

For Council: 14 April 2025 APPENDIX 1
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Lichfield City Council

**Minutes of the Meeting of the Climate Change and Biodiversity Committee held via Zoom
on Thursday 10 April 2025 at 6.00pm**

PRESENT: Councillors J Blackman (Chair), K. Farrelly, and E Strain.
Lichfield City Council Open Spaces Officer, Nigel Boden.

APOLOGIES: Councillors R Harvey-Coggins and A Rushton

17. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION.

None.

18. MINUTES AND MATTERS ARISING.

***RESOLVED: That the minutes of the meeting held on 17 February 2025 be confirmed
as a correct record [minutes adopted by council on 10 March 2025].***

19. UPDATES TO COMMITTEE PRIORITIES.

Members considered the Deputy Town Clerk's agenda report detailing progress on identified priorities since the previous meeting:

1. Bicycle Repair Stations.

Members were informed that the damaged pump had now been repaired on the bicycle repair station.

2. Habitat Havens.

The Deputy Town Clerk updated Members on the positive response received from primary schools and community groups in creating 'Bug Hotels.'

Members agreed that a competition be held with two winning categories

- 1) The most creative and imaginative designed 'Bug Hotel'
- 2) The most populated 'Bug Hotel.'

The competition to commence after the Easter holidays and culminate at the end of the summer term. Participants will be asked to submit photographs of their creations which will be judged by Committee Members. A link to the RHS website will be provided as guidance along with the location of LCC site at Northern Plantations, which can be used to obtain natural resources if required. The Deputy Town Clerk to contact all who have expressed an interest with these details.

Members noted the Open Spaces Officer's suggestions of further suitable LCC sites for additional planting.

[Deputy Town Clerks note; The sites identified for wild flowering will not be actioned until 2026 as it is now too late in the season for sowing.]

RESOLVED: That the Deputy Town Clerk contact all those who had expressed an interest in creating 'Bug Hotels' with details of the competition and that the Open Spaces Officer progress the additional LCC sites identified for planting.

3. The Great Imaging Project, Schools Programme 2025

Members considered the request received via the Chair from Transition Lichfield to provide funding and collaborate with LDC on the Great Imaging Project Schools Programme 2025.

RESOLVED: That no funding be provided to support the Great Imaging Project and that the Chair contact Transition Lichfield to inform them of the Committee's decision .

4. Carbon Literacy Certification.

Councillor A Rushton was not present at the meeting, an update to Members on the content of the recently attended Carbon Literacy course will be given at the next meeting. In the interim, Councillor A Rushton to circulate to Committee Members via email the assessment form completed and a list of ideas to take forward.

The Deputy Town Clerk confirmed that the link to Lichfield Repair and Share Café has been added to LCC website and social media.

RESOLVED: That Councillor A Rushton circulate the outcomes and ideas to take forward from the Carbon Literacy Course to all Committee Members for discussion at the next meeting.

20. ENVIRONMENTAL SOCIAL GOVERNANCE (ESG) POLICY.

Members made a few suggestions of consumable items which may be replaced by more environmentally friendly alternatives, such as cleaning products and printer inks.

RESOLVED: That the Deputy Town Clerk investigate environmentally friendly alternatives for the suggestions made and Members consider other consumable items they wish Officers to look at.

21. MEMBERSHIP OF STAFFORDSHIRE BUSINESS AND ENVIRONMENT NETWORK (SBEN).

Councillor E Strain will be attending the Waste Workshop hosted by SBEN on 30 April. It was agreed that Members would await feedback from this event before attending others.

RESOLVED: That Councillor E Strain update Members at the next meeting on the outcomes of the Waste Workshop attended on 30 April .

22. DATE AND TIME OF NEXT MEETING.

Suggested dates in June to be circulated via email by the Deputy Town Clerk.

23. OTHER MATTERS CONSIDERED BY THE COMMITTEE

Councillor J Blackman asked if there could be better communication between LDC and LCC to ensure there was no duplication of projects. The Deputy Town Clerk reminded Members of the attendance of LDC officers at a previous CCBd committee meeting when several collaborative ideas were suggested but left in abeyance by Members. At the request of Councillor E Strain the minutes of this meeting to be circulated again.

Councillor J Blackman also asked if the same LDC Officers could be asked to attend another CCBd meeting.

On behalf of Councillor R Harvey-Coggins, Councillor J Blackman asked if Lichfield could regain Fairtrade status which lapsed in 2022. The Deputy Town Clerk provided Members

with background information as to the disbanding of the Fairtrade organisation in Lichfield in 2016. It was agreed that Fairtrade be an Agenda item at the next meeting of the CCBD committee and the Deputy Town Clerk provide a report together with Councillor R Harvey – Coggins briefing document.

Councillor J Blackman expressed his disappointment that the project to install solar panels on the Guildhall roof was not being progressed.

He requested that a feasibility study be undertaken with regard to placing a wind turbine on the Market square toilet block. The Deputy Town Clerk to investigate possible options and costings and report back to the committee at the next meeting.

**THERE BEING NO FURTHER BUSINESS
THE CHAIR DECLARED THE MEETING CLOSED AT 6.45pm**

ACTION PLAN

Version 3 Updated 11.04.25

ACTION	ACTIONED BY	COMMENTS	TIMESCALE
Habitat Havens	Deputy Town Clerk. Open Spaces Officer.	<ul style="list-style-type: none"> A competition be held with two winning categories <ol style="list-style-type: none"> 1) The most creative and imaginative designed 'Bug Hotel 2) The most populated 'Bug Hotel.' Participants will be asked to submit photographs of their creations which will be judged by Committee Members. A link to the RHS website will be provided as guidance along with the location of LCC site at Northern Plantations, which can be used to obtain natural resources if required. The Open Spaces Officer to action additional planting at LCC sites. 	Organisations to be contacted after the Easter break As soon as possible
Wind Turbine on Market Square Toilet Block	Deputy Town Clerk	<ul style="list-style-type: none"> A feasibility study be undertaken and the Deputy Town Clerk to report back as soon as all the relevant information has been collated. 	To report findings at the next meeting
Carbon Literacy Certification	Cllr A Rushton	<ul style="list-style-type: none"> That Cllr A Rushton update the Committee on the content of the recently attended Carbon Literacy course. The Committee to consider the next steps for LCC to achieve Carbon Literacy certification. 	At the next meeting.
ACTION	ACTIONED BY	COMMENTS	TIMESCALE
ESG Policy	Deputy Town Clerk Committee Members	<ul style="list-style-type: none"> The Deputy Town Clerk to investigate environmentally friendly alternatives for the suggestions made and Members consider other consumable items they wish Officers to look at. 	At the next meeting.
Membership Of Staffordshire Business And Environment Network. (SBEN)	Cllr E Strain	<ul style="list-style-type: none"> Cllr E Strain to update Committee Members on the content of the Waste Workshop attended on 30 April. 	To report at the next meeting.