

For Council: 30 September 2025 APPENDIX 1

Lichfield City Council Minutes of the Meeting of the Grants Advisory Committee held via 'Zoom' at 6.00pm on Monday 15 September 2025

PRESENT: Councillors C Ball (Chair), H Ashton, D Baker, J Christie, A Hughes, P Knight and J Marshall [from minute 21].

APOLOGIES: Councillor R Yardley.

Copies of applications for funding as detailed in these minutes are available to all members on request to the Town Clerk

14. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

None

15. MINUTES AND MATTERS ARISING

RESOLVED: *That the minutes of the Grants Committee meeting held on 2 June 2025 be confirmed as a correct record [Minutes adopted by Council on 9 June 2025].*

16. GENERAL REVENUE GRANTS – 2025/26 BALANCES

It was noted that £13,646 remains in the 2025/26 General Grant fund.

17. GENERAL REVENUE GRANTS – REVIEW OF PRIORITIES

The Committee considered the current four priorities included within the grant application form. It was agreed to amend the current four priorities as set out below (new text in italics)

- Address issues around the cost of living crisis
- Tackle climate change and support actions towards achieving net zero
- Promote inclusivity across the city (e.g. benefit disadvantaged and marginalised groups, *or those suffering from isolation, such as older people*)
- Support and meet the needs of young people
- *Promote the cultural and creative life of the city*

RECOMMENDATION TO COUNCIL: *That the changes set out above be incorporated into the adopted Grants Policy and application form.*

18. GENERAL REVENUE GRANT REQUEST – LICHFIELD COMMUNITY SPORTS CLUB CIC (£1,800)

The Committee considered the grant application to provide places at their sports camps during the October half term. A report was also provided which set out the impacts of the grant awarded for the summer camps. Members were concerned that the availability of the places provided through this funding may not be widely publicised across the city, and asked the Town Clerk to discuss this further with the organiser.

RECOMMENDATION TO COUNCIL: *That a grant of up to £1,800 be made to Lichfield Community Sports Club CIC.*

19. GENERAL REVENUE GRANTS – 2026/27 MAIN FUNDING ROUND

The Committee noted the main funding round for 2026/27 is now open and that publicity would follow shortly. The Chair asked all members to note that the applications to this funding round will be considered by the committee at its meeting of 23 February 2026 at 6.30 pm; the meeting to be held *in person* in the Moulton Room, Guildhall.

RESOLVED: *That the report be noted.*

20. CIL MONIES RECEIVED, COMMITTED AND FORECAST

Members considered the agenda report which provided detail of completed and ongoing CIL funded projects. The current amount of CIL available for allocation being £25,270. Cllr D Baker emphasised that there are other sources of funding in the city, notably the Mary Slater Charity.

RESOLVED: *That the report be noted.*

21. CIL – GUIDELINES AND POLICY

Following discussions at the previous meetings, members considered the possibility of providing guidance to applicants as to the CIL projects the Committee would wish to consider. The existing CIL guidance from LDC was included as a discussion point, together with a brief report by the Town Clerk.

Queries arose as to the potential appropriateness of using CIL monies for a revenue spend that would enable a capital project; the Town Clerk to discuss further with LDC.

The Chair stated that the bullet point list in the report prepared by the Town Clerk broadly set out how CIL could be used, and that this should be added to the LCC website to assist those looking to apply for CIL. It was also agreed that the availability of CIL should be further publicised, perhaps as part of the upcoming press release following the planned visit to the Liberty Jamboree premises.

RESOLVED: *That the Town Clerk add the summary section of the CIL report provided for the agenda to the LCC website.*

22. CIL ALLOCATION UPDATES

Members considered the agenda report detailing progress with ongoing CIL funded projects. Cllr A Hughes enquired as to the Stowe Pool information boards, the Town Clerk confirming he had requested updates but received no response. Cllr H Ashton advised that he would raise the matter at the next meeting of the Friends of Lichfield Historic Parks.

RESOLVED: *That the report be noted.*

23. DATE AND TIME OF NEXT MEETING

Tuesday 25 November 2025 at 6pm. The meeting to be held via Zoom.

**THERE BEING NO FURTHER BUSINESS
THE CHAIR DECLARED THE MEETING CLOSED AT 6.45PM**