

LICHFIELD CITY COUNCIL FINANCIAL OUT-TURN REPORT 2022/23

The following notes explain the variations between the original budget and the actual year-end out-turn as detailed in the Accounts Summary Table which follows

Note	Details
1	Parks and Footpaths Increase in pathway lighting costs, inflation linked Grounds Maintenance contract with LDC increased 7.8% for 22/23 against a 4% budget. Significant work undertaken at a number of LCC owned/managed open spaces that will pay dividends in coming years. Increased overspend against eight month forecast figure due mainly to the timing of the pathway repairs to Heather Gardens and the installation of bollards opposite St Chads; both projects intended for 23/24 but contractor availability allowed them to be brought forward.
2	Guildhall Includes the increase in energy costs offset by increase in Guildhall Income.
3	Community Centres Relatively low overall spend against budget, due in part to capital works to improve the buildings.
4	Markets Includes the increase in energy cost net of the increased charge to traders. Approx £3,500 in repairs to the kitchen/toilet block delayed from 2021/22 were completed in 2022/23. Several cases of COVID and other absences due to serious illness among traders resulting in no arrears charge and reduced income.
5	Civic Includes reduction in the cost of Civic events, notably due to the revised arrangements for the 2022 Sheriff's Ride, but includes consultant costs to advise on the future of the Ride as approved by Council via the Sheriff's Ride Working Party. Also includes increased staff support costs as a result of the fixed salary increase applied nationally for 22/23.
6	Grant Aid/Partnerships Includes two 'Warm Spaces' grants totalling £5,000 following adoption of a motion for such provision by Council at its September meeting.
7	Arts/Tourism/Twinning Includes costs associated with refurbished Christmas light fixtures, new cabling, additional barriers and security provision at switch-on event, CPI increase in light installation/removal contract value.
8	Johnson Birthplace Museum Includes the increase in energy costs and reduction in donations income.
9	Democratic Services Variance driven primarily by nationally agreed salary increase.
10	Investment Interest Increase in interest rate over the financial year, due in part to rates applied by the Council's bankers, but also a result of transferring a significant amount of LCC reserves to a fixed rate account.
11	Agency It is anticipated each year that SCC will reduce their payment to LCC for verge maintenance and this was accounted for in the budget. However, the actual payment received was higher than the reduction that had been assumed.

Note	Details
12	Repairs and Renewals Relatively minor overall variance from budget, but significant programme changes resulted from the additional structural work required to the Birthplace Museum.
13	Community Infrastructure Levy (CIL) In-year movement based on CIL receipts and spend.
14	Total To/ (from) Balances <ul style="list-style-type: none"> - Contribution from Repairs and Renewals Capital Earmarked Reserve £ (198,674) - Contribution to CIL Earmarked Reserve £ 96,228 - Contribution from Grant Aid Earmarked Reserve £ (2,039) - Contribution from SJBM Development Grant Reserve £ (792) - Contribution from General Reserve £ (20,118) Total Transfer from Balances £ (125,395)

Employee costs: The overall employee costs totalling £519,253 are recharged across all the budget heads in the table below reflecting an overall increase in direct employee costs of £30,583.

This includes the agreed Local Government Pay Offer of £1,925 FTE salary increase on all pay scales. This averages 7% for LCC staff (against a budget of 2%).

Central administration: The overall administration costs totalling £188,768 are recharged across all budget heads in the table below, reflecting an increase in service costs of £25,775.

ACCOUNTS SUMMARY TABLE

This table summarises service area income and expenditure against budget for the financial year 2022/23 and provides the year-end out-turn.

The table shows:

Column 1 – 2022/23 Budget as agreed by Council in January 2022

Column 2 – Actual spend during the 2022/23 financial year

Column 3 – The variance between approved budget and actual spend for 2022/23

Column 4 – The budget for 2023/24

Column 5 – Numbered explanatory notes

Budget/actual figures in red represent income.

Percentage figures in red (Variance 2022/23 column) represent variance worse than budget.

<u>Net Expenditure</u> SERVICE AREAS	BUDGET 2022/23	ACTUAL 2022/23	VARIANCE 2022/23	BUDGET 2023/24	Note
	£	£	%	£	
Parks and Footpaths	243,202	299,506	23	272,029	1
Guildhall	141,416	126,309	-4	142,609	2
Community Centres	19,038	11,826	-38	14,105	3
Markets	6,833	12,440	82	10,167	4
Civic	98,003	97,092	-1	94,353	5
Grant Aid/Partnerships	51,926	55,543	7	53,042	6
Arts/Tourism/Twinning	74,825	69,255	-7	82,937	7
Johnson Birthplace Museum	123,773	120,576	-3	136,847	8
Democratic Services	101,962	111,795	10	166,066	9
Investment Interest	-2,050	-24,192	1080	-38,440	10
Loan Charges	0	0	0	0	
Agency	-13,478	-21,751	61	-18,045	11
TOTAL SERVICE COST	£835,450	£858,399	3	£915,670	
Repairs and Renewals	192,508	198,674	3	362,580	12
Community infrastructure Levy (CIL)	-93,030	-96,228	3	17,305	13
SUB TOTALS	£934,928	£960,875	3	£1,295,555	
PRECEPT	£835,450	£835,450	0	£860,670	
TOTAL To/(From) balances	(£99,478)	(£125,395)	26	(£434,885)	14

OUTTURN 2022/23 ANALYSIS

<i>Net Expenditure</i>		<i>BUDGET 2022/23 £</i>	<i>ACTUAL 2022/23 £</i>	<i>BUDGET 2023/24 £</i>
SERVICE AREAS				
Parks and Footpaths				
<i>Employee costs</i>		31,838	34,482	35,088
<i>Central administration</i>		23,634	27,371	25,501
<i>Contract repair/maintenance</i>		138,975	142,080	155,085
<i>Other repair/maintenance</i>		45,440	91,017	46,220
<i>Energy</i>		5,745	8,323	12,565
<i>Miscellaneous income</i>		-830	-841	-830
<i>Burial fees income</i>		-500	-1,825	-500
<i>Allotment rents</i>		-1,100	-1,100	-1,100
Total		243,202	299,506	272,029
Guildhall				
<i>Employee costs</i>		78,439	87,288	86,447
<i>Central administration</i>		22,819	26,428	24,622
<i>Repair/maintenance</i>		17,718	15,676	16,720
<i>Energy</i>		12,060	20,726	45,190
<i>Rates</i>		7,350	7,146	7,720
<i>Supplies and Services</i>		23,030	23,798	22,030
<i>Lettings</i>		-30,000	-54,754	-60,120
Total		131,416	126,309	142,609
Community Centres				
<i>Employee costs</i>		6,014	6,390	6,628
<i>Central administration</i>		2,444	2,832	2,637
<i>Boley Hall</i>		2,645	947	1,210
<i>Curborough</i>		2,645	0	1,210
<i>Cruck House</i>		2,645	85	1,210
<i>Darwin Hall</i>		2,645	1,572	1,210
Total		19,038	11,826	14,105
Markets				
<i>Employee costs</i>		49,803	45,096	54,888
<i>Central administration</i>		14,670	16,989	15,829
<i>Repair/maintenance</i>		2,310	4,612	2,310
<i>Energy</i>		1,710	3,490	5,130
<i>Rates and Water</i>		20,820	21,260	21,860
<i>Supplies & Services</i>		12,230	10,424	12,230
<i>Misc. lettings</i>		-12,960	-13,344	-13,610
<i>Friday market income</i>		-27,800	-26,051	-29,140
<i>Saturday market income</i>		-27,990	-29,116	-32,580
<i>Farmers/Producers market income</i>		-2,960	-2,920	-3,110
<i>Tuesday market income</i>		-23,000	-18,000	-23,640
Total		6,833	12,440	10,167

<i>Net Expenditure</i>		BUDGET 2022/23	ACTUAL 2022/23	BUDGET 2023/24
SERVICE AREAS		£	£	£
Civic				
<i>Employee costs</i>		46,709	52,898	51,478
<i>Central administration</i>		18,744	21,708	20,225
<i>Mayor's allowance</i>		3,650	3,010	3,650
<i>Sheriff's allowance</i>		3,150	2,832	3,150
<i>Supplies and services</i>		4,280	4,528	4,280
<i>Events</i>		7,210	5,227	8,210
<i>Mayor's Banquet</i>		1,580	625	640
<i>Sheriff's Ride</i>		12,680	6,264	2,720
Total		98,003	97,092	94,353
Grant Aid/Partnerships				
<i>Employee costs</i>		4,636	4,926	5,109
<i>Central administration</i>		8,150	9,438	8,793
<i>Grants to outside bodies</i>		32,000	34,039	32,000
<i>Grants for open Churchyards</i>		7,140	7,140	7,140
Total		51,926	55,543	53,042
Arts/Tourism/Twinning				
<i>Employee costs</i>		33,451	26,806	36,866
<i>Central administration</i>		10,594	12,270	11,431
<i>Arts/Culture/Tourism</i>		3,030	301	3,030
<i>Christmas Lights</i>		28,120	29,878	31,980
<i>income</i>		-370	0	-370
Total		74,825	69,255	82,937
Johnson Birthplace Museum				
<i>Employee costs</i>		95,144	101,098	104,857
<i>Central administration</i>		13,039	15,101	14,070
<i>Repair/Maintenance</i>		8,130	2,187	4,200
<i>Energy</i>		4,100	4,276	7,900
<i>Rates and Water</i>		380	395	400
<i>Supplies and Services</i>		18,700	15,610	17,810
<i>Promotion</i>		2,000	1,266	2,000
<i>Restoration</i>		0	0	0
<i>Stock for sale</i>		3,000	2,615	3,000
<i>Sales income</i>		-9,710	-9,639	-8,350
<i>Contribution from Birthplace Trust</i>		-11,010	-12,333	-9,040
Total		123,773	120,576	136,847

<i>Net Expenditure</i>		BUDGET 2022/23	ACTUAL 2022/23	BUDGET 2023/24
SERVICE AREAS		£	£	£
Democratic Services				
Employee costs		60,164	63,928	66,306
Central administration		37,488	43,417	40,450
Supplies and Services		1,910	2,250	1,910
Election costs		0	0	55,000
Newsletter		2,100	2,200	2,100
Member allowances/travel etc.		300	0	300
Total		101,962	111,795	166,066
Investment Interest				
Interest		-2,050	-24,192	-38,440
Total		-2,050	-24,192	-38,440
Agency				
Employee costs		2,392	2,541	2,636
Central administration		1,630	1,888	1,759
SCC Verge Income		-17,500	-26,180	-22,440
Total		-13,478	-21,751	-18,045
Total Service Costs		£835,450	£858,399	£915,670
Repairs and Renewals				
Employee costs		12,728	13,525	14,028
Central administration		9,780	11,326	10,552
Guildhall/Donnegal House		13,000	6,842	0
Samuel Johnson Birthplace		75,000	90,564	58,000
Parks and Footpaths		40,000	31,184	0
Community Centres		30,000	37,278	280,000
Friary Clock Tower		12,000	7,955	0
Total		192,508	198,674	362,580
community Infrastructure Levy(CIL)				
Expenditure		0	34,964	31335
Receipts		-93,030	-131,191	-14,030
Total		-93,030	-96,228	17,305
Johnson Birthplace Charitable Trust				
Grant/Donations		-7,730	-10,397	-5,760
Admissions income		-3,280	-1,936	-3,280
Funding to LCC		11,010	12,333	9,040
Total		0	0	0
TOTAL		£934,928	£960,845	£1,295,555
PRECEPT		£835,450	£835,450	£860,670
TOTAL To/(From) balances		(£99,478)	(£125,395)	(£434,885)

<i>Net Expenditure</i>		BUDGET 2022/23	ACTUAL 2022/23	BUDGET 2023/24
SERVICE AREAS		£	£	£
NOTE-Internal Recharges				
Employee Cost				
Employee costs		488,670	519,253	538,560
Recharge to Services		-488,670	-519,253	-538,560
Total		0	0	0
Central Administration				
Employee costs		67,353	80,275	74,229
Central administration		0		0
Mileage Allowance		500	648	500
Professional Fees/Audit Fees		10,800	12,039	8,900
Office Rates/Water		9,540	9,667	10,020
Office Energy		6,010	11,519	21,330
Supplies & Services		36,570	43,929	29,010
Telephone/Postage		4,740	3,627	4,530
Subscriptions. Courses/Training		4,590	4,984	4,720
Insurance		28,440	27,993	28,440
Office Rent		-5,540	-5,706	-5,800
Miscellaneous Receipts		-10	-206	-10
Recharge to Services		-162,993	-188,768	-175,869
Total		0	0	0
Balances & Reserves				
Opening Balance		2,439,407	2,483,059	2,331,683
to/-from reserve		-99,478	-125,395	-434,885
Closing Balance		£2,339,929	£2,357,664	£1,896,798
Breakdown of Reserve				
Repairs/Renewals Reserve-Building		1,358,195	1,382,978	1,014,362
Grant Aid Reserve		11,570	9,531	6,570
SJBM Development Grant Reserve		0	0	0
Election Reserve		55,000	55,000	0
CIL Reserve		196,111	202,285	171,154
General Revenue Reserves		719,053	707,870	704,712
Closing Balance		£2,339,929	£2,357,664	£1,896,798
Total Expenditure		1,204,308	1,321,504	1,562,305
Total income		-269,380	-360,659	-266,750
Net Expenditure		934,928	960,845	1,295,555
Precept		-835,450	-835,450	-860,670
TOTAL (To)/From balances		£99,478	£125,395	£434,885