

Lichfield City Council

Minutes of the Meeting of the Neighbourhood Plan Implementation Working Party (NPIWP)  
held via 'Zoom' on Wednesday, 28 April 2021 at 6.30pm

**PRESENT:** Councillors D Dundas (Chairman), C Ball, Mrs G Boyle, J Checkland and M Trent.

**APOLOGIES:** None received.

**10 DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

Cllr Dundas declared an interest in Agenda item 6 as the City Council representative for Curborough Community Centre.

**11. MINUTES**

**RESOLVED:** *That the minutes of the NPIWP meeting held on Wednesday 25 November 2020 be confirmed as a correct record (Minutes adopted by Council on 7 December 2020).*

**12. MATTERS ARISING**

Cllr Dundas commented on the extensive growth of nettles again on Bishops Walk footpath and if the possibility of extending the tarmac to stop re growth could be looked into again. The Deputy Town Clerk reported that the Open Spaces Officer had arranged for the nettles to be cut back on a more frequent basis and a contractor had been asked to submit a quotation for the additional paving. It was agreed that the Deputy Town Clerk would circulate the quotation to committee members via email.

**13 CIL MONIES RECEIVED, COMMITTED AND FORECAST**

Members considered CIL commitments, balances and forecast as detailed at Agenda. Appendix 1.

**RESOLVED:** *That the update be noted.*

**14 CITY CENTRE PLAQUES**

Members considered the brief agenda report which provided an update on further tests which had been carried out and the associated costs.

**RESOLVED:** *That the update be noted.*

**15. CURBOROUGH COMMUNITY CENTRE**

Members considered the Town Clerk's report at Agenda Appendix 2 regarding the appropriateness of CIL allocation for the pathways associated with the vision for the Curborough Community centre outdoor space.

**RESOLVED:** *That the report be note*

**RECOMMENDATION TO COUNCIL:** *That £6,000 (exc VAT) of CIL be allocated to Curborough Community Centre towards the cost of new pathways.*

**16. BIRTHPLACE MUSUEM REDEVELOPMENT -MICHAEL JOHNSON WORKROOM**

Members considered the budget associated with the redevelopment of the Michael Johnson Workroom which is part of the wider ongoing Birthplace Museum redevelopment project.

**RECOMMENDATION TO COUNCIL:** *That £14,625 of CIL be allocated towards the redevelopment of the Michael Johnson Workroom*

**17. ACTION PLAN UPDATE**

The Working Party considered the action plan; the updated document is included at **ENCLOSURE 1** to these Minutes.

**18. DATE AND TIME OF NEXT MEETING**

To be agreed by the Working Party

**THERE BEING NO FURTHER BUSINESS  
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 7.21PM**

**ENCLOSURE 1: NPIWP ACTION PLAN AND PRIORTIES**

ACTION IN ORDER OF PRIORITY	COMMENTS	TIMESCALE
Additional 20mph signs in North Lichfield	<p>The Deputy Town Clerk has been informed by Staffordshire County Council Highways of the following costs.</p> <ul style="list-style-type: none"> <li>•To install signs on existing lamp posts £200 per sign</li> <li>•To install new post, sign plate and make good the footway £500 per sign.</li> </ul> <p>SCC ask members to note that Highways are highly regulated and that there are guidelines on location and frequency of speed signs as well as the legality as they are used by police to enforce the speed limit. In all instances the installation would have to be carried out by a contractor who is registered to work on the public highway.</p>	<ul style="list-style-type: none"> <li>• Members of the Committee agreed to walk the various routes in North Lichfield in order to identify the where additional signage is required.</li> <li>• Members to report back via email.</li> <li>• The Deputy Town Clerk to then request the necessary permissions from SCC Highways.</li> <li>• The Deputy Town Clerk to request a list of licensed contractors from SCC Highways</li> </ul>
City Centre Plaques	Members noted the agenda report and agreed to progress with the refurbishment of the 5 plaques surrounding the market square	Members are asked to note the updated report on City Centre plaques at Agenda item 5
Publication of new Lichfield Map to be sold by Lichfield City Council	The Deputy Town Clerk informed members of two maps that were already produced by Lichfield District Council and the associated costs.	Members agreed to hold this in abeyance until all the new housing developments in the City had been completed.
Samuel Johnson Birthplace Redevelopment	Members noted the associated costs of the redevelopment and agreed to make a recommendation to Council	As per minute number 16. Recommendation to Council that £14,625. of CIL be allocated to the redevelopment of the Michael Johnson Workroom
Addition to the Skateboard Park on St Foye Avenue	Cllr Dundas commented that a further Skateboard park was planned on the new Deanslade Drive development which is in close proximity	Members agreed to await the completion of the new skatepark on the Deanslade drive development and then take a view if any further improvements were needed to the existing skateparks
Signs in the City Centre indicating walking direction to named carparks.	The Deputy Town Clerk contacted District Council Officers to request the removal of redundant signage around the City Centre. LDC Officers report that as part of the City centre masterplan a public realm specialist has been commissioned to look at all signage. Work is ongoing but there is no timescale	<p>Members agreed to hold this in abeyance mindful that all signage will be updated with the implementation of the District Councils City Centre Master Plan.</p> <p>Officers will request once again that all redundant signage is removed in the meantime.</p>