

Lichfield City Council

Minutes of the Meeting of Lichfield City Council held in the Guildhall, Lichfield, on Tuesday, 26 January 2010 at 6.30 pm

PRESENT: Councillor T J Thomas (Mayor), and Councillors Mrs J A Allsopp, R J Awty, B F Bacon, Mrs N Bacon, Mrs M P Bland, G Boyle, Mrs M G Boyle, B D Diggle, D P A Dundas, Mrs J M Eagland, Mrs D English, T V Finn, M J Fryers, P L Hitchman, I A Jackson, Mrs E C Roe, D Smedley, J A Smith, C J Spruce, A D Thompson, M A Warfield and J N Wilks.

APOLOGIES: Councillors C Greatorex and D R R Prentis.

72 MAYOR'S ANNOUNCEMENTS

The Mayor reported on recent civic and other engagements he had attended, including the Staffordshire Federation of Women's Institutes Christmas Carol Service at the Cathedral on 12 December; the Mayor's Carols for Christmas at the Guildhall on 16 December which had been very well attended; the Holocaust Memorial Day Service at the National Arboretum on 24 January to commemorate the 65th anniversary of the liberation of Auschwitz-Birkenau; and today, the Lichfield Cathedral School Founders Day breakfast and service.

The Mayor also reported that February was National Heart Month and as part of the campaign to increase awareness the Clock Tower would be lit in red on the evening of 1 February. He also requested the co-operation of the Council later in the month on the 26 February for National Wear Red Day in support of the work of the British Heart Foundation.

73 DECLARATIONS OF INTEREST

None.

74 COUNCIL MINUTES

RESOLVED: *That the Minutes of the Meeting of the City Council held on 7 December 2009 (60 - 71) be confirmed and signed as a correct record.*

75 PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee meetings held on 19 November 2009 and 9 December 2009 be received.*

76 DARWIN HALL COMMITTEE

RESOLVED: *That the Minutes of the Darwin Hall Committee meeting held on 3 December 2009 be received.*

77 REPORT OF THE OPEN SPACES OFFICER

Consideration was given to the report of the Open Spaces Officer.

RESOLVED: *That the Open Spaces Officer be thanked for her report and the report be received.*

78 REPORT ON THE SPCA AGM

Consideration was given to Councillor J A Smith's report on the SPCS Annual General Meeting held on 7 November 2009.

RESOLVED: *That Councillor J A Smith be thanked for his report and the report be received.*

79 REPORT ON THE NALC “EMPOWERED COMMUNITIES” CONFERENCE

Consideration was given to Councillor A D Thompson’s report on the NALC “Empowered Communities” Conference for larger councils held on 2 December 2009.

RESOLVED: *That Councillor A D Thompson be thanked for his report and the report be received.*

80 RAIL TRANSPORT ISSUES

The Council noted that Councillor A D Thompson was its representative on “West Coast Rail 250”, and that from time to time various other meetings arose in relation to rail services affecting the City where the City Council should be represented.

RESOLVED: *That the person appointed as City Council representative on West Coast Rail 250 (currently Councillor A D Thompson) also act as representative of the City Council at other meetings associated with rail issues affecting the City, unless some other representative was specifically appointed.*

81 COUNCIL MEMBERSHIP OF SESCAB

The Council noted that the former Lichfield Citizens Advice Bureau was now part of a new charitable company, South East Staffordshire Citizens Advice Bureau (SESCAB), and considered an invitation for the Council to become company members of SESCAB.

RESOLVED: *That the City Council become company members of South East Staffordshire Citizens Advice Bureau.*

82 POWER TO GRANT FREEDOMS

The Council noted the content of the agenda report concerning Section 5 of the Local Democracy, Economic Development and Construction Act 2009 which introduced a new power enabling all councils to create honorary freemen (and freewomen). Previously only cities, boroughs and royal towns had this right.

RESOLVED: *That the report be noted.*

83 SERVICE LEVEL AGREEMENT – GROUNDS MAINTENANCE

The Council considered the report of the Town Clerk which detailed the existing Grounds Maintenance Contract with Lichfield District Council Operational Services (LDCOS); and proposals for entering into a Service Level Agreement with LDCOS to provide ongoing grounds maintenance services to the Council based on the criteria contained in the report.

RESOLVED: *That the Town Clerk prepare the terms of a Service Agreement between the City Council and Lichfield District Council Operational Services, for adoption at the March Council meeting, and that in the event that an Agreement is not reached by that date the terms of the existing Contract to continue for a further 12 months, or until such time as agreement is reached if earlier.*

84 FEES AND CHARGES 2010/2011

The Council considered the level of fees and charges to be levied for Markets, the Guildhall and photocopying for 2010/2011.

RESOLVED:

a) *That in view of the Economic Recession, and to assist in promoting the continuing viability of the Market, for one year only (2010/2011) there be no increase in Market Stall rents and service charges to Traders.*

- b) *That the Guildhall hire charges with effect from 1 April 2010 be as detailed in Appendix 5 to the agenda.*
- c) *That with immediate effect the charges for photocopies be:
Monochrome - 5 pence per copy (side), inclusive of VAT
Colour - 10 pence per copy (side), inclusive of VAT*

**85 BUDGET ESTIMATES 2010/2011
(INCLUDING FINANCIAL PROGRESS REPORT 1 APRIL TO 31 DECEMBER 2009)**

Consideration was given to:

- a) Financial Progress Report for the period 1 April to 31 December 2009.
- b) Budget estimates for 2010/2011 financial year.

It was proposed,

- 1 *“that the Financial Progress Report for the period 1 April to 31 December 2009 be noted.*
- 2 *That the Council approve:*
 - i) *The Budget Estimates and Report for the 2010/2011 financial year*
 - ii) *A precept for 2010/2011 financial year in the sum of £628,700”*

An amendment was proposed by Councillor I A Jackson; *“that a precept of £597,265 be levied; a reduction of 5%.”*

On being put to the vote the amendment was declared lost, whereupon it was

RESOLVED:

- 1. *That the Financial Progress Report for the period 1 April to 31 December 2009 be noted.*
- 2. *That the Council approve:*
 - i) *The Budget Estimates and Report for 2010/2011 financial year.*
 - ii) *A precept for 2010/2011 financial year in the sum of £628,700*

86 PAYMENT OF ACCOUNTS

RESOLVED: *That payment of accounts be approved and confirmed as listed:*

- a) *1 November 2009 to 30 November 2009 in the sum of £108,579.64 General Account, and £996.45 Imprest Account.*
- b) *1 December 2009 to 31 December 2009 in the sum of £152,235.56 General Account, and £1,018.23 Imprest Account.*

**THERE BEING NO FURTHER BUSINESS
THE MAYOR DECLARED THE MEETING CLOSED AT 7.03 PM**

Lichfield City Council

Minutes of the Meeting of Lichfield City Council held in the Guildhall, Lichfield, on Monday, 15 March 2010 at 6.30 pm

PRESENT: Councillor T J Thomas (Mayor), and Councillors Mrs J A Allsopp, R J Awty, B F Bacon, Mrs N Bacon, J R Bayliss, Mrs M P Bland, G Boyle, Mrs M G Boyle, B D Diggle, D P A Dundas, Mrs J M Eagland, Mrs D English, T V Finn, M J Fryers, C Greatorex, P L Hitchman, I A Jackson, D R R Prentis, Mrs E C Roe, D Smedley, J A Smith, C J Spruce, A D Thompson, J C Walker, M A Warfield, B S White and J N Wilks.

APOLOGIES: None (all members present).

MEMBERS STOOD IN SILENCE TO PAY TRIBUTE TO MICHAEL BENNETT (FORMER SHERIFF AND COUNCILLOR) WHO DIED ON 7 MARCH 2010.

87 MAYOR'S ANNOUNCEMENTS

The Mayor reported on recent civic and other engagements he had attended, including his visit to the City's twin town of Limburg an der Lahn from 10 to 14 February to mark its 1100th anniversary; the opening of the Shrovetide Fair on 16 February; an RAF civic reception at Drayton Manor on 25 February; the Young Enterprise Fair at the Garrick Theatre on 27 February; and a very enjoyable District Council Chairman's Dinner Dance at Drayton Manor on 5 March.

88 DECLARATIONS OF INTEREST

The Town Clerk reported that the District Council's Standards Committee had granted a Dispensation to all City councillors who were also District councillors permitting them to speak and vote at City Council meetings on the Service Agreement for Grounds Maintenance, and Guildhall Complex. These councillors would otherwise be deemed to have a prejudicial interest at City Council meetings by reason of their membership of Lichfield District Council. The Dispensation applied to councillors Mrs J A Allsopp, B F Bacon, Mrs N Bacon, Mrs M P Bland, Mrs M G Boyle, B D Diggle, Mrs J M Eagland, Mrs D English, T V Finn, M J Fryers, C Greatorex, I A Jackson, D Smedley, J C Walker and J N Wilks.

Councillor J A Smith declared a personal interest in Minute 103 (Guildhall Complex) as he was the City Council's representative on the Lichfield & District Arts Association.

Those Councillors who declared interests under Minute 93 (Grants Advisory Committee) are listed under that Minute.

89 COUNCIL MINUTES

RESOLVED: *That the Minutes of the Meeting of the City Council held on 26 January 2010 (72 - 86) be confirmed and signed as a correct record.*

90 PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee meetings held on 7 January 2010, 21 January 2010 and 10 February 2010 be received.*

91 QUESTION UNDER STANDING ORDER 8(2)

Councillor A D Thompson submitted the following question under Standing Order 8(2)

High Speed 2 (HS2)

"The proposed new HS2 rail line would slice through Green Belt at Hints and Freeford before rising on a huge embankment to cross over the A38 at Cappers Lane, over the top of Enterprise Park Industrial Estate, and then over the road and two existing rail lines by Trent Valley station before joining up with the existing West Coast main line at Elmhurst. No facilities whatsoever are to be provided for Lichfield on the new line and indeed it is possible that Lichfield could lose existing services because they would be diverted on to the new line.

I support high speed rail in principle, but that the new line would not deliver what it was set up to do. Instead of the much needed high speed link between London and Birmingham what we would have is a line from London to Elmhurst, with a little branch line into a terminus at Birmingham which is not in the city centre but at Curzon Street - Birmingham's original station which closed in 1854 when a better location was found at New Street.

Will the Leader and the City Council use their best endeavours, in conjunction with others, to oppose this damaging scheme in so far as it affects Lichfield?"

Councillor David Smedley responded that he shared these concerns and would arrange for the matter to be placed on the agenda for the Council's next Planning Committee Meeting.

92 DARWIN HALL

The Council considered the agenda report detailing proposals for the establishment of a Darwin Hall Community Association, the legal status of which would be a Company limited by guarantee, together with the Articles of Association, and terms of the Lease of the building to the Association.

In addition the minutes of the recent Darwin Hall Committee meetings held on 4 February 2010 and 4 March 2010 were considered.

RESOLVED:

- 1. That the Minutes of the Darwin Hall Committee meeting held on 4 February 2010 be received.**
- 2. That the Minutes and recommendations of the Darwin Hall Committee meeting held on 4 March 2010 be received and adopted.**
- 3. That the Council agree the Articles of Association [as circulated with the agenda] for the establishment of a Darwin Hall Community Association as a Company and gives delegated authority to the Town Clerk to finalise the establishment of the Company.**
- 4. That the Council agree the terms of the Lease of the Darwin Hall [as circulated with the agenda] from the Council to the Darwin Hall Community Association and gives delegated authority to the Town Clerk to finalise arrangements for the lease.**
- 5. That the Darwin Hall Community Association be granted an interest free loan of £1,000 from the Council for a period of up to 12 months.**
- 6. That the following four councillors be appointed as the first directors of the Darwin Hall Community Association (Company): Councillors R J Awty, T V Finn, I A Jackson and J A Smith.**
- 7. That the following three councillors be appointed as members of the Darwin Hall Committee to replace the councillors who appointed as a directors of the Darwin Hall Community Association in item 6 above, and who would therefore unable to participate in future Council business related to the Darwin Hall by reason of a Prejudicial Interest: councillors Mrs J A Allsopp, B F Bacon and J R Bayliss.**

93 GRANTS ADVISORY COMMITTEE

Consideration was given to the recommendations of the Grants Advisory Committee held on 11 February 2010.

RESOLVED: *That the Minutes of the Grants Advisory Committee Meeting held on 11 February 2010 be received, and the recommendations contained therein be adopted.*

The following councillors declared a prejudicial interest in the applications from the undermentioned organisations:

<i>Curborough Community Association</i>	Mrs N Bacon, T V Finn
<i>Erasmus Darwin House</i>	Mrs M G Boyle
<i>Fairtrade Lichfield</i>	I A Jackson
<i>Friends of Johnson Birthplace</i>	B D Diggle
<i>Jack & Jill's Pre School</i>	T V Finn
<i>Lichfield Adventure Playground Association</i>	B F Bacon, J R Bayliss, T V Finn
<i>Lichfield & District Live at Home Scheme</i>	T V Finn
<i>Lichfield District Arts Association</i>	Mrs N Bacon
<i>Lichfield Greenhill Bower</i>	T V Finn
<i>Lichfield Rail Promotion Group</i>	I A Jackson
<i>Lichfield Shrievalty Association</i>	Mrs D English, Mrs M G Boyle, J N Wilks
<i>Lichfield Twinning Association</i>	T V Finn
<i>Worshipful Company of Smiths</i>	T V Finn

The following councillors declared a personal interest in the applications from the undermentioned organisations:

<i>Beacon Street Area Residents Association</i>	M P Bland, Mrs E C Roe, T J Thomas
<i>City of Lichfield Concert Band</i>	J N Wilks
<i>Johnson Society</i>	Mrs D English, C Greatorex, T J Thomas, J N Wilks
<i>Lichfield and District Anglo-German Club</i>	B S White
<i>Lichfield District Arts Association</i>	J A Smith
<i>Lichfield District Scout Council</i>	T J Thomas
<i>Lichfield Festival Association</i>	Mrs D English, J A Smith
<i>Lichfield Mysteries</i>	I A Jackson
<i>Lichfield Proms in the Park</i>	T V Finn
<i>Lichfield Twinning Association</i>	Mrs M G Boyle, Mrs D English, C Greatorex, Mrs E C Roe, J A Smith, T J Thomas, B S White
<i>St Michael's Church</i>	J N Wilks
<i>The Guild of St Mary's Centre</i>	J N Wilks
<i>Voluntary Transport for the Disabled</i>	J N Wilks

94 NOMINATIONS FOR CIVIC OFFICE 2010/11

a) Mayor Elect

It was proposed by Councillor A D Thompson, seconded by Councillor T J Thomas and

RESOLVED: *That Councillor Christopher Spruce be nominated Mayor Elect for the year 2010/11.*

b) Deputy Mayor Elect

It was proposed by Councillor T J Thomas, seconded by Councillor M A Warfield and

RESOLVED: *That Councillor Brian Bacon be nominated Deputy Mayor Elect for the year 2010/11.*

c) Sheriff Elect

It was proposed by Councillor J N Wilks, seconded by Councillor Mrs D English and

RESOLVED: *That Councillor Colin Greatorex be nominated Sheriff Elect for the year 2010/11.*

95 REPORT OF THE MARKETS OFFICER

Consideration was given to the report of the Markets Officer and the Council was pleased to note the excellent conclusion of the recent 'Market Health Check' report carried out by the National Association of British Market Authorities.

RESOLVED:

1. ***That the Markets Officer be thanked for her report and the report be received.***
2. ***That a letter of appreciation be sent to the Markets Officer for her continuing excellent work in managing the Markets***

96 CALENDAR OF MEETINGS 2010/2011

RESOLVED: *That the Calendar of Meetings for 2010/2011 be as follows:*

Date	Time	Meeting
2010		
Wednesday, 5 May	6.30pm	Planning Applications Committee
Monday, 17 May	6.30pm	ANNUAL COUNCIL
Wednesday, 26 May	7.30pm	ANNUAL TOWN MEETING
Thursday, 27 May	6.30pm	Planning Applications Committee
<i>Tuesday, 15 June</i>	<i>6.30pm</i>	<i>Internal Control Working Party</i>
Thursday, 17 June	6.30pm	Planning Applications Committee
Monday, 28 June	6.30pm	COUNCIL
Tuesday, 6 July	6.30pm	Planning Applications Committee
Monday, 26 July	6.30pm	COUNCIL
Thursday, 29 July	6.30pm	Planning Applications Committee
Thursday, 26 August	6.30pm	Planning Applications Committee
Monday, 13 September	6.30pm	COUNCIL
Wednesday, 15 Sept	6.30pm	Planning Applications Committee
Tuesday, 5 October	<i>2.30pm</i>	Johnson Birthplace Advisory Committee
Tuesday, 5 October	6.30pm	<i>Planning Applications Committee</i>
Monday, 25 October	6.30pm	COUNCIL
<i>Thursday, 28 October</i>	6.30pm	<i>Planning Applications Committee</i>
Wednesday, 10 November	<i>6.30pm</i>	Staffing Establishment Working Party
Thursday 11 November	<i>6.30pm</i>	Internal Control Working Party
<i>Thursday, 18 November</i>	6.30pm	<i>Planning Applications Committee</i>
Monday, 6 December	6.30pm	COUNCIL
<i>Wednesday, 8 December</i>	6.30pm	<i>Planning Applications Committee</i>

2011		
<i>Thursday, 6 January</i>	6.30pm	<i>Planning Applications Committee</i>
Tuesday, 25 January	6.30pm	COUNCIL
<i>Thursday, 27 January</i>	6.30pm	<i>Planning Applications Committee</i>
Thursday, 10 February	6.30pm	Grants Advisory Committee
<i>Tuesday 15 February</i>	6.30pm	<i>Planning Applications Committee</i>
Mon 28 February	6.30pm	COUNCIL
<i>Thursday, 10 March</i>	6.30pm	<i>Planning Applications Committee</i>
<i>Wednesday 23 March</i>	6.30pm	Internal Control Working Party
Thursday, 31 March	2.30pm	Johnson Birthplace Advisory Committee
<i>Thursday, 31 March</i>	6.30pm	<i>Planning Applications Committee</i>
Monday, 11 April	6.30pm	COUNCIL
<i>Thursday, 21 April</i>	6.30pm	<i>Planning Applications Committee</i>
Wednesday, 11 May	6.30pm	ANNUAL COUNCIL
<i>Thursday, 12 May</i>	6.30pm	<i>Planning Applications Committee</i>
Wednesday, 18 May	7.30pm	ANNUAL TOWN MEETING

97 HIGHWAY DEDICATION – LAND AT FESTIVAL GARDENS, QUEEN STREET

Consideration was given to the agenda report which detailed a request from Staffordshire County Council to use a strip of City Council owned land at Festival Gardens on which to construct a widened footpath for a cycleway along the south side of Queen Street. The Council noted that the proposed route had already been considered by the Planning Applications Committee at its meeting on 7 January 2010 when it was supported by members.

RESOLVED:

- 1. That the City Council freely dedicate as public highway some 224 sq m of land within the Festival Gardens on the south side of Queen Street as shown on the agenda plan CDC5251/R00/05, with the County Council meeting the City Council's legal costs involved.**
- 2. That the Council consent to Staffordshire County Council entering the Council land to construct the length of footway ahead of completion of the formal Highway Dedication Agreement.**
- 3. That the County Council be asked to address the poor provision for cycle parking within the City Centre.**

98 YOUTH CONSULTATIVE GROUP

The Council considered the agenda report on a review of the role and operation of the Youth Consultative Group and proposals for its future operation and development.

RESOLVED: That the report be noted.

99 GUILDHALL WORKS – PROGRESS REPORT

The Council considered the agenda report on progress of works to install a new lift and CCTV system at the Guildhall.

RESOLVED: That the report be noted.

100 SERVICE AGREEMENT FOR GROUNDS MAINTENANCE

The Council considered the agenda report detailing proposed terms for a Service Agreement with Lichfield District Council Operational Services for ongoing grounds maintenance of the Council's open space and footpaths with effect from 1 April 2010.

RESOLVED: That Standing Orders as to Contracts No 2 be waived in relation to the special circumstances applying, and that the Council enter into an ongoing Service Agreement with Lichfield District Council Operational Service for grounds maintenance services as contained in the draft Service Agreement.

101 PAYMENT OF ACCOUNTS

RESOLVED: That payment of accounts be approved and confirmed as listed:

a) 1 January to 31 January 2010 in the sum of £123,343.04 General Account, and £420.34 Imprest Account.

b) 1 February to 28 February 2010 in the sum of £71,786.95 General Account, and £518.60 Imprest Account.

102 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the meeting.

103 GUILDHALL COMPLEX

Further to Minute 46 of the meeting of the Council on 14 September 2009 the Council considered the confidential agenda report which detailed progress since that date.

RESOLVED:

i. That the report be noted and the recommendations contained therein adopted.

ii. That a Working Party be established to oversee and progress this matter and report back to the Council.

iii. That the following six Councillors be appointed to serve on the Guildhall Complex Working Party: Councillors J R Bayliss, M J Fryers, D Smedley, J A Smith, M A Warfield and J N Wilks.

104 GUILDHALL LIFT AND CCTV

The Council considered the confidential report of the Town Clerk on the tenders received for the two schemes.

RESOLVED: That the report be noted.

**THERE BEING NO FURTHER BUSINESS
THE MAYOR DECLARED THE MEETING CLOSED AT 7.25 PM**

Lichfield City Council

Minutes of the Meeting of Lichfield City Council held in the Guildhall, Lichfield, on Monday, 26 April 2010 at 6.30 pm

PRESENT: Councillor T J Thomas (Mayor), and Councillors Mrs J A Allsopp, B F Bacon, Mrs N Bacon, Mrs M P Bland, G Boyle, Mrs M G Boyle, D P A Dundas, Mrs J M Eagland, Mrs D English, T V Finn, M J Fryers, C Greatorex, P L Hitchman, I A Jackson, Mrs E C Roe, D Smedley, J A Smith, C J Spruce, M A Warfield, B S White and J N Wilks.

APOLOGIES: Councillors R J Awty, B D Diggle, A D Thompson and J C Walker.

105 MAYOR'S ANNOUNCEMENTS

The Mayor reported on recent civic and other engagements he had attended, including the Sheriff's Show held at the Friary School on 19 March; the Over 70's Entertainment and Tea on 24 March; the Worshipful Company of Smiths Annual Service and Court; the Mayor and Sheriff's Charity Concert on 16 April (which was very well supported and helped to push the amount raised for charities during the year to over £10,000); St Georges Court on 23 April; and a very enjoyable service at the Cathedral on 25 April where over 400 Scouts were in attendance.

As this was the last full meeting he would preside over, the Mayor formally expressed his appreciation to the Town Clerk (Peter Young) and the Civic Administrator (Kate Durrant), for their help and advice during his year of office; and to fellow councillors for their support.

106 DECLARATIONS OF INTEREST

Councillors T V Finn, I A Jackson and J A Smith declared personal interests in Minute 110 (Darwin Hall Committee) since they were Trustees/Members of the Darwin Hall Community Association appointed as representatives by the City Council.

107 COUNCIL MINUTES

RESOLVED: *That the Minutes of the Meeting of the City Council held on 15 March 2010 (87 - 104) be confirmed and signed as a correct record.*

108 PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee meetings held on 4 March 2010 and 25 March 2010 be received.*

109 INTERNAL CONTROL WORKING PARTY

RESOLVED: *That the Minutes of the Internal Control Working Party held on 18 March 2010 be received, and the recommendations contained therein be adopted.*

110 DARWIN HALL

RESOLVED: *That the Minutes of the Darwin Hall Committee meeting held on 15 April 2010 be received.*

111 JOHNSON BIRTHPLACE ADVISORY COMMITTEE

RESOLVED: *That the Minutes of the Johnson Birthplace Advisory Committee held on 1 April 2010 be received, and the recommendations contained therein be adopted.*

112 REPORT OF THE MUSEUMS AND HERITAGE OFFICER

Consideration was given to the report of the Museums and Heritage Officer. It was also reported that, following a nomination from this Council, Joanne Wilson had been shortlisted for one of the top three places in the NALC "Council Worker of the Year" competition.

RESOLVED:

- 1. That the Museums and Heritage Officer be thanked for her report and the report be received.**
- 2. That the Council's congratulations to Joanne Wilson be placed on record.**

113 REGISTRATION OF CITY COUNCIL LAND

Consideration was given to the agenda report which detailed progress made on registering the Council's property interests with the Land Registry.

RESOLVED: That the report be noted.

114 PAYMENT OF ACCOUNTS

RESOLVED: That payment of accounts be approved and confirmed as listed for the period 1 March 2010 to 31 March 2010 in the sum of £370,483.37 General Account, and £1,248.44 Imprest Account.

115 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the meeting.

116 STAFFING AND ESTABLISHMENT WORKING PARTY

RESOLVED: That the Minutes of the Staffing and Establishment Working Party held on 14 April 2010 be received, and the recommendations contained therein be adopted.

At the conclusion of the meeting the Leader of the Council, Councillor D Smedley expressed his personal thanks to all Officers for their hard work during the year; and to fellow Councillors for their support and cross party working over the year for the benefit of the City.

**THERE BEING NO FURTHER BUSINESS
THE MAYOR DECLARED THE MEETING CLOSED AT 6.47 PM**

Lichfield City Council

Minutes of the Annual Meeting of Lichfield City Council held in Guildhall, Lichfield, on Monday, 17 May 2010 at 6.30 pm

PRESENT: Councillors Mrs J A Allsopp, R J Awty, B F Bacon, Mrs N Bacon, Mrs M P Bland, G Boyle, Mrs M G Boyle, B D Diggle, Mrs J M Eagland, Mrs D English, C Greatorex, P L Hitchman, I A Jackson, Mrs E C Roe, D Smedley, J A Smith, C J Spruce, T J Thomas, A D Thompson, M A Warfield and J N Wilks.

APOLOGIES: Councillors J R Bayliss, T V Finn, M J Fryers and J C Walker.

1 ELECTION OF MAYOR

It was proposed by Councillor A D Thompson, seconded by Councillor T J Thomas, and

RESOLVED: *That Councillor Christopher John Spruce be elected Mayor of the City to hold office until the election of a successor at the Annual Meeting of Council in May 2011.*

The Mayor was invested with the Mayoral Chain, and signed the Declaration of Acceptance of Office. The Mayor then took the Oath of Allegiance and occupied the Chair.

2 COUNCIL MINUTES

RESOLVED: *That the Minutes of the City Council Meeting held on 26 April 2010 (105 – 116) be confirmed and signed as a correct record.*

3 APPOINTMENT OF DEPUTY MAYOR

It was proposed by Councillor T J Thomas, seconded by Councillor M A Warfield, and

RESOLVED: *That Councillor Brian Frederick Bacon be appointed Deputy Mayor to hold office until the election of Mayor at the Annual Meeting of Council in May 2011.*

The Deputy Mayor was invested with the badge of office, and signed the Declaration of Acceptance of Office.

4 ELECTION OF SHERIFF

It was proposed by Councillor J N Wilks, seconded by Councillor Mrs D English, and

RESOLVED: *That Councillor Colin Greatorex be elected Sheriff of the City until the election of a successor at the Annual Meeting of Council in May 2011.*

The Sheriff was invested with the Chain of Office, and took the Oath of Fealty to the Crown.

5 EXPRESSION OF THANKS

The Mayor, Deputy Mayor and Sheriff each returned thanks for their election.

6 APPOINTMENT OF MAYOR'S CHAPLAIN

The Mayor announced that the Reverend Canon Wealands Bell would be his Chaplain.

7 VOTE OF THANKS TO RETIRING MAYOR

It was proposed by Councillor D Smedley, seconded by Councillor A D Thompson, and

RESOLVED: *That the best thanks of the citizens be accorded to Councillor Terence John Thomas for his valuable and outstanding services as Mayor during 2009/10.*

Councillor Thomas responded in suitable terms and paid tribute to members of the Council for their support and friendship during his term of office.

8 VOTE OF THANKS TO RETIRING SHERIFF

It was proposed by the Mayor, seconded by Councillor B D Diggle, and

RESOLVED: That the best thanks of the citizens be accorded to Mr Simon Price for his valuable and outstanding services as Sheriff during 2009/10.

Mr Price responded in suitable terms and paid tribute to members of the Council for their support and friendship during his term of office.

9 PRESENTATION OF BADGES OF OFFICE

The Mayor presented Badges of Office to the Mayoress, Deputy Mayor's Lady and Sheriff's Lady.

10 REPLICA BADGES OF OFFICE

The retiring Mayor and Mayoress were presented with replica badges of office by the Mayor, and the retiring Sheriff and Sheriff's Lady were presented with replica badges of office by the Sheriff.

11 APPOINTMENT OF LEADER OF COUNCIL

It was proposed by Councillor T J Thomas, seconded by Councillor Mrs N Bacon, and

RESOLVED: That Councillor David Smedley be appointed Leader of Council until the Annual Meeting of Council in May 2011.

12 APPOINTMENT OF DEPUTY LEADER OF COUNCIL

It was proposed by Councillor J N Wilks, seconded by Councillor Mrs M G Boyle, and

RESOLVED: That Councillor Mark Andrew Warfield be appointed Deputy Leader of Council until the Annual Meeting of Council in May 2011.

13 APPOINTMENT OF COMMITTEES, WORKING PARTIES, AND ADVISORY COMMITTEES

RESOLVED: That membership of Committees, Working Parties, and Advisory Committees be as follows:

a) Planning Applications Committee

All members of Council

Chairman Cllr R J Awty; Vice Chairman Cllr John Wilks

b) Grants Advisory Committee (9 members)

7 Majority Group - Cllrs R J Awty, D P A Dundas, D Smedley, C J Spruce, T J Thomas, A D Thompson, M Warfield

1 Liberal Democrat Group – Cllr Mrs E C Roe

1 Independent – Cllr J Walker

Chairman Cllr M Warfield; Vice Chairman Cllr C J Spruce

c) Internal Control Working Party (6 members)

5 Majority Group – Cllrs Mrs Allsopp, B Bacon, D Smedley, C J Spruce, M Warfield

1 Liberal Democrat Group – Cllr I A Jackson

Chairman Cllr D Smedley; Vice Chairman Cllr M Warfield

d) Johnson Birthplace Advisory Committee (6 members)

5 Majority Group – Cllrs B Awty, J Bayliss, B D Diggle, A D Thompson, B S White

1 Liberal Democrat Group – Cllr J A Smith

Also:

1 Johnson Friends (appointed by Friends)

1 Johnson Society (appointed by Society)

Chairman Cllr A D Thompson; Vice Chairman Cllr J A Smith

e) Staffing Establishment Working Party (6 members)

5 Majority Group - Cllrs Mrs N Bacon, B D Diggle, Mrs D English, D Smedley, J N Wilks

1 Liberal Democrat Group - Cllr Mrs E C Roe

Chairman Cllr D Smedley; Vice Chairman Cllr B D Diggle

f) Darwin Hall Committee

6 Majority Group - Cllrs Mrs J Allsopp, B Bacon, J Bayliss, D Smedley, C J Spruce and J N Wilks

1 Liberal Democrat Group - Mrs M P Bland

Chairman Cllr Wilks; Vice Chairman Cllr B Bacon

g) Twinning Visits Grants Fund Working Group

Defined by Council resolution as:

Leader of Council, Deputy Leader, and Liberal Democrat Group Leader

i) Tender-Opening Sub-Committee

Defined in Standing Orders as:

Mayor, Deputy Mayor, Leader of Council, and Deputy Leader

Plus – (as observer) Liberal Democrat Group Leader or their nominee

**THERE BEING NO FURTHER BUSINESS
THE MAYOR DECLARED THE MEETING CLOSED AT 7.12 PM**

Lichfield City Council

Minutes of the Meeting of Lichfield City Council held in the Guildhall, Lichfield, on Monday, 28 June 2010 at 6.30 pm

PRESENT: Councillor C J Spruce (Mayor), and Councillors Mrs J A Allsopp, R J Awty B F Bacon, Mrs N Bacon, Mrs M P Bland, B D Diggle, D P A Dundas, Mrs J M Eagland, Mrs D English, T V Finn, M J Fryers, C Greatorex, P L Hitchman, I A Jackson, Mrs E C Roe, D Smedley, J A Smith, A D Thompson, J Walker, M A Warfield and J N Wilks.

APOLOGIES: Councillors G Boyle, Mrs M G Boyle, T J Thomas and B S White

14 MAYOR'S ANNOUNCEMENTS

The Mayor reported on recent civic and other engagements he had attended, including the Annual Council meeting; the Civic Service on 23 May; the launch of the Fuse festival on 28 May; a very moving service at the City Station on 30 May to mark the 20th anniversary of the soldier who was killed there; and the opening of the Darwin Hall on 26 June.

Members asked that it be placed on record their appreciation of the hard work of the Council staff in ensuring that the official opening and open day of the Darwin Hall was such a success.

15 DECLARATIONS OF INTEREST

Councillors R J Awty, T V Finn, I A Jackson, and J A Smith declared a personal interest in Minute 17 (Darwin Hall Committee) since they were nominated Directors of the Darwin Park Community Association. Councillors Mrs E C Roe and J A Smith declared a personal interest in Minute 20 (Report of Twinning Officer) since they were members of the Twinning Association. Councillors Mrs M P Bland, B D Diggle, Mrs J M Eagland, M A Warfield and J N Wilks declared prejudicial interests in Minute 23 (Boley Park Community Hall – Heating System) since they were members of the Management Committee and/or Trustees for the Hall, and left the meeting during the discussion and decision on this item.

16 COUNCIL MINUTES

RESOLVED: *That the Minutes of the Annual Meeting of the City Council held on 17 May 2010 (1 - 13) be confirmed and signed as a correct record.*

17 PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee meetings held on 14 April, 5 May and 27 May 2010 be received.*

18 DARWIN HALL COMMITTEE

RESOLVED: *That the Minutes of the Darwin Hall Committee meetings held on 5 May and 2 June 2010 be received.*

19 INTERNAL CONTROL WORKING PARTY

The Council considered the Minutes and recommendations of the Internal Control Working Party Meeting held on 15 June 2010 and, following a detailed discussion it was:

RESOLVED:

- 1 ***That the Minutes of the Internal Control Working Party held on 15 June 2010 be received and the recommendations contained therein be adopted.***
- 2 ***That the Out-Turn Report for the Year ending 31 March 2010, and consequent budget amendments for 2010/11, be adopted.***
- 3 ***That the Annual Return for the year ending 31 March 2010 be approved and duly signed on behalf of the Council.***

- 4 ***That the Annual Governance Statement for the Year ending 31 March 2010 be approved and duly signed on behalf of the Council.***
- 5 ***That the Annual Report 2009-2010, with Service Objectives 2010-2013, be adopted.***

20 REPORT OF THE TWINNING OFFICER

Consideration was given to the report of the Twinning Officer.

RESOLVED: That the Twinning Officer be thanked for her report and the report be received.

21 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

RESOLVED: That the representatives as detailed in Minutes Appendix 1 be appointed as the City Council representatives on the bodies indicated.

22 NALC LARGER COUNCILS' CONFERENCE, 1 DECEMBER 2010

RESOLVED: That the Council appoint Councillor A D Thompson as its representative to attend the NALC Larger Councils' Conference 1 December 2010; and the Council meet the costs of the conference fee, and related subsistence and travel expenses.

23 BOLEY PARK COMMUNITY HALL – HEATING SYSTEM

The Council considered the agenda report detailing the background and costings for improvements to the heating and hot water system at Boley Park Community Hall and proposal that the overall net cost of the scheme be met on a 50/50 basis between the Management Committee and the Council.

RESOLVED: That consideration of this item be deferred to the next meeting pending receipt of further information.

24 YOUTH CONSULTATIVE GROUP – PROJECTS FOR YOUTH GRANTS

Members considered a grant application under the Council's Youth Consultative Group "Projects for Youth" scheme. The application had been submitted by the Saxon Hill Scout Group for funding towards camping equipment for its disabled scout group.

RESOLVED: That the Council award a grant of £350 to the Saxon Hill Scout Group under the YCG "Projects for Youth" grants scheme.

25 PAYMENT OF ACCOUNTS

RESOLVED: That payment of accounts be approved and confirmed as listed:

- a) ***1 April to 31 April 2010 in the sum of £296,928.22 General Account, and £768.67 Imprest Account***
- b) ***1 May to 31 May 2010 in the sum of £90,501.32 General Account, and £1,333.71 Imprest Account.***

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 7.15PM

MAYOR

Representatives on Outside Bodies

Outside Body	No of Reps	Period of Office	Representative	Appointment Starts	Appointment Ends
Boley Park Community Hall Management Committee	3	1 Year	Cllr B D Diggle	Jun-10	Jun-11
			Cllr Mrs J M Eagland	Jun-10	Jun-11
			Cllr M A Warfield	Jun-10	Jun-11
Boley Park Community Hall Trustees	4	Until retire or replaced	Cllr B D Diggle		Until retire or replaced
			Cllr Mrs J M Eagland		
			Mrs M P Bland		
			Cllr J N Wilks		
Bower Committee	1	1 Year	Mrs E C Roe	Jun-10	Jun-11
Curborough Community Association	3	1 Year	Cllr D P A Dundas	Jun-10	Jun-11
			Cllr Mrs N Bacon	Jun-10	Jun-11
			Cllr M A Warfield	Jun-10	Jun-11
Dr Milley's Hospital	1	4 Years	Cllr Mrs J M Eagland	Mar-09	Mar-13
Erasmus Darwin Foundation	1	1 Year	Cllr Mrs M G Boyle	Jun-10	Jun-11
Friends of Johnson Birthplace	1	Until retire or replaced	Cllr P L Hitchman		Until retire or replaced
Friends of Samuel Johnson Community Hospital	1	1 Year	Cllr Mrs N Bacon	Jun-10	Jun-11
Guild of St Mary's Centre Lichfield (Ltd)	1	1 Year	Mayor in Office	-	-
Hinton's Charity	1	1 Year	Mayor in Office	-	-
Johnson Council (non voting observers)	2	1 Year	Mayor in Office	-	-
			Sheriff in Office	-	-
LDA Exec Committee – non voting observer	1	1 Year	Cllr J A Smith	Jun-10	Jun-11
LDC – Arts Partnership	3	1 Year	Cllr Mrs N Bacon	Jun-10	Jun-11
			Cllr Mrs D English	Jun-10	Jun-11
			Cllr Mrs J A Allsopp	Jun-10	Jun-11
LDC - Community Transport Partnership	1	1 Year	Cllr J A Smith	Jun-10	Jun-11
LDC - Parish Forum	2	1 Year	Cllr G Boyle	Jun-10	Jun-11
			Cllr R J Awty	Jun-10	Jun-11
Lichfield Adventure Playground Association	2	1 Year	Cllr J R Bayliss	Jun-10	Jun-11
			Cllr B F Bacon	Jun-10	Jun-11
Lichfield City Forum	1	1 Year	Cllr T V Finn	Jun-10	Jun-11
			Cllr A D Thompson	Jun-10	Jun-11
			Cllr D P A Dundas	Jun-10	Jun-11
Lichfield and District Council of Voluntary Service	1	1 Year	Cllr Mrs D English	Jun-10	Jun-11
South Staffordshire CAB	1	1 Year	Cllr Mrs N Bacon	Jun-10	Jun-11

Outside Body	No of Reps	Period of Office	Representative	Appointment Starts	Appointment Ends
Lichfield Conduit Lands Trust	2	1 Year	Mayor in Office	-	-
		4 Years	Cllr A D Thompson	Jun-08	Jun-12
Lichfield District Tourism Association Executive	2	1 Year	Museums & Heritage Officer	Jun-10	Jun-11
			Cllr G Boyle	Jun-10	Jun-11
Local Mental Health Development Group	1	1 Year	Cllr Mrs N Bacon	Jun-10	Jun-11
Mary Slater's Charity	2	1 Year	Mayor in Office	-	-
			Sheriff in Office	-	-
Municipal Charities	4	1 Year	Mayor in Office	-	-
		4 Years	Cllr Mrs J A Allsopp	Oct-07	Oct-11
			Mrs V A Diggle	Nov-08	Nov-12
			Cllr Mrs D English	Nov-08	Nov-12
North Lichfield Initiative - Board	1	1 Year	Cllr D P A Dundas	Jun-10	Jun-11
North Lichfield Initiative - Transport and Environmental Topic Gp.	1	1 Year	Cllr T J Thomas	Jun-10	Jun-11
Police Authority Consultative Committee	1	1 Year	Cllr J N Wilks	Jun-10	Jun-11
SCC – Friary High School, Safer Routes to School	1	1 Year	Cllr M J Fryers	Jun-10	Jun-11
SCC - Parish Contact Public Transport Meeting	1	4 Years	Cllr I A Jackson	Jun-07	Jun-11
SPCA - Executive Committee <i>(N.B. nomination only)</i>	1	2 Years	Cllr R J Awty	Nov-08	Nov-10
SPCA - Lichfield District Area Committee	2	2 Years	Cllr Mrs N Bacon	Jun-09	Jun-11
			Cllr J R Bayliss	Jun-09	Jun-11
St Giles Hospice Local Govt Friends' Group	1	4 Years	Cllr B F Bacon	Jun-07	Jun-11
St John's Hospital Trustees	2	4 Years	Cllr Mrs J M Eagland	Jun-07	Jun-11
		4 Years	Cllr A D Thompson	Jun-07	Jun-11
Local Agenda 21 - Sustainable Staffordshire (including NHS Environmental Management Group)	1	1 Year	Cllr D English	Jun-10	Jun-11
Twinning Association	3	1 Year	Mayor in Office	-	-
			Cllr T V Finn	Jun-10	Jun-11
			Cllr Mrs E C Roe	Jun-10	Jun-11
West Coast Rail 250	1	1 Year	Cllr A D Thompson	Jun-10	Jun-11

Lichfield City Council

Minutes of the Meeting of Lichfield City Council held in the Guildhall, Lichfield, on Monday, 26 July 2010 at 6.30 pm

PRESENT: Councillor C J Spruce (Mayor), and Councillors Mrs J A Allsopp, R J Awty, B F Bacon, Mrs N Bacon, B D Diggle, D P A Dundas, Mrs J M Eagland, Mrs D English, T V Finn, C Greatorex, I A Jackson, Mrs E C Roe, D Smedley, T J Thomas, A D Thompson, J Walker, M A Warfield, B S White and J N Wilks.

APOLOGIES: Councillors Mrs M P Bland, G Boyle, Mrs M G Boyle, M J Fryers, P L Hitchman and J A Smith.

26 MAYOR'S ANNOUNCEMENTS

The Mayor reported on recent civic and other engagements he had attended, including the primary schools music show at the Cathedral; the Lichfield Scout Groups AGM; the District Council's Civic Service; a Reception hosted by the High Sheriff of Staffordshire; the traditional Swinfen Broun Bowls Match which, in line with tradition, was again lost; and the opening of the Lichfield Festival Market.

27 DECLARATIONS OF INTEREST

Councillors B F Bacon, Mrs N Bacon, B D Diggle, Mrs J M Eagland, Mrs D English, T V Finn, C Greatorex, I A Jackson, D Smedley, J Walker and J N Wilks declared a prejudicial interest in Minute 34 since they were Members of Lichfield District Council which owned the land in question and left the meeting for this item.

Councillors Mrs J A Allsopp, B D Diggle, J M Eagland, M A Warfield and J N Wilks declared a prejudicial interest in Minute 35 (Boley Park Community Hall – Heating System) since they were members of the Management Committee and/or Trustees of the Hall, and left the meeting during the discussion and voting on this item.

28 COUNCIL MINUTES

RESOLVED: *That the Minutes of the Meeting of the City Council held on 28 June 2010 (14 - 25) be confirmed and signed as a correct record, subject to the addition of the name of the soldier killed at the City Station in 1990, Private William Robert Davies.*

29 PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee meeting held on 17 June 2010 be received.*

30 REPORT OF THE OPEN SPACES OFFICER

Consideration was given to the report of the Open Spaces Officer.

RESOLVED: *That the Open Spaces Officer be thanked for her report and the report be received.*

31 BOLEY HALL PLAYGROUP

The Council considered the agenda report concerning the outdoor play equipment at the Hall and detailing terms for a licence granting the Playgroup formal permission to use the land in question for the purposes of outdoor play provision.

RESOLVED: *That a Licence be granted to the Boley Park Playgroup for use of the play area land to the rear of the Boley Park Community Hall on the terms as outlined in the report.*

32 PAYMENT OF ACCOUNTS

RESOLVED: *That payment of accounts be approved and confirmed as listed for the period 1 June 2010 to 30 June 2010 in the sum of £324,407.43 General Account, and £1,356.51 Imprest Account.*

33 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: *That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the meeting.*

34 ACQUISITION OF ADDITIONAL LAND FOR ALLOTMENTS

When those members who had declared a prejudicial interest in this matter had left the meeting room, the meeting became inquorate at this point and no decision on the recommendations contained in the agenda report could therefore be made.

35 BOLEY PARK COMMUNITY HALL – HEATING SYSTEM

The Council considered the agenda report detailing the outcome of a survey of the heating and hot water systems carried out since the last meeting.

RESOLVED:

- 1. That in line with the terms of the lease of the Hall, no financial assistance be granted towards works to the heating system, but that professional assistance and advice be given to the Boley Hall administrators to ensure that where possible efficient and financially viable works be carried out to the heating system.***
- 2. That the City Council arrange for the required ventilation to the gas meter cupboard as a matter of urgency.***

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 6.55PM

Lichfield City Council

Minutes of the Meeting of Lichfield City Council held in the Guildhall, Lichfield, on Monday, 13 September 2010 at 6.30 pm

PRESENT: Councillor C J Spruce (Mayor), and Councillors Mrs J A Allsopp, R J Awty, B F Bacon, Mrs N Bacon, Mrs M P Bland, B D Diggle, Mrs D English, T V Finn, C Greatorex, I A Jackson, D R R Prentis, Mrs E C Roe, D Smedley, J A Smith, J C Walker, M A Warfield, B S White and J N Wilks.

APOLOGIES: Councillors G Boyle, Mrs M G Boyle, D P A Dundas, Mrs J M Eagland, P L Hitchman and A D Thompson.

MEMBERS STOOD IN SILENCE TO PAY TRIBUTE TO CITY COUNCIL EMPLOYEE DENNIS WHITE WHO DIED ON 18 AUGUST 2010.

36 MAYOR'S ANNOUNCEMENTS

The Mayor reported on recent civic and other engagements he had attended, including a service to commemorate the 70th anniversary of the Battle of Britain held at St Stephen's Church, Fradley on 12 September.

37 DECLARATIONS OF INTEREST

The Town Clerk reported that the District Council's Standards Committee had granted a Dispensation to the City councillors listed below, who were also District councillors, permitting them to speak and vote at City Council meetings on the Acquisition of Additional Land for Allotments. These councillors would otherwise be deemed to have a prejudicial interest at City Council meetings by reason of their membership of Lichfield District Council. The Dispensation applied to councillors Mrs J A Allsopp, B F Bacon, Mrs N Bacon, Mrs M P Bland, B D Diggle, Mrs D English, T V Finn, C Greatorex, I A Jackson, D Smedley, J C Walker and J N Wilks.

Councillor C Greatorex declared a prejudicial interest in Minute 49 (Acquisition of Additional Land for Allotments), since he was a member of the Cabinet at the District Council which owned the land in question, and left the meeting during the discussion and voting on this item.

38 COUNCIL MINUTES

RESOLVED: *That the Minutes of the Meeting of the City Council held on 26 July 2010 (26 - 35) be confirmed and signed as a correct record.*

39 PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee meetings held on 6 July 2010 and 29 July 2010 be received.*

40 REPORT OF THE MARKETS OFFICER

Consideration was given to the report of the Markets Officer.

RESOLVED: *That the Markets Officer be thanked for her report and the report be received.*

41 REPRESENTATIVES ON OUTSIDE BODIES

RESOLVED: *That Councillor C J Spruce be appointed as the Council's representative on the Boley Park Community Hall Management Committee until June 2011, and also be appointed as a Trustee of the Boley Park Community Hall.*

42 STAFFORDSHIRE PARISH COUNCILS' ASSOCIATION AGM

It was noted that the SPCA AGM would take place at County Buildings, Stafford on Saturday, 13 November 2010 and that up to three voting representatives could be nominated to attend.

RESOLVED: *That Councillors R J Awty, C Greatorex and J A Smith be nominated to attend and that luncheon and travel expenses be met by the Council.*

43 LOCAL REFERENDUMS TO VETO EXCESSIVE COUNCIL TAX INCREASES

The Council considered the agenda report on the consultation paper issued by the Department for Communities and Local Government, which contained proposals to replace the existing capping legislation with a new system requiring local referendums to be held when council tax increases were deemed to be excessive.

RESOLVED: *To endorse the response as contained in the Agenda report.*

44 YOUTH CONSULTATIVE GROUP – PROJECTS FOR YOUTH GRANTS

The Council considered the agenda report proposing revised arrangements for processing the “Projects for Youth” (P4Y) grants scheme.

RESOLVED: *That the Council establish a P4Y Grant Application Committee comprising of the Council Leader, Deputy Leader, and Minority Group Leader with delegated authority to approve/refuse P4Y grants applications; subject to no single grant exceeding £400 and the total of grants within any one year not exceeding half of the YCG’s overall budget set by Council.*

45 EXTERNAL AUDIT REPORT

The Council received the Audit Commission external audit report for the 2009/10 accounts and noted that this was an unqualified report.

RESOLVED: *That the External Audit Report for the year ending 31 March 2010 be noted, and the completion of the audit be duly advertised.*

46 FINANCIAL PROGRESS REPORT – 1 APRIL TO 31 JULY 2010

The Council received the Financial Progress Report for the period 1 April to 31 July 2010.

RESOLVED: *That the Financial Progress Report be noted.*

47 PAYMENT OF ACCOUNTS

RESOLVED: *That payment of accounts be approved and confirmed as listed:*

- a) *1 July 2010 to 31 July 2010 in the sum of £77,947.67 General Account, and £1,288.70 Imprest Account.*
- b) *1 August 2010 to 31 August 2010 in the sum of £59,552.06 General Account, and £620.46 Imprest Account.*

48 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: *That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the meeting.*

49 ACQUISITION OF ADDITIONAL LAND FOR ALLOTMENTS

Consideration was given to the Town Clerk’s confidential report.

RESOLVED: *That the recommendations contained in the confidential report be approved.*

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 7.15PM

Lichfield City Council

Minutes of the Meeting of Lichfield City Council held in the Guildhall, Lichfield, on Monday, 25 October 2010 at 6.30 pm

PRESENT: Councillor C J Spruce (Mayor), and Councillors Mrs J A Allsopp, R J Awty, B F Bacon, J R Bayliss, Mrs M P Bland, Mrs M G Boyle, B D Diggle, D P A Dundas, Mrs J M Eagland, Mrs D English, T V Finn, C Greatorex, I A Jackson, D Smedley, J A Smith, A D Thompson J C Walker, M A Warfield, B S White and J N Wilks.

APOLOGIES: Councillors Mrs N Bacon, G Boyle, P L Hitchman, Mrs E C Roe and T J Thomas.

50 MAYOR'S ANNOUNCEMENTS

The Mayor reported on recent civic and other engagements he had attended, including the Johnson 30¹st birthday celebrations, the Twinning weekend in Ste Foy and the opening of 'Portraits for Posterity'.

51 DECLARATIONS OF INTEREST

Councillors Mrs J M Eagland and T V Finn declared a prejudicial interest in Minute 57 (Electoral Review of Staffordshire) since they were members of Staffordshire County Council, and left the meeting during the discussion and voting on that item.

52 COUNCIL MINUTES

RESOLVED: *That the Minutes of the Meeting of the City Council held on 13 September 2010 (36 - 49) be confirmed and signed as a correct record.*

53 PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee meetings held on 26 August 2010 and 15 September 2010 be received.*

54 JOHNSON BIRTHPLACE ADVISORY COMMITTEE

RESOLVED: *That the Minutes and recommendations of the Johnson Birthplace Advisory Committee meeting held on 5 October 2010 be adopted, but with the recommendation in Minute 6 (Guildhall Cells Display) being amended to the effect that "the works to be carried out this financial year subject to a comparable saving being identified from elsewhere in the Council's budget".*

55 REPORT OF THE MUSEUMS & HERITAGE OFFICER

Consideration was given to the report of the Museums & Heritage Officer.

RESOLVED: *That the Museums & Heritage Officer be thanked for her report and the report be received.*

56 REPRESENTATIVES ON OUTSIDE BODIES

RESOLVED: *That Councillor Mrs J A Allsopp be appointed as the Council's representative on the Boley Park Community Hall Management Committee until June 2011, and also be appointed as a Trustee of the Boley Park Community Hall.*

57 CODE OF RECOMMENDED PRACTICE ON LOCAL AUTHORITY PUBLICITY

Members considered the agenda report on a revised Code of Recommended Practice on Local Authority Publicity.

RESOLVED: *That the report be noted and that the City Council does not submit any response to the Consultation on the proposed revised 'Code of Recommended Practice on Local Authority Publicity'.*

58 ELECTORAL REVIEW OF STAFFORDSHIRE

Members considered the agenda report on the first stage of the Electoral Review of Staffordshire.

RESOLVED: That the report be noted and that the City Council make no representations at this first stage of the Electoral Review regarding the overall number of councillors for the County.

59 CONTRACT FOR ERECTION/DISMANTLING OF CHRISTMAS LIGHTS

Consideration was given to extending the contract for the erection/dismantling of the Christmas Lights for a further 5 years.

RESOLVED: That the 'option to renew' clause in the Contract with Derryford Electrical for erection/dismantling of the Christmas lights be extended for a further period of 5 years from 2010 whereby, with the annual agreement of both parties, the contract sum is subject to a price adjustment each year in line with published RPI, but that at the end of this period the contract be put out to tender.

60 PAYMENT OF ACCOUNTS

RESOLVED: That payment of accounts be approved and confirmed as listed for the period 1 September 2010 to 30 September 2010 in the sum of £88,236.79 General Account, and £1,139.63 Imprest Account.

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 7.04PM

Lichfield City Council

Minutes of the Meeting of Lichfield City Council held in the Guildhall, Lichfield, on Monday, 6 December 2010 at 6.30 pm

PRESENT: Councillor C J Spruce (Mayor), and Councillors Mrs J A Allsopp, R J Awty, B F Bacon, Mrs N Bacon, Mrs M P Bland, G Boyle, Mrs M G Boyle, B D Diggle, D P A Dundas, Mrs D English, T V Finn, P L Hitchman, I A Jackson, D R R Prentis, Mrs E C Roe, D Smedley, J A Smith, T J Thomas, A D Thompson, J C Walker, M A Warfield and J N Wilks.

APOLOGIES: Councillors J R Bayliss, Mrs J M Eagland, M J Fryers and C Greatorex.

MEMBERS STOOD IN SILENCE TO PAY TRIBUTE TO MRS ANNE HALL (FORMER MAYOR, SHERIFF, MAYORESS, SHERIFF'S LADY, AND CITY COUNCILLOR) WHO DIED ON 22 NOVEMBER 2010, AND ALSO TO MR STAN SEAL (CITY COUNCIL TREASURER) WHO DIED ON 18 NOVEMBER 2010.

61 MAYOR'S ANNOUNCEMENTS

The Mayor reported on recent civic and other engagements he had attended, including the Remembrance Sunday Service and Saxon Hill School Christmas presentation in the Cathedral.

62 DECLARATIONS OF INTEREST

Councillors R J Awty, T V Finn, I A Jackson and J A Smith declared a personal interest in Minute 65 (Darwin Hall Committee) as they were directors of Darwin Hall Management Committee. Councillors Mrs J A Allsopp, B F Bacon, Mrs N Bacon, Mrs M P Bland, Mrs M G Boyle, D B Diggle, Mrs D English, T V Finn, I A Jackson, D Smedley, J C Walker and J N Wilks declared a personal interest in Minute No 73 (Market Square Paving) as members of Lichfield District Council.

63 COUNCIL MINUTES

RESOLVED: *That the Minutes of the Meeting of the City Council held on 25 October 2010 (50 - 60) be confirmed and signed as a correct record.*

64 PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee meetings held on 5 October 2010 and 28 October 2010 be received.*

65 DARWIN HALL COMMITTEE

RESOLVED: *That the Minutes of the Darwin Hall Committee meeting held on 17 November 2010 be adopted.*

66 REPORT OF THE TWINNING OFFICER

Consideration was given to the report of the Twinning Officer.

RESOLVED: *That the Twinning Officer be thanked for her report and the report be received.*

67 REPORT ON THE SPCA AGM

RESOLVED: *That Cllr Smith be thanked for his report and that the report be noted.*

68 SHERIFF'S RIDE WORKING PARTY

RESOLVED: *That a Working Party comprising Councillors Mrs J A Allsopp, R J Awty, Mrs M G Boyle, M J Fryers, D Smedley, J A Smith and J N Wilks be appointed (with Councillor D Smedley as Chairman) to consider arrangements for future Sheriff's Rides in order to achieve savings where possible yet still retaining the status of this ancient traditional event.*

69 COUNCIL MEETING DATES AND MAYOR'S SUNDAY 2011

Members considered the proposals to alter the Council meeting dates during May 2011.

RESOLVED: *That the Calendar of Meetings and Civic Events be amended as follows:*

	<u>Delete Date</u>	<u>Revised Date</u>
<i>Annual Meeting</i>	<i>Wed 11 May 2011</i>	<i>Wed 18 May 2011</i>
<i>Mayor's Banquet</i>	<i>Wed 11 May 2011</i>	<i>Wed 18 May 2011</i>
<i>Planning Committee</i>	<i>Thur 12 May 2011</i>	<i>CANCELLED</i>
<i>Mayor's Service</i>	<i>Sun 15 May 2011</i>	<i>Sun 22 May 2011</i>
<i>Annual Town Meeting</i>	<i>Wed 18 May 2011</i>	<i>Wed 25 May 2011</i>

70 PROPOSED CHRISTCHURCH ALLOTMENTS – CONSULTATION RESPONSES

Consideration was given to the agenda report and recommendations and it was

RESOLVED: *That the Council accept the principle of creating allotments on part of the land at Christchurch, broadly as identified on the plan in the Consultation Report. That further design work and costings be undertaken to progress the scheme, and external funding be sought.*

71 YOUTH CONSULTATIVE GROUP

Consideration was given to the agenda report and recommendations and it was

RESOLVED: *1. That the Report be noted.*

2. That the post of YCG Leader (currently vacant) be discontinued

3. That the Council continue to arrange youth events, such as Frite Nite from within its Arts/Tourism budget

4. That the P4Y Grant Application Committee comprising of the Council Leader, Deputy Leader, and Minority Group Leader continue, with delegated authority to approve/refuse P4Y grants applications; subject to no single grant exceeding £400 and the total of grants within any one year not exceeding £2,500 [such sum to be reviewed annually within the Council's budget].

72 TREE PRESERVATION ORDER NO. 332 – 2010, CHRISTCHURCH

Consideration was given to the report and recommendations on the Tree Preservation Order No. 332 – 2010.

RESOLVED: *That the City Council respond to the TPO, objecting to the inclusion of the City Council areas alongside the old churchyard on the basis that:*

a. The inclusion within an area order is inappropriate as Government advice is that "the area classification should only be used in emergencies, and then only as a temporary measure" and there is no emergency in this case.

b. The trees are in public ownership and responsibly maintained by the City Council so they are not under any threat requiring a TPO

c. An area TPO would result in unnecessary work for LCC and LDC officers.

73 MARKET SQUARE PAVING

Members considered a request from Lichfield District Council for financial support towards the City Centre repaving works.

RESOLVED: *That, subject to confirmation from the District Council that the outstanding works to the Johnson statue surrounds will be completed, the City Council release the balance of its agreed funding of the paving scheme on completion.*

74 TREASURER

Members considered arrangements to fill the vacancy in the post of Treasurer.

RESOLVED: *1. That the Town Clerk be the City Council's Responsible Financial Officer until further notice.*

2. That delegated authority be given to the Council's Staffing Establishment Working Party to make all necessary arrangements for a new appointment; including such revisions to the terms and condition of the post as are deemed necessary in order to achieve efficiency savings where practical.

75 PAYMENT OF ACCOUNTS

RESOLVED: *That payment of accounts be approved and confirmed as listed for the period 1 October 2010 to 31 October 2010 in the sum of £195,657.91 General Account, and £650.20 Imprest Account.*

76 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: *That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the meeting.*

77 STAFFING ESTABLISHMENT WORKING PARTY

RESOLVED: *That the Minutes of the Staffing and Establishment Working Party held on 10 November 2010 be received, and the recommendations contained therein be adopted.*

78 ADDITIONAL ALLOTMENT LAND CHRISTCHURCH – DISTRICT VALUER'S REPORT

RESOLVED:

- 1 That the Report be noted*
- 2 That the Council seek to negotiate a substantially lower purchase price for the land on the basis that it will be used for community purposes and in such circumstance the District Council can make a disposal for less than "best value".*
- 3 That more detailed costings and designs be obtained*
- 4 That the City Council seek external funding for the project and apply for S106 funds*
- 5 That this matter be considered further when more detailed financial information of income and expenditure is known.*

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 7.36PM

Lichfield City Council

Minutes of the Meeting of Lichfield City Council held in the Guildhall, Lichfield, on Tuesday, 25 January 2011 at 6.30 pm

PRESENT: Councillor C J Spruce (Mayor), and Councillors R J Awty, B F Bacon, Mrs N Bacon, J R Bayliss, Mrs M P Bland, B D Diggle, D P A Dundas, Mrs J M Eagland, Mrs D English, T V Finn, C Greatorex, P L Hitchman, I A Jackson, Mrs E C Roe, D Smedley, J A Smith, T J Thomas, A D Thompson, J C Walker, M A Warfield and J N Wilks.

APOLOGIES: Councillors Mrs J A Allsopp, G Boyle and Mrs M G Boyle.

79 MAYOR'S ANNOUNCEMENTS

The Mayor reported on recent civic and other engagements he had attended, which had included 14 Carol Services and visits to St Giles Hospice, Whittington Barracks and Scotch Orchard School.

80 DECLARATIONS OF INTEREST

Councillors R J Awty, T V Finn, I A Jackson and J A Smith declared a personal interest in Minute 84 (Darwin Hall Committee) as they were directors of the Darwin Hall Community Association. Councillors Mrs J M Eagland and T V Finn declared a personal interest in Minute No 88 (Electoral Review of Staffordshire) as they were elected members of Staffordshire County Council. Councillor M A Warfield declared a personal interest in Minute No 88 (Electoral Review of Staffordshire) as he was employed by a parish council whose area was referred to in the Report.

81 COUNCIL MINUTES

RESOLVED: *That the Minutes of the Meeting of the City Council held on 6 December 2010 (61 - 78) be confirmed and signed as a correct record.*

82 PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee meetings held on 18 November 2010 and 8 December 2010 be received.*

83 QUESTIONS UNDER STANDING ORDER 8(2)

Councillor J C Walker submitted the following question under Standing Order 8(2):

Who is going to take responsibility for the shabby workmanship and unsuitable material used in the block paving, which is causing a danger to the public and a terrible eye-sore to this historical city; and what cost is this going to be to the tax payer?

Councillor D Smedley, Leader of Council, answered as follows:

The paving works were arranged by Lichfield District Council. It is known that problems have been experienced with the durability of some of the paving blocks that were installed, and it is understood that the District Council has referred this matter to the suppliers of the paving blocks to seek a remedy to this.

84 DARWIN HALL COMMITTEE

RESOLVED: *That the Minutes of the Darwin Hall Committee meeting held on 9 December 2010 be received.*

85 STAFFING ESTABLISHMENT WORKING PARTY

RESOLVED: *That the Minutes of the Staffing Establishment Working Party held on 16 December 2010 be received.*

86 REPORT ON NALC LARGER COUNCILS CONFERENCE

The Council considered the report of Councillor A D Thompson on the NALC Larger Councils Conference held on 1 December 2010.

RESOLVED: That Councillor Thompson be thanked for his Report and the Report be noted.

87 LOCALISM BILL

The Council considered a report outlining the main elements of the Localism Bill which received its first reading on 13 December 2010. This was the Government's new legislation to radically shift power away from Westminster and down to local communities.

During the discussion on this item it was suggested that a Working Party should be established to examine in more detail the implications of this major legislation for town and parish councils.

RESOLVED: That the Report be noted.

88 ELECTORAL REVIEW OF STAFFORDSHIRE

The Council considered a report outlining the progress of the Review - the County Council's proposals for new County divisions; and an alternative proposal which would avoid the City/District Ward of St Johns being split between two County electoral divisions.

RESOLVED: That the City Council propose to the Boundary Commission the alternative County Divisions as indicated in the Report, for the reasons as stated.

89 FEES AND CHARGES 2011/2012

The Council considered the level of fees and charges to be levied for Markets, the Guildhall and photocopying for 2011/2012.

RESOLVED:

1. **That charges for the Markets per 2.4 metre [8 foot] stall with effect from 1 April 2011 be increased as follows:**

Friday market - £20.00 = £18.00 rent, plus £2.00 (VAT inclusive) service charge

Saturday market - £21.00 = £19.00 rent, plus £2.00 (VAT inclusive) service charge

Farmers' market - £21.00 = £19.00 rent, plus £2.00 (VAT inclusive) service charge

Tuesday market - £11.00 per 2.4 m. frontage stall x 2.1m. depth (minimum charge), plus £1.80 per 50cm extra frontage, and £1.10p per sq m. for additional depth of stall. Includes a £1 (VAT inc.) service charge.

2. **That the Guildhall hire charges with effect from 1 April 2011 be as detailed in Appendix 4 to the agenda.**

3. **That with effect from 1 April 2011 the charges for photocopies be:**

A4 Monochrome - 5 pence per copy (side), inclusive of VAT

A3 Monochrome - 8 pence per copy (side), inclusive of VAT

A4 Colour - 10 pence per copy (side), inclusive of VAT

A3 Colour - 15 pence per copy (side), inclusive of VAT

**90 BUDGET ESTIMATES 2011/2012
(INCLUDING FINANCIAL PROGRESS REPORT 1 APRIL TO 31 DECEMBER 2010)**

Consideration was given to:

- a) Financial Progress Report for the period 1 April to 31 December 2010.
- b) Budget estimates for 2011/2012 financial year.

RESOLVED:

- 1. *That the Financial Progress Report for the period 1 April to 31 December 2010 be noted.*
- 3. *That the Council approve:*
 - i) *The Budget Estimates and Report for 2011/2012 financial year.*
 - ii) *A precept for 2011/2012 financial year in the sum of £630,500.*

91 PAYMENT OF ACCOUNTS

RESOLVED: *That payment of accounts be approved and confirmed as listed:*

- a) *1 November 2010 to 30 November 2010 in the sum of £57,808.68 General Account, and £977.91 Imprest Account.*
- b) *1 December 2010 to 31 December 2010 in the sum of £65,299.99 General Account, and £564.68 Imprest Account.*

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 6.59PM

Lichfield City Council

Minutes of the Meeting of Lichfield City Council held in the Guildhall, Lichfield, on Monday, 28 February 2011 at 6.30 pm

PRESENT: Councillor C J Spruce (Mayor), and Councillors Mrs J A Allsopp, R J Awty, B F Bacon, Mrs N Bacon, Mrs M G Boyle, B D Diggle, D P A Dundas, Mrs J M Eagland, Mrs D English, T V Finn, M J Fryers, C Greatorex, P L Hitchman, I A Jackson, D R R Prentis, D Smedley, J A Smith, T J Thomas, A D Thompson, J C Walker, M A Warfield, B S White and J N Wilks.

APOLOGIES: Councillors J R Bayliss, Mrs M P Bland, G Boyle and Mrs E C Roe.

MEMBERS STOOD IN SILENCE TO PAY TRIBUTE TO MR JOHN RACKHAM (FORMER SHERIFF) WHO DIED ON 23 FEBRUARY 2011.

92 MAYOR'S ANNOUNCEMENTS

The Mayor reported on recent civic and other engagements he had attended, including the annual Beer and Wine Festival organised by the Lichfield Arts Association; a civic service at the Church of St Peter and Paul; and the very successful Mayor and Sheriff's Murder Mystery charity event.

93 DECLARATIONS OF INTEREST

Councillors R J Awty, T V Finn, I A Jackson and J A Smith declared a personal interest in Minute 96 (Darwin Hall Committee) as they were directors of Darwin Hall Management Committee.

Councillors Mrs N Bacon, D P A Dundas and T J Thomas declared a personal interest in Minute 102 (North Lichfield Initiative – Trustee) as they were Board members.

Those Councillors who declared interests under Minute 97 (Grants Advisory Committee) are listed under that Minute.

94 COUNCIL MINUTES

RESOLVED: *That the Minutes of the Meeting of the City Council held on 25 January 2011 (79 – 91) be confirmed and signed as a correct record.*

95 PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee meetings held on 6 January 2011 and 27 January 2011 be received.*

96 DARWIN HALL COMMITTEE

RESOLVED: *That the Minutes of the Darwin Hall Committee meeting held on 27 January 2011 be received.*

97 GRANTS ADVISORY COMMITTEE

Consideration was given to the recommendations of the Grants Advisory Committee held on 10 February 2011.

RESOLVED: *That the Minutes of the Grants Advisory Committee Meeting held on 10 February 2011 be received, and the recommendations contained therein be adopted.*

The following councillors declared a prejudicial interest in the applications from the undermentioned organisations:

<i>Curborough Community Association</i>	T V Finn
<i>Erasmus Darwin House</i>	Mrs M G Boyle
<i>Fairtrade Lichfield</i>	I A Jackson
<i>Lichfield Adventure Playground Association</i>	T V Finn
<i>Lichfield Greenhill Bower</i>	T V Finn
<i>Lichfield Rail Promotion Group</i>	I A Jackson
<i>Lichfield Twinning Association</i>	Mrs M G Boyle, T V Finn
<i>Worshipful Company of Smiths</i>	T V Finn

The following councillors declared a personal interest in the applications from the undermentioned organisations:

<i>City of Lichfield Concert Band</i>	J N Wilks
<i>Curborough Community Association</i>	Mrs J A Allsopp
<i>Johnson Society</i>	Mrs D English, J N Wilks
<i>Lichfield District Arts Association</i>	Mrs D English, J A Smith
<i>Lichfield District Community Transport</i>	J A Smith
<i>Lichfield District Council – Playschemes</i>	Mrs D English
<i>Lichfield Festival Association</i>	Mrs D English, I A Jackson, J A Smith
<i>Lichfield Mysteries</i>	I A Jackson
<i>Lichfield Proms in the Park</i>	Mrs D English, T V Finn, I A Jackson
<i>Lichfield Twinning Association</i>	Mrs D English, J A Smith
<i>Low Carbon Lichfield</i>	I A Jackson
<i>Voluntary Transport for the Disabled</i>	J N Wilks

98 NOMINATIONS FOR CIVIC OFFICE 2011/12

a) Mayor Elect

It was proposed by Councillor M A Warfield, seconded by Councillor D P A Dundas and

RESOLVED: That Councillor Brian Bacon be nominated Mayor Elect for the year 2011/12.

b) Deputy Mayor Elect

It was proposed by Councillor B D Diggle, seconded by Councillor T V Finn and

RESOLVED: That Councillor Mrs Janet England be nominated Deputy Mayor Elect for the year 2011/12.

c) Sheriff Elect

It was proposed by Councillor A D Thompson, seconded by Councillor Mrs M G Boyle and

RESOLVED: That Dr Neville Brown be nominated Sheriff Elect for the year 2011/12.

99 REPORT OF THE MARKETS OFFICER

Consideration was given to the report of the Markets Officer.

RESOLVED: That the Council express its appreciation of the excellent work undertaken by the Council's Markets Officer and staff, and the report be received.

100 REPORT OF THE OPEN SPACES OFFICER

Consideration was given to the report of the Open Spaces Officer.

RESOLVED: That the Council express its appreciation of the excellent work undertaken by the Council's Open Spaces Officer, and the report be received.

101 CALENDAR OF MEETINGS 2011/2012

RESOLVED: *That the Calendar of Meetings for 2011/2012 be as follows:*

DATE	TIME	MEETING
Wednesday, 18 May	6.30 pm	ANNUAL COUNCIL
Thursday, 19 May	6.30 pm	Planning Applications Committee
Wednesday, 25 May	7.30 pm	ANNUAL TOWN MEETING
Thursday, 9 June	6.30 pm	Planning Applications Committee
<i>Wednesday, 15 June</i>	<i>6.30 pm</i>	<i>Internal Control Working Party</i>
Monday, 27 June	6.30 pm	COUNCIL (Year end accounts)
Thursday, 30 June	6.30 pm	Planning Applications Committee
Monday, 25 July	6.30 pm	COUNCIL
Thursday, 28 July	6.30pm	Planning Applications Committee
Thursday, 25 August	6.30 pm	Planning Applications Committee
Monday, 12 September	6.30pm	COUNCIL
Thursday, 15 September	6.30pm	Planning Applications Committee
<i>Tuesday, 4 October</i>	<i>2.30 pm</i>	<i>Johnson Birthplace Advisory Committee</i>
Wednesday, 5 October	6.30pm	Planning Applications Committee
Monday, 17 October	6.30pm	COUNCIL
Thursday, 27 October	6.30pm	Planning Applications Committee
<i>Thursday, 10 November</i>	<i>6.30 pm</i>	<i>Staffing Establishment Working Party</i>
<i>Wednesday, 16 November</i>	<i>6.30 pm</i>	<i>Internal Control Working Party</i>
Thursday, 17 November	6.30pm	Planning Applications Committee
Monday, 5 December	6.30pm	COUNCIL
Wednesday, 7 December	6.30pm	Planning Applications Committee
Thursday, 5 January	6.30pm	Planning Applications Committee
Monday, 23 January	6.30pm	COUNCIL
Thursday, 26 January	6.30pm	Planning Applications Committee
<i>Thursday, 9 February</i>	<i>6.30 pm</i>	<i>Grants Advisory Committee</i>
Wednesday, 15 February	6.30pm	Planning Applications Committee
Monday, 5 March	6.30pm	COUNCIL
Thursday, 8 March	6.30pm	Planning Applications Committee
<i>Thursday, 15 March</i>	<i>6.30 pm</i>	<i>Internal Control Working Party</i>
<i>Thursday, 29 March</i>	<i>2.30 pm</i>	<i>Johnson Birthplace Advisory Committee</i>
Thursday, 29 March	6.30pm	Planning Applications Committee
Monday, 16 April	6.30pm	COUNCIL
Thursday, 19 April	6.30pm	Planning Applications Committee
Monday, 14 May	6.30pm	ANNUAL COUNCIL
Thursday, 17 May	6.30pm	Planning Applications Committee
Wednesday, 23 May	7.30pm	ANNUAL TOWN MEETING

102 NORTH LICHFIELD INITIATIVE - TRUSTEE

The Council noted the Town Clerk's agenda report which explained that the North Lichfield Initiative (NLI) was shortly to adopt a revised constitution that would enable it to become an independent registered charity. Under the terms of the new constitution the current Board members would become trustees of the charity.

RESOLVED: That the Council approves that its annual appointment of a representative to serve on the NLI Board, will (from adoption of the new constitution) be the appointment of a Trustee to the North Lichfield Initiative.

103 PAYMENT OF ACCOUNTS

RESOLVED: That payment of accounts be approved and confirmed as listed for the period 1 January 2011 to 31 January 2011 in the sum of £75,072.07 General Account, and £385.50 Imprest Account.

104 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the meeting.

105 LAND REGISTRATION ISSUES

The Council considered the confidential agenda report which detailed progress made in registering the Council's land and property holdings with the Land Registry; and proposals for acquiring ownership of other sites which had been maintained over a number of years by the Council.

RESOLVED: That the Report be noted and the recommendations (Nos. 1 - 6) contained therein be adopted.

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 7.10PM

Lichfield City Council

Minutes of the Meeting of Lichfield City Council held in the Guildhall, Lichfield, on Monday, 11 April 2011 at 6.30 pm

PRESENT: Councillor C J Spruce (Mayor), and Councillors Mrs J A Allsopp, R J Awty, B F Bacon, Mrs N Bacon, Mrs M P Bland, Mrs M G Boyle, D P A Dundas, Mrs J M Eagland, Mrs D English, T V Finn, M J Fryers, C Greatorex, P L Hitchman, I A Jackson, D R R Prentis, Mrs E C Roe, D Smedley, J A Smith, T J Thomas, A D Thompson, J C Walker, M A Warfield, and J N Wilks.

APOLOGIES: Councillors G Boyle and B D Diggle.

106 MAYOR'S ANNOUNCEMENTS

The Mayor paid tribute to the past service of Councillors G Boyle, Mrs D English, D R R Prentis and B S White, who were not standing for re-election to the Council. Thanks and best wishes were conveyed to these members for their service to the City Council.

The Mayor then reported on recent civic and other engagements he had attended, including the annual Shrovetide Fair and Pancake Races on 8 March; and the visit by HRH the Duke of Kent for the official opening of the Compassus Centre at St Giles Hospice on 31 March.

107 DECLARATIONS OF INTEREST

Councillor C Greatorex declared a prejudicial interest in Minute 111 (Sheriff's Ride Working Party) by virtue of his Office as Sheriff and left the meeting during the discussion and voting thereon.

The Town Clerk reported that the District Council's Standards Committee had granted a Dispensation to those City councillors who were also District councillors, permitting them to speak and vote at City Council meetings on issues related to the Friary Outer development when they would otherwise be deemed to have a prejudicial interest. This dispensation therefore applied in respect of the proposed Public Footpath extinguishment and creation (Minute 114 below). The Dispensation applied to councillors Mrs J A Allsopp, B F Bacon, Mrs N Bacon, Mrs M P Bland, Mrs M G Boyle, Mrs J M Eagland, Mrs D English, T V Finn, M J Fryers, C Greatorex, I A Jackson, D Smedley, J C Walker and J N Wilks.

108 COUNCIL MINUTES

RESOLVED: *That the Minutes of the Meeting of the City Council held on 28 February 2011 (92 – 105) be confirmed and signed as a correct record.*

109 PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee meetings held on 15 February 2011 and 10 March 2011 be received.*

110 INTERNAL CONTROL WORKING PARTY

In considering the Minutes and recommendations the Council noted that the new Accounts and Audit (England) Regulations 2011 had become effective on 31 March 2011, which meant that they applied to the accounts for the year ending 31 March 2011.

RESOLVED:

1. *That the Minutes of the Internal Control Working Party held on 31 March 2011 be received, and the recommendations contained therein be adopted.*
2. *That the report of the Internal Auditor for the year ending 31 March 2011 be received and that the recommendations contained therein be adopted.*

111 SHERIFF'S RIDE WORKING PARTY

RESOLVED: 1. *That the Minutes of the Sheriff's Ride Working Party Meeting held on 30 March 2011 be received and the recommendations contained therein be adopted.*

2. *That the Sheriff's Ride Working Party be reformed immediately after the election and a report be made to the first full Council after the Annual Council.*

112 REPORT OF MUSEUMS & HERITAGE OFFICER

Consideration was given to the report of the Museums & Heritage Officer.

RESOLVED: *That the Museums & Heritage Officer be thanked for her excellent report and the report be received.*

113 HIGH SPEED RAIL

The Council noted the agenda report which explained that following publication of proposals for the amended route in December 2010, the Government was now conducting formal consultations which would run until 29 July 2011. In addition to this public consultation the House of Commons Transport Select Committee would be carrying out an inquiry into HS2 and the Council noted its terms of reference. Following a full debate it was:

RESOLVED:

1. *That the City Council indicate its support for high-speed railways in principle, but expresses its opposition to HS2 as amended in December 2010 on the grounds that:*

- a) *Although avoiding Lichfield City it will still damage nearby housing, businesses, and the environment used by its citizens*
- b) *Its junction with the West Coast Main Line north of Lichfield will reduce capacity on the WCML, which was recently and expensively widened*
- c) *The stations are badly sited*

2. *That this Council will review its opinion if there is new information or amendment to the scheme and then make a decision based on the new facts.*

114 PUBLIC FOOTPATH NO 32 (b)

The Council considered the agenda report which explained the proposals made by Lichfield District Council for the extinguishing of footpath No 32 (b), and the creation of a new footpath across the Festival Gardens arising from the Friary Outer car park redevelopment scheme.

RESOLVED: 1. *That, subject to*

- a) *the extinguishment of public footpath 32 (b) being agreed, and*
- b) *other parties meeting the City Council's costs to be incurred in the Dedication Agreement and the physical provision of the new path*

the City Council agrees to enter into a Highway Dedication Agreement as indicated in this Report for the creation of a new public footpath as shown C to D on the Plan in Agenda Appendix 5, across land in its ownership at Festival Gardens, Lichfield.

2. *That delegated authority be granted to the Town Clerk to make the necessary arrangements.*

115 PAYMENT OF ACCOUNTS

RESOLVED: *That payment of accounts be approved and confirmed as listed for the period 1 February 2011 to 28 February 2011 in the sum of £64,726.14 General Account, and £862.95 Imprest Account.*

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 7.19PM

Lichfield City Council

Minutes of the Annual Meeting of Lichfield City Council held in Guildhall, Lichfield, on Wednesday, 18 May 2011 at 6.30 pm

PRESENT: Councillors Mrs J A Allsopp, R J Awty, B F Bacon, Mrs N Bacon, J R Bayliss, Mrs M G Boyle, J R Brooks, B D Diggle, Mrs V A Diggle, D P A Dundas, I M Eadie, Mrs J M Eagland, T V Finn, M J Fryers (Snr), M J Fryers (Jun), C P Greatorex, Mrs J A Greaves, P L Hitchman, I A Jackson, Mrs S A James, D Smedley, A F Smith, C J Spruce, Mrs S E Strachan, A D Thompson, M A Warfield and J N Wilks.

APOLOGIES: Councillor T J Thomas.

1 ELECTION OF MAYOR

It was proposed by Councillor M A Warfield, seconded by Councillor D P A Dundas, and

RESOLVED: *That Councillor Brian Bacon be elected Mayor of the City to hold office until the election of a successor at the Annual Meeting of Council in May 2012.*

The Mayor was invested with the Mayoral Chain, and signed the Declaration of Acceptance of Office. The Mayor then took the Oath of Allegiance and occupied the Chair.

2 COUNCIL MINUTES

RESOLVED: *That the Minutes of the City Council Meeting held on 11 April 2011 (106 – 115) be confirmed and signed as a correct record.*

3 APPOINTMENT OF DEPUTY MAYOR

It was proposed by Councillor B D Diggle, seconded by Councillor T V Finn, and

RESOLVED: *That Councillor Mrs Janet May Eagland be appointed Deputy Mayor to hold office until the election of Mayor at the Annual Meeting of Council in May 2012.*

The Deputy Mayor was invested with the badge of office, and signed the Declaration of Acceptance of Office.

4 ELECTION OF SHERIFF

It was proposed by Councillor A D Thompson, seconded by Councillor Mrs M G Boyle, and

RESOLVED: *That Dr Neville Brown be elected Sheriff of the City until the election of a successor at the Annual Meeting of Council in May 2012.*

The Sheriff was invested with the Chain of Office, and took the Oath of Fealty to the Crown.

5 EXPRESSION OF THANKS

The Mayor, Deputy Mayor and Sheriff each returned thanks for their election.

6 APPOINTMENT OF MAYOR'S CHAPLAIN

The Mayor announced that the Reverend Linda Collins would be his Chaplain.

7 VOTE OF THANKS TO RETIRING MAYOR

It was proposed by Councillor A D Thompson, seconded by Councillor R J Awty, and

RESOLVED: *That the best thanks of the citizens be accorded to Councillor Christopher John Spruce for his valuable and outstanding services as Mayor during 2010/11.*

Councillor Spruce responded in suitable terms and paid tribute to members of the Council for their support and friendship during his term of office.

8 VOTE OF THANKS TO RETIRING SHERIFF

It was proposed by Councillor J N Wilks, seconded by Councillor Mrs J A Greaves, and

RESOLVED: That the best thanks of the citizens be accorded to Councillor Colin Greatorex for his valuable and outstanding services as Sheriff during 2010/11.

Councillor Greatorex responded in suitable terms and paid tribute to members of the Council for their support and friendship during his term of office.

9 PRESENTATION OF BADGES OF OFFICE

The Mayor presented Badges of Office to the Mayoress and Sheriff's Lady.

10 REPLICA BADGES OF OFFICE

The retiring Mayor and Mayoress, and the retiring Sheriff and Sheriff's Lady were presented with replica badges of office by the Mayor.

11 APPOINTMENT OF LEADER OF COUNCIL

It was proposed by the Deputy Mayor, seconded by Councillor R J Awty, and

RESOLVED: That Councillor Terence Victor Finn be appointed Leader of Council until the Annual Meeting of Council in May 2012.

In accepting the position Councillor Finn paid tribute to his predecessor, Councillor David Smedley for his work on behalf of the City Council.

12 APPOINTMENT OF DEPUTY LEADER OF COUNCIL

It was proposed by Councillor C J Spruce, seconded by Councillor Mrs N Bacon, and

RESOLVED: That Councillor Mark Andrew Warfield be appointed Deputy Leader of Council until the Annual Meeting of Council in May 2012.

13 APPOINTMENT OF COMMITTEES, WORKING PARTIES, AND ADVISORY COMMITTEES

RESOLVED: That membership of Committees, Working Parties, and Advisory Committees be as follows:

a) Planning Applications Committee

All members of Council

Chairman Cllr J N Wilks; Vice Chairman to be determined at first Committee meeting

b) Grants Advisory Committee (9 members)

8 Majority Group - Cllrs Mrs J A Allsopp, R J Awty, Mrs N Bacon, B D Diggle, M J Fryers (Snr), T J Thomas, M A Warfield, J N Wilks

1 Labour – Cllr J R Brooks

Chairman Cllr M A Warfield; Vice Chairman to be determined at first Committee meeting

c) Internal Control Working Party (6 members)

5 Majority Group – Cllrs R J Awty, T V Finn, A F Smith, C J Spruce, M A Warfield

1 Liberal Democrat – Cllr I A Jackson

Chairman Cllr T V Finn; Vice Chairman Cllr M A Warfield

d) Johnson Birthplace Advisory Committee (6 members)

5 Majority Group – Cllrs Mrs M G Boyle, B D Diggle, Mrs V A Diggle, C J Spruce, A D Thompson

1 Liberal Democrat – Cllr I A Jackson

Also:

1 Johnson Friends (appointed by Friends)

1 Johnson Society (appointed by Society)

Chairman Cllr A D Thompson; Vice Chairman to be determined at first Committee meeting

- e) **Staffing Establishment Working Party (6 members)**
6 Majority Group - Cllrs Mrs N Bacon, I M Eadie, T V Finn, D Smedley, T J Thomas, A D Thompson
Chairman Cllr T V Finn; Vice Chairman to be determined at first Committee meeting
- f) **Darwin Hall Committee (7 members)**
7 Majority Group - Cllrs Mrs J A Allsopp, B F Bacon, I M Eadie, D Smedley, A F Smith, C J Spruce, J N Wilks
1 Liberal Democrat Group - Mrs M P Bland
Chairman Cllr D Smedley; Vice Chairman to be determined at first Committee meeting
- g) **Sheriff's Ride Working Party (7 members)**
7 Majority Group – Cllrs Mrs J A Allsopp, R J Awty, Mrs N Bacon, Mrs M G Boyle, M J Fryers (Snr), D Smedley, J N Wilks
Chairman Cllr D Smedley; Vice Chairman to be determined at first Committee meeting
- h) **Twinning Visits Grants Fund Working Group**
Leader of Council, Deputy Leader
1 Labour – Cllr J R Brooks

**THERE BEING NO FURTHER BUSINESS
THE MAYOR DECLARED THE MEETING CLOSED AT 7.15 PM**

Lichfield City Council

Minutes of the Meeting of Lichfield City Council held in the Guildhall, Lichfield, on Monday, 27 June 2011 at 6.30 pm

PRESENT: Councillor B Bacon (Mayor), and Councillors Mrs J A Allsopp, R J Awty, Mrs N Bacon, I M Eadie, Mrs J M Eagland, T V Finn, M J Fryers (Snr), M J Fryers (Jnr), C Greatorex, Mrs J A Greaves, I A Jackson, Mrs S A James, D Smedley, A F Smith, C J Spruce, A D Thompson, and M A Warfield.

APOLOGIES: Councillors J R Bayliss, J R Brooks, B D Diggle, Mrs V A Diggle, D P A Dundas, P L Hitchman, Mrs S E Strachan, T J Thomas and J N Wilks.

MEMBERS STOOD IN SILENCE TO PAY TRIBUTE TO PRIVATE GARETH BELLINGHAM WHO WAS KILLED IN ACTION IN AFGHANISTAN ON 18 JUNE 2011 WHILST SERVING WITH THE 3rd BATTALION, THE MERCIAN REGIMENT (STAFFORDS); AND JOHN SHAW, FORMER CHARTER TRUSTEE, CITY COUNCILLOR AND SHERIFF WHO DIED ON 25 JUNE 2011.

14 MAYOR'S ANNOUNCEMENTS

The Mayor reported on recent civic and other engagements he had attended, including the Court of Array and Bower on 30 May, and an MoD reception at Beacon Barracks, Stafford, on 14 June. The Mayor presented the badge of office to the Deputy Mayor's Consort, Mr Keith Eagland, who had been unable to be present at the annual meeting of Council in May.

15 DECLARATIONS OF INTEREST

Councillors Mrs N Bacon, Mrs J M Eagland, T V Finn, C Greatorex, A D Thompson and M A Warfield declared a personal interest in Minute 19 (Sheriff's Ride Working Party) by virtue of them being former holders of the office of Sheriff.

16 COUNCIL MINUTES

RESOLVED: *That the Minutes of the Annual Meeting of the City Council held on 18 May 2011 (1 – 13) be confirmed and signed as a correct record.*

17 PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee meetings held on 31 March 2011, 21 April 2011 and 19 May 2011 be received.*

18 JOHNSON BIRTHPLACE ADVISORY COMMITTEE

RESOLVED: *That the Minutes of the Johnson Birthplace Advisory Committee held on 12 April 2011 be received, and the recommendations contained therein, which included the Forward Plan for 2011-2014, be adopted.*

19 SHERIFF'S RIDE WORKING PARTY

RESOLVED:

1. *That the Minutes of the Sheriff's Ride Working Party Meeting held on 23 May 2011 be referred back to the Working Party for further discussion and revision to include greater financial detail before being presented to the City Council.*
3. *That the City Council thank the current Sheriff for his most generous offer to meet the costs of the lunchtime marquee.*
4. *That the Rider Registration fee be maintained at the 2010 level of £25.*

20 INTERNAL CONTROL WORKING PARTY

The Council considered the Minutes and recommendations of the Internal Control Working Party Meeting held on 15 June 2011 and, following a detailed discussion it was:

RESOLVED:

- 1 That the Minutes of the Internal Control Working Party held on 15 June 2011 be received and the recommendations contained therein be adopted.**
- 2 That the Out-Turn Report for the Year ending 31 March 2011, and consequent budget amendments for 2011/12, be adopted.**
- 3 That the Annual Return for the year ending 31 March 2011 be approved and duly signed on behalf of the Council.**
- 4 That the Annual Governance Statement for the Year ending 31 March 2011 be approved and duly signed on behalf of the Council.**
- 5 That a separate bank account be opened for the Samuel Johnson Birthplace Trust and that the authorised signatories be the same as for the City Council's current account.**

21 REPORT OF THE TWINNING OFFICER

Consideration was given to the report of the Twinning Officer.

RESOLVED: That the Twinning Officer be thanked for her excellent report and the report be received.

22 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

RESOLVED: That the representatives as detailed in Minutes Appendix 1 be appointed as the City Council representatives on the bodies indicated.

23 NALC CONFERENCES

The Council considered the agenda report outlining forthcoming NALC Conferences.

RESOLVED: 1 That the Council appoint Councillor A F Smith as its representative to attend the 'Communities in Action' Conference on 22 September 2011, and the Council meet the costs of the conference fee, and related subsistence and travel expenses.

2 That the Council appoint Councillor A D Thompson as its representative to attend the NALC Larger Councils' Conference and Exhibition – 'Neighbouring Places' on 30 November 2011; and the Council meet the costs of the conference fee, and related subsistence and travel expenses.

24 HISTORIC TOWNS FORUM (HTF)

The Council considered the agenda report explaining the remit of the Forum which was to encourage contact between those authorities with responsibility for the management of historic towns and cities; and other public, private and voluntary sector agencies.

RESOLVED: That the City Council become a member of the Historic Towns Forum at an annual membership of £100.

25 TREE PRESERVATION ORDER - CHRISTCHURCH

Members considered the agenda report relating to the above TPO on which the Council had submitted objections at its meeting on 6 December 2010 (Minute 72 refers). The detail of a proposed amended TPO was considered, and it was

RESOLVED: That the City Council notes the proposed revised TPO for Christchurch, and raises no objections to confirmation of the revised Order.

26 PAYMENT OF ACCOUNTS

RESOLVED: That payment of accounts be approved and confirmed as listed:

- a) 1 March 2011 to 31 March 2011 in the sum of £70,312.12 General Account, and £950.19 Imprest Account.***
- b) 1 April 2011 to 30 April 2011 in the sum of £60,428.67 General Account, and £587.70 Imprest Account.***
- c) 1 May 2011 to 31 May 2011 in the sum of £86,780.91 General Account, and £1,360.51 Imprest Account.***

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 7.12PM

MAYOR

COUNCIL MINUTES 27 June 2011 - Appendix 1

Outside Body	No of Reps	Period of Office	Current Representative	Current Appt Ends	Reps required	2011/2012 Proposals
Boley Park Community Hall Management Committee	3	1 Year	Cllr Mrs J A Allsopp	Jun-11	1	<i>Cllr Mrs J A Allsopp</i>
			Cllr C J Spruce	Jun-11	1	<i>Cllr C J Spruce</i>
			Cllr M A Warfield	Jun-11	1	<i>VACANT</i>
Boley Park Community Hall Trustees	4	Until retire or replaced	Cllr Mrs J A Allsopp	Until retire or replaced	0	<i>Cllr Mrs J A Allsopp</i>
			Cllr C J Spruce		0	<i>Cllr C J Spruce</i>
			Mrs M P Bland		0	<i>Cllr M A Warfield</i>
			Cllr J N Wilks		0	<i>Cllr J N Wilks</i>
Bower Committee	1	1 Year	Mrs E C Roe	Jun-11	1	<i>Cllr Mrs N Bacon</i>
Curborough Community Association	3	1 Year	Cllr D P A Dundas	Jun-11	1	<i>Cllr D P A Dundas</i>
			Cllr Mrs N Bacon	Jun-11	1	<i>Cllr Mrs N Bacon</i>
			Cllr M A Warfield	Jun-11	1	<i>Cllr M A Warfield</i>
Darwin Hall Community Association Trustees [and Company Directors]	4	Until retire or replaced	Cllr R J Awty	Until retire or replaced	0	<i>Cllr R J Awty</i>
			Cllr T V Finn		0	<i>Cllr T V Finn</i>
			Cllr I A Jackson		0	<i>Cllr I A Jackson</i>
			Mr J A Smith		0	<i>Mr J A Smith</i>
Dr Milley's Hospital	1	4 Years	Cllr Mrs J M Eagland	Mar-13	0	<i>Cllr Mrs J M Eagland</i>
Erasmus Darwin Foundation	1	1 Year	Cllr Mrs M G Boyle	Jun-11	1	<i>Cllr Mrs M G Boyle</i>
Friends of Johnson Birthplace	1	Until retire or replaced	Cllr P L Hitchman	Until retire or replaced	1	<i>Cllr P L Hitchman</i>
Friends of Samuel Johnson Community Hospital	1	1 Year	Cllr Mrs N Bacon	Jun-11	1	<i>Cllr Mrs S James</i>
Guild of St Mary's Centre Lichfield (Ltd)	1	1 Year	Mayor in Office	-	0	<i>Mayor in Office</i>
Hinton's Charity	1	1 Year	Mayor in Office	-	0	<i>Mayor in Office</i>
Johnson Council (non voting observers)	2	1 Year	Mayor in Office	-	0	<i>Mayor in Office</i>
			Sheriff in Office	-	0	<i>Sheriff in Office</i>
Lichfield District Arts Executive Committee [non voting observer]	1	1 Year	Mr J A Smith	Jun-11	1	<i>Cllr Mrs J Greaves</i>
LDC – Arts Partnership	3	1 Year	Cllr Mrs N Bacon	Jun-11	1	<i>Cllr Mrs S Strachan</i>
			Mrs D English	Jun-11	1	<i>Cllr T Thomas</i>
			Cllr Mrs J A Allsopp	Jun-11	1	<i>Cllr Mrs J A Allsopp</i>
LDC - Community Transport Partnership	1	1 Year	Mr J A Smith	Jun-11	1	<i>Cllr B Bacon</i>
LDC - Parish Forum	2	1 Year	Mr G Boyle	Jun-11	1	<i>Cllr M Fryers (Jnr)</i>
			Cllr R J Awty	Jun-11	1	<i>Cllr Mrs S Strachan</i>
Lichfield Adventure Playground Association	2	1 Year	Cllr J R Bayliss	Jun-11	1	<i>Cllr J R Bayliss</i>
			Cllr B F Bacon	Jun-11	1	<i>Cllr B F Bacon</i>
Lichfield City Forum	1	1 Year	Cllr T V Finn	Jun-11	1	<i>Cllr T V Finn</i>
			Cllr A D Thompson	Jun-11	1	<i>Cllr A D Thompson</i>

Outside Body	No of Reps	Period of Office	Current Representative	Current Appt Ends	Reps required	2011/2012 Proposals
			Cllr D P A Dundas	Jun-11	1	<i>Cllr D P A Dundas</i>
Lichfield and District Council of Voluntary Service	1	1 Year	Mrs D English	Jun-11	1	<i>VACANT</i>
South East Staffordshire C.A.B.	1	1 Year	Cllr Mrs N Bacon	Jun-11	1	<i>Cllr Mrs N Bacon</i>
Lichfield Conduit Lands Trust	4	1 Year	Mayor in Office	-	0	<i>Mayor in Office</i>
		4 Years	Cllr A D Thompson	Jun-12	0	<i>Cllr A D Thompson</i>
Lichfield District Tourism Association Executive	2	1 Year	Museums & Heritage Officer	Jun-11	0	<i>Museums & Heritage Officer</i>
			Mr G Boyle	Jun-11	1	<i>Cllr J Brooks</i>
Local Mental Health Development Group	1	1 Year	Cllr Mrs N Bacon	Jun-11	1	<i>Cllr Mrs N Bacon</i>
Mary Slater's Charity	2	1 Year	Mayor in Office	-	0	<i>Mayor in Office</i>
			Sheriff in Office	-	0	<i>Sheriff in Office</i>
Municipal Charities	4	1 Year	Mayor in Office	-	0	<i>Mayor in Office</i>
			Cllr Mrs J A Allsopp	Oct-11	1	<i>Cllr Mrs J A Allsopp</i>
		4 Years	Cllr Mrs V A Diggle	Nov-12	0	<i>Cllr Mrs V A Diggle</i>
			Mrs D English	Nov-12	0	<i>Mrs D English</i>
North Lichfield Initiative -Board	1	1 Year	Cllr D P A Dundas	Jun-11	1	<i>Cllr T V Finn</i>
North Lichfield Initiative - Transport and Environmental Topic Group.	1	1 Year	Cllr T J Thomas	Jun-11	1	<i>Cllr T J Thomas</i>
Police Authority Consultative Committee	1	1 Year	Cllr J N Wilks	Jun-11	1	<i>Cllr J N Wilks</i>
SCC – Friary High School, Safer Routes to School	1	1 Year	Cllr M J Fryers (Snr)	-	1	<i>Cllr M J Fryers (Snr)</i>
SCC - Parish Contact Public Transport Meeting	1	4 Years	Cllr I A Jackson	Jun-11	1	<i>Cllr I A Jackson</i>
Speakers Corner Committee	1	1 Year		Jun-11	1	<i>Cllr C J Spruce</i>
SPCA - Executive Committee <i>(N.B. nomination only)</i>	1	2 Years	Cllr R J Awty	Nov-11	1	<i>Cllr A Smith</i>
SPCA - Lichfield District Area Committee	2	2 Years	Cllr Mrs N Bacon	Jun-11	1	<i>Cllr Mrs N Bacon</i>
			Cllr J R Bayliss	Jun-11	1	<i>Cllr J R Bayliss</i>
St Giles Hospice Local Govt Friends' Group	1	4 Years	Cllr B F Bacon	Jun-11	1	<i>Cllr B F Bacon</i>
St John's Hospital Trustees	2	4 Years	Cllr Mrs J M Eagland	Jun-11	1	<i>Cllr Mrs J M Eagland</i>
		4 Years	Cllr A D Thompson	Jun-11	1	<i>Cllr A D Thompson</i>
Twinning Association	3	1 Year	Mayor in Office	-	0	<i>Mayor in Office</i>
			Cllr T V Finn	Jun-11	1	<i>Cllr T V Finn</i>
			Mrs E C Roe	Jun-11	1	<i>Cllr D P A Dundas</i>
West Coast Rail 250	1	1 Year	Cllr A D Thompson	Jun-11	1	<i>Cllr A D Thompson</i>

Lichfield City Council

Minutes of the Meeting of Lichfield City Council held in the Guildhall, Lichfield, on Monday, 25 July 2011 at 6.30 pm

PRESENT: Councillor B Bacon (Mayor), and Councillors Mrs J A Allsopp, R J Awty, Mrs N Bacon, J R Bayliss, Mrs M G Boyle, B D Diggle, Mrs V A Diggle, D P A Dundas, Mrs J M Eagland, T V Finn, M J Fryers (Snr), M J Fryers (Jnr), C Greatorex, Mrs J A Greaves, P L Hitchman, I A Jackson, Mrs S A James, D Smedley, A F Smith, C J Spruce, Mrs S E Strachan, T J Thomas, M A Warfield and J N Wilks.

APOLOGIES: Councillors J R Brooks, I M Eadie and A D Thompson.

MEMBERS STOOD IN SILENCE TO PAY THEIR RESPECTS TO THOSE KILLED IN THE ATTACKS IN OSLO AND ON THE ISLAND OF UTOYA, NORWAY.

27 MAYOR'S ANNOUNCEMENTS

The Mayor reported on recent civic and other engagements he had attended, including the Lichfield District Council Chairman's Civic Sunday Service on 3 July, the visit of Her Majesty the Queen on 20 July, and the opening concert of the Burntwood Wakes on 23 July.

28 DECLARATIONS OF INTEREST

Councillors Mrs N Bacon, Mrs M G Boyle, B D Diggle, Mrs J M Eagland, T V Finn, C Greatorex, T J Thomas and M A Warfield declared a personal interest in Minute 31 (Sheriff's Ride Working Party) by virtue of them being former holders of the office of Sheriff.

Councillors Mrs J M Eagland and T V Finn declared a prejudicial interest in Minute 35 (Staffordshire County Council Electoral Review) by view of their positions as County Councillors, and left the meeting during the discussion and decision on this item.

Councillor M A Warfield declared a prejudicial interest in Minute 35 (Staffordshire County Council Electoral Review) by view of his position as Clerk to one of the Parish Councils affected by the proposal, and left the meeting during the discussion and decision on this item.

The Town Clerk reported that the District Council's Standards Committee had granted a Dispensation to those City Councillors who were also District Councillors, and who had made application, permitting them to speak and vote at the City Council meeting on the Friary Outer Development and Festival Gardens (Minute 39). These councillors would otherwise be deemed to have a prejudicial interest at City Council meetings by reason of their membership of Lichfield District Council. The Dispensation applied to councillors Mrs J A Allsopp, R J Awty, B Bacon, Mrs N Bacon, Mrs M G Boyle, Mrs J M Eagland, C Greatorex, D Smedley, T J Thomas, M A Warfield and J N Wilks.

M J Fryers (Snr), A F Smith and C J Spruce declared a prejudicial interest in Minute 39 (Friary Outer Development and Festival Gardens) by virtue of their positions as members of Lichfield District Council, and left the meeting during the discussion and decision on this item.

Councillors B D Diggle and Mrs V A Diggle declared a prejudicial interest in Minute 39 (Friary Outer Development and Festival Gardens) by virtue of the proximity of their residence to the proposed development, and left the meeting during the discussion and decision on this item.

29 COUNCIL MINUTES

RESOLVED: *That the Minutes of the Meeting of the City Council held on 27 June 2011 (14 – 26) be confirmed and signed as a correct record.*

30 PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee meeting held on 9 June 2011 be received.*

31 SHERIFF'S RIDE WORKING PARTY

RESOLVED: *That the Minutes of the Sheriff's Ride Working Party Meeting held on 5 July 2011 be received and the recommendations contained therein be adopted.*

32 REPORT OF THE OPEN SPACES OFFICER

Consideration was given to the report of the Open Spaces Officer.

RESOLVED: *That the Council express its appreciation of the excellent work undertaken by the Council's Open Spaces Officer, and the report be received.*

33 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

RESOLVED: *That the following Councillors be appointed as representatives on the bodies indicated:*

Boley Park Community Hall Management Committee - Councillor Mrs S A James

Lichfield and District Council for Voluntary Service - Councillor T J Thomas

34 STAFFORDSHIRE PARISH COUNCILS' ASSOCIATION AGM

It was noted that the SPCA AGM would take place at County Buildings, Stafford on Saturday, 5 November 2011 and that up to three voting representatives could be nominated to attend.

RESOLVED: *That Councillors R J Awty, A F Smith and A D Thompson be nominated to attend and that luncheon and travel expenses be met by the Council.*

35 STAFFORDSHIRE COUNTY COUNCIL ELECTORAL REVIEW

The Council considered the agenda report which explained that although the Boundary Commission had published its draft recommendations to include the proposal previously put forward by the City Council, there followed a further period of consultation on these recommendations before the final conclusions were published.

RESOLVED: *That the proposals and supporting evidence for County Divisions within Lichfield District, as previously agreed by this Council at its meeting on 25 January 2011 (Minute 88) and which avoid splitting the City/District ward of St Johns between two County electoral divisions, be resubmitted to the Boundary Commission for this final stage of consultation.*

36 ANNUAL REPORT AND FORWARD PLAN

RESOLVED: *That the Annual Report for 2010-11 and the Forward Plan 2011-2014 be adopted.*

37 PAYMENT OF ACCOUNTS

RESOLVED: *That payment of accounts be approved and confirmed as listed for the period 1 June 2011 to 30 June 2011 in the sum of £124,027.50 General Account, and £633.49 Imprest Account.*

38 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the meeting.

39 FRIARY OUTER DEVELOPMENT AND FESTIVAL GARDENS

The Council considered the confidential agenda report which detailed the proposed Heads of Terms for an Agreement relating to access to land at the Festival Gardens arising from the Friary Outer development. Following a full debate it was:

RESOLVED: 1. That the Council does not accept the proposed agreement in its present form, due to various concerns such as the proposed removal of bushes on the City Council owned Festival Gardens, the potential use of LCC land for storage of building materials, and potential for additional ongoing maintenance costs.

2. That negotiations take place to resolve these issues as a matter of urgency, due to the impending commencement of works on site, and that the Town Clerk in consultation with the Leader be given delegated authority to resolve these issues.

**THERE BEING NO FURTHER BUSINESS THE MAYOR
DECLARED THE MEETING CLOSED AT 7.24PM**

Lichfield City Council

Minutes of the Meeting of Lichfield City Council held in the Guildhall, Lichfield, on Monday, 12 September 2011 at 6.30 pm

PRESENT: Councillor B Bacon (Mayor), and Councillors Mrs J A Allsopp, J R Brooks, B D Diggle, Mrs V A Diggle, D P A Dundas, I M Eadie, Mrs J M Eagland, T V Finn, M J Fryers (Snr), M J Fryers (Jnr), C Greatorex, Mrs J A Greaves, P L Hitchman, I A Jackson, D Smedley, A F Smith, C J Spruce, M A Warfield and J N Wilks.

APOLOGIES: Councillors R J Awty, Mrs N Bacon, J R Bayliss, Mrs M G Boyle, Mrs S A James, Mrs S E Strachan, T J Thomas and A D Thompson.

40 MAYOR'S ANNOUNCEMENTS

The Mayor reported on recent civic and other engagements he had attended, including a sponsored walk from Pets at Home on 28 August; and the 70th Anniversary ATC Parade and Cathedral Service followed by the salute at the Guildhall on 11 September.

41 DECLARATIONS OF INTEREST

None.

42 COUNCIL MINUTES

RESOLVED: *That the Minutes of the Meeting of the City Council held on 25 July 2011 (27 – 39) be confirmed and signed as a correct record.*

43 PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee meetings held on 30 June 2011 and 28 July 2011 be received.*

44 REPORT OF THE MARKET'S OFFICER

Consideration was given to the report of the Market's Officer.

RESOLVED: *That the Markets Officer be thanked for her report and the report be received.*

45 FREEDOM OF THE CITY – JOINT MEDICAL COMMAND, WHITTINGTON BARRACKS

Consideration was given to the agenda report which explained that the Barracks were being developed as the home of the "Joint Medical Command", the single base for medical training for the Army, Navy and RAF following the relocation of the Army Training Regiment.

Previous military units based at Whittington Barracks had been granted the Freedom of the City and in view of the long association of the Barracks with Lichfield it was proposed that the Freedom of the City be granted to the "Joint Medical Command". It was noted that this would require a Special Meeting of the Council to approve the grant of the Freedom, and that this would be arranged during 2012.

RESOLVED: *That the Council confirm its intention to grant a Freedom of the City to the Joint Medical Command, Whittington Barracks, and that necessary arrangements be made for the formal grant of the Freedom and presentation of the Freedom scroll.*

46 CONTRACT FOR ERECTION, DISMANTLING AND STORAGE OF MARKET STALLS

The Council considered the agenda report which explained that the present contract would expire on 31 December 2011 and suggested that the work be re-tendered as a five year fixed-term contract with annual increases (or decreases) linked to the change in the Retail Price Index.

RESOLVED: That the Contract for erection, dismantling and storage of Market stalls be put out to tender based on a five-year fixed term period.

47 TENDER OPENING COMMITTEE – TERMS OF REFERENCE

The Council considered the agenda report which outlined the current procedures for accepting tenders, and suggested amendments to improve these procedures.

RESOLVED:

1 That a "Tenders Committee" be established comprising the four members appointed by Council as authorised signatories to the Council's accounts, and a member nominated from the main minority political group. In the event of there being an equality of members of minority groups, the minority groups shall decide between them for each Tenders Committee meeting the member who will attend and in default of agreement the minority group member to attend shall be drawn by lot.

2 That the Tenders Committee be given delegated powers to accept the tender that provides the Council with the best combination of price and quality of service, providing that it is within the budget set. In all other cases the tenders shall be submitted to Council for decision with a recommendation from Tenders Committee if considered appropriate.

3 That the Minutes of the Tenders Committee be submitted to Council.

4 That the quorum of the Tenders Committee be not less than two members.

48 FINANCIAL PROGRESS REPORT – 1 APRIL TO 20 AUGUST 2011

RESOLVED: That the Financial Progress Report for the period 1 April to 20 August 2011 be noted.

49 PAYMENT OF ACCOUNTS

RESOLVED: That payment of accounts be approved and confirmed as listed for the period 1 July 2011 to 31 July 2011 in the sum of £49,580.77 General Account, and £1,168.22 Imprest Account.

**THERE BEING NO FURTHER BUSINESS THE MAYOR
DECLARED THE MEETING CLOSED AT 6.48PM**

Lichfield City Council

Minutes of the Meeting of Lichfield City Council held in the Guildhall, Lichfield, on Monday, 17 October 2011 at 6.30 pm

PRESENT: Councillor B Bacon (Mayor), and Councillors Mrs J A Allsopp, R J Awty, Mrs N Bacon, J R Brooks, B D Diggle, Mrs V A Diggle, D P A Dundas, I M Eadie, Mrs J M Eagland, Mrs J A Greaves, P L Hitchman, I A Jackson, Mrs S A James, D Smedley, C J Spruce, Mrs S E Strachan, T J Thomas, A D Thompson, M A Warfield and J N Wilks.

APOLOGIES: Councillors J R Bayliss, Mrs M G Boyle, T V Finn, M J Fryers (Snr), M J Fryers (Jnr), C Creatorex and A F Smith.

50 MAYOR'S ANNOUNCEMENTS

The Mayor reported on recent civic and other engagements he had attended including the Johnson Birthday celebrations on 17 September, St John Ambulance presentation evening on 20 September; the MacMillan Nurses Big Coffee Morning at the Guildhall on 30 September which raised £260; and the visit by a delegation from the City's French twin town of Sainte Foy on 7-9 October.

The Mayor also reminded members of the arrangements for this year's Remembrance Day Service and urged as many as possible to attend this important event in the civic calendar.

51 DECLARATIONS OF INTEREST

The Town Clerk reported that the District Council's Standards Committee had granted a Dispensation to those City Councillors who were also District Councillors, and who had made application, permitting them to speak and vote at the City Council meeting on the Allotment Provision item (Minute 60). These councillors would otherwise be deemed to have a prejudicial interest at City Council meetings by reason of their membership of Lichfield District Council. The Dispensation applied to councillors Mrs J A Allsopp, R J Awty, B Bacon, Mrs N Bacon, I M Eadie, D Smedley, C J Spruce, T J Thomas, M A Warfield and J N Wilks.

Councillor Mrs J M Eagland declared a prejudicial interest in Minute 60 (Allotment Provision) by virtue of her position as a member of Lichfield District Council, and left the meeting during the discussion and decision on this item.

52 COUNCIL MINUTES

RESOLVED: *That the Minutes of the Meeting of the City Council held on 12 September 2011 (40 – 49) be confirmed and signed as a correct record.*

53 PLANNING APPLICATIONS COMMITTEE

RESOLVED: *That the Minutes of the Planning Applications Committee meetings held on 25 August 2011 and 15 September 2011 be received.*

54 JOHNSON BIRTHPLACE ADVISORY COMMITTEE

RESOLVED: *That the Minutes of the Johnson Birthplace Advisory Committee held on 27 September 2011 be received, and the recommendations contained therein, which included the report of the Museums and Heritage Officer, be adopted.*

55 THE CODE OF RECOMMENDED PRACTICE FOR LOCAL AUTHORITIES ON DATA TRANSPARENCY

Consideration was given to the agenda report referring to the provisions of the Code, and the minimum data which was required to be published by public bodies with income/expenditure in excess of £200,000 per annum.

RESOLVED: *That the Council adopt the Code of Recommended Practice for Local Authorities on Data Transparency.*

56 LOCALISM BILL AND THE OPEN PUBLIC SERVICES WHITE PAPER

The Council considered the agenda report which highlighted the key provisions and current progress of the Government's Localism Bill, and its impact on town and parish councils.

RESOLVED: *That the report be noted.*

57 REVIEW OF POLLING STATIONS AND POLLING DISTRICTS

The Council considered the agenda report which explained that the District Council was currently consulting on its four-yearly review of polling stations and places.

RESOLVED: *That the report be noted.*

58 PAYMENT OF ACCOUNTS

RESOLVED: *That payment of accounts be approved and confirmed as listed:*

- a) *1 August 2011 to 31 August 2011 in the sum of £78,862.16 General Account, and £427.31 Imprest Account.*
- b) *1 September 2011 to 30 September 2011 in the sum of £65,242.41 General Account, and £1,170.53 Imprest Account.*

59 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED: *That in accordance with Section 19(2) of the Public Bodies (Admission to Meetings) Act 1960, by reason of the confidential nature of the business next to be transacted, the public and press be excluded from the meeting.*

60 ALLOTMENT PROVISION

The Council considered the confidential agenda report and the options available for pursuing the transfer of land at Christchurch from the District Council to the City Council for allotments and public open space.

RESOLVED: *That the Council seek the transfer of land at Christchurch, Lichfield, for use as allotments and public open space, at either:*

- a. *a nil consideration or*
- b. *on a long term lease of 50 or more years at a peppercorn rent*

with the City Council meeting the District Council's reasonable legal costs.

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 7.13PM