

## Lichfield City Council

### Minutes of the Annual Meeting of Lichfield City Council held in the Guildhall, Lichfield, on Monday 15 May 2024 at 6.30 pm

**PRESENT:** Councillors J Anketell, H Ashton, D Baker, C Ball, J Blackman, R Bragger, J Christie, K Farrelly, M Field, A Fox, C Greatorex, R Harvey-Coggins, S Hollingsworth, A Hughes, P Knight, A Lax, J Marshall, P McDermott, C Pinder-Smith, D Robertson, A Rushton, S Schafer, J Smith, E Strain, M Warfield, B Watkins and R Yardley.

**APOLOGIES:** Councillors J Eagland and P Ray

#### 1 ELECTION OF MAYOR

It was proposed by Councillor E Strain seconded by Councillor D Robertson, and

**RESOLVED: That Councillor Sam Schafer be elected Mayor of the City to hold office until the election of a successor at the Annual Meeting of Council in May 2025.**

The Mayor was invested with the Mayoral Chain and signed the Declaration of Acceptance of Office. The Mayor then took the Oath of Allegiance and occupied the Chair.

#### 2 COUNCIL MINUTES

**RESOLVED: That the Minutes of the City Council Meeting held on 15 April 2024 (nos. 118 – 127) be confirmed and signed as a correct record.**

#### 3 APPOINTMENT OF DEPUTY MAYOR

It was proposed by Councillor R Harvey-Coggins, seconded by Councillor P Knight, and

**RESOLVED: That Councillor Claire Pinder-Smith be appointed Deputy Mayor to hold office until the election of Mayor at the Annual Meeting of Council in May 2025.**

The Deputy Mayor was invested with the chain of office and signed the Declaration of Acceptance of Office.

#### 4 ELECTION OF SHERIFF

It was proposed by Councillor P Knight, seconded by Councillor R Bragger, and

**RESOLVED: That Cathy Wood be elected Sheriff of the City to hold office until the election of a successor at the Annual Meeting of Council in May 2025.**

The Sheriff was invested with the Chain of Office and took the Oath of Fealty to the Crown.

#### 5 EXPRESSION OF THANKS

The Mayor, Deputy Mayor and Sheriff each returned thanks for their election.

#### 6 APPOINTMENT OF MAYOR'S CHAPLAIN

The Mayor announced that Reverend Ian Hayter would be Mayor's Chaplain.

#### 7 APPOINTMENT OF MAYOR'S CADET

The Mayor announced that Army Cadet L/Cpl Molly Taunton would be his Cadet and presented her with the Badge of Office.

**8 VOTE OF THANKS TO RETIRING MAYOR**

It was proposed by Councillor D Robertson, seconded by Councillor R Harvey-Coggins, and

***RESOLVED: That the best thanks of the citizens be accorded to Councillor Ann Hughes for her valuable and outstanding services as Mayor during 2023/24.***

Councillor Hughes responded in suitable terms, thanking those who had assisted and supported her during her time in office.

**9 VOTE OF THANKS TO RETIRING SHERIFF**

It was proposed by Councillor D Baker, seconded by Councillor R Yardley, and

***RESOLVED: That the best thanks of the citizens be accorded to Adam Burns-Mace for his valuable and outstanding services as Sheriff during 2023/24.***

Adam Burns-Mace responded in suitable terms, thanking those who had assisted and supported him during his time in office.

**10 PRESENTATION OF BADGES OF OFFICE**

The Mayor presented the Chain of Office to the Sheriff's Consort, Nigel Gann.

**11 REPLICA BADGES OF OFFICE**

The retiring Mayor, and the retiring Sheriff and Sheriff's Consort were presented with replica badges of office.

**12 APPOINTMENT OF LEADER OF COUNCIL**

It was proposed by Councillor C Ball, seconded by Councillor A Hughes, and

***RESOLVED: That Councillor D Robertson be appointed Leader of Council for the ensuing year.***

**13 APPOINTMENT OF DEPUTY LEADER OF COUNCIL**

It was proposed by Councillor D Robertson, seconded by Councillor K Farrelly, and

***RESOLVED: That Councillor R Harvey-Coggins be appointed Deputy Leader of Council for the ensuing year.***

**14 APPOINTMENT OF COMMITTEES, PANELS, AND ADVISORY COMMITTEES**

***RESOLVED: That membership of Committees, Panels, and Advisory Committees be as detailed at APPENDIX 1 to these minutes.***

**THERE BEING NO FURTHER BUSINESS  
THE MAYOR DECLARED THE MEETING CLOSED AT 7.28 PM**

**MAYOR**

**Council Minutes: 15 May 2024 APPENDIX 1**

**COMMITTEE, PANEL, AND ADVISORY COMMITTEE MEMBERSHIP 2024/25**

<b>PLANNING COMMITTEE</b> <b>(All members of Council)</b>			
<b>Chair</b>	E Strain	<b>Vice Chair</b>	P Knight
<b>Ward Representatives</b>	Boley Park	R Yardley	
	Chadsmead	P Ray	
	Curborough	C Ball	
	Leomansley	J Christie	
	St Johns	D Baker	
	Stowe	P McDermott	

<b>AUDIT COMMITTEE</b> <b>7 members</b>		
<b>Conservative</b>	<b>Labour</b>	<b>Liberal Democrat</b>
A Lax	J Marshall (Chair)	S Hollingsworth
M Warfield	A Fox (Vice Chair)	P McDermott
	B Watkins	

<b>JOHNSON BIRTHPLACE ADVISORY COMMITTEE</b>		
<b>8 members + 3 non-voting</b>		
<u>Johnson Society (non-voting)</u> P Jones & J Winterton		<u>Honorary Member (non-voting)</u> A Thompson
<b>Conservative</b>	<b>Labour</b>	<b>Liberal Democrat</b>
J Eagland	A Hughes (Chair)	J Christie
R Yardley	J Anketell (Vice Chair)	S Hollingsworth
	D Robertson	
	E Strain	

<b>GRANTS ADVISORY COMMITTEE</b>		
<b>9 members</b>		
<b>Conservative</b>	<b>Labour</b>	<b>Liberal Democrat</b>
D Baker	C Ball (Chair)	H Ashton
R Yardley	A Hughes (Vice Chair)	J Christie
	J Blackman	
	K Farrelly	
	J Marshall	

<b>STAFFING COMMITTEE</b>		
<b>8 members</b>		
<b>Conservative</b>	<b>Labour</b>	<b>Liberal Democrat</b>
J Eagland	D Robertson (Chair)	S Hollingsworth
A Lax	R Harvey-Coggins (Vice-Chair)	P McDermott
	M Field	
	P Knight	

<b>TENDERS COMMITTEE</b>		
<b>[Comprising Leader, Deputy Leader, Mayor, Deputy Mayor]</b>		
<b>6 members</b>		
<b>Conservative</b>	<b>Labour</b>	<b>Liberal Democrat</b>
D Baker	D Robertson (Chair)	P McDermott
	R Harvey-Coggins (Vice Chair)	
	S Schafer	
	C Pinder-Smith	

<b>COMPLAINTS PANEL</b>		
<b>4 members</b>		
<b>Conservative</b>	<b>Labour</b>	<b>Liberal Democrat</b>
D Baker	D Robertson (Chair)	P McDermott
	P Knight	

<b>MARKETS WORKING GROUP</b>		
<b>6 members</b>		
<b>Conservative</b>	<b>Labour</b>	<b>Liberal Democrat</b>
D Baker	R Bragger (Chair)	P McDermott
	B Watkins (Vice Chair)	J Smith
	C Pinder-Smith	

<b>CLIMATE CHANGE AND BIODIVERSITY COMMITTEE</b>		
<b>6 members</b>		
<b>Conservative</b>	<b>Labour</b>	<b>Liberal Democrat</b>
A Lax	J Blackman (Chair)	A Rushton
	R Harvey-Coggins (Vice Chair)	
	K Farrelly	
	E Strain	