



LICHFIELD CITY COUNCIL DRAFT BUDGET 2019/20

The budget report is based on the Council Tax increasing by £2.50 to £63.00 (for an average Band D property).

The report shows:

- Actual net expenditure 2017/18 (last year)
- Original budget for 2018/19 (current year)
- Year end estimate for 2018/19
- Draft budget estimates 2019/20
- Balances and reserves for 2017/18, 2018/19 and 2019/20
- The Council Tax analysis for the three years

Following the report there is a detailed draft budget analysis to provide further background to members on the headline figures supplied in the report.

The City Council will be maintaining services at their current levels in 2019/20, and carrying out further essential maintenance work on its public buildings, structures and assets.

The Council's property portfolio includes Donegal House, The Guildhall, Samuel Johnson Birthplace Museum, Boley Hall, Curborough Community Centre, Darwin Hall, Borrowcop Gazebo, Cruck House, Market Square, Clock Tower, statues and War Memorial (many of which are listed buildings where repair costs are higher). The total insured value of these buildings is over £13 million. It is important therefore that the Council maintains a healthy Repairs and Renewals fund.

The draft budget includes an assumed inflationary figure of 3% for both income and expenditure.

The salary settlement for 2019/20 is incorporated in the figures below.

Note 1: Increase due to greater demand on repair and maintenance of open spaces

Note 2: Increased budget due to allocation of £11,500 as detailed in the separate Repairs, Renewals and Specific Projects report at Appendix 6.

Note 3: The estimated costs of the May 2019 elections (£50,000), plus £5,000 in the event of a by election, are allocated from reserves.

Note 4: Details of the proposed projects included within this headline figure are the subject of a separate report at Appendix 6.

Note 5: The overall Central Establishment costs and employee costs are fully allocated to each service head.

Note 6: Local Council Tax Support Grant was withdrawn by Lichfield District Council from 2018/19 as reported to Council on 23 October 2017.

RECOMMENDED: That the Council approve the Budget Estimates and Report for the 2019/20 financial year totalling £812,180; and that the precept for 2019/20 be set at £757,180.

<u>Net Expenditure</u>	ACTUAL 2017/18	BUDGET 2018/19	ESTIMATE	BUDGET 2019/20	Note
SERVICE AREAS	£	£	2018/19 YEAR END £	£	
Parks and Footpaths	212,585	208,866	219,158	231,998	1
Guildhall	70,917	72,515	74,777	73,505	
Community Centres	17,440	14,451	14,807	15,130	
Markets	-18,652	-31,325	-27,685	-30,175	
Civic	75,237	80,802	85,309	86,022	
Grant Aid/Partnerships	47,800	50,133	44,518	51,366	
Arts/Tourism/Twinning	63,544	61,971	65,662	65,790	
Johnson Birthplace Museum	77,991	80,437	85,453	98,349	2
Democratic Services	100,998	91,318	116,018	152,326	3
Investment Interest	-237	-200	-2,480	-4,890	
Loan Charges	0	0	0	0	
Agency	-18,545	-18,515	-18,344	-18,174	
Repairs and Renewals	119,872	107,452	108,442	90,933	4
Total Service Cost	748,949	717,905	765,635	812,180	
Capital Contribution	0	0	-50,000	0	
Community Infrastructure Levy (CIL)	0	0	-14,037	0	
SUB TOTALS	748,949	717,905	701,598	812,180	5
PRECEPT + LTCSG	700,701	717,905	717,905	757,180	
To/(From) Balances	(48,248)	0	16,307	(55,000)	

<u>Balances and Reserves</u>	ACTUAL 2017/18	BUDGET 2018/19	ESTIMATE	BUDGET	
	£	£	2018/19 YEAR END £	2019/20 £	
Opening Balance (1 April)	740,790	690,758	692,542	708,879	
To/(From) balances	(48,248)	0	16,307	(55,000)	3
Closing Balance	692,542	690,758	708,879	653,879	
<u>Closing balance held as:</u>					
Repairs/Renewals (Revenue)	353,000	353,000	353,000	353,000	
Rent Deposit Deed Reserve	1,100	1,100	1,100	450	
Parish Election Reserve	20,000	40,000	40,000	0	3
CIL Reserve			14,037	14,037	
General Revenue Reserves	318,442	296,658	300,712	286,392	
TOTALS	£692,542	£690,758	£708,879	£653,879	

<u>Council Tax Analysis</u>	ACTUAL 2017/18	BUDGET 2018/19	ACTUAL 2018/19	BUDGET 2019/20	
Precept	£672,917	£717,905	£717,905	£757,180	
LCTSG	£27,784	£0	£0	£0	6
Precept + LCTSG	£700,701	£717,905	£717,905	£757,180	
Apportioned Tax Base	£11,795	£11,886.20	£11,886.20	£12,017.80	
RESULTANT BAND D TAX	£57.05	£60.50	£60.50	£63.00	

DRAFT BUDGET 2019/20 ANALYSIS

<u>Net Expenditure</u>	ACTUAL 2017/18	BUDGET 2018-19	ESTIMATE 2018-19 YEAR END	BUDGET 2019/20
SERVICE AREAS	£	£	£	£
Parks and Footpaths				
Employee costs	25,722	27,962	29,211	30,047
Central administration	22,070	20,064	21,187	22,771
Contract repair/maintenance	118,114	122,800	123,990	127,820
Other repair/maintenance	45,231	32,420	42,180	43,650
Energy	7,084	7,820	9,110	9,910
Contributions	-3,260	0	-4,320	0
Miscellaneous income	-301	-550	-550	-550
Burial fees income	-1,175	-750	-750	-750
Allotment rents	-900	-900	-900	-900
Total	212,585	208,866	219,158	231,998
Guildhall				
Employee costs	63,356	68,833	71,950	74,009
Central administration	21,309	19,372	20,457	21,986
Repair/maintenance	12,720	14,210	14,210	13,140
Energy	9,595	8,440	9,570	9,570
Rates	7,114	7,310	7,310	7,470
Supplies and Services	20,533	14,160	16,290	14,260
Lettings	-63,709	-59,810	-65,010	-66,930
Total	70,917	72,515	74,777	73,505
Community Centres				
Employee costs	4,857	5,275	5,516	5,674
Central administration	2,283	2,076	2,192	2,356
Boley Hall	3,499	2,210	2,210	2,210
Curborough	1,018	1,280	1,427	2,280
Cruck House	206	1,400	1,400	1,400
Darwin Hall	5,577	2,210	2,062	1,210
Total	17,440	14,451	14,807	15,130
Markets				
Employee costs	40,227	43,702	45,684	46,991
Central administration	13,698	12,453	13,151	14,134
Repair/Maintenance	400	2,800	2,800	2,310
Energy	1,400	1,720	1,720	1,400
Rates and Water	18,772	19,700	20,660	21,240
Supplies & Services	58,055	57,130	57,130	62,680
Misc. lettings	-17,526	-18,450	-23,390	-30,090
Friday market income	-47,229	-52,870	-49,070	-50,250
Saturday market income	-54,204	-60,460	-58,090	-59,450
Farmers market income	-5,945	-8,960	-7,660	-7,860
Tuesday market income	-26,299	-28,090	-30,620	-31,280

<u>Net Expenditure</u>	ACTUAL 2017/18	BUDGET 2018-19	ESTIMATE 2018-19 YEAR END	BUDGET 2019/20
Total	-18,652	-31,325	-27,685	-30,175
Civic				
Employee costs	37,728	40,999	42,845	44,072
Central administration	17,503	15,913	16,804	18,060
Mayor's allowance	4,231	4,650	4,650	4,650
Sheriff's allowance	2,078	2,150	2,150	2,150
Supplies and services	6,039	4,500	6,270	4,500
Events	2,052	6,000	5,595	6,210
Mayor's Banquet	721	700	1,105	700
Sheriff's Ride	4,885	5,890	5,890	5,680
Total	75,237	80,802	85,309	86,022
Grant Aid/Partnerships				
Employee costs	3,744	4,074	4,252	4,374
Central administration	7,611	6,919	7,306	7,852
Grants to outside bodies	29,305	32,000	25,820	32,000
Grants for open Churchyards	7,140	7,140	7,140	7,140
Total	47,800	50,133	44,518	51,366
Arts/Tourism/Twinning				
Employee costs	27,019	29,377	30,683	31,562
Central administration	9,893	8,994	9,498	10,208
Arts/Culture/Tourism	3,747	2,430	2,430	2,430
Christmas Lights	22,885	21,420	23,420	21,840
income	0	-250	-369	-250
Total	63,544	61,971	65,662	65,790
Johnson Birthplace Museum				
Employee costs	59,714	64,887	67,814	69,755
Central administration	12,177	11,070	11,690	12,564
Repair/Maintenance	3,891	3,810	3,810	3,870
Energy	3,032	3,150	3,150	3,250
Rates and Water	590	1,050	520	840
Supplies and Services	16,519	12,300	14,300	23,900
Promotion	3,283	2,000	2,000	2,000
Grant income	-1,148	0	0	0
Stock for sale	2,114	3,000	3,752	3,000
Sales income	-9,881	-9,820	-10,573	-9,820
Contribution from Birthplace Trust	-12,300	-11,010	-11,010	-11,010
Total	77,991	80,437	85,453	98,349
Democratic Services				
Employee costs	48,595	52,793	55,186	56,766
Central administration	35,007	31,825	33,607	36,120
Election costs	10,560	0	22,720	55,000
Neighbourhood Plan	2,074	0	0	0
Newsletter	4,505	6,400	4,140	4,140
Member allowances/travel etc.	257	300	365	300

<u>Net Expenditure</u>	ACTUAL 2017/18	BUDGET 2018-19	ESTIMATE 2018-19 YEAR END	BUDGET 2019/20
Total	100,998	91,318	116,018	152,326
Investment Interest	-237	-200	-2,480	-4,890
Agency				
Employee costs	1,933	2,101	2,195	2,256
Central administration	1,522	1,384	1,461	1,570
SCC Verge Income	-22,000	-22,000	-22,000	-22,000
Total	-18,545	-18,515	-18,344	-18,174
Total Service Costs	£629,078	£610,453	£657,193	£721,247
Repairs and Renewals				
Employee costs	10,281	11,150	11,675	12,010
Central administration	9,132	8,302	8,767	9,423
Guildhall/Donnegal House	85,319	51,500	53,611	25,500
Samual Johnson Birthplace	14,099	15,000	15,000	0
Parks and Footpaths	0	18,000	16,919	23,000
Community Centres	0	3,500	2,470	11,000
Markets	0	0	0	10,000
Other	1,040	0	0	0
Total	119,871	107,452	108,442	90,933
Capital Projects/Contribution				
Receipts	0	0	-50,000	0
Total	0	0	-50,000	0
community Infrastructure Levy(CIL)				
Expenditure	0	0	15,629	0
Receipts	0	0	-29,666	0
Total	0	0	-14,037	0
Johnson Birthplace Charitable Trust				
Grant/.Donations	-8,597	-7,730	-7,730	-7,730
Admissions income	-3,704	-3,280	-3,280	-3,280
Funding to LCC	12,300	11,010	11,010	11,010
Total	0	0	0	0
TOTAL	£748,949	£717,905	£701,598	£812,180
PRECEPT	-672,917	-717,905	-717,905	-757,180
Local Council Tax Support Grant	-27,784	0	0	0
Total Precept Requirement	-700,701	-717,905	-717,905	-757,180
TOTAL (To)/From balances	£48,248	£0	-£16,307	£55,000
NOTE-Internal Recharges				
Employee Cost				
Employee costs	394,709	428,863	448,248	461,075
Recharge to Services	-394,709	-428,863	-448,248	-461,075
Total	0	0	0	0
Central Administration				
Employee costs	71,532	77,710	81,237	83,559
Central administration		0		0

<u>Net Expenditure</u>	ACTUAL 2017/18	BUDGET 2018-19	ESTIMATE 2018-19 YEAR END	BUDGET 2019/20
<i>Professional Fees/Audit Fees</i>	19,605	9,000	4,450	10,250
<i>Office Rates/Water</i>	9,331	9,690	10,288	9,960
<i>Office Energy</i>	4,458	3,620	3,620	4,770
<i>Supplies & Services</i>	34,380	26,000	28,000	26,580
<i>Telephone/Postage</i>	5,753	7,530	7,530	5,710
<i>Subscriptions, Courses/Training</i>	3,027	3,690	3,690	3,690
<i>Insurance</i>	23,363	19,900	22,825	23,495
<i>Office Rent</i>	-19,190	-18,740	-15,490	-10,940
<i>Miscellaneous Receipts</i>	-55	-30	-30	-30
<i>Recharge to Services</i>	-152,204	-138,370	-146,120	-157,044
Total	0	0	0	0
Balances & Reserves				
<i>Opening Balance</i>	740,790	692,542	692,542	706,578
<i>to/-from reserve</i>	-48,248	0	16,307	-55,000
Closing Balance	£692,542	£692,542	£708,849	£651,578
Breakdown of Reserve				
<i>Repairs/Renewals Reserve-Building</i>	353,000	353,000	353,000	353,000
<i>Repairs/Renewals Reserve-Street Lighting</i>	0	0	0	0
<i>Rent Deposit Scheme</i>	1,100	1,100	1,100	450
<i>Election Reserve</i>	20,000	40,000	40,000	0
<i>CIL Reserve</i>	0	0	14,037	14,037
<i>General Revenue Reserves</i>	318,442	298,442	298,441	289,091
Closing Balance	£692,542	£692,542	£706,578	£656,578
Total Expenditure				
<i>Total Expenditure</i>	1,039,520	1,015,805	1,102,194	1,124,310
<i>Total income</i>	-318,355	-297,900	-400,596	-312,130
Net Expenditure	721,165	717,905	701,598	812,180
<i>Precept</i>	-672,917	-717,905	-717,905	-757,180
TOTAL (To)/From balances	£48,248	£0	-£16,307	£55,000