

Lichfield City Council

Minutes of the Meeting of Lichfield City Council held in the Guildhall, Lichfield, on Monday 17 June 2019 at 6.30pm

PRESENT: Councillors R Yardley (Deputy Mayor, in the Chair), J Anketell, H Ashton, C Ball, Mrs G Boyle, J Checkland, D Dundas, Mrs J Eagland, M Field, C Greatorex, Mrs J Greaves, I Jackson, Mrs A Lax, Miss J Marks, T Matthews, P McDermott, C Rapley, R Rathbone, P Robertson, A Smith, J Smith, C Spruce, M Trent & M Warfield.

APOLOGIES: Councillors Mrs D Baker (Mayor), P Jones & Mrs S Pritchard.

16 MAYOR'S ANNOUNCEMENTS

The Deputy Mayor reported on several recent engagements which the Mayor has attended including opening of the Peace Woodland, Ramadan celebrations at Cruck House and the Soroptimists Dinner. The Deputy Mayor reported he had attended the High Sheriff's Cocktail party.

17 DECLARATIONS OF INTEREST

Councillor D Dundas declared an interest under Appendix B of the City Council Code of Conduct with respect to agenda item 17, lease of City Council land to Lichfield and Hatherton Canals Trust.

18 COUNCIL MINUTES

RESOLVED: *That the Minutes of the Annual Council Meeting held on 13 May 2019 (Nos 1-15) be confirmed and signed as a correct record.*

19 MATTERS ARISING

None

20 PLANNING COMMITTEE

RESOLVED: *That the Minutes of the Planning Committee meeting held on 4 April and 25 April 2019 be received.*

21 NOTICE OF MOTION - CITY COUNCIL COMMITTEES

Members considered the motion submitted by Councillors P Ray, D Robertson, H Ashton, C Ball, P McDermott and M Trent and it was;

RESOLVED: *That given the increased diversity of the Council following the elections of May 2, that this increased diversity be reflected in the composition of the various committees appointed by the Council, thereby amending the resolution taken at the Annual Meeting of 13 May 2019 regarding the composition of these committees, with such changes in composition to be mutually agreed between the different political parties and groupings represented in the composition of the Council.*

22 AUDIT COMMITTEE

Councillor Warfield thanked the Internal Auditor for his thorough report. Councillor Spruce commented that the report showed that good financial controls were being operated by the Council and thanked the Officers for their excellent work.

RESOLVED: *That the Minutes of the Audit Committee held on 6 June 2019 be adopted and that;*

1 *The Out-Turn Statement 2018/19 be received.*

2 **The Council as Trustee of the Johnson Birthplace Charitable Trust make a payment of £9,969 from the Trust Funds to the City Council as the contribution to the expenditure incurred by the City Council in operating the Museum during the 2018/19 financial year.**

3 **In respect of the External Auditor Annual Return for the year ending 31 March 2019:**

- a. **The Council approve the Annual Governance Statement (Section 1 of the Annual Return) and that this be signed by the Deputy Mayor and Town Clerk on behalf of the Council.**
- b. **The Council approve the Accounting Statements (Section 2 of the Annual Return) and this be signed by the Deputy Mayor on behalf of the Council.**
- c. **The Council note the Annual Internal Audit Report section of the Annual Return.**

23 DISPENSATIONS

Members considered the Town Clerk’s report and recommendations at Agenda Appendix 2. Cllr Greatorrex proposed an amendment to the recommendation, which was seconded by Cllr Mrs J Eagland, that the dispensation would not apply to interests declarable by County Council members, only to members who are dual hatted by virtue of being members of the District Council. On being put to the vote the motion was carried and it was;

RESOLVED:

a) That subject to a member submitting a written application, the Council grant a dispensation for the period up to the next full Council elections in 2023 permitting any ‘dual-hatted’ member to speak and vote on any matter relating to their District council membership.

b) That, subject to the member submitting a written application, the Council grant a dispensation for the period up to the next full Council elections in 2023 permitting any member to vote on any matters relating to the affairs of a body onto which they have been appointed or nominated by the Council.

[Applications were received from the following members; J Anketell, Mrs D Baker, C Ball, Mrs G Boyle, J Checkland, Mrs J Eagland, Mrs J Greaves, I Jackson, Mrs A Lax, Miss J Marks, T Matthews, C Rapley, P Ray, A Smith, C Spruce, M Warfield and R Yardley]

24 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

RESOLVED: That the representatives as detailed in Agenda Appendix 3 (as reproduced below) be appointed as representatives of the City Council on the bodies indicated.

Outside Body	No of Reps	Period of Office	Current Appt Ends	2019/2020
BID Steering Group/Board	1	1 Year	Jun-20	Cllr C Spruce
Boley Park Community Hall Management Committee	4	1 Year	Jun-20	Cllr M Warfield
			Jun-20	Cllr Mrs D Baker
			Jun-20	Cllr R Yardley
			Jun-20	Cllr Mrs J Eagland
Boley Park Community Hall Trustees	4	Until retire or replaced	Until retire or replaced	Cllr Mrs J Eagland
				Cllr R Yardley
				Cllr C Spruce

Outside Body	No of Reps	Period of Office	Current Appt Ends	2019/2020
				<i>Cllr M Warfield</i>
Bower Committee	1	1 Year	Jun-20	<i>Cllr Mrs J Greaves</i>
Curborough Community Association	3	1 Year	Jun-20	<i>Cllr D Robertson</i>
			Jun-20	<i>Cllr P Jones</i>
			Jun-20	<i>Cllr D Dundas</i>
Darwin Hall Community Association Trustees [and Company Directors]	4	Until retire or replaced	Until retire or replaced	<i>Cllr J Checkland</i>
				<i>Cllr S Pritchard</i>
				<i>Cllr I Jackson</i>
				<i>Cllr A Smith</i>
Dr Milley's Hospital	1	4 Years	Mar-23	<i>Cllr C Rapley</i>
Erasmus Darwin Foundation	1	1 Year	Jun-20	<i>Cllr Mrs G Boyle</i>
Friends of Samuel Johnson Community Hosp.	1	1 Year	Jun-20	<i>Cllr Mrs A Lax</i>
Friends of Lichfield Historic Parks Group	1	1 Year	Jun-20	TBC
Guild of St Mary's Centre Lichfield (Ltd)	1	1 Year	-	<i>Mayor in Office</i>
Johnson Council (non-voting observers)	2	1 Year	-	<i>Mayor in Office</i>
			-	<i>Sheriff in Office</i>
Lichfield District Arts Executive Committee [non-voting observer]	1	1 Year	Jun-20	<i>Cllr Mrs J Greaves</i>
LDC – Parish Forum	2	1 Year	Jun-20	<i>Cllr M Field</i>
			Jun-20	<i>Cllr Miss J Marks</i>
Lichfield Camera Club	1	1 Year	Jun-20	<i>Mayor in Office</i>
South East Staffs C.A.B.	1	1 Year	Jun-20	<i>Cllr Miss J Marks</i>
Lichfield Conduit Lands Trust	2	1 Year	-	<i>Mayor in Office</i>
		4 Years	Jun-21	<i>Cllr Mrs G Boyle</i>
Lichfield District Tourism Association Executive	2	1 Year	Jun-20	<i>Museums & Heritage Officer</i>
			Jun-20	<i>Cllr Miss J Marks</i>
Lichfield Rail Alliance, West Coast Rail 250, and all other rail related matters	1	1 Year	Jun-20	<i>Cllr M Warfield</i>
Mary Slater's Charity	2	1 Year	-	<i>Mayor in Office</i>
			-	<i>Sheriff in Office</i>
Michael Lowe's and Associated Charities	5	4 years	15 July 20	<i>Mr T Finn</i>
			23 April 22	<i>Mrs D Greatorex</i>
			3 April 22	<i>P Hitchman</i>

Outside Body	No of Reps	Period of Office	Current Appt Ends	2019/2020
			26 July 20	<i>Cllr M Warfield</i>
			5 July 23	<i>Cllr Mrs J Eagland</i>
Municipal Charities	4	1 Year	-	<i>Mayor in Office</i>
		4 Years	Oct-23	<i>Cllr P Jones</i>
			Nov-20	<i>Cllr Mrs J Greaves</i>
			Nov-20	<i>Mrs D English</i>
Speakers Corner Committee	1	1 Year	Jun-20	<i>Cllr Mrs D Baker</i>
SPCA - Executive Cttee (nomination only – subject to election by SPCA)	1	2 Years	Nov-21	TBC
St Giles Hospice Local Government Friends'	1	4 Years	Jun-23	<i>Cllr J Anketell</i>
St John's Lichfield	2	2 Years	Jun-21	<i>Cllr C Spruce</i> <i>Cllr J Checkland</i>
Support Staffordshire (formerly Lichfield and District CVS)	1	1 Year	Jun-20	<i>Cllr Mrs D Baker</i>
Twinning Association	3	1 Year	-	<i>Mayor in Office</i>
			Jun-20	TBC
			Jun-20	<i>Cllr D Dundas</i>

25 ANNUAL TOWN MEETING

RESOLVED: *That the Minutes of the Annual Town Meeting held on 22 May 2019 be noted.*

26 MEMBERSHIP OF COMMITTEES 2019/20

RESOLVED: *That the Council confirms the membership of the Johnson Birthplace Advisory Committee to include Cllr Mrs J Eagland and that Cllr Mrs J Greaves be removed from the Committee.*

27 OFFICERS' REPORT

The Deputy Mayor took each item from the Officers' Report in turn. Councillor Greatorex congratulated the former Mayor, Cllr David Leytham and former Sheriff, Mr Michael Mullarkey on raising over £10,000 for their chosen charities during their year in office. He also commended the Samuel Johnson Birthplace museum for involving many volunteers in projects at the Museum.

RESOLVED: *That the Report as contained in Agenda Appendix 5 be received*

28 PAYMENT OF REGULAR SERVICE PROVISION BY DIRECT DEBIT

Members considered the Town Clerk's report and recommendations at Agenda Appendix 6.

RESOLVED: *That the City Council renews its resolution to enter into direct debit payment arrangements with those providers listed at Appendix 6; the resolution to be considered for further renewal at the meeting of the City Council in June 2020.*

29 GENERAL POWER OF COMPETENCE

Members considered the Town Clerk's report and recommendations at Agenda Appendix 7.

RESOLVED: *That from the 17 June 2019 until the next relevant Annual Meeting of the Council in 2023, the City Council adopts the General Power of Competence having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012.*

30 LEASE OF CITY COUNCIL LAND TO LICHFIELD AND HATHERTON CANALS RESTORATION TRUST (LHCRT)

Members considered the Town Clerk's report and recommendations at Agenda Appendix 8.

An amendment to the wording of recommendation 3 was proposed by Cllr J Smith and seconded by Cllr H Ashton and it was

RESOLVED:

- 1. That the council considered the principle of the requests to be appropriate**
- 2. That further discussion with the Canal Trust in regard to their proposals for Open Space 26c be sought, including detailed design, assurances regarding protection of trees/hedges and the availability of the footpath for public use during the works etc**
- 3. Delegated authority be given to the Town Clerk in consultation with the Leader of the Council and Councillors relevant to the Ward to arrange for such discussions to take place**
- 4. The matter to be returned to Council for further consideration together with the comments and recommendations of Ward Councillors following discussions held as a result of point 3 above.**

31 LICHFIELD CITY COUNCIL EMAIL ADDRESSES

Members discussed the introduction of City Council email addresses and the benefits thereof, particularly regarding data protection and best practice and it was

RESOLVED: *That the Town Clerk be instructed to pursue the introduction of 'City Council' email addresses for all Councillors, and to enter into agreements as appropriate in order that the service can be provided.*

32 PAYMENT OF ACCOUNTS

RESOLVED: *That payment of accounts be approved and confirmed as listed in Agenda Appendix 9 for the period 1 March 2019 to 31 March 2019 in the sum of £95,423.64 General Account and £1,023.87 Imprest Account.*

THERE BEING NO FURTHER BUSINESS THE MAYOR DECLARED THE MEETING CLOSED AT 7.02 PM

MAYOR