



# Guildhall Lichfield

WEDDINGS ♦ PARTIES ♦ CONFERENCES ♦ FAYRES ♦ EVENTS ♦ CONCERTS



# Guildhall Lichfield

If you're seeking a venue that blends history, elegance, and modern amenities, the Grade II listed Guildhall in Lichfield is an ideal choice. Located in the heart of the city, this 600-year-old building offers a unique backdrop for your special celebration.

There are various rooms available to hire, including the impressive Main Hall, the more intimate Ashmole Room, the Guildroom and even the historic Prison Cells. All rooms on the first and second floor are accessible by lift.

Despite its historical significance, the Guildhall is equipped with modern amenities to ensure a seamless and comfortable experience for all your guests, whatever the occasion.

All rooms are charged at a competitive hourly rate; alternatively you may wish to book our Special Events package which allows exclusive use of the whole building (including the Old Prison Cells) for fifteen hours. Three rooms are licensed for Civil Ceremonies, making it ideal if you wish to hold your Wedding and reception in one location.

Explore the venue's features and potential layouts with a virtual tour.



- ◆ **Weddings**
- ◆ **Parties**
- ◆ **Conferences**
- ◆ **Fayres**
- ◆ **Events**
- ◆ **Concerts**

“Lichfield Guildhall is an outstanding venue, rich in history and atmosphere.”  
**Mark Jones, Lichfield Arts Operations Manager**





# Guildhall Weddings

**The Guildhall provides complete flexibility so you can create your own unique experience for a truly memorable and special day.**

A selection of rooms are available to hire at a competitive hourly rate and can be set out as per your requirements. When set up banquet style the Main Hall has a maximum capacity of 130 , however should you choose round tables then the maximum number of guests is 88.

A well-equipped bar is located in the Main Hall, which can be hired for an additional fee (minimum 4 hours, maximum 6 hours) and includes the provision of Security Industry Association (SIA) licensed security personnel.

Three rooms in the building are licensed for Civil Ceremonies and if you wish to use the Main Hall, it can easily be reset by our friendly Premises Attendants for a reception afterwards.

Being situated in the heart of Lichfield, you will be within walking distance of picturesque parks and gardens, perfect for capturing stunning Wedding photos. However, if the weather is unkind, the architectural features inside the building will ensure you can still create distinctive pictures of your special day.



Book our Special Events Package, which allows exclusive use of the whole building for 15 hours, and receive a complimentary cake knife to use on the day and keep as a memento.

“We liked the idea of a DIY Wedding where we would have total control over all the suppliers, and Helen from the Guildhall was incredibly helpful and super flexible. The hall is beautiful just as it is, but we asked our decorator to add a few rustic touches.”

**Laura & Rich**





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“The Guildhall is is a truly stunning location! The building, the history, everything about this place is just special. From our first wedding meetings with Helen, who was just wonderful and helpful throughout, nothing we asked was too big or too small, then to the day itself where the caretaker staff were just brilliant, helping to make the day go smoothly. Those who weren't there on the day have asked about the location after seeing the photographs. I cannot recommend this venue highly enough. It will help a very special day become even more memorable.”

**Ade & Hannah**

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# Guildhall Concerts

**The main Guildhall is an ideal concert venue with excellent acoustics.**

It accommodates up to 195 people (theatre style) and includes bar services, making it a unique event space.

“Lichfield Sinfonia always enjoys performing concerts in Lichfield Guildhall: it is a beautiful hall. The City Council administrative staff and caretakers are always on hand to ensure bookings go to plan. For the orchestra, acoustically, the main hall is a delight to play in, and being in the centre of Lichfield means that our audiences have easy access.”

**Pam Easto, Lichfield Sinfonia**

“As the primary location for Lichfield Arts concerts, the main hall provides a superb setting for live music events, offering both excellent acoustics and an inviting ambiance. The team at Lichfield City Council do a fantastic job maintaining this historic venue in the heart of Lichfield, ensuring it remains a first-class space for cultural and community events. Their professionalism and support make them a pleasure to work with.”

**Mark Jones, Operations Manager, Lichfield Arts**





# Guildroom

**Ideal for smaller gatherings, the Guildroom has beautiful, panelled walls and a timber ceiling. This room is located on the ground floor and has a maximum capacity of 70.**

There is a small adjoining kitchen making it ideal for a drinks reception or buffet. Alternatively, if you are having a Civil Ceremony in the Main Hall the room can be used by your guests whilst the upstairs is reset for the rest of your celebrations. This room is also licensed for Civil Ceremonies. The room can be utilised for meetings and presentations and the hire charge includes the use of a digital projector and screen.



# Ashmole Room

**The Ashmole room is situated between the first and second floors and tastefully decorated. This room is ideal for a small, intimate Civil Ceremony with a maximum capacity of 25.**

It can also be used for small meetings and receptions. A digital projector and screen are included in the hire charge.

Tea and coffee can be provided for meetings for a maximum of 25 people.





# Whytmore Room

Situated on the second floor, this room is light and airy with a maximum capacity of 25 and is ideal for small meetings. Alternatively, if hiring the whole building it can be used as a quiet room or dressing room.

The Whytmore room is also a designated prayer room.

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"Hiring any part of the Guildhall is always the same – you deal with pleasant, efficient, and effective staff who ensure that whatever you hire is warm, clean, and welcoming and all at a reasonable price."

**Simon James, Lichfield Municipal Charities**

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# The Old Prison Cells

The old prison cells are situated at the rear of the building and have been in existence since approximately 1545.

The cells, once the City lockup until the 1900s, reflect the city's history of law and order. The old police station gates can still be seen in the ground floor corridor.

Today, the cells can be utilised as a backdrop for photographs, adding a special touch to any occasion.





# Charges

A current list of hourly room hire charges and details of our Special Event Package can be found in the pocket at the back of this brochure.

## Included in Your Hire

- ◆ 30 minutes set up time and 1 hour clear away time.
- ◆ Set up of room(s) with tables and chairs to your requirements.
- ◆ Premises Attendant onsite throughout your booking
- ◆ Laying of tables , decorations, and P.A. equipment is the responsibility of the hirer
- ◆ Use of crockery and cutlery (130 place settings)
- ◆ Use of digital projector and screen
- ◆ Microphones
- ◆ Use of electric piano

For local Car Park  
information please scan



## How to Book

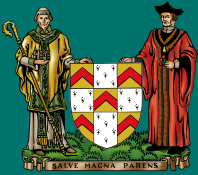
- ◆ Visit our website **[www.lichfield.gov.uk](http://www.lichfield.gov.uk)**
- ◆ Complete the application for room hire form found on the Guildhall Hire Page
- ◆ Return to **[ghbookings@lichfield.gov.uk](mailto:ghbookings@lichfield.gov.uk)**
- ◆ Allow 7 working days to process your application
- ◆ Please be aware that we cannot assure the availability of a date until bookings are confirmed.
- ◆ For more information email **[ghbookings@lichfield.gov.uk](mailto:ghbookings@lichfield.gov.uk)**

Complete the application for room hire  
found on the Guildhall Hire Page



**Weddings ◆ Parties ◆ Conferences ◆ Fayres ◆ Events ◆ Concerts**





# Guildhall Lichfield

To enquire about availability, discuss your requirements, or to arrange to view the building, please contact us on **01543 250011** or email **[ghbookings@lichfield.gov.uk](mailto:ghbookings@lichfield.gov.uk)**

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