

# Lichfield City Council

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Town Clerk: Anthony Briggs B.A. (Hons), CILCA

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7 November 2022

**To: Members of the Neighbourhood Plan Implementation Working Party**

Councillor M Warfield (Chair), and Cllrs C Ball, G Boyle, J Checkland, P Jones, S Pritchard and M Trent.

Dear Councillor

**Neighbourhood Plan Implementation Working Party**

You are invited to attend a virtual meeting of the Neighbourhood Plan Implementation Working Party to be held via 'Zoom' at **6.00pm** on Monday **14 November 2022** at which the following business will be transacted. Any Councillor unable to attend should forward their apologies to the Deputy Town Clerk.

A link enabling members to join the meeting will be circulated separately and is also available to members of the public by email to the Deputy Town Clerk (sarah.thomas@lichfield.gov.uk).

Yours sincerely

Tony Briggs  
Town Clerk

## AGENDA

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

**3. MINUTES AND MATTERS ARISING**

To confirm as a correct record the Minutes of the Meeting held on 11 July 2022 (**copy attached**) and to consider any matters arising from those Minutes. [Minutes adopted by Council on 25 July 2022].

**4. CIL MONIES RECEIVED, COMMITTED AND FORECAST**

To consider the report at **APPENDIX 1 (attached)**.

***RECOMMENDED: That the updated CIL commitments and forecast receipts be noted.***

## 5. CITY CENTRE PLAQUES - UPDATE

Work on the ongoing restoration of the existing City History plaques continued, and a replacement backboard and clean of the George Farquhar Plaque on the George Hotel has been completed.

All work on plaques in 'Group I' identified by Peter Cousins, Lichfield Civic Society, in his updated report on City Plaques from September 2021, has now been completed at a total cost of £320. This is with the exception of the Prince Rupert's Mound plaque which is located in the garden of the George and Dragon Pub, installed by the then owning brewery, and as such considered outside of the remit of this project.

'Group II' of the September 2021 report by Peter Cousins comprises: the Friary Wall, Three Crowns, Carriage Drive, Old Schoolmaster's House, and Donegal House. The Friary Wall plaque is likely to be best cleaned in situ. The Three Crowns, Carriage Drive and Old Schoolmaster's House may require replacement back boards. Based on Sign Technology's costs to date, an approximate budget for these four plaques would be £375 (based on £125 for replacement back board and wax, and £40 for in situ waxing). The existing CIL allocation will cover the costs of this work.

The Donegal House plaque may require specialist advice, and a further report will be presented to the committee should the decision be made to continue the plaque care project.

***RECOMMENDED: That the Committee extend the plaque restoration project to 'Group II' plaques, utilising the existing CIL allocation.***

## 6. FRANCIS BARBER/ANNA SEWARD PLAQUES

### Francis Barber

Following the last meeting of the working party and the allocation of funding for a plaque to Francis Barber, progress towards installation has included working with local partners (City of Sanctuary, One Lichfield, the Johnson Society, Lichfield Civic Society) and consulting experts (Michael Bundock, Dr Jack Beula, Cedric Barber) to agree on the wording for the plaque. A proof of the final design was then produced by selected company 'Sign Cast'. Further consultation led to some adjustments to the formatting of the text and upon production of the final proof version, the size of the proposed plaque (18") was questioned by representatives of Lichfield Civic Society. Expert advice was solicited, and Architects confirmed that the preferred size would be a 14" plaque. The legibility of the smaller size was tested and confirmed.

At the time of writing, the planning application is being submitted. Within the usual timeframe an outcome would be expected within 8 weeks, meaning that the decision should be received around Christmas. Following the planning approval, the lead time for manufacture of the plaque is 6-8 weeks, giving an approximate date of late February/early March 2023 for the plaque to be ready for installation.

### Anna Seward

The Museums and Heritage Officer met with representatives from the Townswomen's Guild in August and was handed the existing plaque for Anna Seward. The plaque was created by the TWG in 2019 and intended for the wall of the Bishop's Palace, and to eventually form part of a women's history trail for the City. Members were consulted on whether to submit the existing TWG plaque to the Cathedral's Facilities Advisory Committee or to commission a new plaque; it was agreed that the exiting plaque would be submitted and this is now being progressed.

***RECOMMENDED: That the update be noted.***

**7. POSSIBLE CIL ALLOCATIONS**

To consider possible CIL allocations as detailed in **APPENDIX 2** (attached).

**RECOMMENDED:** *The NPIWP to take each suggestion in turn, discuss the appropriateness of an allocation, and make corresponding recommendations to Council.*

**8. PATHWAY LIGHTING – CROSS KEYS CAR PARK TO STOWE POOL**

To consider the report at **APPENDIX 3** (attached).

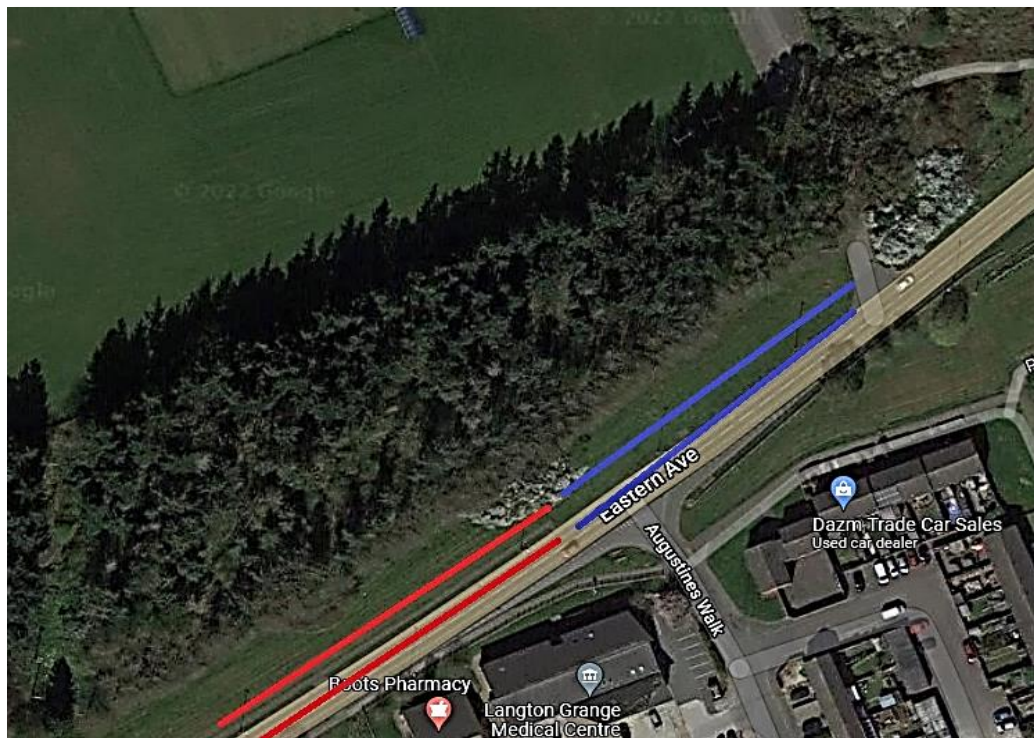
**RECOMMENDED:** *That the report be noted and direction given as to preferred next steps.*

**9. PEDESTRIAN CROSSING/PATH – EASTERN AVENUE**

Following representations from the Chair of Lichfield Sports Club, members of the NPIWP are asked to consider an extension of the current City Council path along Eastern Avenue as indicated on the picture below. The red lines denote the current path and the blue lines the proposed extension; such an extension making access to the sports club easier from this direction. A quotation of **£8,400** has been received to carry out this work.

Members may wish to consider if it would be appropriate to seek confirmation from SCC as to any arrangements for a crossing to facilitate access to this extended path from the housing opposite before confirming any recommendation. Members are further asked to note that initial conversations with SCC have revealed fledgling plans for improvements to the length of Eastern Avenue and further updates are awaited.

Members are also reminded that this is a separate matter to the CIL allocation given by Council at its September meeting for the improvements to the pathway leading to the hockey pitch, further detail of which is provided at item 10 of this agenda.



**RECOMMENDED:** *The NPIWP consider **whether or not** it wishes to make a recommendation to Council to allocate CIL funds for this project at this time, and the amount of any such contribution.*

## 10. CIL ALLOCATION UPDATES

### Lichfield Hockey Club

At its meeting of 27 September 2022 the City Council resolved to allocate £12,200 of CIL to the provision of a tarmac pathway to provide improved access to the hockey pitch, notably to facilitate 'Flyerz Hockey' in Staffordshire which enables disabled and non-disabled players to play together. The allocation has been communicated to the Club and they are currently obtaining further quotations and finalising specifications.

### Lichfield Waterworks Trust

Following the decision to award £2,175 towards the provision of a cycle shelter at Sandfields Pumping Station, installation was completed by the Waterworks Trust in August 2022, with a message of thanks received from their representative, accompanied by the photograph below. The facility is already well used and greatly appreciated.



### LHCRT

The Canal Trust have acknowledged the award of £54,000 of CIL and £6,000 of capital funding towards the restoration of Lock 23 as recommended by this Working Party and asked that their thanks be conveyed.

Following a request for an update, the following email from the Trust was received in August:

*The restoration of heritage lock 23 remains critically important. There is likely to be some slippage in timescales for several reasons:*

- *LDC Planning Department has still not assured us that, as the project is restoring an existing structure it does not need planning permission.*
- *There is also a delay caused by Amey not having completed the coping on top of the retaining wall, as it could not afford to delay the bypass extension's opening. Amey have assured us that they will do so once we have exposed the north wall of the lock, and so doing requires us to do temporary enabling works, which do not need planning permission, in late 2022 and 2023. These will be the placement of a segmented concrete safety barrier on the north side of the lock to protect the site from road traffic will be an early contractor grant expenditure*

*LHCRT have been preoccupied with several funding bids for work at Darnford Moors) with short deadlines and if all are successful will amount to £350K which could (admittedly with several funding and land ownership issues to overcome) result in the canal being in water from Huddlesford and through the Tamworth Road section to the mainline railway by 2027. We trust that LCC will appreciate that success in these will bring enormous tourism and economic benefits to Lichfield and thus our prioritising them is justified. If we are successful in these, their timescales for spend are extremely short, and while much of the work to be funded by them will be for contractors, our own volunteer teams will be used to an extent.*

*Nonetheless, we are confident that we can achieve completion by end 2024 or at the latest mid 2025.*

### **Additional 20mph Repeater Signs - Curborough**

Further to previous discussions for additional 20mph repeater signs in North Lichfield, the Deputy Town Clerk can confirm that members have approved the location and the signs have been ordered from Staffordshire County Council Highways at a cost of £ 2,145 to supply and install. SCC Highways advise that this should take approximately 6 – 8 weeks

### **Boley Park Community Hall**

Members will recall the allocation made to Boley Park Community Hall for the replacement exterior doors and screens; the competitive quotation process subsequently reducing the cost of that work significantly and allowing for the repair, sanding and repolishing of the Hall floor to be completed within the original CIL allocation budget.

This work was completed during October half term, and the results are even better than hoped.

The floor will require regular maintenance in the future, but this initial work has brought the floor back to a condition where regular maintenance will be less costly and the floor's longevity will be significantly extended. At the time of preparing this agenda the resulting invoice was in process of being settled and is therefore not marked as complete in the table at Appendix 1.



***RECOMMENDED: That the report be noted.***

#### **11. ACTION PLAN UPDATE**

At its meeting on 15 April 2019 the Working Party resolved that the updating of the action plan would form a standing agenda item at future meetings; the action plan is attached at **APPENDIX 3**.

#### **12. DATE AND TIME OF NEXT MEETING**

To be agreed by the Working Party.

**ANY OTHER URGENT BUSINESS AT THE DISCRETION OF THE CHAIR**

## Lichfield City Council

### Minutes of the Meeting of the Neighbourhood Plan Implementation Working Party (NPIWP) held via 'Zoom' on Monday 11 July 2022 at 6.00pm

**PRESENT:** Councillors M Warfield (Chair), C Ball, G Boyle, P Jones, S Pritchard, and M Trent  
**APOLOGIES:** Cllr J Checkland

#### 1. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

Councillor M Warfield declared an interest at Agenda item 7 as he is a Trustee and the Management Committee Chair of Boley Park Community Hall [both positions appointed by Council]

#### 2. **MINUTES**

**RESOLVED:** *That the minutes of the NPIWP meeting held on 11 April 2022 be confirmed as a correct record (Minutes adopted by Council on 20 April 2022).*

#### 3. **MATTERS ARISING**

##### **Stowe Pool lighting.**

The Deputy Town clerk updated members on the provision of two lighting columns to illuminate the foot bridge from the cross keys car park to Stowe Pool.

Quotations have been received for the cost of both solar powered lights and LED Lights. Members noted that although solar lights would be a greener alternative the light would be insufficient in winter months (as has been proven on Open Space 26c) and the battery would need replacing after 5 years. LED lighting however has proved a successful replacement on all other City Council lighting columns and has a lifespan of 25 years.

Councillor Trent welcomed the initiative and asked that it be added to the action plan at Enclosure 1. The Deputy Town Clerk is asked to progress the matter on the basis of LED lighting being installed, determine any costs regarding supply and liaise with District Council officers, with further reports to NPIWP in due course.

##### **Crossing/Footpath to Sports Club on Eastern Avenue**

The Deputy Town Clerk confirmed that SCC Highways had been contacted to determine if there were any plans to install a further crossing to the Sports Club on Eastern Avenue. SCC could not confirm if this was one of their ongoing projects on Eastern Avenue but would report back with a definitive answer in due course.

##### **Dr Milley's – Window Improvements.**

Councillor Boyle reported that District Council Officers had confirmed that improvements to Dr Milley's windows was not an appropriate CIL spend.

##### **Shaw Lane/Beacon St Junction - mirror to improve visibility**

The Deputy Town Clerk informed members that a request has been made to SCC Highways and an answer is awaited.

##### **New Cycle signage around Stowe Pool**

Members noted that this was being progressed by LDC and that the Town Clerk had attended the LDC Sounding Board meetings however no time frame has been given.

**4. CIL MONIES RECEIVED, COMMITTED AND FORECAST**

Members considered CIL commitments, balances and forecast as detailed at Agenda Appendix 1. Councillor Ball commented that given the considerable amount of CIL monies yet to be allocated members may wish to put forward suggestions for larger projects which would have more strategic impact. Members are asked to submit Agenda items before the next meeting in November.

**RESOLVED: That the update be noted.**

**5. CITY CENTRE PLAQUES**

Members considered the agenda report which provided an update on this project, including the progress made on the latest batch of plaques.

**RESOLVED: That the update be noted.**

**6. FRANCIS BARBER/ANNA SEWARD PLAQUES**

Members considered the Museum & Heritage Officer's agenda report which provided an update on the Barber/Seward plaques, and costings from two companies plus example plaque styles and asked that thanks be passed on to the MHO for progressing this project.

**RESOLVED:**

- 1. That the report be noted**
- 2. That the NPIWP's preference is for a style of plaque as shown in the 'Nell Gwynne' example provided in the agenda report [available to all members on request to the Deputy Town Clerk]**

**RECOMMENDATION TO COUNCIL: That £1,300 of CIL be allocated to cover the supply of both the Anna Seward and Francis Barber Plaques.**

**7. CIL ALLOCATION UPDATES**

Members considered the agenda report, giving updates on the installation of new doors and surrounding screens at Boley Park Community Hall, additional 20MPH signs in Curborough, the allocation to the Lichfield Waterworks Trust and also to LHCRT. Councillor Ball commended officers for progressing these projects and commented that the new doors at Boley Hall were a huge improvement.

**RESOLVED: That the report be noted.**

**8. ACTION PLAN UPDATE**

The Working Party considered the action plan; the updated document is included at **ENCLOSURE 1** to these Minutes.

**RESOLVED: That the update be noted.**

**9. DATE AND TIME OF NEXT MEETING**

To be confirmed after the meeting [currently scheduled to be Monday 14 November 2022]  
Members confirmed that the meeting is to be held via Zoom.

**10. ANY OTHER BUSINESS**

Members were asked to note that all City Council bus shelters are due to be refurbished. Councillor Ball welcomed the news and asked if this could be added to the action plan so that progress could be monitored.

**THERE BEING NO FURTHER BUSINESS  
THE CHAIR DECLARED THE MEETING CLOSED AT 6.39PM**

## NPIWP: 14 November 2022 APPENDIX 1

### CIL PAYMENTS ALLOCATIONS AND FORECAST INCOME

**Table 1: COMBINED CIL Forecast to November 2022**

Period	CIL Received £	CIL Allocations £	CIL Balance £
Balance - March 2022	175,736	69,679	106,057
Received/allocated to November 2022	131,191	8,549	122,642
Awaiting Invoice at November 2022		86,385	(86,385)
<b>Balance as at November 2022</b>	<b>£306,927</b>	<b>£164,613</b>	<b>£142,314</b>

**Table 2: CIL Allocations to date - Projects marked with a '\*\*' are complete**

Project	Amount Allocated  £	Actual Invoiced  £	Awaiting Invoice  £
New City Centre Signage (LDC)	15,741	14,112	1,629
Curborough Community Centre CCTV*	3,000	3,000	0
Refurbishment of Entrance to Lichfield Signage*	2,305	2,305	0
Refurbishment/replacement of selected City Centre plaques	1,870 + 1,650	1,523	347 1,650
New external doors, Curborough CC (contribution)*	837.+2,500	3,337	0
Infrastructure support to LHCRT*	10,000	10,000	0
Replacement of SOX/SON streetlighting with LED alternatives (contribution only)*	8,000	8,000	0
Sandfields Pumping Station - Lichfield Waterworks Trust (Council resolution, March 2021)*	10,000	10,000	0
Michael Johnson's Workroom (SJBm)	14,625	5,000	9,625
Curborough Community Centre pathways (Contribution only)*	6,000	6,000	0
Improved cycle parking Darwin Hall & Curborough Community Centre*	210	210	0
Boley Park Community Hall – Replacement front and rear doors and surrounding screens, repairs/sanding/polishing of flooring in main hall	17,000	12,566	4,434
Lichfield Waterworks Trust – cycle shelter*	2,175	2,175	0
LHCRT – restoration of Lock 23	54,000	0	54,000
20MPH repeater signs – North Lichfield	2,500	0	2,500
Lichfield Hockey Club - Clubhouse to Pitch pathway	12,200	0	12,200
<b>TOTAL</b>	<b>£164,613</b>	<b>£78,229</b>	<b>£86,385</b>



## CIL income received - October 2022

Table 3: CIL – October 2022

Date	Site address	Parish %	Parish Allocation (£)
19/01317/FUL	The Greyhound Inn, 121 Upper St John St	25	15,690.87
18/01797/OUTM	Lichfield Health & Fitness, Lorne House, Rotten Row	25	4,357.94
20/00599/COU	Outbuilding rear of 19A Tamworth St	25	495.66
20/01742/FULM	Former Windmill Public House, Grange Lane	25	8,688.69
<b>TOTAL</b>			<b>£29,233.16</b>

## CIL Forecast – 2023 (October 2023 forecast awaited)

Table 4: CIL Forecast – April 2023

Date	Site address	Parish %	Parish Allocation (£)
20/01742/FULM	Former Windmill Public House, Grange Lane	25	8,688.69
<b>TOTAL</b>			<b>£8,688.69</b>

- CIL becomes payable when development starts on site
- forecasts may increase if other developments come forward on site.
- There may also be changes to the payment dates depending on the developer's ability to pay and whether they comply with the CIL process.

## NPIWP: 14 November 2022 APPENDIX 2

### POSSIBLE CIL ALLOCATIONS

Since the last meeting a number of possible CIL allocations have been suggested. The Committee is asked to consider these suggestions and make recommendations as to next steps.

1. **Resident requests** for the **bus shelter adjacent to Boley Park Community Hall to be reinstated**. The original bus shelter was removed approximately 15 years ago as it was in poor condition. At the time of its removal, bus routes had changed meaning no buses used this stop, however the bus routes do now serve it quite frequently.

The site of the previous bus shelter is ringed below, with the recommendation being that any new shelter be sited in the same location as was deemed appropriate for the original shelter some years ago. *Schedule 2 Part 12 of The Town and Country Planning (General Permitted Development) (England) Order 2015, Development by local authorities Class A* allows for the installation of a bus shelter under permitted development, meaning no planning permission is required. The proposed site is on land owned by LCC.



The basic Ruby 'anti vandal' bus shelter pictured below is currently sold for £3,755+VAT. Various options for colour, seating etc are available, and installation would need to be considered. *If the Working Party is so minded, it may therefore wish to make an allocation of up to £5,500 of CIL to ensure such costs are covered.*



2. An email received from **Councillor Colin Greatorex** contained two suggestions, reproduced below:

*There was a planning application recently for an advertising poster housing to be located at Wade Street, at the side wall to the convenience store, to the left as you drive down into the one way street. I have recommended that application be refused as it would devalue the wall and entry point to the Garrick Theatre, Wade St Church and Guildhall (rear entrance). It would, however, be a good location for a City Council-provided mural. There is a push to have more art and sculptures commemorating women and **a mural to feature Anna Seward (the Swan of Lichfield) would be apt, here.** This could be a school and local artist project to capture maximum interest in the design.*

*LCC could use CIL monies to achieve more locations in the city **for EV charging points. We should be providing points at Curborough Community Centre and Darwin Hall car parks.** Tesco has some points but we should be talking to the Coop (for Boley CC users) and Waitrose (for Darwin Hall users) to see if CIL funding could help their providing more EV points, as well.*

3. A further email from **Councillor Greatorex** suggested that the **Pinfold on Beacon St would benefit from a bench being provided within its perimeter.** The standard benches purchased by LCC retail at £482.00+VAT and installation.
4. The Town Clerk has been contacted by representatives of the **Hub at St Mary's**, with several suggested projects that would benefit from CIL. These projects are outlined briefly below – if there are any elements the Working Party wishes to investigate further then more detail will be requested from the Hub in readiness for the next meeting:
- **Sound Disbursement** - this would include the purchase and installation of additional speakers (including wall-mounted) and setting up the hearing loop (already purchased).
  - **Increasing Overall Sound Infrastructure** - this would enable The Hub to accommodate touring bands as well as some of the up-and-coming local bands. Includes the purchase of a new digital desk and new cabling.
  - **Maximising seating capacity** - When touring gallery exhibitions are in situ, seating capacity for cabaret style is reduced. To counter this, The Hub would like to purchase smaller cabaret tables.
  - They would also like to purchase **additional staging blocks** to accommodate larger groups of performers (e.g. choirs and Amateur Dramatic groups) or to create raked seating options.

The Hub's initial costing for all of the above is approximately £25,000.

The other projects the Hub would like to be considered are:

- **Repair of the Bells** - part of the overall Spire refurbishment project. One quote received so far - £35,000.
- **New interpretation and history panels for the Spire** - dependent on obtaining funding for the spire refurbishment, but this element would be in the region of £15,000.

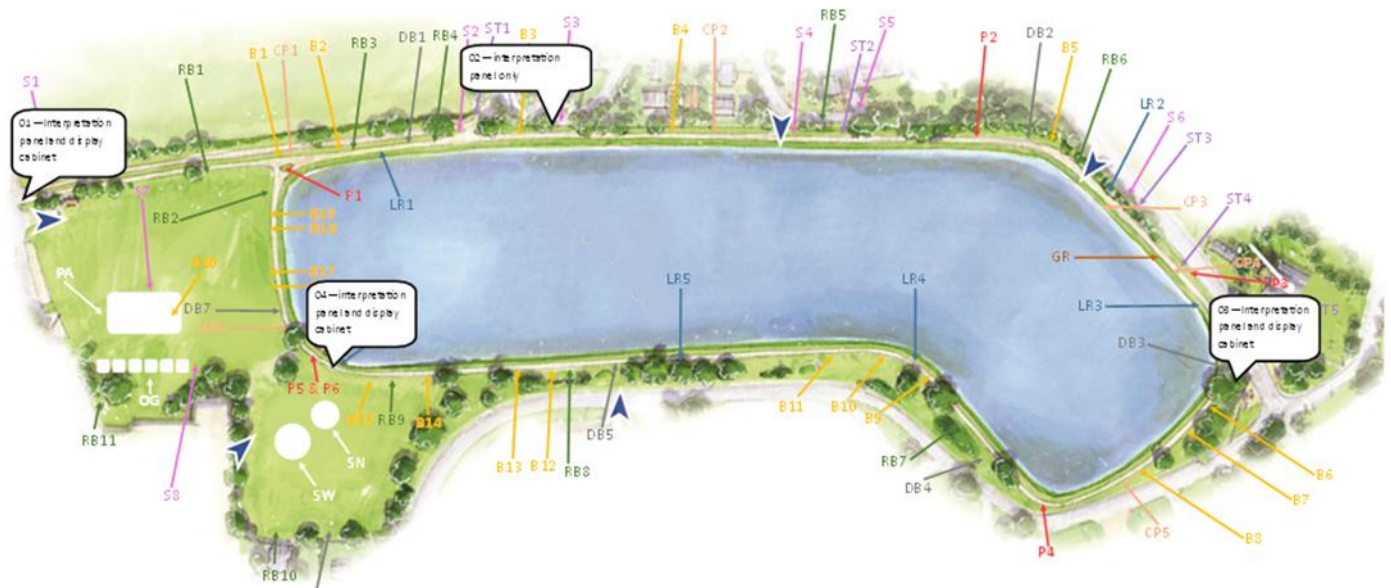
5. **Boley Park Community Hall** has benefitted from a CIL contribution recently, allowing the front and rear doors and surrounding screens to be replaced with far more modern, well insulated alternatives and for the floor to be repaired. It is hoped that **the kitchen can be remodelled** and replaced during 2023/24 or 2024/25 - depending on time taken to consult with hirers/agree proposals/obtain tenders and establish contractor availability - the only realistic opportunity for such work being the summer holidays. Initial scoping work is being carried out on this currently. It is also hoped the building's **fire and CCTV provision** can be significantly upgraded from current levels in 2023/24. A CIL contribution to this work (or specific elements thereof) would potentially allow the work to be completed earlier and with less disruption than would otherwise be the case. Initial broad cost estimates for all proposed work is £40,000 - £50,000, with the fire alarm/CCTV provision totalling around £8,000 of that amount.
  
6. **Darwin Hall** – members will be aware of the issues with the roof at Darwin Hall and the need for significant work to be undertaken. Such work will not end with roof repairs; the water ingress has caused other issues and redecoration and potentially further invasive works could be required. A CIL allocation to this work would contribute to the significant improvement of a well-used community hall. Costs for the work are dependent upon the scale of repair needed – reports are currently being prepared to clarify this, and an update may be available at the meeting.
  
7. **Festival Gardens** – One of the most prominent of the City Council's Open Spaces, Festival Gardens is located on the entrance to the City opposite the Friary Clock Tower, bounded by the Western Bypass, Queen St and The Friary. The gardens are named in honour of the 1951 Festival of Britain and contain a number of important specimen trees. Earlier in 2022 an attempt was made by Travellers to access the land for purposes of an encampment, an attempt that was unsuccessful following the intervention of an LCC officer. The site is easily accessible by vehicle, and experience of similar access at Netherstowe (open space 10) revealed that damage to trees is very likely from such encampments, as well as the other significant issues that can arise.

The Netherstowe solution was a combination of a soil bund and fixed/removable bollards, but Festival Gardens presents a significant challenge to such solutions; concerns as to soil compaction and tree root damage resulting from a bund, and the sheer expense of the accepted style of bollard all around the site (each bollard being approximately £150.00+VAT and installation).

Discussions have taken place with the District Council's Conservation officer and an in principle agreement is in place for a series of wooden bollards formed from railway sleepers cut in half and concreted 2ft into the ground and 2ft above the ground to be installed behind the existing perimeter wildflower bed facing the Clock Tower, and approximately in line with existing benches on the Queen St side. Such provision to be interspersed with additional benches. It is hoped that this solution provides a relatively cost effective and low-key deterrent; the sleepers being largely hidden – by wildflowers on the Friary side, and by the topography of the ground for a good part of the Queen St side. Initial discussions suggest the cost of this work would be in the region of £15,000, to include approximately 200 separate posts, concrete, machinery for excavation, four bench bases and labour. Formal quotes have been sought and an update may be available at the meeting. If this work is to proceed, the proposal is to contact local residents, notably those on Queen St, to advise of proposals beforehand.

## 8. Information Boards - Stowe Pool

The Deputy Town Clerk has been contacted by Officers at Lichfield District Council to request funding for the addition of three information boards around Stowe Pool at a cost of £9,555.00. The proposed design and location of which can be seen below.



The information boards would include an interpretation panel with a display cabinet for notices, promoting events etc and further details on things such as the Samuel Johnson willow and Anna Seward as well as 'Did you know facts' on; wildlife, biodiversity, waterworks/reservoir, carbon impact, health and wellbeing benefits and local history.



Officers have been advised of the following break down of costs.

Artwork	£1,000.00
Delivery and installation	£950.00
1 x Notice Board	£2,217.00
2 x notice board with cabinet (£2,694 each)	£5,388.00
	<b>£9,555.00</b>

## NPIWP: 14 November 2022 APPENDIX 3

### PATHWAY LIGHTING - CROSS KEYS CAR PARK TO STOWE POOL

Following representations from members of the public to Councillors the NPIWP has been asked to look at the provision of lighting on the footpath from Stowe Pool to the Cross Keys carpark which is owned by Lichfield District Council. The Deputy Town Clerk instigated communications regarding this project on 17 March 2022 and after repeated chasing of this matter Officers at the District Council responded on 2 November 2022 with the following comments:

**Conservation Officer** *"I would have some concerns with regards to the lighting columns in this location. There are very prominent views across the pool towards the cathedral which may be impacted upon. In conservation terms it may be better to look at lower level lighting solutions (but we'd need to see what was appropriate in this location). There may also be archaeological concerns with regards to the footings of the columns and any cable trenches (Anglo-Saxon remains were found when the Lombard Streetcar park was constructed). Shane Kelleher (County Archaeologist at SCC) would be best placed to advise on this element"*

**Reservoir Inspector** *'No objection, as long as they don't dig down too much'*

**Carparking Team** *have confirmed that the lighting is maintained by an independent electrical contractor, whereas the cable is fed from a circuit board in the storeroom on the lower level of the car park.*

**Biodiversity Team contacted** due to the roosting bats in the boatshed, comments awaited

**Parks Team** have submitted an application to complete works on conservation area trees near the car park ramp, to crown lift the lower branches and clear the existing streetlights.

The Deputy Town Clerk instructed Eon to carry out a site visit in July and prepare a quotation pending approval from Lichfield District Council. The photographs below show the proposed location of two new columns. Column 1 would provide some light on to the play area and Column 2 would illuminate the top of the path where it joins the path around the pool. There is already an existing lighting column at the base of the ramp from the car park and the 2 additional lights will provide continuity of the light along the path.



The cost to supply, deliver and install two new columns would be **£4,154.98** (Exc VAT)

Following the comments received from LDC, Eon have advised that the column lighting quoted to install has a planting depth of 750mm and any trenches for cable runs would need to be 500mm deep. In response to the possibility of low-level lighting they urge caution for the following reasons:

- Typical height is 1m or less, which reduces the extent of the light that the unit can provide so likely to require at least double the units to provide the same lighting as the proposed columns.
- Installation would still require an area of 500mm to be excavated for the foundations.
- Additional labour to first build up the foundations and then return to complete the installation
- Would not negate an electrical service requiring cable trenches at 500mm depth
- This type of lighting is susceptible to vandal damage

As with any streetlight there will be an ongoing maintenance cost however the new columns have a 40-year warranty, the LED lanterns only require a cleaning and electrical testing every 6 years so the maintenance costs should be minimal. An indication of maintenance costs can be illustrated by the City Council's current annual Eon maintenance cost per column which is £28.11 which is likely to rise to £30.00 for 23/24. The issue of supply is still to be determined.

Members are asked to note that solar powered lighting was also considered for this site but felt it would not provide sufficient illumination.

## NPIWP: 14 November 2022 APPENDIX 4

ACTION IN ORDER OF PRIORITY	COMMENTS	TIMESCALE
Additional 20mph signs in North Lichfield	£2,500 CIL has been allocated to the provision of additional 20mph repeater signs on Anson Avenue, Dimbles Lane and Friday Acre which members of the committee approved via email on 27 October	The Deputy Town Clerk has placed the order with SCC Highways who advise an installation lead time of approximately 6 -8 weeks. The cost has been confirmed as £2,145 inclusive of supply and installation.
City Centre Plaques	Members noted the updated report at Agenda item 5	Members noted that this is an ongoing project which is being progressed in phases.
Samuel Johnson Birthplace Redevelopment	Recommendation adopted by Council	Work is in progress; no completion date has been given.
Signs in the City Centre indicating walking direction to named carparks.	The Town Clerk recently met with District Council Officers who confirm that the City Council will be consultees on the City centre masterplan and public realm project which will, amongst other things look at signage around the City.	Work is ongoing, with the Town Clerk also attending LDC Masterplan Sounding Board meetings where this provision is being actively discussed
Stowe Pool Lighting	Members are asked to note the update at Agenda item 8 and Appendix 3	Discussions are ongoing with LDC
Crossing/Footpath to Sports Club on Eastern Avenue	Members are asked to note the update at Agenda item 9	
Mirror at Shaw Lane/Beacon St junction		The Deputy Town Clerk has consulted with officers from SCC Highways and chased progression on 6 July, 11 July, 25 August and 6 October – no response has been received
City Council Bus Shelters	The majority of bush shelters have now been refurbished. Community Artwork has been removed but not claimed. Signage advertising the Markets to be installed upon design approval from the MWG	All City Council bus shelters have now been refurbished.  Amended artwork is awaited for approval by the MWG

Updated 7.11.22