

For Council 10 September 2018: APPENDIX 1

Lichfield City Council

Minutes of the Meeting of the Neighbourhood Plan Implementation Working Party (NPIWP) held in the Ashmole Room at Guildhall, Lichfield, on Wednesday 29 August 2018 at 7.00pm

PRESENT: Councillors D Dundas (Chairman), Mrs D Baker, Mrs S James, P Ray and A Thompson.

APOLOGIES: Councillor Miss J Marks.

1. MINUTES

Councillor A Thompson stated that for accuracy Minute 4.2 should read 'tunnel' rather than 'culvert'.

RESOLVED: *That the minutes of the NPIWP meeting held on 4 June 2018 be confirmed as a correct record, subject to the inaccuracy highlighted by Councillor A Thomspson being noted.* [Minutes adopted by Council on 18 June 2018].

2. APPROPRIATE USE OF CIL MONIES

Members considered the Town Clerk's report at agenda Appendix 1. Cllr Baker queried point 6 as to why CIL monies could be used to create access but not to facilitate repairs.

RESOLVED: *That the report be noted and the Town Clerk seek clarification from LDC as to why CIL monies can be used for public access but not for repairs.*

3. CIL FORECAST

Members considered the CIL forecast and instalments policy received from LDC.

RESOLVED: *That the CIL forecast and instalments policy be noted.*

4. CIL CHARGING SCHEDULE

Members considered the CIL charging schedule included at agenda Appendix 2.

RESOLVED: *That the CIL charging schedule be noted.*

5. CITY CENTRE SIGNAGE

Following discussions at a meeting held in the Town Clerk's office and attended by the Chairman of the Committee, the Town Clerk, Deputy Town Clerk and Lisa Clemson (Tourism Manager) from LDC, Members considered the appropriateness of a recommendation to Council that approximately £1629.00 of CIL monies be allocated to the provision of a tenth sign, in addition to the nine already agreed at a cost of approximately £14,000, to be located at Lichfield City station. The Chairman expressed his view that the viewing area of the signage should be laminated toughened glass rather than polycarbonate; the latter being agreed at the aforementioned meeting held in the Town Clerk's office.

RESOLVED: *That the Committee recommend to Council that £1629.00 of CIL Monies be allocated to the installation of a tenth sign at Lichfield City Station.*

6. PUBLIC CONSULTATION AND NEXT STEPS

Members discussed various options for public consultation; these included an editorial piece in the next issue of City Life magazine; looking at the responses received from the Neighbourhood Plan consultation and contacting relevant businesses and attending local Breakfast meetings.

RESOLVED:

a) *That the Town Clerk and Deputy Town Clerk consult those business identified as relevant from the Neighbourhood Plan Consultation.*

b) *The Deputy Town Clerk to provide editorial copy in consultation with the Chairman of the NPIWP for the November issue of City Life magazine.*

7. DATE AND TIME OF NEXT MEETING

Members proposed Tuesday 4 December at 6:00pm.

8. ANY OTHER URGENT BUSINESS

The Chairman detailed a number of suggestions for use of CIL monies for the Committee's consideration. These included;

- Improvements to lamp posts, fingerposts and street furniture around the City Centre.
- Carrying out a survey of all signage around the City and undertaking a cleaning programme.
- Repainting of the Railway bridge on Birmingham Road.
- Decoration of the hording around Friarsgate.
- Additional 20mph limit signs around North Lichfield.

Suggestions from other members of the Committee included;

- Promoting the employment opportunities available in Lichfield outside the City in areas such as Birmingham in an aim to attract large scale employers.
- Contributing to the aims of the Lichfield and Hatherton Canal Restoration Trust supporting them in future projects , including the construction of a Tunnel.
- Feasibility study on parking in the City Centre and the inclusion of signposts to show the direction of the nearest carpark and the time to walk to it.
- A bus around the City centre which connects all the Tourist attractions.

**THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 8.20PM**