CITY OF LICHFIELD

ANNUAL TOWN MEETING

NOTICE IS HEREBY GIVEN that the Annual Town Meeting for the Parish of Lichfield will be held in the Guildroom, Guildhall at 7.30 pm on WEDNESDAY, 23 MAY 2018.

The meeting is empowered to discuss parish affairs and pass resolutions thereon. Any Local Government Elector for the parish of Lichfield is entitled to speak and vote at the meeting. Other members of the public may attend to hear the proceedings.

AGENDA

1 WELCOMING REMARKS BY THE MAYOR
   (Town Clerk to briefly outline the order of business and conduct of the meeting).

2 MINUTES OF THE ANNUAL TOWN MEETING HELD ON 24 MAY 2017
   To confirm as a correct record the Minutes of the Annual Town Meeting held on 24 May 2017 (NB: This item is for matters of accuracy of the Minutes only; any ‘matters arising’ should be raised under agenda item 5 below)

3 CITY COUNCIL REPORT
   To receive the Annual Report on the activities of the City Council in 2017/18.

4 ANY QUESTIONS ON THE ANNUAL REPORT OF THE CITY COUNCIL

5 TO HEAR THE REQUESTS AND REPRESENTATIONS OF THE ELECTORS ON MATTERS WHICH AFFECT THE PARISH SPECIFICALLY
   Under this item electors may discuss items affecting the parish especially, and may if they wish put forward motions for debate by the Meeting.

6 PRESENTATION OF ANNUAL GRANT CHEQUES AWARDED BY THE CITY COUNCIL
   The Mayor will formally present cheques to representatives of those organisations awarded grant aid from the City Council’s annual grants round.

Dated this 9 May 2018

ANTHONY BRIGGS
Town Clerk
PRESENT
The Mayor of Lichfield (Councillor Mrs Janice Greaves, in the Chair), and 41 attendees and electors including 14 Lichfield City Councillors and representatives from local organisations as entered in the attendance sheets.

OPENING REMARKS AND WELCOME BY THE MAYOR
The Mayor warmly welcomed everyone to the Annual Town Meeting and introduced the Town Clerk who outlined for the benefit of those unfamiliar with the proceedings, the order of business and conduct of the meeting.

MINUTES
RESOLVED: That the Minutes of the Annual Town Meeting held on 26 May 2016 be confirmed as a correct record.

CITY COUNCIL ANNUAL REPORT 2016 - 2017
A copy of the Annual Report of City Council activities during 2016-17 was circulated for information. Councillors Mrs D Baker, R Awty, C Spruce, D Smedley, A Thompson, D Dundas, R Yardley, C Greatorex and B Cocksey each reported on various items included in the Report.

QUESTIONS AND COMMENTS
Mr B Pretty requested that a full copy of the City Council’s 2017/18 budget be made available to him. Mr Pretty also requested information regarding the comparative level of income generated from the hiring of the Guildhall in 2016/17 when compared to previous years. Not having the requested information to hand, the Town Clerk assured Mr Pretty that the information would be made available to him within a reasonable timescale

PRESENTATION OF GRANTS 2017 - 2018
The Mayor presented grant cheques to those local organisations represented at the meeting.

THERE BEING NO FURTHER BUSINESS
THE MAYOR DECLARED THE MEETING CLOSED AT 8.24 PM
Welcome to the Annual Town Meeting for the parish of Lichfield
This is a meeting of the local government electors of the parish of Lichfield, who have a
cright to speak and vote at the meeting. This is not a meeting of the City Council, but of the
electors. The law requires however, that the City Council call the meeting, and that the
meeting is chaired by the Mayor, if present.

People who are not on the current register of electors for the parish of Lichfield are
welcome to attend as members of the public, but do not have a right to take part in the
business of the meeting. At the Mayor’s discretion non-electors may be permitted to
speak, but the law states that only electors are entitled to vote.

The meeting is entitled to discuss "parish affairs" which is taken to embrace matters of
public concern which affect the parish specially, but not those which affect the whole
country or all parishes equally. Electors can discuss matters informally and ask questions.
There is no requirement that these matters be put to the vote at the meeting.

However, if an elector wishes an item to be formally debated, the elector should put
forward a motion in writing, signed by the proposer, and give this to the Mayor or Town
Clerk either before the meeting, or as early as possible during the meeting. A motion
needs to be worded in such a way that a person can vote either ‘FOR’ or ‘AGAINST’ it.
For example: “This Meeting believes that .............” A motion which is carried at the
Annual Town Meeting will be put before the next meeting of the City Council for
consideration, but is not binding on the Council.

The meeting and debate will be conducted as informally as possible, but where necessary
to assist the debate the Standing Orders and Rules of Debate of Lichfield City Council will
be used insofar as they are applicable.

ANTHONY BRIGGS
Town Clerk