

For Council: 20 April 2022 APPENDIX 2

Lichfield City Council

Minutes of the Meeting of the Neighbourhood Plan Implementation Working Party (NPIWP) held via 'Zoom' on Monday 11 April 2022 at 6.00pm

PRESENT: Councillors M Warfield (Chairman), C Ball, Mrs G Boyle and J Checkland

IN ATTENDANCE: Cllr D Baker

APOLOGIES: Cllr M Trent

21. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

Councillor D Baker was present at this meeting and a dispensation requested to enable her to speak (but not vote) on the matter of the LHCRT Grant/CIL allocation (agenda item 6). Councillor Baker declared a pecuniary interest in this matter due to the proximity of her place of residence to the proposals. However, following the ward member meeting with LHCRT held on 24 February, Cllr Baker was asked by those present to report back to the NPIWP both in her capacity as ward member and Deputy Leader of the Council. The dispensation to speak was granted by the Working Party.

Councillor M Warfield declared an interest in Agenda item 8 as a trustee of Boley Park Community Hall

Councillor J Checkland declared an interest in Agenda item 9 [appendix 3.2 & 3.4] as the chair of Lichfield Sports Club.

22. MINUTES

RESOLVED: That the minutes of the NPIWP meeting held on 12 January 2022 be confirmed as a correct record (Minutes adopted by Council on 24 January 2022).

23. MATTERS ARISING

None.

24. CIL MONIES RECEIVED, COMMITTED AND FORECAST

Members considered CIL commitments, balances and forecast as detailed at Agenda Appendix 1.

RESOLVED: That the update be noted.

25. CITY CENTRE PLAQUES

Members considered the agenda report which provided an update on this project, including the progress made on the latest batch of plaques.

RESOLVED: That the update be noted.

26. LHCRT – GRANT/CIL ALLOCATION

Members considered the Town Clerk's agenda report and thanked Cllr Baker for her contribution. Following discussion, the Working Party agreed on the following recommendation to Council. *[members are reminded that at its meeting of 24 January 2022, the City Council considered this matter and left it in abeyance pending further discussion between ward members and LHCRT representatives, such discussions having now taken place and been considered by the NPIWP].*

RECOMMENDATION TO COUNCIL: *That £54,000 of CIL Monies and £6,000 of City Council capital reserves be allocated to LHCRT for this specific project on the understanding that:*

- a) *Payments are phased and only made on the production of invoices*
- b) *Further works on either side of this area are still progressed and tidied as much as possible so that residents can make use of them*
- c) *The monies awarded are not to be used on any other area of the Canal project*
- d) *No further funding to be requested from the City Council until the issue of the gas main along Tamworth Road has been resolved.*

27. LICHFIELD WATERWORKS TRUST – CIL ALLOCATION

Following referral from LCC's Grants Committee, the NPIWP considered the appropriateness of a CIL allocation towards the requested cycle shelter at Sandfields Pumping Station.

RECOMMENDATION TO COUNCIL: *That £2,175 of CIL (being the supply cost) be awarded to LWT to purchase their chosen cycle shelter.*

28. BOLEY PARK COMMUNITY HALL

The NPIWP considered the Town Clerk's agenda report which set out the progress made on the existing CIL allocation of £17,000 to facilitate the replacement of the front and rear doors and surrounding screens at the Hall, and the possibility that the current CIL allocation could also cover the costs of repairs required to the main hall flooring. NPIWP members confirmed the views expressed informally during prior discussions with the Town Clerk on this matter.

RECOMMENDATION TO COUNCIL: *That the allocation of £17,000 of CIL funding to replace the doors/screens at Boley Park Community Hall be varied to include the repairs and maintenance to the existing main hall flooring.*

29. SUGGESTIONS FOR CIL SPEND

The NPIWP considered the suggestions received for CIL spend, and responded as below:

1. Street Lighting – Stowe Pool Footpath.

Members agreed in principle and ask that the Deputy Town Clerk to make the relevant enquiries to establish the cost.

2. Crossing/footpath to Hockey Club on Eastern Avenue

Members agreed that a footpath was needed, and that the landowner be established. The Deputy Town Clerk to contact Staffordshire County Council highways and Janice Silvester-Hall, County Councillor for Lichfield City North to enquire if there are any plans to install a crossing.

3. Dr Milley's – window improvements

Members agreed to defer to the next meeting. Councillor Boyle to contact Officers at Lichfield District Council to determine why this is not an appropriate CIL spend.

4. Lichfield Sports Club – outdoor furniture

As advised by Lichfield District Council, Members agreed this was not an appropriate CIL spend and that other more suitable sources of funding were available.

5. Blue plaques for Anna Seward and Francis Barber

Members noted the work already in progress by Lichfield District Council to include Francis Barber on the new information board at Stowe Pool but also requested that the plaques (including Anna Seward) be progressed. Members ask that the MHO liaise with the Johnson Society and Cllr Ball to progress this project and obtain all the necessary permissions.

6. Lichfield Arts – new staging.

This request be declined as not an appropriate spend of CIL monies

7. Transition Lichfield/Nurture Community CIC

'Wilding' project. That no further funds be allocated as a Grant of £250 has already been awarded by the City Council.

8. Shaw Lane/Beacon St junction – mirror to improve visibility for drivers.

The Deputy Town Clerk to make representations to SCC Highways.

9. New cycle signage around Stowe Pool – confirmed as being progressed by LDC

No further action required by the Working Party as the matter is in hand.

30. ADDITIONAL 20MPH REPEATER SIGNS – NORTH LICHFIELD

The Working Party noted the update and the sights for the installation of additional 20mph repeater signs

RECOMMENDATION TO COUNCIL: That £2,500 of CIL be allocated to the provision of additional 20mph repeater signs on Anson Avenue, Dimbles Lane and Friday Acre.

31. ACTION PLAN UPDATE

The Working Party considered the action plan; the updated document is included at **ENCLOSURE 1** to these Minutes.

RESOLVED: That the update be noted.

32. CIL ALLOCATION UPDATES

The Working Party noted the installation of the CIL funded cycle stands at Darwin Hall and Curborough Community Centre.

RESOLVED: That the report be noted.

33. DATE AND TIME OF NEXT MEETING

11 July 2022 at 6.00pm.

34. ANY OTHER BUSINESS

Councillor Ball commented on the lack of response for suggestions received from members of the public for CIL spend and asked all Councillors to publicise in their Wards once again. The Deputy Town Clerk confirmed that a further request for suggested CIL spends would be included again in the City Councils Newsletter in the next issue of City Life magazine.

THERE BEING NO FURTHER BUSINESS

THE CHAIRMAN DECLARED THE MEETING CLOSED AT 7.10PM

ENCLOSURE 1: NPIWP ACTION PLAN AND PRIORTIES

ACTION IN ORDER OF PRIORITY	COMMENTS	TIMESCALE
Additional 20mph signs in North Lichfield	Staffordshire County Council Highways have confirmed the locations for the additional signs and have advised an approximate cost of £2,000 for supply and installation .	<i>RECOMMENDATION TO COUNCIL:</i> <i>That £2,500 CIL be allocated to the provision of additional 20mph repeater signs on Anson Avenue, Dimbles Lane and Friday Acre.</i>
City Centre Plaques		Members noted the updated report at Agenda item 5
Samuel Johnson Birthplace Redevelopment	Recommendation adopted by Council	Work to progress early 2022
Signs in the City Centre indicating walking direction to named carparks.	Clerk recently met with District Council Officers who confirm that the City Council will be consultees on the City centre masterplan and public realm project which will, amongst other things look at signage around the City.	Work is ongoing, with the Town Clerk also attending LDC Masterplan Sounding Board meetings where this provision is being actively discussed

Updated 29.3.22