

Procurement over the value of £5,000 for the 2019-20 Financial Year

Local Government Transparency Code 2015

Details of invitation to tender for contracts to provide goods and/or services with a value that exceeds £5,000 and details of any contract, commissioned activity, purchase order, framework agreement and any legal enforceable agreement with a value that exceeds £5,000

Revenue Budget Expenditure

Revenue Budget	Description of Works, Goods or Services	Actual Spend	Current Supplier(s)	Procurement Process Followed	Start Date	End Date	Review Date
001 Parks	Grounds Maintenance works	£126,826	Lichfield District Council's Operational Services (LDCOS)	The Council has a Long Term Service agreement with Lichfield District Council to Supply grounds maintenance works, which provides a means of securing a reliable, high-quality and flexible method of meeting the Council's grounds maintenance requirements.	Apr-17	Ongoing	N/A
001 Parks	Street Lighting Maintenance and Energy.	£11,691	E-On	In 2003 Staffordshire County Council entered into a 25 year PFI agreement for the renewal and maintenance of road lighting and traffic sign equipment including Street lighting - Lichfield City Council Street Lighting requirements are part of this agreement.	May-03	Ongoing	N/A
001 Parks	The provision of Tree works including inspections pruning and felling of trees on Council owed land	£22,685	Various Suppliers Tonks Brothers ACME Tree Services Ltd Tree Works Ltd Lichfield	This is an ad-hoc service, linked to the programme of works required each year and any damage to trees as a result of storms etc..The level of work therefore varies widely and for this reason tree works have not been subject to a formal tender or contract.	Ongoing	Ongoing	no current plans to review
006 Guildhall	Guildhall Lift Repairs and Maintenance	£10,809	R.J.Lift Services Ltd	In accordance with Financial Regulations, Quotes were obtained and the contract was awarded to R.J.Lift Services Ltd	Apr-19	Nov-19	N/A
008 Markets	Agency Markets Officer	£11,422	Red Recruitment Agency	In accordance with Financial Regulations, Quotes were obtained and the contract was awarded to Red recruitment Agencies.	Apr-19	Mar-20	N/A
008 Markets	Erection,Dismantling,Storage and Transport of Market Stalls.	£32,691	All-Fit Towbars & Trailers Ltd	The Contract was subject to a formal tendering process in 2016, with the contract being awarded to All-Fit Towbars & Trailers Ltd for five years ,with an option for up to a three year extension.	Jan-17	Jan-22	Dec-21
008 Markets	Skip Hire.	£79,217	Wm.M Briers & Son(Tamworth)Ltd	In accordance with Financial Regulations, Quotes were obtained and the contract was awarded to Briers who are currently the preferred contractor for supplying waste management and recycling services to Staffordshire County Council, Staffordshire Fire Service and other statutory bodies.	Aug-17	Ongoing	N/A
009 Civic	Sheriffs Ride Security	£6,005	Oakwood Security Solutions Ltd	In accordance with Financial Regulations, Quotes were obtained and the contract was awarded to Oakwood Security Solutions Ltd.	Sep-20	Sep-20	N/A
013 Arts/Tourism	Erection of Christmas Lights.	£12,950	Darwin Electrical	The Contract was subject to a formal tendering process in 2019, with the contract being awarded to Darwin Electrical services.	Dec-19	Dec-24	Dec-24
020 Administration	The Council's main insurance policy including public liability and building and contents cover.	£17,351	Zurich Municipal	The Council has a three year Long Term Agreement which has been extended to May 2021,as other insurance providers failed to provided competitive quotations.	May-15	May-21	Mar-21
020 Administration	Computer Services	£16,472	M T Services	In accordance with Financial Regulations,the Council has engaged MT Services to provide Computer Services for Donegal House/Samuel Johnson Birthplace.	2004	Ongoing	N/A
020 Administration	Heritage insurance cover, building and contents-Samual Johnson Museum	£6,371	Ecclesiastical Insurance Plc	The Council uses Alan Thomas Insurance Brokers Ltd to arrange Heritage Insurance cover for Samuel Johnson Birthplace Museum A current Long Term Agreement for Insurance Cover is with Ecclesiastical Insurance PLC.	Oct-19	Apr-20	ongoing
020 Administration	Gas Supply	£6,321	Corona Gas	The Council uses Staffordshire County Council Procurement Contract	1980	Ongoing	N/A
All Premises	Electricity Supply	£13,590	N-Power	The Council uses Staffordshire County Council Procurement Contract	1980	Ongoing	N/A
006 Guildhall 077 Samuel Johnson Museum	Cleaning srvcies	£12,520	Taylor Maids Ltd	In accordance with Financial Regulations,the Council has engaged Taylor Maid Ltd to provide temporary Cleaning Services for Guildhall/Samuel Johnson Birthplace.	Aug-18	Ongoing	N/A

Repairs and Renewals Programme Expenditure

Repairs and Renewals Budget	Description of Works, Goods or Services	Actual Spend	Current Supplier(s)	Procurement Process Followed	Start Date	End Date	Review Date
Repairs and Renewals Programme	Architects Fees	£14,533	Brownhill, Hayward and Brown	Brownhill, Hayward and Brown Architectural Services, are used to prepare tenders, Contract management, oversee works, and provide architectural inspection reports.	N/a	N/a	N/a
Guildhall/Donegal House	Installation of new fire Alarm	£9,588	Justice Fire and Security	In accordance with Financial Regulations, Quotes were obtained and the contract was awarded to Justice Fire and Security.	Apr-19	Mar-20	N/a
Guildhall	Restoration of Windows	£5,530	Bradshaw and Wright	In accordance with Financial Regulations, Quotes were obtained and the contract was awarded to Bradshaw and Wright.	May-19	Jun-19	N/a
Guildhall	Repainting/restoration of Guildhall	£65,805	Messenger Construction Ltd	The Contract was subject to a formal tendering process in 2019, with the contract being awarded to Messenger Construction Ltd.	Mar-20	Sep-20	N/a
Parks and Open Spaces-Footpaths	Footpath resurfacing	£10,400	D McCarthy Bros(Lichfield) Ltd	In accordance with Financial Regulations, Quotes were obtained and the contract was awarded to D McCarthy Bros (Lichfield) Ltd	Apr-19	Apr-19	N/a
Community Centres-Corborough Community Centre	Installation of external door	£9,833	Windows and Door Maintenance Services	In accordance with Financial Regulations, Quotes were obtained and the contract was awarded to Windows and Door Maintenance Services	Aug-19	Oct-19	N/a
Parks and Open Spaces-Footpaths Street Lighting	Replacement of SOX/SIM Lights with LED alternatives over three stages	£8,888	E-On	In 2003 Staffordshire County Council entered into a 25 year PFI agreement for the renewal and maintenance of road lighting and traffic sign equipment including Street lighting - Lichfield City Council Street Lighting requirements are part of this agreement.	Apr-19	Mar-21	N/a