

Lichfield City Council

Minutes of the Meeting of the Neighbourhood Plan Implementation Working Party (NPIWP) held in the Ashmole Room at Guildhall, Lichfield, on Wednesday 2 October 2019 at 6.30pm

PRESENT: Councillors D Dundas (Chairman), C Ball, Mrs G Boyle, P Jones and M Trent.

APOLOGIES: Councillor J Checkland

41. DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION

None

42. MINUTES

RESOLVED: That the minutes of the NPIWP meeting held on 17 July 2019 be confirmed as a correct record (Minutes adopted by Council on 30 July 2019).

43. MATTERS ARISING

None

44. CIL MONIES RECEIVED, COMMITTED AND FORECAST

Members considered CIL commitments, balances and forecast as detailed at Agenda Appendix 1.

RESOLVED: That the update be noted.

45. U3A STREET FURNITURE SURVEY

The Working Party is now in receipt of the completed survey which also includes footpaths and highways. Members considered the most effective way to analyse the information, due to the size of the survey it was decided that the information would be divided between Ward Councillors who could then collate results and devise an action plan in order of priority. Upon completion of the action plan the Committee will correspond with the relevant bodies to request that action is taken to resolve the issues identified.

RESOLVED:

- a) That the survey results be collated and analysed by the Ward Councillors to identify potentially appropriate CIL spends and an Action Plan prepared in order of priority.***
- b) That upon completion of the Action Plan the Working party corresponds with relevant bodies to advise of the issues raised, to request action is taken to resolve such issues and to collate the responses received***

46. REFURBISHMENT OF 'WELCOME TO LICHFIELD' SIGNAGE

Members were advised that all the 'Welcome to Lichfield' signage has now been replaced.

RESOLVED: That the update on the 'Welcome to Lichfield' signage be noted.

47. CITY CENTRE PLAQUES

Members were advised that the Museum & Heritage Officer is in discussions with members of the Civic Society, the contractor and the Conservation Officer at the District Council with regard to the best way to progress this project. A further update is anticipated at the end of October.

RESOLVED: That the update be noted

48. ACTION PLAN UPDATE

The Working Party considered the action plan; the updated document is included at ENCLOSURE 1 to these Minutes.

49. DATE AND TIME OF NEXT MEETING

Wednesday 8 January at 6:30pm.

50. ANY OTHER BUSINESS

CANALS TRUST TUNNEL PROJECT

The Chairman updated members on the Canals Trust tunnel project for which a total of £1,000,000 is required. To date the Canals Trust has raised almost £500,000 towards the project. The Committee is minded to allocate £10,000 of CIL monies to the Trust to be used on a specific project (to be identified by the Canals Trust) that is achievable within a short time frame and not dependant on the tunnel vision funding.

RECOMMENDATION TO COUNCIL: That £10,000 of CIL monies be allocated to the Lichfield and Hatherton Canals Trust for use on a specific project; the use of funds to be easily evidenced to allow for reporting of CIL spend to LDC.

COMMUNITY HALLS

The Chairman informed members that the building adjacent to Cruck House was in need of repair. It was suggested that the Chairman speak to Curborough Community Association (who operate Cruck House on behalf of the City Council) to identify priority improvements that may be an appropriate CIL spend.

BISHOPS WALK FOOTPATH

The Chairman proposed to members that the footpath on Bishops walk should be extended to alleviate the problems of the overgrowing hedgerow and weeds. The Deputy Town Clerk informed the committee that the City Council had re-tarmacked sections of this footpath at a cost of £4,320 as part of the 2019/20 Repair and Renewals programme.

NEW INFORMATION BOARDS

The Deputy Town Clerk updated members that of the 9 new noticeboard which the City Council have paid for through CIL monies, a total of 8 have now been installed around the City. The ninth noticeboard and an additional tenth are planned to be installed at Lichfield City and Trent Valley Train stations. However there has been some delay as West Midlands Trains insist that their contractors carry out the installation at what appears to be an inflated price, and are reluctant to install a new information board at Trent Valley until the lift has been completed.

RESOLVED:

- a) That an alternative location which is not on West Midlands Trains land be investigated for the installation of the information board at Lichfield City Train Station.***
- b) That the installation of an information board at Lichfield Trent Valley Train station be carried out upon completion of the new lift.***

**THERE BEING NO FURTHER BUSINESS
THE CHAIRMAN DECLARED THE MEETING CLOSED AT 8.05PM**