court; the Mayor and Sheriff's Charity Concert on 16 April (which was very well supported and helped to push the amount raised for charities during the year to over £10,000); St Georges Court on 23 April; and a very enjoyable service at the Cathedral on 25 April where over 400 Scouts were in attendance.

As this was the last full meeting he would preside over, the Mayor formally expressed his appreciation to the Town Clerk (Peter Young) and the Civic Administrator (Kate Durrant), for their help and advice during his year of office; and to fellow councillors for their support.

#### 106 DECLARATIONS OF INTEREST

Councillors T V Finn, I A Jackson and J A Smith declared personal interests in Minute 110 (Darwin Hall Committee) since they were Trustees/Members of the Darwin Hall Community Association appointed as representatives by the City Council.

#### 107 COUNCIL MINUTES

**RESOLVED:** *That the Minutes of the Meeting of the City Council held on 15 March 2010 (87 - 104) be confirmed and signed as a correct record.*

#### 108 PLANNING APPLICATIONS COMMITTEE

**RESOLVED:** *That the Minutes of the Planning Applications Committee meetings held on 4 March 2010 and 25 March 2010 be received.*

#### 109 INTERNAL CONTROL WORKING PARTY

**RESOLVED:** *That the Minutes of the Internal Control Working Party held on 18 March 2010 be received, and the recommendations contained therein be adopted.*

#### 110 DARWIN HALL

**RESOLVED:** *That the Minutes of the Darwin Hall Committee meeting held on 15 April 2010 be received.*

#### 111 JOHNSON BIRTHPLACE ADVISORY COMMITTEE

**RESOLVED:** *That the Minutes of the Johnson Birthplace Advisory Committee held on 1 April 2010 be received, and the recommendations contained therein be adopted.*

#### **112 REPORT OF THE MUSEUMS AND HERITAGE OFFICER**

Consideration was given to the report of the Museums and Heritage Officer. It was also reported that, following a nomination from this Council, Joanne Wilson had been shortlisted for one of the top three places in the NALC "Council Worker of the Year" competition.

**RESOLVED:**

- 1. That the Museums and Heritage Officer be thanked for her report and the report be received.**
- 2. That the Council's congratulations to Joanne Wilson be placed on record.**

#### **113 REGISTRATION OF CITY COUNCIL LAND**

Consideration was given to the agenda report which detailed progress made on registering the Council's property interests with the Land Registry.

**RESOLVED: That the report be noted.**

#### **114 PAYMENT OF ACCOUNTS**

**RESOLVED: That payment of accounts be approved and confirmed as listed for the period 1 March 2010 to 31 March 2010 in the sum of £370,483.37 General Account, and £1,248.44 Imprest Account.**

#### **115 EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED: That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the meeting.**

#### **116 STAFFING AND ESTABLISHMENT WORKING PARTY**

**RESOLVED: That the Minutes of the Staffing and Establishment Working Party held on 14 April 2010 be received, and the recommendations contained therein be adopted.**

*At the conclusion of the meeting the Leader of the Council, Councillor D Smedley expressed his personal thanks to all Officers for their hard work during the year; and to fellow Councillors for their support and cross party working over the year for the benefit of the City.*

**THERE BEING NO FURTHER BUSINESS  
THE MAYOR DECLARED THE MEETING CLOSED AT 6.47 PM**

**MAYOR**

## Lichfield City Council

### Minutes of the Annual Meeting of Lichfield City Council held in Guildhall, Lichfield, on Monday, 17 May 2010 at 6.30 pm

**PRESENT:** Councillors Mrs J A Allsopp, R J Awty, B F Bacon, Mrs N Bacon, Mrs M P Bland, G Boyle, Mrs M G Boyle, B D Diggle, Mrs J M Eagland, Mrs D English, C Greatorex, P L Hitchman I A Jackson, Mrs E C Roe, D Smedley, J A Smith, C J Spruce, T J Thomas, A D Thompson, M A Warfield and J N Wilks.

**APOLOGIES:** Councillors J R Bayliss, T V Finn, M J Fryers and J C Walker.

#### 1 ELECTION OF MAYOR

It was proposed by Councillor A D Thompson, seconded by Councillor T J Thomas, and

**RESOLVED:** *That Councillor Christopher John Spruce be elected Mayor of the City to hold office until the election of a successor at the Annual Meeting of Council in May 2011.*

The Mayor was invested with the Mayoral Chain, and signed the Declaration of Acceptance of Office. The Mayor then took the Oath of Allegiance and occupied the Chair.

#### 2 COUNCIL MINUTES

**RESOLVED:** *That the Minutes of the City Council Meeting held on 26 April 2010 (105 – 116) be confirmed and signed as a correct record.*

#### 3 APPOINTMENT OF DEPUTY MAYOR

It was proposed by Councillor T J Thomas, seconded by Councillor M A Warfield, and

**RESOLVED:** *That Councillor Brian Frederick Bacon be appointed Deputy Mayor to hold office until the election of Mayor at the Annual Meeting of Council in May 2011.*

The Deputy Mayor was invested with the badge of office, and signed the Declaration of Acceptance of Office.

#### 4 ELECTION OF SHERIFF

It was proposed by Councillor J N Wilks, seconded by Councillor Mrs D English, and

**RESOLVED:** *That Councillor Colin Greatorex be elected Sheriff of the City until the election of a successor at the Annual Meeting of Council in May 2011.*

The Sheriff was invested with the Chain of Office, and took the Oath of Fealty to the Crown.

#### 5 EXPRESSION OF THANKS

The Mayor, Deputy Mayor and Sheriff each returned thanks for their election.

#### 6 APPOINTMENT OF MAYOR'S CHAPLAIN

The Mayor announced that the Reverend Canon Wealands Bell would be his Chaplain.

#### 7 VOTE OF THANKS TO RETIRING MAYOR

It was proposed by Councillor D Smedley, seconded by Councillor A D Thompson, and

**RESOLVED:** *That the best thanks of the citizens be accorded to Councillor Terence John Thomas for his valuable and outstanding services as Mayor during 2009/10.*

Councillor Thomas responded in suitable terms and paid tribute to members of the Council for their support and friendship during his term of office.

**8 VOTE OF THANKS TO RETIRING SHERIFF**

It was proposed by the Mayor, seconded by Councillor B D Diggle, and

***RESOLVED: That the best thanks of the citizens be accorded to Mr Simon Price for his valuable and outstanding services as Sheriff during 2009/10.***

Mr Price responded in suitable terms and paid tribute to members of the Council for their support and friendship during his term of office.

**9 PRESENTATION OF BADGES OF OFFICE**

The Mayor presented Badges of Office to the Mayoress, Deputy Mayor's Lady and Sheriff's Lady.

**10 REPLICA BADGES OF OFFICE**

The retiring Mayor and Mayoress were presented with replica badges of office by the Mayor, and the retiring Sheriff and Sheriff's Lady were presented with replica badges of office by the Sheriff.

**11 APPOINTMENT OF LEADER OF COUNCIL**

It was proposed by Councillor T J Thomas, seconded by Councillor Mrs N Bacon, and

***RESOLVED: That Councillor David Smedley be appointed Leader of Council until the Annual Meeting of Council in May 2011.***

**12 APPOINTMENT OF DEPUTY LEADER OF COUNCIL**

It was proposed by Councillor J N Wilks, seconded by Councillor Mrs M G Boyle, and

***RESOLVED: That Councillor Mark Andrew Warfield be appointed Deputy Leader of Council until the Annual Meeting of Council in May 2011.***

**13 APPOINTMENT OF COMMITTEES, WORKING PARTIES, AND ADVISORY COMMITTEES**

***RESOLVED: That membership of Committees, Working Parties, and Advisory Committees be as follows:***

**a) Planning Applications Committee**

All members of Council

*Chairman Cllr R J Awty; Vice Chairman Cllr John Wilks*

**b) Grants Advisory Committee (9 members)**

7 Majority Group - Cllrs R J Awty, D P A Dundas, D Smedley, C J Spruce, T J Thomas, A D Thompson, M Warfield

1 Liberal Democrat Group – Cllr Mrs E C Roe

1 Independent – Cllr J Walker

*Chairman Cllr M Warfield; Vice Chairman Cllr C J Spruce*

**c) Internal Control Working Party (6 members)**

5 Majority Group – Cllrs Mrs Allsopp, B Bacon, D Smedley, C J Spruce, M Warfield

1 Liberal Democrat Group – Cllr I A Jackson

*Chairman Cllr D Smedley; Vice Chairman Cllr M Warfield*

**d) Johnson Birthplace Advisory Committee (6 members)**

5 Majority Group – Cllrs B Awty, J Bayliss, B D Diggle, A D Thompson, B S White

1 Liberal Democrat Group – Cllr J A Smith

Also:

1 Johnson Friends (appointed by Friends)

1 Johnson Society (appointed by Society)

*Chairman Cllr A D Thompson; Vice Chairman Cllr J A Smith*

**e) Staffing Establishment Working Party (6 members)**

5 Majority Group - Cllrs Mrs N Bacon, B D Diggle, Mrs D English, D Smedley, J N Wilks

1 Liberal Democrat Group - Cllr Mrs E C Roe

*Chairman Cllr D Smedley; Vice Chairman Cllr B D Diggle*

**f) Darwin Hall Committee**

6 Majority Group - Cllrs Mrs J Allsopp, B Bacon, J Bayliss, D Smedley, C J Spruce and J N Wilks

1 Liberal Democrat Group - Mrs M P Bland

*Chairman Cllr Wilks; Vice Chairman Cllr B Bacon*

**g) Twinning Visits Grants Fund Working Group**

Defined by Council resolution as:

Leader of Council, Deputy Leader, and Liberal Democrat Group Leader

**i) Tender-Opening Sub-Committee**

Defined in Standing Orders as:

Mayor, Deputy Mayor, Leader of Council, and Deputy Leader

Plus – (as observer) Liberal Democrat Group Leader or their nominee

**THERE BEING NO FURTHER BUSINESS  
THE MAYOR DECLARED THE MEETING CLOSED AT 7.12 PM**