

## For Council: 24 January 2022 APPENDIX 2

### Lichfield City Council

#### Minutes of the Meeting of the Neighbourhood Plan Implementation Working Party (NPIWP) held via 'Zoom' on Wednesday, 12 January 2022 at 6.00pm

**PRESENT:** Councillors M Warfield (Chairman), C Ball, P Jones, S Pritchard and M Trent.

**APOLOGIES:** Cllr J Checkland

#### 10. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

None received.

#### 11. MINUTES

**RESOLVED:** *That the minutes of the NPIWP meeting held on 1 September 2021 be confirmed as a correct record (Minutes adopted by Council on 20 September 2021).*

#### 12. MATTERS ARISING

None.

#### 13. CIL MONIES RECEIVED, COMMITTED AND FORECAST

Members considered CIL commitments, balances and forecast as detailed at Agenda. Appendix 1.

**RESOLVED:** *That the update be noted.*

#### 14. CITY CENTRE PLAQUES

Members considered the agenda report which provided an update on this project, including the quotation received to progress renovation of the four plaques identified as being appropriate by the Civic Society.

**RESOLVED:** *That the update be noted.*

#### 15. REPLACEMENT DOORS AND WINDOW SURROUNDS – BOLEY PARK CC

Members considered the Town Clerk's report relating to a proposal to fund the replacement of the front and rear aluminium doors plus their surrounding windows and frames via CIL, the existing provision now reaching the end of its service life and falling below modern standards.

**RECOMMENDATION TO COUNCIL:** *That £17,000 of CIL (not including VAT) be allocated to the replacement of the front and rear doors and surrounding windows and frames at Boley Park Community Hall.*

#### 16. LHCRT GRANT/CIL ALLOCATION

The Working Party considered the Town Clerk's report which follows a grant request from LHCRT. Members discussed the proposal and whether to recommend an allocation of CIL in addition to or instead of any capital contribution that may be made by the City Council when the matter is considered by full Council. Members noted the City Council's previous

resolutions on this matter. Some Members expressed concerns about using LCC capital receipts on this project and felt that a CIL contribution was a better way forward.

***RESOLVED: That the NPIWP supports making a CIL contribution to the restoration of Heritage Lock 23 and the associated towpath as set out in the report but defer making a recommendation to Council as to the amount of the CIL contribution until such time as the Council has made its decision on capital funding.***

**17. UPDATED CYCLE PARKING, CURBOROUGH COMMUNITY CENTRE**

Following the previous circulation of the 'plan for Cycling in Lichfield City' document and resulting discussions with stakeholders, the Town Clerk's report confirmed interest in the proposal to upgrade existing provision at two LCC owned sites currently under the management of third parties, namely Darwin Hall and Curborough Community Centre. The recommended provision is a total of 6 'Sheffield' style cycle stands.

***RECOMMENDATION TO COUNCIL: That a CIL contribution up to £210 (the cost of the infrastructure required) be allocated to the provision of improved cycle parking at Curborough Community Centre & Darwin Hall.***

**18. ACTION PLAN UPDATE**

The Working Party considered the action plan the updated document is included at **ENCLOSURE 1** to these Minutes.

***RESOLVED: Given the large amount of CIL funds available it was agreed that Group Leaders would ask members for appropriate projects they wished to be considered by the Working party. In addition, an article will be included in the City Council's next newsletter and on social media inviting members of the public to make representations as to the allocation of CIL funds.***

**19. CIL ALLOCATION UPDATES**

The Working Party noted that the £6,000 CIL contribution to the pathways at Curborough Community Centre and the adjacent open space has now been invoiced following completion of the work. Further allocations have been made against the plaque restoration budget in line with progress made. An invoice of £5,000 has been submitted for the preparatory work completed in readiness for the renovation of Michael Johnson's workroom at the Birthplace Museum

***RESOLVED: That the report be noted.***

**18. DATE AND TIME OF NEXT MEETING**

6 April 2022 at 6.00pm.

**THERE BEING NO FURTHER BUSINESS  
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 6.28PM**