

CITY OF LICHFIELD

ANNUAL TOWN MEETING

NOTICE IS HEREBY GIVEN that the **Annual Town Meeting** for the Parish of Lichfield will be held in the Guildroom, Guildhall at **7.30 pm** on **WEDNESDAY, 25 MAY 2022**.

The meeting is empowered to discuss parish affairs and pass resolutions thereon. Any Local Government Elector for the parish of Lichfield is entitled to speak and vote at the meeting. Other members of the public may attend to hear the proceedings.

Attendees are asked to pre-register wherever possible by telephoning 01543 250011 or emailing the Town Clerk – Tony.briggs@lichfield.gov.uk

Grant cheques have been distributed at past Annual Town Meetings, but payments for 2022 have been processed electronically and do not therefore form part of this agenda.

AGENDA

- 1 WELCOMING REMARKS BY THE MAYOR**
(Town Clerk to briefly outline the order of business and conduct of the meeting).

- 2 MINUTES OF THE ANNUAL TOWN MEETING HELD ON 26 MAY 2021**
To confirm as a correct record the Minutes of the Annual Town Meeting held on 26 May 2021 *(NB: This item is for matters of accuracy of the Minutes only; any 'matters arising' should be raised under agenda item 5 below)*.

- 3 CITY COUNCIL REPORT**
To receive the Annual Report on the activities of the City Council in 2021/22.

- 4 ANY QUESTIONS ON THE ANNUAL REPORT OF THE CITY COUNCIL**

- 5 TO HEAR THE REQUESTS AND REPRESENTATIONS OF THE ELECTORS ON MATTERS WHICH AFFECT THE PARISH SPECIFICALLY**
Under this item electors may discuss items affecting the parish especially, and may if they wish put forward motions for debate by the Meeting.

Dated this 11 May 2022

ANTHONY BRIGGS
Town Clerk

City of Lichfield

Minutes of the Annual Town Meeting held in the Guildroom, Guildhall, Lichfield at 7.30 pm on Wednesday, 26 May 2021

249 PRESENT

The Mayor of Lichfield (Councillor Robert Yardley, in the Chair), and attendees and electors as entered in the attendance sheets.

250 OPENING REMARKS AND WELCOME BY THE MAYOR

The Mayor warmly welcomed everyone to the Annual Town Meeting and introduced the Town Clerk who outlined for the benefit of those unfamiliar with the proceedings, the order of business and conduct of the meeting.

251 MINUTES

RESOLVED: *That the Minutes of the Annual Town Meeting held on 22 May 2019 be confirmed as a correct record.*

252 CITY COUNCIL ANNUAL REPORT 2020/21

A copy of the Annual Report of City Council activities during 2020/21 was circulated for information. Cllr Eagland referred to Travellers at Netherstowe and other areas of open space locally during the past year. The Town Clerk confirmed an active dialogue with LDC when Travellers occupy LCC land, and that improvements to open spaces were ongoing in order to reduce the likelihood of such access. Cllr J Smith asked for clarification of grass cutting frequency, noting that grass at the Stafford Road open space was being cut more often than may be necessary. The Town Clerk to discuss further with LDC Operational Services.

253 REQUESTS AND REPRESENTATIONS OF ELECTORS

No questions or comments were raised by those in attendance.

**THERE BEING NO FURTHER BUSINESS
THE MAYOR DECLARED THE MEETING CLOSED AT 7.43 PM**

CITY OF LICHFIELD
ANNUAL TOWN MEETING

This is a meeting of the local government electors of the parish of Lichfield, who have a right to speak and vote at the meeting. This is not a meeting of the City Council, but of the electors. The law requires however, that the City Council call the meeting, and that the meeting is chaired by the Mayor, if present.

People who are not on the current register of electors for the parish of Lichfield are welcome to attend as members of the public, but do not have a right to take part in the business of the meeting. At the Mayor's discretion non-electors may be permitted to speak, but the law states that only electors are entitled to vote.

The meeting is entitled to discuss "parish affairs" which is taken to embrace matters of public concern which affect the parish specially, but not those which affect the whole country or all parishes equally. Electors can discuss matters informally and ask questions. There is no requirement that these matters be put to the vote at the meeting.

However, if an elector wishes an item to be formally debated, the elector should put forward a motion in writing, signed by the proposer, and give this to the Mayor or Town Clerk either before the meeting, or as early as possible during the meeting. A motion needs to be worded in such a way that a person can vote either 'FOR' or 'AGAINST' it. For example: "This Meeting believes that" A motion which is carried at the Annual Town Meeting will be put before the next meeting of the City Council for consideration, but is not binding on the Council.

The meeting and debate will be conducted as informally as possible, but where necessary to assist the debate the Standing Orders and Rules of Debate of Lichfield City Council will be used insofar as they are applicable.

ANTHONY BRIGGS
Town Clerk