

For Council: 25 July 2022 APPENDIX 1

Lichfield City Council

Minutes of the Meeting of the Neighbourhood Plan Implementation Working Party (NPIWP) held via 'Zoom' on Monday 11 July 2022 at 6.00pm

PRESENT: Councillors M Warfield (Chair), C Ball, G Boyle, P Jones, S Pritchard, and M Trent
APOLOGIES: Cllr J Checkland

1. **DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION**

Councillor M Warfield declared an interest at Agenda item 7 as he is a Trustee and the Management Committee Chair of Boley Park Community Hall [both positions appointed by Council]

2. **MINUTES**

RESOLVED: *That the minutes of the NPIWP meeting held on 11 April 2022 be confirmed as a correct record (Minutes adopted by Council on 20 April 2022).*

3. **MATTERS ARISING**

Stowe Pool lighting.

The Deputy Town clerk updated members on the provision of two lighting columns to illuminate the foot bridge from the cross keys car park to Stowe Pool.

Quotations have been received for the cost of both solar powered lights and LED Lights. Members noted that although solar lights would be a greener alternative the light would be insufficient in winter months (as has been proven on Open Space 26c) and the battery would need replacing after 5 years. LED lighting however has proved a successful replacement on all other City Council lighting columns and has a lifespan of 25 years.

Councillor Trent welcomed the initiative and asked that it be added to the action plan at Enclosure 1. The Deputy Town Clerk is asked to progress the matter on the basis of LED lighting being installed, determine any costs regarding supply and liaise with District Council officers, with further reports to NPIWP in due course.

Crossing/Footpath to Sports Club on Eastern Avenue

The Deputy Town Clerk confirmed that SCC Highways had been contacted to determine if there were any plans to install a further crossing to the Sports Club on Eastern Avenue. SCC could not confirm if this was one of their ongoing projects on Eastern Avenue but would report back with a definitive answer in due course.

Dr Milley's – Window Improvements.

Councillor Boyle reported that District Council Officers had confirmed that improvements to Dr Milley's windows was not an appropriate CIL spend.

Shaw Lane/Beacon St Junction - mirror to improve visibility

The Deputy Town Clerk informed members that a request has been made to SCC Highways and an answer is awaited.

New Cycle signage around Stowe Pool

Members noted that this was being progressed by LDC and that the Town Clerk had attended the LDC Sounding Board meetings however no time frame has been given.

4. CIL MONIES RECEIVED, COMMITTED AND FORECAST

Members considered CIL commitments, balances and forecast as detailed at Agenda Appendix 1. Councillor Ball commented that given the considerable amount of CIL monies yet to be allocated members may wish to put forward suggestions for larger projects which would have more strategic impact. Members are asked to submit Agenda items before the next meeting in November.

RESOLVED: *That the update be noted.*

5. CITY CENTRE PLAQUES

Members considered the agenda report which provided an update on this project, including the progress made on the latest batch of plaques.

RESOLVED: *That the update be noted.*

6. FRANCIS BARBER/ANNA SEWARD PLAQUES

Members considered the Museum & Heritage Officer's agenda report which provided an update on the Barber/Seward plaques, and costings from two companies plus example plaque styles and asked that thanks be passed on to the MHO for progressing this project.

RESOLVED:

1. *That the report be noted*
2. *That the NPIWP's preference is for a style of plaque as shown in the 'Nell Gwynne' example provided in the agenda report [available to all members on request to the Deputy Town Clerk]*

RECOMMENDATION TO COUNCIL: *That £1,300 of CIL be allocated to cover the supply of both the Anna Seward and Francis Barber Plaques.*

7. CIL ALLOCATION UPDATES

Members considered the agenda report, giving updates on the installation of new doors and surrounding screens at Boley Park Community Hall, additional 20MPH signs in Curborough, the allocation to the Lichfield Waterworks Trust and also to LHCRT. Councillor Ball commended officers for progressing these projects and commented that the new doors at Boley Hall were a huge improvement.

RESOLVED: *That the report be noted.*

8. ACTION PLAN UPDATE

The Working Party considered the action plan; the updated document is included at **ENCLOSURE 1** to these Minutes.

RESOLVED: *That the update be noted.*

9. DATE AND TIME OF NEXT MEETING

To be confirmed after the meeting [currently scheduled to be Monday 14 November 2022]
Members confirmed that the meeting is to be held via Zoom.

10. ANY OTHER BUSINESS

Members were asked to note that all City Council bus shelters are due to be refurbished. Councillor Ball welcomed the news and asked if this could be added to the action plan so that progress could be monitored.

**THERE BEING NO FURTHER BUSINESS
THE CHAIR DECLARED THE MEETING CLOSED AT 6.39PM**

ENCLOSURE 1: NPIWP ACTION PLAN AND PRIORTIES

ACTION IN ORDER OF PRIORITY	COMMENTS	TIMESCALE
Additional 20mph signs in North Lichfield	£2,500 CIL has been allocated to the provision of additional 20mph repeater signs on Anson Avenue, Dimbles Lane and Friday Acre.	SCC design team are to provide artwork for LCC'S approval. Upon which SCC advise a lead time of approximately 4 – 6 weeks before installation .
City Centre Plaques	Members noted the updated report at Agenda item 5	Members noted that this is an ongoing project which is being progressed in phases.
Samuel Johnson Birthplace Redevelopment	Recommendation adopted by Council	Work is in progress ; no completion date has been given.
Signs in the City Centre indicating walking direction to named carparks.	The Town Clerk recently met with District Council Officers who confirm that the City Council will be consultees on the City centre masterplan and public realm project which will, amongst other things look at signage around the City.	Work is ongoing, with the Town Clerk also attending LDC Masterplan Sounding Board meetings where this provision is being actively discussed
Stowe Pool Lighting	The Deputy Town clerk updated members on the provision of two lighting columns to illuminate the foot bridge from the Cross Keys car park to Stowe Pool. Quotations have been received for the cost of both solar powered lights and LED Lights. Members noted that although Solar powered lights would be a greener alternative the light would be insufficient in winter months (as has been proven on Open Space 26c) and the battery would need replacing after 5 years. LED lighting however has proved a successful replacement on all other City Council lighting columns and has a life of 25 years.	The Deputy Town Clerk is asked to progress the installation of LED lighting, determine any costs regarding supply and consult with District Council officers
Crossing/Footpath to Sports Club on Eastern Avenue	The Deputy Town Clerk confirmed SCC Highways had been contacted to determine if there were any plans to install a further crossing to the Sports Club on Eastern avenue.	A response is awaited from SCC Highways

ACTION IN ORDER OF PRIORITY	COMMENTS	TIMESCALE
Mirror at Shaw Lane/Beacon St junction	A request has been made to SCC	A response is awaited from SCC Highways
City Council Bus Shelters	Members were asked to note that all City Council bus shelters are due to be repainted and in some cases reglazed. Members were advised that this would require the removal of the Community artwork which was installed in 2010. All the artworks will be retained should the originators wish to claim it Unfortunately, due to the deterioration of the boards it will not be reinstated once the bus shelters have been refurbished.	On going

Updated 11.07.22